



2025 Preliminary Budget

Public Utility District #1 of Clallam County, Washington
For the Fiscal Year Ending December 31, 2025

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Introductory Section



2025 Budget
Introductory Section

Opening Letter

Dear Board of Commissioners:

We are pleased to submit for your consideration the preliminary budget for Public Utility District No. 1 of Clallam County for the fiscal year beginning January 1, 2025, and concluding December 31, 2025. This budget serves as a financial blueprint, guiding the District's expenditures for the coming year while embodying our mission and vision.

The development of the 2025 budget was approached with a conservative mindset, as we anticipate several uncertainties ahead. We view 2025 as a year for planning and reassessment. As previously discussed during the 2024 budget presentations, the District is dedicated to performing a Cost of Service Analysis (COSA) in summer 2025. This analysis will inform potential rate impacts for future years, the strategic deployment of reserves, and likely bond issuance.

Key uncertainties include:

- **PA Operations Center & Auto Shop:** The project scope and cost estimate will be determined by summer 2025. This project will significantly affect our cash position and likely necessitate debt issuance.
- **BPA Rate Case:** The upcoming rate case will be settled by July 2025. This will establish our BPA rates for the next three years.
- District Staff are actively evaluating:
 - Capital Planning
 - Grant Opportunities
 - Board Member Initiatives & Inquiries

Budget managers employed a multi-year analysis to review each budget line, making necessary adjustments for the future. Consequently, the overall budget outflow for the District will increase by only 0.68% compared to last year, with detailed information available in the accompanying tables.

The highlights of the 2025 preliminary budget are as follows:

- Rate Adjustments:

Division	Rate Adj.	Eff. Date
<i>Electric</i>	2.5%	4/1/2025
<i>Water</i>	4.75%	3/1/2025
<i>Wastewater</i>	9.0%	3/1/2025

- Awarded grants totaling \$1.3 million for Low Income Solar, Sequim Microgrid Design & Construction, and Electrical Appliance Rebates. An additional \$127,000 in grants for Water projects is pending but reflected in the budget.
- Purchased Power costs decreased by \$1.3 million due to an updated load forecast reflecting lower trends compared to last year's budget, incorporating a reduced industrial load.
- Personnel costs increased 3.64% or \$1 million, primarily due to increases outlined in the 2023-2026 Collective Bargaining Agreement and inflationary adjustments for non-represented staff.
- Capital expenditures decreased \$1.15 million for the combined utility (excluding personnel), largely driven by a \$3.4 million reduction in planned work by the Water Department and a \$1.38 million decrease in transformer spending. These decreases are partially offset by increases in Transportation, Distribution, and Transmission projects, among other areas.

2025 Budget
Introductory Section

Opening Letter, *continued*

The District is committed to operating in a fiscally responsible and sustainable manner while investing in infrastructure to ensure reliable and cost-effective services. We believe the 2025 budget aligns with these objectives.

We look forward to a successful year ahead with the continued support and oversight of the Board of Commissioners. We welcome any questions and discussions.

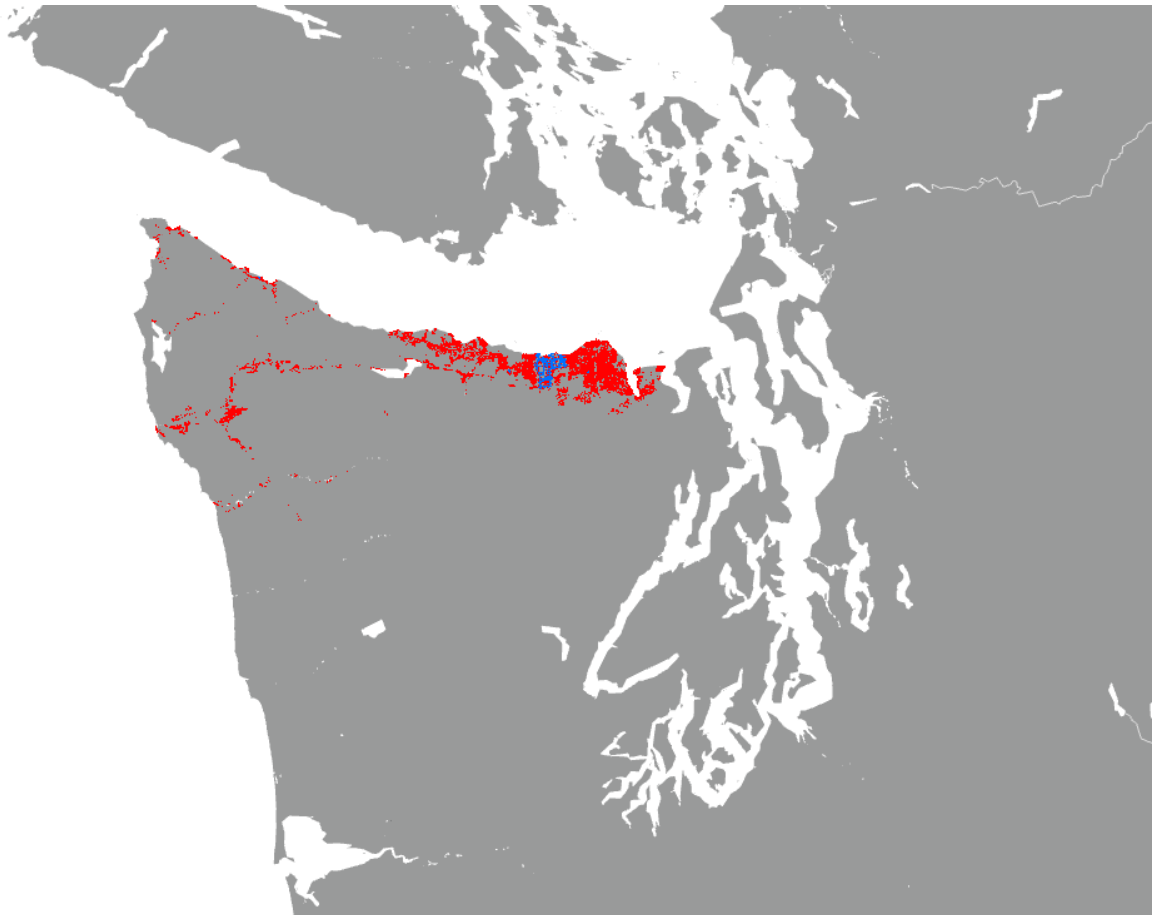
Respectfully,



Sean Worthington
General Manager



Sarah Canepa, CPA
Finance & Accounting Manager



Map of service territory: Electric meters in red; Water meters in blue.

2025 Budget
Introductory Section

Budget Design

The budget is a collective, District-wide effort reflecting the goals and objectives of each department. Every year, each department manager takes time to evaluate prior year spend and thoughtfully plan for the next year's spend. The final, collaborative result represents the District's fiscal priorities which support the District's strategic objectives: to "Provide Stable Rates", "Be Financially Responsible" and "Ensure Reliable Supply." This aligns the District with both its mission and vision:

Mission:

Our mission is to provide reliable, efficient, safe and low cost utility services in a financially and environmentally responsible manner.

Vision:

Being the best utility for OUR customers.

The District budgets on a cash basis. In other words, the budget is comprised of the expected cash Inflows (sources of cash) and Outflows (uses of cash). The Inflows section contains all expected cash receipts from utility sales and other sources of cash including service work, interest paid, customer contributions, grant awards and financing proceeds. The Outflows section contains all planned cash expenditures related to purchased resources, personnel, operations and maintenance, general administration, taxes, capital projects, debt obligations and transfers to restricted/designated funds.

Below is a summary of the **key elements** contained within the budget.

Utility Rate Revenues

Utility rate revenues are intended to meet the financial needs of each utility. Financial needs include purchased resources, operations and maintenance, general administration, taxes, capital project funding, debt obligations as well as meeting the District's fiscal policy metrics.

escalated based on historical trends, economic impacts, known storm/disaster activity and applicable legislative ordinances.

Other Revenues and Receipts

Other revenues and receipts, including service work, interest, customer contributions, grants, loan and bond proceeds, have been

Personnel Expenses

The District continually evaluates its functions and level of service and adjusts operations and staffing accordingly. The personnel budget reflects the addition of new positions, restructuring where appropriate, and overlap of positions for succession planning. Department-specific details are outlined in the following *Personnel* section of the budget document.

Budget Design, *continued*

Purchased Resources

Power – The District procures 99% of its power supply from Bonneville Power Administration. That power is procured under a Load Following Power Purchase Agreement (PPA). The District's current PPA is in place through September 30, 2028. The remaining 1% of the District's power supply is procured from Energy Northwest's Packwood Project. The quantity of power procured each year is based on an average temperature year and forecasted need. Forecasted power needs reflect service growth and reduced energy consumptions attributed to Washington's updated building codes and the District sponsored conservation programs.

Water – The District procures water from the City of Port Angeles for the Gales Addition, Mt. Angeles, and Monroe portions of the Port Angeles Composite Water System. The Port Angeles Composite Water System also includes Fairview which has its own groundwater and surface water sources. The District's Wholesale Water Contract with the City is effective through August 16, 2036. The rates are tied to the City's Residential Rate Structure and are as follows:

Gales Addition Reservoir:

89% of the cost per 100 cf

Baker Street Intertie:

85% of the cost per 100 cf

Operating and Maintenance Expenses

The costs to operate and maintain each system are evaluated each year and adjusted per customer growth, historical trends, and

economic impacts. In the *Operations & Maintenance and Other Outflows* section of the budget document, these costs can be evaluated by Division and Department.

Taxes

The majority of the District's taxes are comprised of Washington State's Public Utility Tax and Privilege Tax. These taxes are proportional to rate revenues. The taxes in the budget document include pass-through taxes to the City of Sequim, City of Forks, City of Port Angeles and the Quileute Tribe. There is a small portion of city taxes for which the District is responsible.

Debt Service

The District uses financing to help fund each utility's capital improvement program. The financing levels are governed by the District's financial policy which includes a Debt Service Coverage target of 2.0x and a Debt to Asset Ratio of 40% or less. The District's debt portfolio is comprised of revenue bonds, Public Works Trust Fund Loans and State Revolving Fund Loans.

Capital Costs

The District's objective to "Ensure Reliable Supply" drives the ongoing, long-term capital planning necessary for all three utilities. Projects include new construction, equipment acquisitions, replacements and renewals, required work and recurring, routine capital. Project specific details can be found in the *Capital Outflows & Project Summaries* section of the budget document.

Budget Design, *continued*

Cash Reserves

In addition to ensuring each utility generates sufficient revenues to cover financial needs and obligations, the District maintains and funds cash reserves per its fiscal policy objectives in order to mitigate large cost fluctuations, manage utility rate increases, fund projects and maintain a strong credit rating. The Operating Fund is the primary fund of each utility and the focus of this budget document.

Operating Fund – The primary fund of each utility that all operating activity flows through.

CETA Fund – Established in 2020 as a cash reserve to fund a future project that addresses the legislative mandates of the Clean Energy Transformation Act (CETA). An initial transfer of \$5.75M was made to the fund in 2020. A future project will be considered after the details of the new BPA Provider of Choice Contract are available for evaluation.

Rate Stabilization Fund – Established in 2010 to meet the Debt Service Coverage Target per the District’s bond indentures. An initial transfer of \$2M was made to the fund in 2010. The funding criteria is that the fund balance shall be equal to the District’s minimum debt service coverage target of 1.25x and will be reviewed annually to ensure the Debt Service Coverage Target is met. The District’s Rate Stabilization Fund will be used to meet the Debt Service Coverage Target or to stabilize utility operations during an unexpected event that negatively impacts cash flows.

Debt Service Fund – A cash reserve used to set aside funds to pay principal and interest on outstanding bonds.

Debt Service Reserve Fund – A cash reserve which functions as security for all parity bonds subject to the reserve requirement. The amount is equal to the lesser of a) 125% of average Annual Debt Service of the parity bonds secured by the reserve account or b) maximum Annual Debt Service of the parity bonds secured by the reserve account.

Capital Fund – A fund established and used as a source of capital funding. Water’s Capital Fund is funded by Capital Facilities Charges and Private Fire Protection Charges. Wastewater’s Capital Fund is funded by Capital Maintenance Charges. Funds are transferred to the Operating Fund as needed to cover the cost of capital work not financed through other means. At a minimum, the necessity of the transfer is assessed on an annual basis.

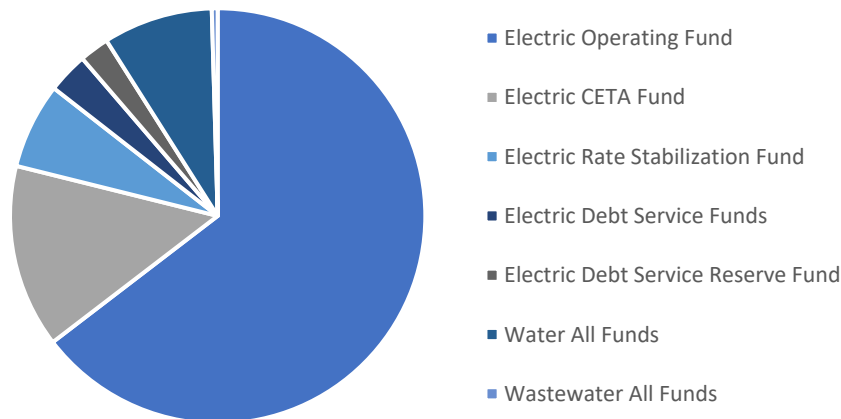


Chart showing District-wide breakdown of projected 2025 ending cash balances

2025 Budget
Introductory Section

2025 Budget Summary

Electric		Water		Wastewater	
Inflows	Budget	Inflows	Budget	Inflows	Budget
Sales	77,167,000	Sales	6,821,821	Sales	107,579
Other	6,134,942	Other	186,946	Other	-
Interest	1,400,000	Interest	87,600	Interest	3,675
FEMA	170,000	FEMA	-	Customer Contr.	-
Customer Contr.	1,098,000	Customer Contr.	111,600	Loan Proceeds	26,000
Bond Proceeds	-	Loan Proceeds	1,092,043		<u>137,254</u>
DSR Transfer	103,641	Capital Fund Trf	1,500,000		
	<u>86,073,583</u>		<u>9,800,010</u>		
Outflows		Outflows		Outflows	
Conservation	875,000	Purchased Resources	290,000	Labor & Benefits	46,504
Purchased Resources	30,086,217	Labor & Benefits	2,660,925	O&M, & Admin.	37,839
Labor & Benefits	25,606,000	O&M, & Admin.	1,550,463	Taxes	500
O&M, & Admin.	10,068,522	Taxes	336,660	Debt	5,851
Taxes	4,886,414	Debt	1,040,841	Capital	100,161
Debt	3,320,325	Capital	4,765,174		<u>190,855</u>
Capital	15,448,764		<u>10,644,063</u>		
Fund Transfers	575,000				
	<u>90,866,242</u>				
Net Change in Operating Fund	(4,792,659)	Net Change in Operating Fund	(844,053)	Net Change in Operating Fund	(53,601)
Fund Balances 12/31					
Operating Fund	\$42,161,533	Operating Fund	\$1,979,953	Operating Fund	\$125,955
<i>Designated or Restricted Funds</i>					
CETA Fund	9,318,549	Debt Service Rsv	3,920	Capital Fund	171,370
Rate Stbln. Fund	4,348,867	Capital Fund	3,586,204		
Debt Service Fund	2,059,617				
Debt Service Rsv	1,507,917				

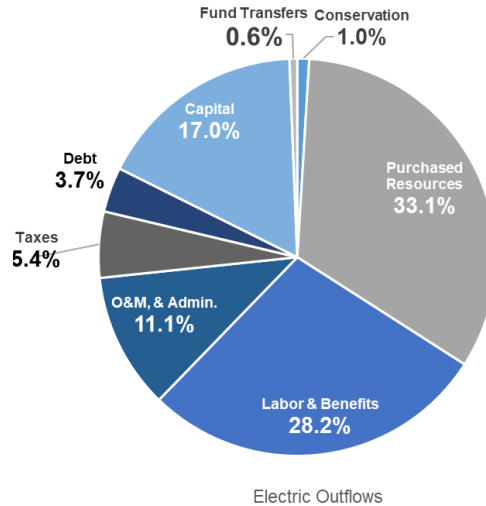
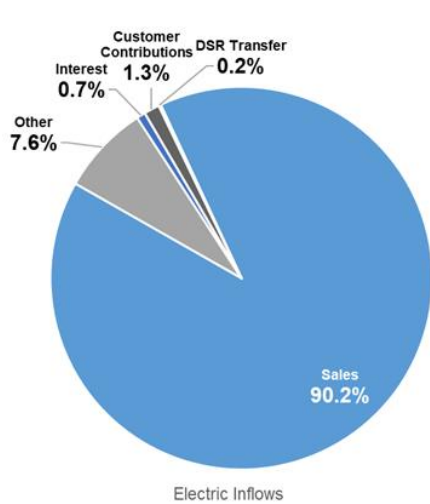
Division Summary



2025 Budget
Division Summary

Electric

	2025	2024	2023
Inflows	Budget	Projected	Actual
Sales	77,167,000	75,668,000	72,988,550
Other	6,134,942	7,312,524	3,961,483
Interest	1,400,000	2,418,300	2,057,077
FEMA	170,000	-	1,449,274
Customer Contr.	1,098,000	1,565,000	1,555,643
Bond Proceeds	-	-	-
DSR Transfer	103,641	152,905	133,681
	86,073,583	87,116,729	82,145,708
Outflows			
Conservation	875,000	500,000	500,279
Purchased Resources	30,086,217	26,098,213	26,105,617
Labor & Benefits	25,606,000	23,064,958	21,296,750
O&M, & Admin.	10,068,522	7,148,100	9,729,215
Taxes	4,886,414	5,175,091	5,090,927
Debt	3,320,325	3,377,570	3,533,909
Capital	15,448,764	12,252,094	7,879,806
Fund Transfers	575,000	-	778,722
	90,866,242	77,616,026	74,915,225
<i>Net Change in Operating Fund</i>	<i>(4,792,659)</i>	<i>9,500,703</i>	<i>7,230,483</i>



2025 Budget
Division Summary

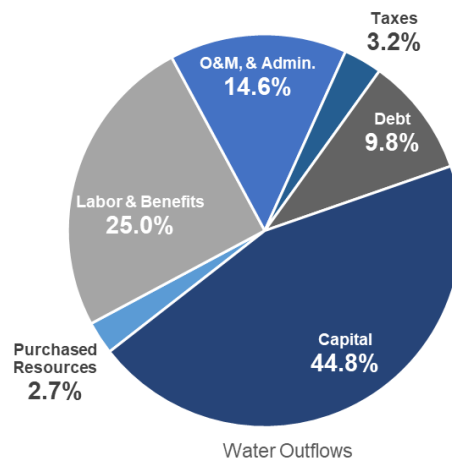
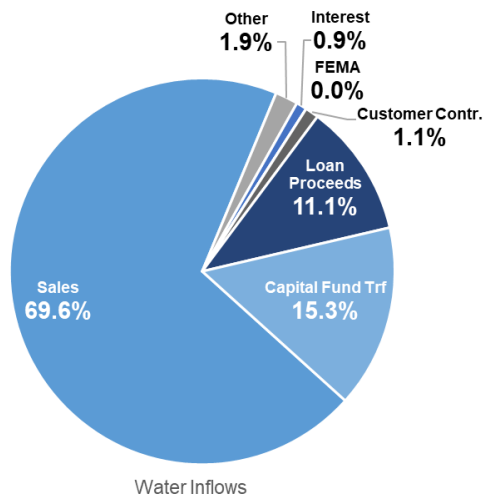
Electric, *continued*

	2025	2024	2023
<i>Net Change to Designated or Restricted Funds</i>	Budget	Projected	Actual
CETA Fund	879,248	435,416	971,018
Rate Stbln. Fund	-	-	203,722
Debt Service Funds	45,600	(101,524)	45,753
Debt Service Reserve Fund	(103,641)	(152,905)	(133,681)
	821,207	180,987	1,086,812
Fund Balances 12/31			
Operating Fund	42,161,533	46,954,192	37,453,488
CETA Fund	9,318,549	8,439,301	8,003,885
Rate Stbln. Fund	4,348,867	4,348,867	4,348,867
Debt Service Funds	2,059,617	2,014,017	2,115,541
Debt Service Reserve Fund	1,507,917	1,611,558	1,764,463
<i>Total Designated or Restricted Funds</i>	17,234,950	16,413,743	16,232,757
Total	\$59,396,483	\$63,367,935	\$53,686,245

2025 Budget
Division Summary

Water

	2025	2024	2023
Inflows	Budget	Projected	Actual
Sales	6,821,821	6,015,800	5,422,267
Other	186,946	779,700	91,292
Interest	87,600	152,900	102,273
FEMA	-	-	734,509
Customer Contr.	111,600	101,700	199,776
Loan Proceeds	1,092,043	1,500,500	4,365,416
Capital Fund Trf	1,500,000	-	-
	9,800,010	8,550,600	10,915,533
Outflows			
Purchased Resources	290,000	323,300	278,218
Labor & Benefits	2,660,925	2,209,200	1,997,486
O&M, & Admin.	1,550,463	1,123,300	1,263,652
Taxes	336,660	307,500	282,236
Debt	1,040,841	1,186,436	1,005,596
Capital	4,765,174	2,368,600	4,645,855
	10,644,063	7,518,336	9,473,043
<i>Net Change in Operating Fund</i>	<i>(844,053)</i>	<i>1,032,264</i>	<i>1,442,490</i>



2025 Budget
Division Summary

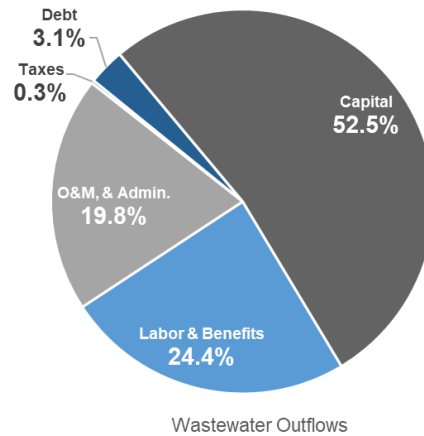
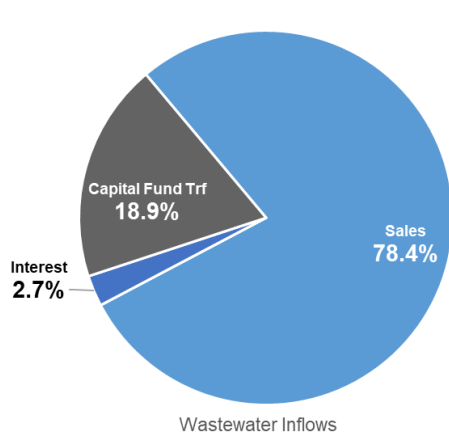
Water, *continued*

	2025	2024	2023
Fund Balances 12/31	Budget	Projected	Actual
Operating Fund	1,979,953	2,824,006	1,791,742
Debt Service Fund	3,920	3,924	3,924
Capital Fund	4,290,040	3,887,135	3,410,289
Interest	139,992	211,615	187,224
Capital Facil/Fire Protection Charges	656,172	191,290	289,622
Capital Fund Transfer	(1,500,000)	-	-
	3,586,204	4,290,040	3,887,135
Total	\$5,570,077	\$7,117,970	\$5,682,801

2025 Budget
Division Summary

Wastewater

	2025	2024	2023
Inflows	Budget	Projected	Actual
Sales	107,579	104,600	89,591
Other	-	100	118
Interest	3,675	7,400	5,094
Customer Contr.	-	-	-
Loan Proceeds	-	-	-
Capital Fund Trf	26,000	-	-
	137,254	112,100	94,803
Outflows			
Labor & Benefits	46,504	19,900	28,138
O&M, & Admin.	37,839	26,000	20,899
Taxes	500	500	464
Debt	5,851	5,918	5,984
Capital	100,161	-	-
	190,855	52,318	55,485
<i>Net Change in Operating Fund</i>	(53,601)	59,782	39,318



2025 Budget
Division Summary

Wastewater, *continued*

	2025	2024	2023
Fund Balances 12/31	Budget	Projected	Actual
Operating Fund	125,955	179,556	119,774
Capital Fund	184,682	165,911	150,120
Interest	3,500	9,455	8,048
Capital Maintenance Funds	9,188	9,317	7,743
Capital Fund Transfer	(26,000)	-	-
	171,370	184,682	165,911
Total	\$297,325	\$364,238	\$285,685

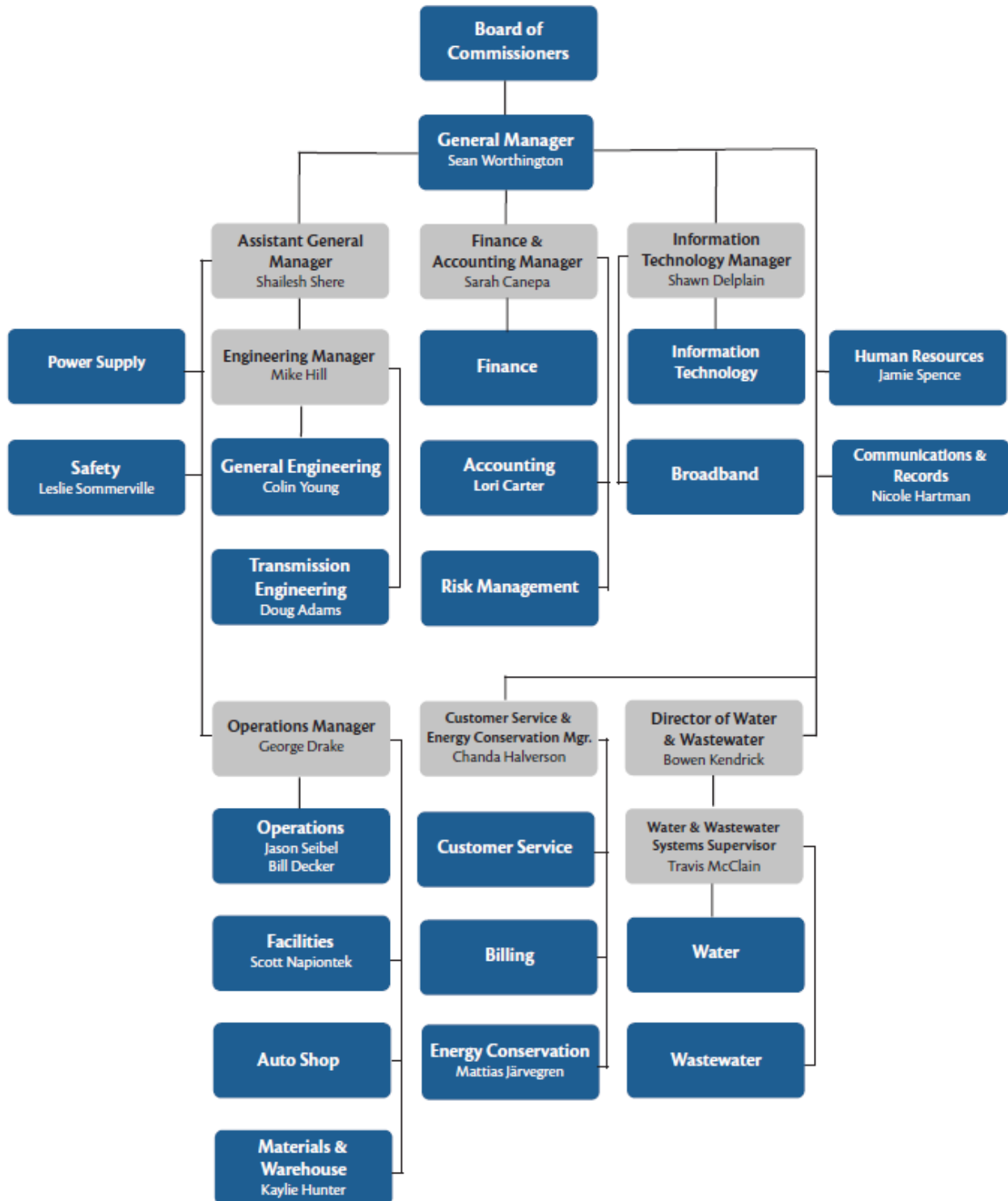
Personnel



2025 Budget
Personnel

District Organization Chart

A simplified illustration of the District's Organization chart is shown below. The boxes highlighted in blue signify the budgeted departments, with employee names and titles of the individuals with budgetary authority shown throughout the chart.



2025 Budget
Personnel

Personnel by Department

This section presents position counts by department (including the Water Division). It is followed by a comparison of budgeted personnel costs.

Budget Year 2025		Budget Year 2024	
Accounting	5	Accounting	5
Accountant	1	Accountant	1
Accounting Specialist II	2	Accounting Specialist II	2
Controller Auditing Officer	1	Controller Auditing Officer	1
Senior Accountant	1	Senior Accountant	1
Auto Shop	7	Auto Shop	7
Auto Shop Assistant	1	Auto Shop Assistant	1
Auto Shop Foreman	1	Auto Shop Foreman	1
Mechanic Class I	1	Mechanic Class II	2
Mechanic Class II	2	Mechanic Class III	2
Mechanic Class III	2	Mechanic Trainee	1
Billing	3	Billing	3
Computer Operations Specialist	2	Computer Operations Specialist	2
Customer Information & Meter Support Specialist	1	Customer Information & Meter Support Specialist	1
Board of Commissioners	3	Board of Commissioners	3
Commissioner	3	Commissioner	3
Broadband	2	Broadband	2
Network Technician	2	Network Administrator	1
		Network Technician	1
Communications & Records	4	Communications & Records	5
Communications & Government Relations Mngr	1	Communications & Government Relations Mngr	1
Records Specialist	3	Records Specialist	2
		Records Technician	2

2025 Budget
Personnel

Personnel by Department, *continued*

Budget Year 2025		Budget Year 2024	
Customer Service		Customer Service	
	18		19
Credit/Collections Specialist	1	Credit/Collections Specialist	1
Customer Service & Conservation Manager	1	Customer Service Coordinator	1
Customer Service Coordinator	1	Customer Service Receptionist	1
Customer Service Representative	10	Customer Service Representative	10
Customer Service Support Specialist	2	Customer Service Supervisor	1
Lead Customer Service Representative	3	Customer Service Support Specialist	2
		Lead Customer Service Representative	3
Energy Conservation		Utility Services	
	2		2
Energy Conservation Advisor	1	Utility Services Advisor I	1
Energy Conservation Supervisor	1	Utility Services Supervisor	1
Facilities		Facilities	
	11		11
Electrician	1	Electrician	1
Facilities Assistant	1	Facilities Assistant	1
Facilities Custodian	2	Facilities Custodian	2
Facilities Maintenance Supervisor	1	Facilities Maintenance Supervisor	1
Flagger/Facilities Helper	5	Flagger/Facilities Helper	5
Maintenance Foreman	1	Maintenance Foreman	1
Finance		Finance	
	3		3
Finance & Accounting Manager	1	Finance Coordinator	1
Finance Coordinator	1	Finance Manager/Treasurer	1
Finance Manager/Treasurer	1	Financial Analyst II	1

2025 Budget
Personnel

Personnel by Department, *continued*

Budget Year 2025		Budget Year 2024	
General Engineering	10	General Engineering	10
Distribution Systems Supervisor	1	Distribution Systems Supervisor	1
Engineer I	1	Engineer I	1
Engineer II	1	Engineer II	1
Engineering Manager	1	Engineering Manager	1
Engineering Tech I	2	Engineering Tech I	2
Engineering Tech II	2	Engineering Tech II	2
Senior Power Systems Project Coordinator	1	Senior Power Systems Project Coordinator	2
Power Systems Project Coordinator	1		
General Manager	5	General Manager	5
Assistant General Manager	1	Contracts Coordinator	1
Contracts Coordinator	1	Executive Assistant	1
Executive Assistant	1	General Manager	1
General Manager	1	General Superintendent	1
Grant Writer & Analyst	1	Grant Writer & Analyst	1
Human Resources	4	Human Resources	5
Benefits Analyst	1	Benefits Analyst	1
Human Resources & Employee Relations Manager	1	HR & Safety Administrative Coordinator	1
Payroll Coordinator	2	Human Resources Manager	1
		Payroll Coordinator	2
Information Technology	5	Information Technology	5
Business Analyst	1	Business Analyst	1
Desktop Technician	1	Desktop Technician	1
Information Technology Manager	1	Information Technology Manager	1
Systems Administrator	1	Systems Administrator	1
Senior Systems Administrator	1	Senior Systems Administrator	1
Materials & Warehousing	6	Materials & Warehousing	6
Inventory Control Specialist	1	Inventory Control Specialist	1
Materials Specialist	1	Materials Specialist	1
Procurement & Warehouse Supervisor	1	Procurement & Facilities Supervisor	1
Storeskeeper	2	Storeskeeper	2
Warehouse Foreman	1	Warehouse Foreman	1

2025 Budget
Personnel

Personnel by Department, *continued*

Budget Year 2025		Budget Year 2024	
Operations	56	Operations	57
Apprentice Lineman	1	Apprentice Lineman	4
Directional Bore Foreman	1	Apprentice Meter Technician	1
Directional Bore Operator Trainee	1	Apprentice Tree Trimmer	2
Line Foreman	5	Directional Bore Operator	1
Lineman	16	Line Foreman	5
Meter Foreman	1	Lineman	14
Meter Helper	3	Meter Foreman	1
Meter Reader Class I	1	Meter Helper	3
Meter Technician	1	Meter Reader Class I	1
Operations Administrative Coordinator	1	Meter Reader Class II	1
Operations Assistant	3	Meter Technician	1
Operations Manager	1	Operations Administrative Coordinator	1
Operations Superintendent	2	Operations Assistant	2
Pool Flagger	4	Operations Manager	1
Right of Way Maintenance Operator	2	Operations Superintendent	2
Serviceman Representative	4	Pool Flagger	4
Student Brush Cutter	3	Right of Way Maintenance Operator	2
Tree Trimmer	4	Serviceman Representative	4
Tree Trimming Foreman	2	Student Brush Cutter	3
		Tree Trimmer	2
		Tree Trimming Foreman	2
Power Supply	1	Power Supply	1
Power Analyst II	1	Power Analyst II	1
Safety	2	Safety	1
Safety Administrative Assistant	1	Safety Manager	1
Safety Manager	1		

2025 Budget
Personnel

Personnel by Department, *continued*

Budget Year 2025		Budget Year 2024	
Transmission Engineering	8	Transmission Engineering	7
Electric Equipment & Environmental Specialist	1	Electric Equipment & Environmental Specialist	1
Engineer III	1	Engineer III	1
Relay Technician	1	Relay Technician	1
Substation Apprentice	1	Substation Foreman	1
Substation Foreman	1	Substation Technician	1
Substation Technician	1	Transmission & Substations Sys Supervisor	1
Transmission & Substations Sys Supervisor	1	Utility Land Surveyor	1
Utility Land Surveyor	1		
Water	15	Water	14
Director of Water & Wastewater	1	Sr Water & Wastewater Tech	4
Meter Reader Class III	1	Sr Wtr & WWW Tech - Water Quality Shift	1
Sr Water & Wastewater Tech	4	Water & Wastewater Foreman	1
Sr Wtr & WW Tech - Water Quality Shift	1	Water & Wastewater Helper	2
Water & Wastewater Foreman	2	Water & Wastewater Tech	1
Water & Wastewater Helper	2	Water Quality Foreman	1
Water Quality Foreman	1	Water Sr. Civil Engineer	1
Water Sr. Civil Engineer	1	Wtr Wastewater Administrative Assistant	1
Wtr Wastewater Administrative Assistant	1	Wtr Wastewater Supervisor	1
Wtr Wastewater Supervisor	1	WWW Systems Manager	1
Grand Total	170	Grand Total	171

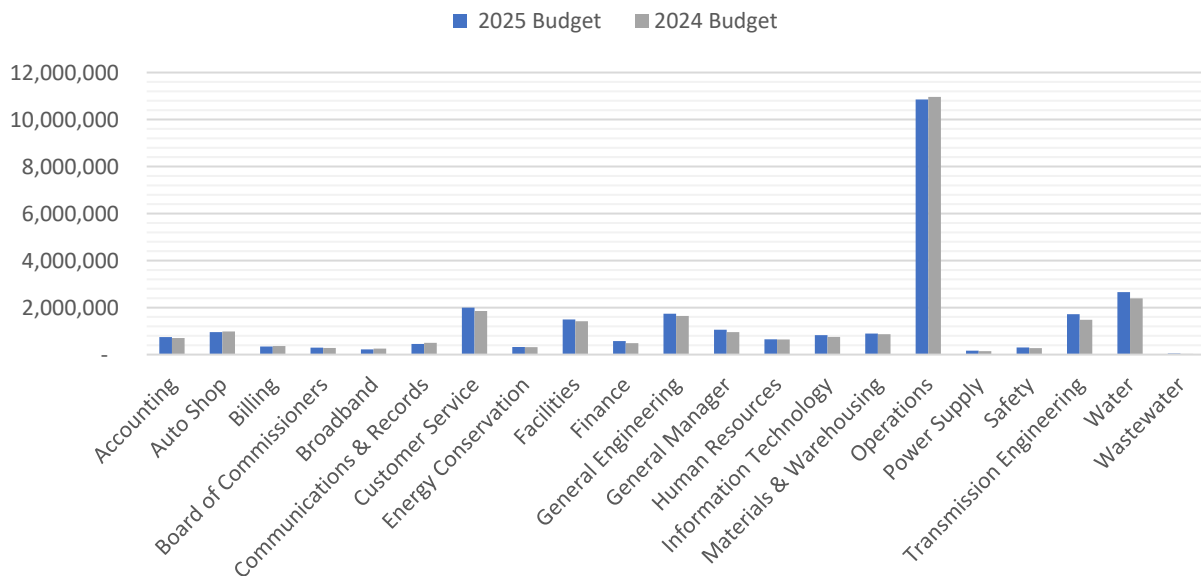


2025 Budget
Personnel

Personnel by Department, *continued*

This section presents a year over year comparison of budgeted personnel costs by Department (including the Water & Wastewater Divisions).

	2025 Budget	\$ Change	% Change	2024 Budget
Accounting	741,927	34,974	4.95%	706,953
Auto Shop	959,174	(23,554)	-2.40%	982,728
Billing	343,487	(16,898)	-4.69%	360,385
Board of Commissioners	294,526	9,654	3.39%	284,872
Broadband	221,208	(31,077)	-12.32%	252,285
Communications & Records	453,170	(43,617)	-8.78%	496,787
Customer Service	1,994,499	140,737	7.59%	1,853,762
Energy Conservation	325,082	7,024	2.21%	318,058
Facilities	1,491,178	71,598	5.04%	1,419,580
Finance	577,714	88,904	18.19%	488,810
General Engineering	1,738,992	95,989	5.84%	1,643,003
General Manager	1,058,123	100,536	10.50%	957,587
Human Resources	646,394	792	0.12%	645,602
Information Technology	824,914	70,159	9.30%	754,755
Materials & Warehousing	895,635	26,882	3.09%	868,753
Operations	10,855,349	(106,637)	-0.97%	10,961,986
Power Supply	163,180	16,332	11.12%	146,848
Safety	304,323	32,191	11.83%	272,132
Transmission Engineering	1,717,125	235,414	15.89%	1,481,711
Wastewater	46,504	16,798	56.55%	29,706
Water	2,660,925	268,578	11.23%	2,392,347
Grand Total	28,313,429	994,779	3.64%	27,318,650



2025 Budget
Personnel

Budget Year Organizational Changes

The significant changes in organization structure or reporting, including important budget assumptions, are summarized below.

Overall Assumptions

- The 2024 budget reflects salary increases for Union positions as negotiated in the 2023-2026 Collective Bargaining Agreement (CBA).
- Staff positions are projected to receive a cost-of-living increase in January 2025 as well as an increase to the retirement plan match. Exempt and non-exempt employees will receive an additional match of 2% and 1%, respectively.
- Healthcare Insurance Premiums are projected to increase in 2025 related to an anticipated 6 – 8% increase in claims.

Department Changes

- **Customer Service** – Eliminated a Customer Service Receptionist, but overall budget increased due to union step advancements and promotion due to restructuring.
- **Communications & Records** – Eliminated a Records Technician and promoted a Technician to Specialist.
- **Finance** – Budget increased due to promotion in restructuring.
- **General Manager** – Grant Writer & Analyst from part time to full time status.
- **Human Resources** – Eliminated the HR & Safety Administrative Coordinator (position modified & moved to Safety).
- **Operations** – Various promotions and job shifts occurred. The Meter Reader II was moved to the Water Department.
- **Safety** – Added a full time Safety Administrative Assistant (transferred from Human Resources & modified).
- **Transmission Engineering** – Added a Substation Apprentice.
- **Water** – Added a Meter Reader II (transferred from Operations). Other position changes, promotions, and restructuring occurred.
- **Wastewater** – Budget increased due to higher labor allocation based on forecasted work in 2025.

**Operations
& Maintenance
Expenses
& Other
Outflows**



2025 Budget

Operations & Maintenance Expenses & Other Outflows

Electric Division by Function & Activity Code

Operations and maintenance outflows, *other than personnel*, are presented below as a year over year comparison. The information is presented by Division, Function, and Activity Code. The subsequent sections present the information by department (including Water & Wastewater Divisions).

	2025 Budget	\$ Change	% Change	2024 Budget
Travel, Training, & Other Employee-Specific Expenses	580,384	20,518	3.66%	559,866
6255 - Per Diem	45,251	(15,066)	-24.98%	60,317
6260 - Travel Expense	102,325	(1,665)	-1.60%	103,990
6261 - Mileage - Taxable	13,699	(3,416)	-19.96%	17,115
6262 - Mileage - Non Taxable	33,694	(6,510)	-16.19%	40,204
6265 - Training Expense	326,485	68,864	26.73%	257,621
6266 - Tuition Expense	6,600	(1,100)	-14.29%	7,700
6280 - Employee Awards	26,000	(5,400)	-17.20%	31,400
6432 - Interview Costs	17,200	0	0.00%	17,200
6433 - Misc Hiring Expense	3,000	(7,250)	-70.73%	10,250
6491 - Individual Dues	6,130	(7,939)	-56.43%	14,069
Taxes, Insurance, & Debt Service	9,216,294	172,310	1.91%	9,043,984
1340 - Debt Service	3,320,325	(57,245)	-1.69%	3,377,570
6212 - Disability and Life	85,000	(5,000)	-5.56%	90,000
6420 - Property Insurance	215,290	(5,452)	-2.47%	220,742
6421 - Liability Insurance	781,190	153,239	24.40%	627,951
6423 - Fidelity Insurance	1,500	0	0.00%	1,500
6424 - General Insurance	11,575	0	0.00%	11,575
6853 - Public Utility Tax	2,234,840	117,732	5.56%	2,117,108
6857 - Privilege Tax	1,374,774	436	0.03%	1,374,338
6862 - Wholesaling Tax	1,200	0	0.00%	1,200
6863 - Service Tax	55,000	0	0.00%	55,000
6864 - Retailing Tax	27,000	17,000	170.00%	10,000
6871 - City of Sequim Tax	782,000	(30,000)	-3.69%	812,000
6872 - City of Port Angeles Tax	2,500	500	25.00%	2,000
6873 - Quileute Tribal Council Tax	30,000	(1,000)	-3.23%	31,000
6874 - City of Forks Tax	259,500	(6,000)	-2.26%	265,500
6882 - Unemployment	10,000	(15,000)	-60.00%	25,000
6883 - Federal Excise Tax	1,600	100	6.67%	1,500
6884 - Leasehold Tax	23,000	3,000	15.00%	20,000

2025 Budget
Operations & Maintenance Expenses & Other Outflows

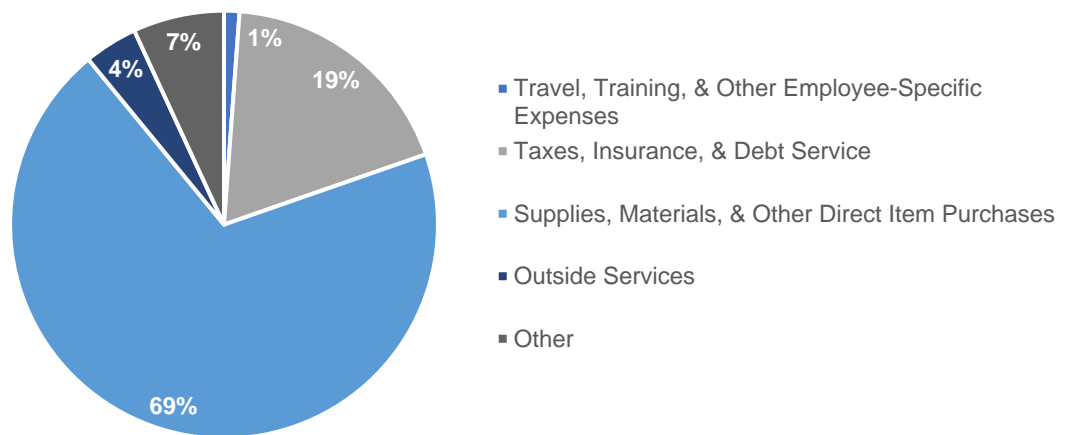
Electric Division by Function & Activity Code, *continued*

	2025 Budget	\$ Change	% Change	2024 Budget
Supplies, Materials, & Other Direct Item Purchases	34,566,036	(716,425)	-2.03%	35,282,461
6300 - Small & Attractive Assets	47,530	(5,110)	-9.71%	52,640
6310 - Stock	5,030,175	1,194,883	31.15%	3,835,292
6311 - Inventory Issued to Capital	(3,689,250)	(890,550)	31.82%	(2,798,700)
6315 - Other Material & Supplies	530,454	(8,046)	-1.49%	538,500
6316 - Other Tools & Equipment	268,125	57,836	27.50%	210,289
6318 - Utility Infrastructure Parts	16,800	5,100	43.59%	11,700
6320 - Office Supplies	41,250	(6,860)	-14.26%	48,110
6321 - Forms	14,600	(7,000)	-32.41%	21,600
6322 - Subscriptions & Online Databases	41,720	(9,425)	-18.43%	51,145
6323 - Office Furniture	6,200	(2,300)	-27.06%	8,500
6330 - Janitorial Supplies	16,600	(1,206)	-6.77%	17,806
6340 - Communications Equipment	1,000	(5,000)	-83.33%	6,000
6350 - Computer & Tech Supplies	294,200	87,600	42.40%	206,600
6352 - Software	917,440	47,500	5.46%	869,940
6365 - Fleet Equipment Parts	355,000	110,000	44.90%	245,000
6371 - Fuel	365,650	10,650	3.00%	355,000
6374 - Hydraulic Supplies	12,000	3,000	33.33%	9,000
6410 - Safety Expense	210,325	6,475	3.18%	203,850
6730 - Purchased Power/Water	30,086,217	(1,303,972)	-4.15%	31,390,189
Outside Services	2,014,621	415,129	25.95%	1,599,492
6415 - Auditing	116,000	0	0.00%	116,000
6418 - Legal	180,000	30,000	20.00%	150,000
6419 - Consulting	417,023	86,085	26.01%	330,938
6440 - Equipment Rental	9,900	1,000	11.24%	8,900
6442 - Contractual Services	908,615	309,807	51.74%	598,808
6446 - Answering Service	96,650	4,646	5.05%	92,004
6470 - Janitorial Service	31,500	1,500	5.00%	30,000
6471 - Delivery Service	3,200	0	0.00%	3,200
6481 - Maintenance Contracts	175,333	(10,709)	-5.76%	186,042
6497 - Equipment Repair Services	76,400	(7,200)	-8.61%	83,600

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Electric Division by Function & Activity Code, *continued*

	2025 Budget	\$ Change	% Change	2024 Budget
Other	3,434,143	1,077,212	45.70%	2,356,931
1000 - Fund Transfers	575,000	575,000	-	0
1429 - Credit Balance Refund	150,000	0	0.00%	150,000
2320 - LIFO Payments	12,000	12,000	-	0
2327 - BPA/WX Loans	10,000	0	0.00%	10,000
2520 - Customer Advance Refunds	150,000	90,000	150.00%	60,000
2521 - Rate Payer Assistance Payments	386,922	62,737	19.35%	324,185
6361 - Postage	213,990	39,700	22.78%	174,290
6443 - Telephone & Internet	380,774	7,116	1.90%	373,658
6444 - Water Utility	37,220	15,080	68.11%	22,140
6448 - Miscellaneous Utilities	133,400	26,360	24.63%	107,040
6450 - Permits	1,900	(5,400)	-73.97%	7,300
6451 - Easements	30,000	5,400	21.95%	24,600
6452 - Miscellaneous Expense	165,020	22,299	15.62%	142,721
6480 - Leases	118,341	1,034	0.88%	117,307
6489 - Advertising	175,300	(19,133)	-9.84%	194,433
6490 - Association Dues	255,147	0	0.00%	255,147
6500 - PUD Rebates	875,000	306,200	53.83%	568,800
6703 - Minor Claims	20,000	0	0.00%	20,000
6721 - Expenses Transferred	(525,693)	(42,631)	8.83%	(483,062)
8056 - Bank Fees	269,822	(18,550)	-6.43%	288,372
Grand Total	49,811,478	968,744	1.98%	48,842,734



2025 Budget

Operations & Maintenance Expenses & Other Outflows

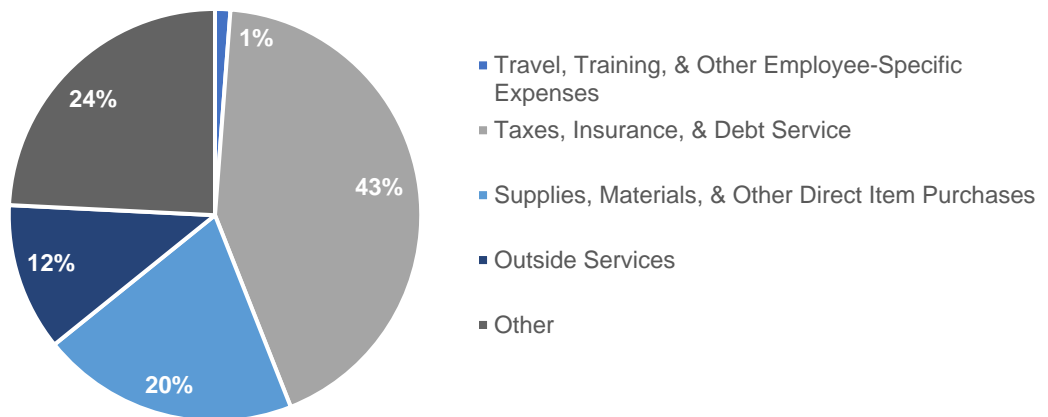
Water Division by Function & Activity Code

	2025 Budget	\$ Change	% Change	2024 Budget
Travel, Training, & Other Employee-Specific Expenses	38,643	18,551	92.33%	20,092
6255 - Per Diem	1,246	46	3.83%	1,200
6260 - Travel Expense	1,246	46	3.83%	1,200
6261 - Mileage - Taxable	498	18	3.75%	480
6262 - Mileage - Non Taxable	1,433	53	3.84%	1,380
6265 - Training Expense	15,090	558	3.84%	14,532
6270 - Crew Meals	18,330	17,330	1733.00%	1,000
6491 - Individual Dues	800	500	166.67%	300
Taxes, Insurance, & Debt Service	1,377,501	(198,015)	-12.57%	1,575,516
1340 - Debt Service	1,040,841	(250,605)	-19.40%	1,291,446
6212 - Disability and Life	9,000	(1,200)	-11.76%	10,200
6853 - Public Utility Tax	298,500	52,000	21.10%	246,500
6863 - Service Tax	12,000	0	0.00%	12,000
6871 - City of Sequim Tax	17,000	2,000	13.33%	15,000
6884 - Leasehold Tax	160	(210)	-56.76%	370
Supplies, Materials, & Other Direct Item Purchases	649,996	9,504	1.48%	640,492
6300 - Small & Attractive Assets	18,330	678	3.84%	17,652
6310 - Stock	228,816	21,988	10.63%	206,828
6311 - Inventory Issued to Capital	(171,502)	(24,410)	16.60%	(147,092)
6315 - Other Material & Supplies	70,204	2,596	3.84%	67,608
6316 - Other Tools & Equipment	18,330	678	3.84%	17,652
6318 - Utility Infrastructure Parts	18,330	678	3.84%	17,652
6319 - Chemical Products	66,677	2,465	3.84%	64,212
6320 - Office Supplies	1,346	50	3.86%	1,296
6322 - Subscriptions & Online Databases	0	(8,820)	-100.00%	8,820
6323 - Office Furniture	1,038	38	3.80%	1,000
6350 - Computer & Tech Supplies	3,078	114	3.85%	2,964
6352 - Software	12,100	0	0.00%	12,100
6365 - Fleet Equipment Parts	14,019	519	3.84%	13,500
6371 - Fuel	56,074	2,074	3.84%	54,000
6374 - Hydraulic Supplies	727	27	3.86%	700
6410 - Safety Expense	22,429	829	3.84%	21,600
6730 - Purchased Power/Water	290,000	10,000	3.57%	280,000

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Water Division by Function & Activity Code, *continued*

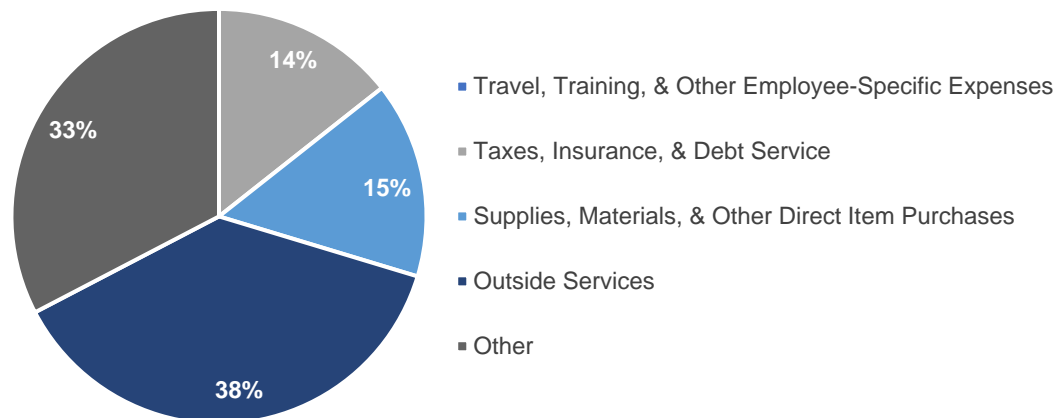
	2025 Budget	\$ Change	% Change	2024 Budget
Outside Services	372,487	186	0.05%	372,301
6418 - Legal	52,000	0	0.00%	52,000
6419 - Consulting	0	(7,000)	-100.00%	7,000
6440 - Equipment Rental	1,140	0	0.00%	1,140
6442 - Contractual Services	198,459	6,528	3.40%	191,931
6481 - Maintenance Contracts	115,696	466	0.40%	115,230
6497 - Equipment Repair Services	5,192	192	3.84%	5,000
Other	779,337	45,145	6.15%	734,192
2520 - Customer Advance Refunds	4,500	0	0.00%	4,500
6361 - Postage	7,600	0	0.00%	7,600
6443 - Telephone & Internet	13,800	0	0.00%	13,800
6445 - Electricity Utility	171,164	0	0.00%	171,164
6450 - Permits	12,440	0	0.00%	12,440
6452 - Miscellaneous Expense	8,648	312	3.74%	8,336
6480 - Leases	23,880	0	0.00%	23,880
6490 - Association Dues	9,800	7,390	306.64%	2,410
6703 - Minor Claims	2,077	77	3.85%	2,000
6720 - Equipment Cost	5,000	0	0.00%	5,000
6721 - Expenses Transferred	520,428	37,366	7.74%	483,062
Grand Total	3,217,964	(124,629)	-3.73%	3,342,593



2025 Budget
Operations & Maintenance Expenses & Other Outflows

Wastewater Division by Function & Activity Code

	2025 Budget	\$ Change	% Change	2024 Budget
Travel, Training, & Other Employee-Specific Expense:	0	0	0.00%	0
6260 - Travel Expense	0	0	0.00%	0
6265 - Training Expense	0	0	0.00%	0
Taxes, Insurance, & Debt Service	6,351	(67)	-1.04%	6,418
1340 - Debt Service	5,851	(67)	-1.13%	5,918
6863 - Service Tax	500	0	0.00%	500
Supplies, Materials, & Other Direct Item Purchases	6,760	230	3.52%	6,530
6315 - Other Material & Supplies	1,646	56	3.52%	1,590
6316 - Other Tools & Equipment	1,097	37	3.49%	1,060
6318 - Utility Infrastructure Parts	2,588	88	3.52%	2,500
6352 - Software	1,429	49	3.55%	1,380
Outside Services	16,653	435	2.68%	16,218
6442 - Contractual Services	16,653	435	2.68%	16,218
Other	14,426	490	3.52%	13,936
1000 - Fund Transfers	0	0	0.00%	0
6443 - Telephone & Internet	355	12	3.50%	343
6444 - Water Utility	427	15	3.64%	412
6445 - Electricity Utility	3,826	130	3.52%	3,696
6450 - Permits	3,292	112	3.52%	3,180
6451 - Easements	219	7	3.30%	212
6452 - Miscellaneous Expense	658	22	3.46%	636
6720 - Equipment Cost	329	11	3.46%	318
6721 - Expenses Transferred	5,320	181	3.52%	5,139
Grand Total	44,190	1,088	2.52%	43,102



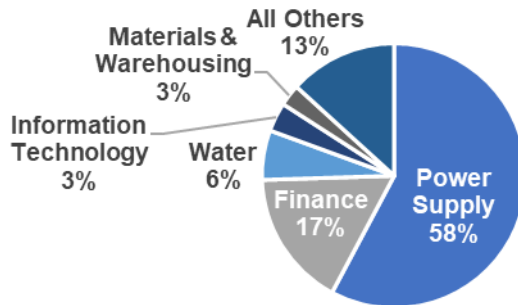
2025 Budget

Operations & Maintenance Expenses & Other Outflows

By Department

Operations and maintenance outflows, *other than personnel*, are presented below as a year over year comparison by Department (including the Water and Wastewater Divisions). The detail for the current year’s budget lines is provided for each Department or Division on the pages that follow. Detail for the previous year’s budget can be found in the budget book published for that year.

	2025 Budget	\$ Change	% Change	2024 Budget
Accounting	103,614	(28,086)	-21.33%	131,700
Auto Shop	975,524	149,224	18.06%	826,300
Billing	273,183	14,261	5.51%	258,922
Board of Commissioners	260,732	2,185	0.85%	258,547
Broadband	211,076	58,895	38.70%	152,181
Communications & Records	263,500	(6,893)	-2.55%	270,393
Customer Service	126,795	16,457	14.92%	110,338
Energy Conservation	1,002,839	367,093	57.74%	635,746
Facilities	552,624	18,042	3.37%	534,582
Finance	8,863,370	720,277	8.85%	8,143,093
General Engineering	84,591	12,757	17.76%	71,834
General Manager	364,093	8,493	2.39%	355,600
Human Resources	252,531	(23,050)	-8.36%	275,581
Information Technology	1,879,123	153,357	8.89%	1,725,766
Materials & Warehousing	1,404,503	275,580	24.41%	1,128,923
Operations	1,234,016	273,357	28.46%	960,659
Power Supply	30,676,870	(1,183,550)	-3.71%	31,860,420
Risk Management	1,009,480	147,787	17.15%	861,693
Safety	120,464	14,464	13.65%	106,000
Transmission Engineering	152,550	(21,906)	-12.56%	174,456
Water	3,217,964	(124,629)	-3.73%	3,342,593
Wastewater	44,190	1,088	2.52%	43,102
Grand Total	53,073,632	845,203	1.62%	52,228,429



2025 Budget

Operations & Maintenance Expenses & Other Outflows

Accounting Department Detail

Sarah Canepa, Finance & Accounting Manager
Lori Carter, Controller/Auditing Officer

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		23,014
Travel Expense	6260	5,200
NWPPA/NISC/GFOA	6265	5,150
NWPPA Flipping the Switch (in-house)	6265	3,124
APPA Education Institute, 2 day (2)	6265	2,390
Per Diem	6255	1,900
Mileage - Non Taxable	6262	1,513
NWPPA CFO/Accounting Webinar Series (1)	6265	1,500
NISC MIC (1)	6265	1,200
GFOA Dues (3)	6491	450
WPUDA Finance Officer's Meeting (4)	6265	400
Mileage - Taxable	6261	187
Supplies, Materials, & Other Direct Item Purchases		2,600
Tax forms, Checks	6321	1,100
General Office Supplies	6320	1,000
NISC custom reports	6352	500
Outside Services		77,500
State Auditors' Office Audit Services	6415	70,000
Moss Adams Consulting	6419	7,500
Other		500
GFOA Cert Submission	6452	500
Grand Total		103,614

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Auto Shop Department Detail

George Drake, Operations Manager

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		10,900
Mechanic training	6265	4,500
Travel Expense	6260	2,500
Per Diem	6255	2,000
Fleet Managers Meetings	6265	1,500
Mileage - Non Taxable	6262	200
Mileage - Taxable	6261	200
Supplies, Materials, & Other Direct Item Purchases		899,450
Fuel, Gas, Diesel, DEF, Motor Oil	6371	365,650
Purch Items (filters, belts, brakes, starters, engine components, batteries, exhaust)	6365	340,000
Welding, Bolts & Nuts, Wire, Metal, Adhesives	6315	60,000
Inventory Purchased	6310	60,000
Miscellaneous Tools	6316	19,800
Hand Tools, Pullers, Front-end Tool	6316	15,750
Hydraulic Hose, Fittings, Connectors, Pumps, & Hydraulic Oil	6374	12,000
Flexture Mobile Welding Table "2"	6316	7,400
Multidrawer Mobile Storage (Welding Shop) "2"	6316	7,000
Pur-flo Welding Helmet With Respirator "3"	6316	6,600
Gear Pulling Cabinet & Pullers "2"	6316	3,250
Filter Masks, Face Sheilds , Gloves	6410	2,000
Outside Services		96,320
Vehicle Maintenance & Repair Services	6497	35,000
Verizon GPS/Diagnostic	6442	35,000
Truck Boom Testing	6442	19,000
Safety Inspection, Motor Oil Disposal, SME Solutions tests	6442	4,820
Vestis Coveralls/ towels	6442	2,500
Other		(31,146)
Deliver Vehicles & Equipment & Education	6452	1,200
Allocation of Shared Services (from Water)	6721	(32,346)
Grand Total		975,524

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Billing Department Detail

Chanda Halverson, Customer Services & Conservation Manager

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		5,410
NWPPA Flipping the Switch (in-house)	6265	2,678
Travel Expense	6260	2,000
Per Diem	6255	384
Mileage - Non Taxable	6262	204
Mileage - Taxable	6261	144
Supplies, Materials, & Other Direct Item Purchases		23,250
Copy Paper / NISC Envelopes	6320	15,600
NISC Forms	6321	6,600
Ink for Postage Machine	6320	550
Furniture	6323	500
Outside Services		52,373
NISC Data Processing & Contract Services	6442	48,000
NISC Support (Custom reports & Business Plan Consultations)	6419	3,000
Pitney Bowes Inserter/Folder Service Contract	6481	1,373
Other		192,150
NISC Utility Bill Postage	6361	136,000
Reserve Account Pitney Bowes - Main Office Postage	6361	45,375
Pitney Bowes Postage Machine Lease	6480	5,360
Department Requested Postage	6361	3,000
Branch Office postage	6361	1,890
United States Postal Service - PO Box rentals (Carlsborg & Forks)	6361	525
Grand Total		273,183

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Board of Commissioners Department Detail

Sean Worthington, General Manager

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		23,385
Travel and Training	6265	5,000
Travel Expense	6260	5,000
Per Diem	6255	5,000
Mileage - Non Taxable	6262	4,800
Mileage - Taxable	6261	1,800
NWPPA Flipping the Switch (in-house)	6265	1,785
Supplies, Materials, & Other Direct Item Purchases		2,200
Misc. Supplies	6315	1,200
Office Supplies	6320	1,000
Other		235,147
WPUDA Dues (Washington Public Utility Districts Association)	6490	115,000
NWPPA Dues (Northwest Public Power Association)	6490	30,000
General Election Costs	6452	30,000
APPA Dues (American Public Power Association)	6490	29,600
Clallam County EDC Due (Economic Development Council)	6490	25,000
Energy Northwest DEED	6490	3,100
North Olympic Peninsula RC&D Dues	6490	800
Sequim Chamber of Commerce Dues	6490	595
North Peninsula Building Association Dues	6490	475
Port Angeles Chamber of Commerce Dues	6490	372
Forks Chamber of Commerce Dues	6490	100
Port Angeles Business Association Dues	6490	55
Clallam County Utilities Coordinating Council Dues	6490	50
Grand Total		260,732

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Broadband Department Detail

Shawn Delplain, Information Technology Manager

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		41,970
Travel Expense	6260	18,000
Network Equipment Training (Mikrotik & Cisco Equipment)	6265	10,800
Palo Alto Training	6265	6,640
NoaNet Meetings	6265	3,800
NWPPA Flipping the Switch (in-house)	6265	1,785
Mileage - Non Taxable	6262	500
Per Diem	6255	320
Mileage - Taxable	6261	125
Supplies, Materials, & Other Direct Item Purchases		69,800
Fiber Tools & Equipment for New Truck (testing, splicing, etc.)	6316	29,000
Misc. Fiber Material (pigtails, ends, enclosures, media cvtrs)	6315	24,000
Larger Component Misc. Battery Replacements (Huts, nodes, cpe's, and whse's.)	6318	16,800
Outside Services		51,792
NoaNet Monitoring/Access	6419	44,292
Air Flo HVAC Maintenance (Fiber Huts & Network Nodes)	6442	7,500
Other		47,514
NoaNet Ethernet Transport	6443	13,200
Wave Broadband Ethernet (Ediz Hook)	6443	12,828
Wave Broadband Dark Fiber Lease (223 E 4th St)	6443	8,316
WA DNR Tower Lease (Ellis Mtn. Lookout, Link to Forks and Old Mill Substation)	6480	6,000
Lower Elwha S'Klallam Tribe Tower Lease (Link to Forks)	6480	4,500
Olypen Internet Access for CSR Kiosk (Makah Police Station)	6443	2,070
Lower Elwha S'Klallam Tribe Internet Access CSR Kiosk (Lower Elwha Food & Fuel)	6443	600
Grand Total		211,076

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Communications & Records Department Detail

Nicole Hartman, Communications & Government Relations Manager

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		15,500
Training Registrations	6265	5,000
Lodging, Airfare, Transportation	6260	4,000
Mileage - Non Taxable	6262	3,000
Per Diem	6255	2,000
Mileage - Taxable	6261	1,000
ALARM, ARMA, AIIM, WAPRO Dues	6491	500
Supplies, Materials, & Other Direct Item Purchases		7,500
Forms (Customer-facing rack cards, business cards, letterhead, envelopes)	6321	5,000
Storage Boxes	6315	1,000
Furniture, Lights, Chairs	6323	500
Annual Subscriptions (Sequim Gazette, PDN, Forks Forum)	6322	500
Consumables (Fax paper, stamps, supplies)	6320	500
Outside Services		46,000
Consulting	6419	40,000
Canon Scanner Maintenance	6481	6,000
Other		194,500
Events, Promotional Items	6489	75,000
Radio, Print Ads, Banners, Special Publications, Yellow Pages, Lobby	6489	60,000
HotLine Newsletter	6489	30,000
Postage (Hotline)	6361	27,000
Shredding Services	6448	2,000
Records Roundup/Employee Incentives	6452	500
Grand Total		263,500

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Customer Service Department Detail

Chanda Halverson, Customer Services & Conservation Manager

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		31,313
NWPPA Flipping the Switch (in-house)	6265	15,173
Supervisor/Coordinator Training	6265	7,800
Travel Expense	6260	3,000
NISC MIC Conference ("2")	6265	2,200
Credit & Collections Workshop	6265	1,500
Mileage - Non Taxable	6262	890
Per Diem	6255	640
Mileage - Taxable	6261	110
Supplies, Materials, & Other Direct Item Purchases		13,020
Utility Exchange Credit Check Database for Customers	6322	7,800
Label tape, printer tape, ten key machines	6320	1,500
Redsson Online Portal	6322	1,020
Misc. Furniture	6323	1,000
Computer/Office Remit Equipment & Software	6315	500
Misc. Other Materials & Supplies	6315	500
Language Line Service - Interpretation Services	6322	400
Forms (Signature Cards)	6321	300
Outside Services		43,150
Loomis Armored Service (Carlsborg and 3 kiosk pickups - 2 PA, 1 SQ)	6442	30,220
Evergreen Financial Services Commissions	6442	12,000
Technology Unlimited - Maintenance Contract for Check Scanner (Remittance)	6481	930
Other		39,312
US Payments Kiosk Leases	6480	31,140
US Payments Kiosk transaction fees	8056	6,372
Clallam Co-Op Assoc. - Drop Box Lease	6480	1,800
Grand Total		126,795

2025 Budget

Operations & Maintenance Expenses & Other Outflows

Energy Conservation Department Detail

Chanda Halverson, Customer Services & Conservation Manager
 Mattias Jarvegren, Energy Conservation Supervisor

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		6,439
Classes, Travel, Seminars, & Conferences	6265	3,450
Mileage - Non Taxable	6262	900
Per Diem	6255	896
NWPPA Flipping the Switch (in-house)	6265	893
Mileage - Taxable	6261	300
Supplies, Materials, & Other Direct Item Purchases		3,100
Promotions, Key Accounts, Class Lunches, & Printing	6315	2,500
Tape Measure, Flashlights, Hand tools	6316	600
Outside Services		106,000
CPA & CEIP Update	6442	60,000
State Auditor	6415	46,000
Other		887,300
Low Income Weatherization	6500	350,000
Heat pumps - Ductless (PUD Rebates)	6500	140,000
Industrial (PUD Rebates)	6500	120,000
Commercial (PUD Rebates)	6500	75,000
Heat pumps-Ducted (PUD Rebates)	6500	40,000
WX Insulation (PUD Rebates)	6500	40,000
ENERGY STAR EV Charger Rebates	6500	30,000
Energy Star New Construction (PUD Rebates)	6500	28,000
Water Heating (PUD Rebates)	6500	22,000
Windows (PUD Rebates)	6500	15,000
Appliance Rebates	6500	10,000
BPA/WX Loan Payments	2327	10,000
Smart Thermostats (PUD Rebates)	6500	5,000
Coveralls and/or Gloves Flowhood-Check Flow	6452	1,500
(Power Shift) Miscellaneous	6452	800
Grand Total		1,002,839

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Facilities Department Detail

George Drake, Operations Manager
Scott Napiontek, Facilities Maintenance Supervisor

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		10,175
Training	6265	5,500
Pesticide License & Certification	6265	2,400
Travel Expense	6260	1,500
Per Diem	6255	375
Mileage - Non Taxable	6262	300
Mileage - Taxable	6261	100
Supplies, Materials, & Other Direct Item Purchases		204,904
Miscellaneous Minor Facility Repair Material, Parts, & Supplies	6315	50,004
Misc. Small Components, Supplies, Gravel	6315	50,000
Landscaping (Mulch, fertilizer, shrubs, ice melt/salt, caseron, sprinkler mnt, tool prts)	6315	33,000
Vegetation Control Herbicide (Substation)	6315	28,500
Miscellaneous Tools (Not Small and Attractive)	6316	16,000
Light bulbs, batteries, etc.	6315	13,200
Other Tools (Small and Attractive Tools)	6300	6,000
Janitorial Supplies	6330	2,600
Misc. Supplies for Generator maintenance	6315	2,000
Padlocks, locksets, keys, misc.	6315	2,000
Replacement Furniture (Common area tables, chairs, cubicle walls)	6323	1,600
Outside Services		212,675
Misc. Contractual (Mechanical & Electrical)	6442	92,000
Scrub A Dub Janitorial Contracts	6470	31,500
Sweeping of asphalt parking and storage areas	6442	25,000
HVAC Maintenance	6442	23,000
Substations Ground Maintenance	6442	18,000
Misc. Contract Services, including, Fire Extinguisher Maint., etc.	6442	12,000
Underground Fuel Tank Inspections	6442	3,675
Plumbing Repairs (Various)	6442	3,600
Equipment Repair Services	6497	3,000
Equipment Rental	6440	900

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Facilities Department Detail, *continued*

	Activity Code	Budget
Other		124,870
Olympic DM Murrey's Disposal Services	6448	43,200
Clallam PUD Water Utility	6444	24,000
Propane	6448	19,800
Clallam County Dept of Public Works Sewer Charges	6448	12,600
City of Port Angeles Water Utility (PA Warehouse)	6444	6,540
West Waste & Recycling Disposal Services	6448	4,800
Generator fuel	6452	4,000
City of Forks Water Utility	6444	3,480
City of Sequim Water Utility	6444	3,200
Underground Fuel Tank Business Licenses ("3")	6452	1,200
Misc expense	6452	1,000
Olympic Region Clean Air Agency (ORCA) Annual Registration Fee	6452	650
Elevator Operator Permit	6450	400
Grand Total		552,624

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Finance Department Detail

Sarah Canepa, Finance & Accounting Manager

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		19,858
Utility Industry Conferences	6265	4,700
Travel & Lodging Expenses for Conferences/Meetings	6260	4,000
WPUA Finance Officers Meetings ("4")	6265	3,000
NWPPA Flipping the Switch (in-house)	6265	2,678
Utility Industry & Finance Online Training	6265	2,000
Per Diem	6255	1,000
Mileage - Non Taxable	6262	712
Notary Fees ("4")	6491	540
AICPA Membership ("1")	6491	350
WSCPA Membership ("1")	6491	340
GFOA Memberships ("2")	6491	300
WPTA Dues ("3")	6491	150
Mileage - Taxable	6261	88
Taxes, Insurance, & Debt Service		8,111,739
WA Dept of Revenue - Public Utility Tax	6853	2,488,341
WA Dept of Revenue - Privilege Tax	6857	1,374,774
2016 Bonds Debt Service	1340	904,550
2022 Bonds Debt Service	1340	853,900
2010 BABs Debt Service	1340	848,725
City of Sequim Tax (Includes pass through)	6871	782,000
2018 Bonds Debt Service	1340	713,150
City of Forks Tax (Includes pass through)	6874	259,500
WA Department of Revenue - Service Tax	6863	55,000
Quileute Tribal Council Tax (Includes pass through)	6873	30,000
WA Department of Revenue - Retailing Tax	6864	27,000
WA Dept of Revenue - Leasehold Tax	6884	23,000
City of Port Angeles Tax (Includes pass through)	6872	2,500
WA Dept of Revenue - Federal Excise Tax	6883	1,600
WA Department of Revenue - Wholesaling Tax	6862	1,200
Renewable Energy Cost Recovery Credit - Public Utility Tax	6853	(253,501)

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Finance Department Detail, *continued*

	Activity Code	Budget
Supplies, Materials, & Other Direct Item Purchases		500
Office Supplies	6320	500
Outside Services		73,000
Consulting for Finance Projects	6419	72,000
Moody's Rating Agency Annual Surveillance Fee	6419	1,000
Other		658,273
CETA Fund Transfer	1000	575,000
First Data Credit Card Processing Fees	8056	245,000
Credit Balance Refunds	1429	150,000
Customer Advance Refunds	2520	150,000
NISC ACH & Online Payment Fees	8056	13,200
LIFO Payments	2320	12,000
American Express Credit Card Processing Fees	8056	3,000
US Bank Fiscal Agent Fees	8056	1,950
Clallam County Treasurer Property Tax (Electric Portion)	6452	650
US Bank Safekeeping Fees	8056	300
Miscellaneous Expenses	6452	250
Postage (Miscellaneous)	6361	200
Sequim Business License	6452	70
Water and Waste Water Reimbursements for Shared Services	6721	(493,347)
Grand Total		8,863,370

2025 Budget
Operations & Maintenance Expenses & Other Outflows

General Engineering Department Detail

Mike Hill, Engineering Manager
Colin Young, Distribution Systems Supervisor

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		37,441
Training and Conferences	6265	18,000
Travel Expense	6260	6,000
Tuition Reimbursement	6266	5,100
Mileage - Non Taxable	6262	3,480
Per Diem	6255	2,600
Mileage - Taxable	6261	1,020
NWPPA Flipping the Switch (in-house)	6265	893
PE Licenses ("2")	6491	348
Supplies, Materials, & Other Direct Item Purchases		10,650
Miscellaneous Tools (including test tools & equipment)	6316	5,500
Small & Attractive Tools	6300	2,200
Office furniture	6323	900
FR clothing	6410	800
Code books, Technical References, & Standards	6315	750
Office Materials and Supplies	6320	500
Outside Services		2,500
NISC Customizing	6419	2,500
Other		34,000
Misc. Courthouse Recording	6451	30,000
Annual Vouchers (DNR("2"), USDA, M/M Garrison, M/M Abell, Jeff Co)	6452	2,500
Highway & Other Permits	6450	1,500
Grand Total		84,591

2025 Budget
Operations & Maintenance Expenses & Other Outflows

General Manager Department Detail

Sean Worthington, General Manager

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		42,893
Training Expense	6265	20,000
Travel Expense	6260	7,000
Per Diem	6255	7,000
Excellence in Performance Employee Awards	6280	5,000
Mileage - Non Taxable	6262	2,000
Mileage - Taxable	6261	1,000
NWPPA Flipping the Switch (in-house)	6265	893
Supplies, Materials, & Other Direct Item Purchases		18,700
Dispatch News Service (annual) & Formstack (annual)	6322	10,000
EMP - Emergency Management Plan	6410	7,800
Misc. Materials & Supplies	6315	600
Small Works Roster Registration	6322	300
Outside Services		245,000
Miller Nash Legal Services	6418	168,000
Customer Survey (Consulting Services)	6419	65,000
Williams Kastner Legal Services	6418	6,000
Gordon Thomas Honeywell Legal Services	6418	6,000
Other		57,500
All Employee Meeting & Monthly Employee Meetings w/ General Manager	6452	30,500
Employee Engagement (Shirts, lanyards, polo, sweatshirt, misc. items)	6452	15,000
Wellness Committee Expenses	6452	12,000
Grand Total		364,093

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Human Resources Department Detail

Jamie Spence, Human Resources & Employee Relations Manager

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		76,556
HR Hosted Training	6265	30,000
Candidate Expenses (Hotel, meals, lodging, mileage, pre-employment physicals)	6432	10,000
Employee Service Awards	6280	9,000
Wonderlic Tests	6432	7,200
Payroll Training ("6")	6265	6,600
Travel Expense	6260	3,000
Conviction Records/Driving Abstracts	6433	3,000
HR Training (Webinars, Other)	6265	2,400
Per Diem	6255	1,536
Tuition Reimbursement	6266	1,500
Mileage - Non Taxable	6262	1,200
Mileage - Taxable	6261	600
American Payroll Association ("2")	6491	520
Taxes, Insurance, & Debt Service		95,075
Disability and Life	6212	85,000
WA Employment Security Department - Unemployment	6882	10,000
WA Dept of Retirement - OASDI	6424	75
Supplies, Materials, & Other Direct Item Purchases		8,900
Salary Surveys (Milliman/APPA/WPUDA)	6322	6,000
Federal Motor Carrier Safety Admin. (CDL queries)	6322	2,000
Payroll Source Book	6315	600
Progressive Business Publications (Payroll)	6322	300
Outside Services		42,000
Milliman HR & Labor Consulting	6419	20,000
Work Safe Drug & Alcohol Testing Annual dues	6442	18,000
EAP Services	6442	4,000
Other		30,000
Covid Testing	6452	10,000
Employment Ads	6489	10,000
Retiree Wellness Dollars	6452	8,000
Job Fair Expenses	6452	2,000
Grand Total		252,531

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Information Technology Department Detail

Shawn Delplain, Information Technology Manager

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		48,393
Training	6265	16,000
Travel	6260	12,000
Training, Books & Memberships	6265	6,000
Per Diem	6255	6,000
Mileage Taxable	6261	4,500
Mileage non-Taxable	6262	3,000
NWPPA Flipping the Switch (in-house)	6265	893
Supplies, Materials, & Other Direct Item Purchases		1,249,040
Nat'l Information Solutions Coop (NISC) (ERP Soln, Hyb. Cld. & On-Prem, Mthly)	6352	312,000
Replacement Computers, Hard Drives, Keyboards, Mem, Mice, Etc.	6350	225,000
Microsoft Enterprise Agrmt. (Microsoft Licensing, Hyb. Cld. & On-Prem, 3 Years)	6352	106,000
IT: Windows Enterprise anti-virus suite, On-Premises, 1 Year	6352	50,000
Upgrade Computers (18) & Monitors (10)	6350	49,500
ZOHO Desktop Central (IT: Helpdesk and Desktop Management , On-Premises)	6352	42,000
Amazon Web Service (Website Hosting, Cld. Backup, Support, Cld., Mthly)	6352	39,200
Laserfische Cld. Subscr (Records: Records Mgmt Repository Cld. Service, Cld.)	6352	38,000
Cyber Security Software for Multifactor Authentication	6352	37,000
NISC Meter Data Management System (Engineering, Monthly)	6352	36,000
New Manage Engine Service Monitoring Software	6352	32,000
ESRI Enterprise Systm (Operations: GIS Mapping System, Hyb. Cld. & On-Prem)	6352	27,500
VMWare Enterprise Srvr Virtualization (IT: Virtual Server Infrastructure , On-Prem)	6352	25,500
Adobe Acrobat & Creative Cld. (Document Creation Tools, Hyb. Cld. & On-Prem)	6352	25,500
Scanners, Laptops, Etc.	6300	24,000
Neo Gov (HR: Applicant Tracking Software Subscription, Cld., Mthly)	6352	19,500
HR: Neo Gov - Applicant Tracking Software Subscription	6352	16,000
NetApp ONTAP (IT: Storage Area Network Software and Support, On-Premises)	6352	16,000
Diligent BoardDocs (Board of Commissioners: Agenda Management System, Cld.)	6352	15,000
Survalent SCADA System (Engineering: SCADA Management , On-Premises)	6352	13,800
Cisco Phones	6350	12,200
Automotive Diagnostic Software (Auto Shop: Vehicle Diagnostic Software, App.)	6352	10,000

2025 Budget

Operations & Maintenance Expenses & Other Outflows

Information Technology Department Detail, *continued*

	Activity Code	Budget
KnowBe4 KMSAT and GRC Subscrip. (District: Cyber Security Training, Cld)	6352	8,800
DataNational AS400 Hosting	6352	7,500
Toner & Print Cartridges (POE)	6350	7,500
Milsoft Utility Soltns WindMil (Engineering: Engineering Analysis Tools, Application)	6352	6,750
Automotive Diagnostic Software (New for West End Operations)	6352	6,000
Archive Social (Communications: Social Media Archiving Service, Cloud)	6322	5,000
Transmission: PLS Cad Pole Design Software Subscription	6352	5,000
Zoom Subscription (District: Video Confrencing Services, Cloud, Monthly)	6352	4,200
Osmose O-Calc (Engineering: Pole Load Analysis Software, Application)	6352	4,000
Miscellaneous Tools under \$5,000	6316	3,600
ID Solutions MOBILETrak Sltn (Materials: Barcoding/Inventory, Hyb Cld & On-Prem)	6352	3,500
Itron Field Collection System (Billing: Meter Data Collection System, On-Premises)	6352	3,000
Syntech (FuelMaster): Renewal for PA Whse & Carlsborg Ops Pumpstations	6352	2,800
Office Supplies	6320	2,500
Carbonite eVault (District: Server Backup System, On-Premises)	6352	1,600
AccuWeather (Power Supply: Power Analytics Weather Reporting Subscr., Cld.)	6322	1,200
Furniture, Lights, Chairs	6315	1,000
Symantech Brightmail (IT: District E-Mail SPAM Filter, On-Premises)	6352	650
Amazon Business Prime Membership (Materials: Amazon Purchasing, Cloud)	6322	600
Megger Substation PowerDB (Engineering: Testing Mgt. Software, Application)	6352	600
Observium Pro (District: Network Monitoring Software, On-Premises)	6352	420
Survey Monkey Subscription (Communications: Survey Management System, Cld.)	6352	420
Formstack (Communications: External Website Form Services, Cloud)	6352	400
AQ2 Remittance (CS: Webpay/Online Aggregation Remittance Service, Cld.)	6352	300
Outside Services		222,930
Cisco Smartnet Annual Subscriptions	6481	48,000
Network and Server Hardware Maint	6481	47,630
Palo Alto Equipment Annual Subscriptions	6481	36,000
General IT Consulting Services	6419	24,000
POE - Overages	6442	21,000
Milestonesys Xprotect Server Support	6481	14,900
Env Control-HVAC,UPS,Batteries	6481	9,000
Server setup consulting	6419	6,000
Network Elements (Non Smartnet)	6481	6,000
SAN configure	6419	5,000
POE - copiers	6481	3,000
Equipment Disposal Service	6442	2,000
POE - Repairs	6497	400

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Information Technology Department Detail, *continued*

	Activity Code	Budget
Other		358,760
Phones (CenturyLink)	6443	164,040
All other Phones	6443	83,500
Phones (Verizon)	6443	82,320
Cyber Security Assessment	6452	15,000
Phones (OCENS) - Monthly & Annual Fee	6443	13,900
Grand Total		1,879,123

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Materials & Warehousing Department Detail

George Drake, Operations Manager
Kaylie Hunter, Procurement & Warehouse Supervisor

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		19,678
Travel & Training	6265	8,000
Materials Management Seminar	6265	4,000
Travel Expense	6260	3,000
NWPPA Flipping the Switch (in-house)	6265	2,678
Mileage - Non Taxable	6262	1,340
Per Diem	6255	500
Mileage - Taxable	6261	160
Supplies, Materials, & Other Direct Item Purchases		1,348,925
Project Material - Distribution	6310	1,735,500
Project Material - Transmission	6310	1,210,000
O&M Inventoried Material (Restocking of Materials/Truck Stock)	6310	905,925
Project Material - Customer, Ops, and SL	6310	600,000
Substation stock item inventory fulfillment	6310	375,000
Project Material - Substation	6310	100,000
Project Material - Fiber	6310	43,750
Janitorial Supplies (District Wide)	6330	14,000
Miscellaneous Office Supplies	6320	13,000
Bottled Water (District Wide, Olympic Springs)	6315	8,000
Miscellaneous Warehouse Supplies	6315	7,000
Warehouse Shelving/Containers	6315	5,000
Warehouse Tools	6316	5,000
T-Shirt Rags (Crew, Auto Shop, Warehouse)	6315	5,000
Restocking of First Aid Supplies (District Wide)	6410	3,800
Miscellaneous Warehouse Brady Printing Supplies	6315	2,600
CWF Specific Office Supplies	6320	1,200
Safety/Personal Protective Equipment (CWF specific)	6410	1,200
Office furniture	6323	1,200
Issue Sheets/Forms	6321	600
Subscriptions (Amazon)	6322	400
Project Material - Fiber to Capital	6311	(43,750)
Project Material - Substation to Capital	6311	(100,000)
Project Material - Customer, Ops, and SL to Capital	6311	(600,000)
Project Material - Transmission to Capital	6311	(1,210,000)
Project Material - Distribution to Capital	6311	(1,735,500)

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Materials & Warehousing Department, *continued*

	Activity Code	Budget
Outside Services		7,400
Return Of Freight	6471	3,200
Equipment Rental	6440	3,000
Metal Work	6442	1,200
Other		28,500
Miscellaneous Utilities	6448	15,000
City of Port Angeles Disposal Fees	6448	10,000
Other	6452	2,400
Storeskeeper Non-FR clothing	6452	900
Advertising	6489	200
Grand Total		1,404,503

2025 Budget

Operations & Maintenance Expenses & Other Outflows

Operations Department Detail

George Drake, Operations Manager
 Jason Siebel, Operations Superintendent
 Bill Decker, Operations Superintendent

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		75,620
Apprentice Lineman Schooling	6265	48,000
Apprentice Tree Schooling	6265	10,000
Travel Expense	6260	7,000
Per Diem	6255	4,800
Pesticide License & Certification	6265	2,000
Mileage - Non Taxable	6262	1,620
License Renewals	6491	1,500
ISA Membership (Arborist Fee)	6491	400
Mileage - Taxable	6261	300
Supplies, Materials, & Other Direct Item Purchases		506,155
Safety (FR Clothing, harnesses, gloves, glasses, boom & stick wipes, hard hats, tags, bug spray)	6410	145,000
Misc. Small Components, Supplies, Gravel	6315	100,000
Directional Bore Consumable Material - Drill Bits, Pipe, Housings, Backreamers, Etc.	6315	80,000
Other (Tools not Tagged)	6316	65,500
Cable Locators ("5")	6316	25,250
Milwaukie 6-ton inline press ("7")	6316	15,500
Misc. Fleet Parts (Radios)	6365	15,000
"Wacker" Vibratory Compactor ("3")	6316	11,500
Other Tools (Small and Attractive Tools)	6300	10,080
Lineman's Compression Tools	6316	10,000
Load Break Tools ("5")	6316	5,250
Power Saw Replacements	6300	5,250
Hot Sticks/Ratchet Cutters	6316	4,725
Snail Shell Line Barriers (Replacements for broken/damaged cover-ups, "10")	6316	4,500
Manuals and office supplies	6320	3,200
Taco Line Barriers (Replacements for broken/damaged cover-ups, "10")	6316	1,900
Other Tools (Meter Reading)	6316	1,500
Crew Communication Equipment	6340	1,000
Forms	6321	1,000

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Operations Department Detail, *continued*

	Activity Code	Budget
Outside Services		535,350
Helicopter Tree Trimming	6442	170,000
Pole Test & Treat	6442	156,000
Security Services Northwest Answering Service	6446	96,650
Backhoe/Excavation Services (Routine)	6442	25,000
Rubber Goods Testing (Hot Stick Repair/Testing)	6442	24,000
Other Equipment Repair Services	6497	24,000
Underground locating services	6442	15,000
Environmental Assessment of PA Ops Pole Yard	6442	10,000
Annual Fire extinguisher testing	6442	6,200
Other Rentals	6440	6,000
ITRON Handhelds & McLite Drive By Unit Maintenance (Meter Reading, "3")	6481	2,500
Other		116,891
Port of Port Angeles PA Operations Center Lease	6480	68,391
landfill fees/ Pole yard clean up	6448	26,000
Tree Replacement Vouchers for Trees Located on Private Property	6452	15,000
Batteries, etc.	6452	5,000
Other Supplies (Meter Reading)	6452	1,500
Dog Bones (Meter Reading)	6452	1,000
Grand Total		1,234,016

2025 Budget

Operations & Maintenance Expenses & Other Outflows

Power Supply Department Detail

Shailesh Shere, Assistant General Manager

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		27,000
Purchase Power Meetings	6265	10,000
Travel Expense	6260	10,000
Per Diem	6255	4,000
Mileage - Non Taxable	6262	2,490
Mileage - Taxable	6261	510
Supplies, Materials, & Other Direct Item Purchases		30,086,217
BPA Power Purchase & Transmission	6730	28,570,567
REC Purchases	6730	977,580
Packwood Hydro	6730	402,938
Inspired Energy Purchases	6730	126,276
Falls Creek Hydro Purchases	6730	8,856
Outside Services		126,731
CETA Low Income Program Administration (OLYCAP overheads)	6419	96,731
Clean Energy Implementation Plan	6419	30,000
Other		436,922
CETA Low Income Program ("Rate Payer Assistance" via OLYCAP)	2521	386,922
WPAG (GDS Consulting)	6490	25,000
WPAG (Mundorf)	6490	25,000
Grand Total		30,676,870

2025 Budget

Operations & Maintenance Expenses & Other Outflows

Risk Management Department Detail

Sarah Canepa, Finance & Accounting Manager

	Activity Code	Budget
Taxes, Insurance, & Debt Service		1,009,480
PURMS AEGIS Liability Policy	6421	466,133
PURMS Property Policy	6420	170,290
PURMS EIM Liability Policy	6421	147,792
PURMS Interim Liability General Assessment	6421	85,000
PURMS Interim Property General Assessment	6420	45,000
PURMS Beazley Cyber Security	6421	43,228
PURMS AEGIS Public Officials Policy	6421	26,837
Deductible on Litigation	6424	10,000
PURMS 24 Hour Accident Policy	6421	5,500
Marsh USA Inc. Insurance for UG Storage Tanks	6421	4,700
Basin Treasurer's Bond	6424	1,500
PURMS Special Trips Policy	6421	1,500
CNA Surety Bond - Public Employee Honesty	6423	1,000
PURMS Everest Nation Fronting Policy	6421	500
CNA Surety Bond - WA Blanket Highway Permit	6423	500
Grand Total		1,009,480

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Safety Department Detail

Leslie Sommerville, Safety Manager

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		29,839
Safety Awards	6280	12,000
CPR AED Training	6265	8,000
NWPPA, APPA, EUSAC Training	6265	4,000
Flagger Recertification Training	6265	1,500
Travel Expense	6260	1,500
NWPPA Flipping the Switch (in-house)	6265	1,339
ASSP & NEMA Membership Dues	6491	500
Per Diem	6255	500
Mileage - Non Taxable	6262	445
Mileage - Taxable	6261	55
Supplies, Materials, & Other Direct Item Purchases		54,525
AED New	6410	30,000
AED Emergency Replacement Batteries	6410	6,000
HSI Workplace Compliance Solutions Online Safety Training	6322	5,000
ERP Disaster Supplies	6410	5,000
AED Replacements	6410	4,000
AED Emergency Pads	6410	2,000
Hearing protection	6410	1,000
Electrical demo supplies, charts and misc supplies	6315	600
Panic Button Additions	6410	600
WA L&I Right to Know Program Fee	6410	325
Outside Services		14,500
Hi Tech Security Alarm Center Monitoring	6442	6,000
WA Audiology Employee Hearing Testing	6442	5,000
Hi Tech Security Annual Alarm testing	6442	2,500
Harbor Audiology hearing test	6442	1,000
Other		21,600
Minor Claims	6703	20,000
Meeting Refreshments	6452	1,000
Misc. Fees & Other Spending	6452	500
Communications/Printing	6489	100
Grand Total		120,464

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Transmission Engineering Department Detail

Mike Hill, Engineering Manager
Doug Adams, Transmission & Substations Systems Supervisor

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		35,000
Relay, Substation, Environmental Training	6265	9,000
Travel Expense	6260	7,625
Mileage - Non Taxable	6262	5,100
Engineering Training	6265	4,250
Per Diem	6255	3,800
Survalent User Group Meeting	6265	2,000
Mileage - Taxable	6261	1,500
NWPPA Flipping the Switch (in-house)	6265	893
LSAW Conference/Survey Training	6265	600
Professional License Fee ("2")	6491	232
Supplies, Materials, & Other Direct Item Purchases		56,600
Substation Maintenance/misc Material	6315	50,000
Substation - Shop Tools	6316	3,000
Wengler Surveying Software Subscriptions	6322	1,200
Hubs, Stakes, Spikes, Flagging	6315	600
Clothing - Fire Resistant	6410	500
Furniture	6323	500
Safety Supplies & Equipment	6410	300
Code Books & Technical Manuals	6315	300
Office Supplies	6320	200
Outside Services		59,400
Oil Testing	6442	21,000
TASCA Disposal	6442	15,000
Misc. Equipment Repair (Substation)	6497	12,000
Transformer Oil Disposal	6442	6,000
RCRA Disposal (Substation Hazardous Materials)	6442	3,000
Repair/Calibration of Survey Equipment	6497	2,000
RCS & PCB Compliance Consultant (Substation Hazardous Materials)	6442	400
Other		1,550
Neah Bay Substation Lease	6480	650
Gunstone Lease	6480	500
LSAW Fee	6452	400
Grand Total		152,550

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Water Division Detail

Bowen Kendrick, Director of Water & Wastewater
Travis McClain, Water/Wastewater Supervisor

	Activity Code	Budget
Travel, Training, & Other Employee-Specific Expenses		38,643
Crew Meals	6270	18,330
All Training	6265	15,090
Mileage - Non Taxable	6262	1,433
Per Diem	6255	1,246
Travel Expense	6260	1,246
Operator Certification	6491	500
Mileage - Taxable	6261	498
CDL Licenses	6491	300
Taxes, Insurance, & Debt Service		1,377,501
PWB Loan 2021 Debt Service	1340	367,615
WA Department of Revenue Public Utility Tax	6853	298,500
2005 DWL Debt Service	1340	183,228
2012 DWL Debt Service	1340	171,584
2011 DWL Debt Service	1340	109,002
2010 DWL Debt Service	1340	56,307
2019 FF Loan Debt Service	1340	47,040
NEW DWL Debt Service (PLC29390)	1340	36,047
2016 DWL Debt Service	1340	32,340
NEW DWL Debt Service (PLC29389)	1340	25,153
City of Sequim Tax	6871	17,000
GIS Loan Debt Service	1340	12,367
WA Department of Revenue Service Tax	6863	12,000
Disability and Life	6212	9,000
WA Department of Revenue Leasehold Tax	6884	160
PWB Loan 2024 Debt Service	1340	158
Supplies, Materials, & Other Direct Item Purchases		649,996
Purchased Water	6730	290,000
Purchased Inventory	6310	228,816
Other Materials & Supplies	6315	70,204
Fuel	6371	56,074
Disinfectant Chemicals	6319	32,921
Safety Equipment (Signs, stands, cones, paddles)	6410	22,429
Small & Attractive Tools	6300	18,330
Utility Infrastructure Parts	6318	18,330

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Water Division Detail, *continued*

	Activity Code	Budget
PH Adjustment Chemicals	6319	17,171
Fleet Equipment Parts	6365	14,019
NISC Software Support	6352	12,100
Equipment	6316	9,165
Small Tools	6316	9,165
Dechlorination Chemicals	6319	8,772
Reagent Chemicals	6319	7,090
Coagulation Chemicals	6319	5,508
Computer Expense	6350	3,078
Specialty Office Supplies	6320	1,346
Office Chairs & Desk Upgrades	6323	1,038
Hydraulic Supplies	6374	727
Chemical Sales Tax Credit	6319	(4,785)
Project Material - Water	6311	(171,502)
Outside Services		372,487
Morse Creek Line	6481	115,696
Misc. Legal Services	6418	52,000
Cla-Val Maintenance	6442	30,000
Pigging	6442	25,000
Asphalt repair (Service/main breaks)	6442	20,768
Water Testing	6442	19,782
Pall Service	6442	17,500
Mowing Services	6442	17,250
LUD 1 CIP/Pond Pumping	6442	13,395
Reservoir Inspection/Cleaning	6442	12,000
Excavation/Trucking	6442	12,000
Road Maintenance	6442	9,996
Equipment and Tool Repair	6497	5,192
Pump Equipment (PM)	6442	5,192
Electrical Services	6442	5,192
Miscellaneous Contracting	6442	5,192
Compressor (Morse Creek Water Treatment Plant)	6442	5,192
Equipment Rental	6440	1,140

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Water Division Detail, *continued*

	Activity Code	Budget
Other		779,337
Allocation of Shared Services	6721	488,082
Power for Pumping	6445	171,164
Allocation of Shared Services (Auto Shop)	6721	32,346
Facilities Lease (to Electric)	6480	23,880
Verizon (Water Admin Phones)	6443	11,800
DOH Operating	6450	7,800
Happy Valley Greens Dues	6490	7,100
Warehouse Expense	6452	5,333
Intercompany Fleet Transfers	6720	5,000
Customer Advances	2520	4,500
NPDES (LUD 1 TP)	6450	3,800
Notices and Letters to Customers-MISC	6361	3,300
Notices and Letters to Customers-CCR	6361	3,300
PUD Clothing for Crew	6452	3,115
Minor Claims	6703	2,077
CenturyLink (Operation of Reservoirs & Pump Stations)	6443	2,000
Notices and Letters to Customers-CROSS CONNECTION	6361	1,000
County & DOT R/W	6450	840
4 Seasons Park Dues	6490	750
AWWA/WWUC Dues	6490	750
Evergreen Rural Water Dues	6490	700
Highland Hills Dues	6490	500
Property Tax	6452	200
Grand Total		3,217,964

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Wastewater Division Detail

Bowen Kendrick, Director of Water & Wastewater
Travis McClain, Water/Wastewater Supervisor

	Activity Code	Budget
Taxes, Insurance, & Debt Service		6,351
Debt Service (Note Payable to Water)	1340	5,851
WA Department of Revenue Service Tax	6863	500
Supplies, Materials, & Other Direct Item Purchases		6,760
Utility Infrastructure Parts	6318	2,588
Materials and Supplies	6315	1,646
NISC Software Support	6352	1,429
Tools	6316	1,097
Outside Services		16,653
Big Blue Pressure Washing & Lawn Mowing Services	6442	5,900
Contractual Services (Backhoe, Electrical, Field Repair, Inspection)	6442	4,389
Contractual Services (Septic Pumper)	6442	3,621
Contractual Services (Sampling)	6442	2,743
Other		14,426
Allocation of Shared Services	6721	5,320
Department of Health (DOH) Sewer Permits	6450	3,292
Power for Pumping (Sunshine Acres I)	6445	1,566
Power for Pumping (View Ridge)	6445	1,302
Power for Pumping (Southern View Estates)	6445	958
Misc. Expense	6452	658
Water Utility (Sunshine Acres)	6444	427
Utilities and Telephone (View Ridge)	6443	355
Intercompany Fleet Transfers	6720	329
Easements	6451	219
Grand Total		44,190

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Activity Code Definitions

1000 - Fund Transfers

Transfers between the Operating Fund and other restricted or designated funds.

1340 - Debt Service

Principal and interest payments made on District debt; includes loans, bonds, and intercompany lending.

1429 - Credit Balance Refunds

Refunds given to customers when their utility account is at a credit balance for various reasons; typically issued upon closing or transferring of an account.

2327 - BPA/WX Loan Payments

BPA Energy Efficiency Loans pass through transactions; shows amount paid to BPA for loans retired.

2520 - Customer Advance Refunds

Refunds to customers when actual new service connect expenses come in lower than estimated charges.

2521 - Rate Payer Assistance Programs

Funds transferred, paid, or set aside for rate payer assistance programs. This includes the CETA Low Income Program.

6105 - Salaries & Wages

Salaries & wages paid to employees of the District.

6205 - Payroll Taxes & Benefits

Payroll taxes & benefits paid to employees of the District.

6212 - Disability and Life

District paid coverage for Life, AD&D, LTD, and STD Premiums for employees.

6255 - Per Diem

District employees traveling on official business outside the local area may receive a daily per diem reimbursement for meals, snacks and other incidentals, at an established rate. Per diem reimbursements will be paid from approved expense claim voucher & travel/training authorization.

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Activity Code Definitions, *continued*

6260 - Travel Expense

Includes costs of approved travel for general business-related purposes. Travel-related expenses included here are: lodging, toll bridge, ferries, airfare, taxis, parking, baggage charges. Reimbursement of expenses for use of a personal vehicle should be recorded to Mileage.

6261 - Mileage - Taxable

Amount of mileage reimbursement that exceeds the IRS rate. Reimbursements will be paid from approved expense claim voucher.

6262 - Mileage - Non Taxable

Mileage reimbursement is not taxable as long as it does not exceed the IRS mileage rate. Reimbursements will be paid from approved expense claim voucher.

6265 - Training Expense

Attendance expense for training events, including but not limited to classes, seminars, workshops, conferences and conventions, whether in person or online/remote.

6266 - Tuition Expense

Approved tuition reimbursement for education or training towards a college degree to increase their competence in their present position.

6270 - Crew Meals

Meal cost paid by the District under certain circumstances according to the collective bargaining agreement.

6280 - Employee Awards

Employee awards including special recognition, safety, or other achievement.

6300 - Small & Attractive Assets

Items that meet the criteria of Small & Attractive assets. Refer to the Asset Tagging & Monitoring Guidelines. Examples of tagged S&A assets are: electronic equipment such as audio/video, cameras, laptops and tablets, handheld radios, handheld or portable power tools such as drills, chainsaws, impact guns, pressure washers, portable generators, etc.

6310 - Stock

Inventory purchased by the District. The District holds inventories of Electric, Water, and Auto Shop supplies.

6311 - Inventory Issued to Capital

Inventory issued to capital projects (usage is budgeted in the Capital budget).

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Activity Code Definitions, *continued*

6315 - Other Material & Supplies

Other Materials & Supplies are tangible and consumable items that do not meet the requirements of tools & equipment and computer & tech supplies.

6316 - Other Tools & Equipment

Tools & equipment that do not meet S&A guidelines. Examples include: saws, drills, operational tools, shovels/handles, slings, various small hand tools. Consumable component parts for tools should be included under other materials & supplies.

6318 - Utility Infrastructure Parts

Utility infrastructure parts are non-capital items needed for operations & maintenance of utility infrastructure.

6319 - Chemical Products

Water chemical purchases that become part of the water supply.

6320 - Office Supplies

A consumable item/product used regularly in an office environment to perform daily work. Office supplies includes but not limited to: pens, pencils, markers, note pads, paper, file folders, binders, paper clips, and breakroom supplies.

6321 – Forms

Forms are printed/typed document for required or requested information. Examples include: door hangers, billing forms, A/P check forms, tax forms, letterhead, business cards, engineering forms, script receipt books, inspection tags, etc.

6322 - Subscriptions & Online Databases

Non-Software related subscriptions & online databases. Examples include: Reddson online portal, utility exchange, payroll source annual subscription, SQ gazette subscription, legal research database, all magazine subscriptions, amazon web service, IEEE digital library, etc.

6323 - Office Furniture

Any furnishing within our office buildings & warehouses that is free standing and does not require permanent installation or can be removed. Examples include: desks, chairs, file cabinets, tables, lobby seating, computer desks, cork boards/whiteboards.

6330 - Janitorial Supplies

Items purchased to maintain clean working environments. Examples include but not limited to: cleaning chemical products, bathroom products, trash bags, trash cans, brooms/vacuums, etc.

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Activity Code Definitions, *continued*

6340 - Communications Equipment

Equipment and systems used in connection with voice communications activities. This activity code is intended to be used for verbal voice communication such as: crew radios, communication headphones, and radio for flaggers. This activity code does not include District telephones.

6350 - Computer & Tech Supplies

Computer & tech supplies includes non-capital expenses such as: CPUs, monitors, computer screens, keyboards, speakers, laptops, network cards, iPads, cameras, servers, hard drives, headsets, scanners, surge protectors, and telephones. These items do not meet capital guidelines.

6352 - Software

Traditional and cloud-based subscription software purchased by the District. Refers to applications, scripts and programs that run on a device.

6353 – SBITA IT Subscriptions – *discontinued use in 2024*

Subscription-Based Information Technology Agreements is a contract that conveys control of the right to use another party's IT software. District pays a recurring subscription fee in order to access IT products based on their subscription term. Example: cloud-based software.

6361 - Postage

Postage fees and stamps for District business.

6365 - Fleet Equipment Parts

Fleet equipment parts are distinct and identifiable components needed for District vehicles and equipment. These purchases are either fleet-specific or on-hand spares, but are not inventory. Items that are too trivial or minor to be purchased or handled separately will be coded to other materials & supplies.

6371 - Fuel

Fuel and fuel additives for running the District's fleet and equipment.

6374 - Hydraulic Supplies

Specialty items purchased specifically for hydraulic equipment; includes hoses, fittings, and connectors.

6410 - Safety Expense

Crew & jobsite safety expenses, as well as emergency preparedness supplies. Examples include: FR clothing, safety glasses, chem resistant or specialty gloves, rain gear, first aid kits, safety signs.

6415 - Auditing

Outside services for the examination and review of District business. This is specifically used for compliance audits of District programs and financial audits of District records and reports.

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Activity Code Definitions, *continued*

6418 - Legal

Outside legal services, including: Gordon Thomas Honeywell, Miller Nash, William Kastner & Gibbs, or any other legal service.

6419 - Consulting

Consulting provides professional services to the District. Examples include: WPAG contract allocations, NOANET NCS Monitoring dispatch, IT migration services, actuarial valuation, records consulting, cost of service studies, etc.

6420 - Property Insurance

The cost of insurance premiums including "Self-Insurance Assessments" for property coverage.

6421 - Liability Insurance

The cost of insurance premiums including "Self-Insurance Assessments" for liability coverage; includes general liability, cyber security, accident, and others.

6423 - Fidelity Insurance

The cost of fidelity bonds.

6424 - General Insurance

Includes the cost of all other insurance premiums or bonds.

6432 - Interview Costs

Primarily includes the cost of candidate expenses (reimbursed or directly paid) during the interview process. This also includes other pre-employment testing materials or supplies purchased by the District which are used during interviews.

6433 - Misc Hiring Expense

Various expenses paid by the District including internship programs and other employee-specific reports (audio, physicals, etc.).

6440 - Equipment Rental

Rental machinery, equipment, and tools for a limited period of time. Examples include: compactors, U-joint puller, diggers, propane tanks, CDL testing truck, Olympic Springs water machine rental, landscaping equipment, etc.

6442 - Contractual Services

Outside services procured/processed through the contracts process, which include: alarm monitoring, vintage rec's, heating/HVAC repair & maintenance, inspection services, underground locates, equipment testing, oil sampling, armored car, etc.

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Activity Code Definitions, *continued*

6443 - Telephone & Internet

Utility expense for telephone or internet service for all District operations.

6444 - Water Utility

Utility expense for water provided to District sites.

6445 - Electricity Utility

Utility expense for electricity provided to District sites.

6446 - Answering Service

Outside services providing after-hours (or special assignment) call center support.

6448 - Miscellaneous Utilities

All other utility expense (excludes telephone & internet, water, and electricity); includes propane, disposal services or fees, recycling, and shredding services.

6450 - Permits

Costs for official documents giving authorization to do or operate something.

6451 – Easements

Costs for obtaining the right to cross or otherwise use someone else's land for a specified purpose.

6452 - Miscellaneous Expense

Used to categorize costs that do not typically fit within other activity code definitions.

6470 - Janitorial Service

Janitorial service includes general cleaning of District buildings and keeping them maintained and in good condition. Typical vendor invoices would be: Your Girl Friday and Scrub a Dub Janitorial.

6471 - Delivery Service

Return freight costs and other item shipping services (core returns, water samples, etc.)

6480 – Leases

Payment made on contracts for the District's use of land, property, services, etc. for a specified time.

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Activity Code Definitions, *continued*

6481 - Maintenance Contracts

An agreement in place for the District's maintenance of buildings or equipment over a specified period. Examples include: office equipment maintenance (postage machines, copiers, scanners), engineering plotter, communication equipment maintenance, etc.

6489 - Advertising "Public Information Expense"

Cost incurred in promoting the District. Examples include: invitation for bids, local newspaper ads, hotline mailing, radio advertising, newsletters, radio promotions, home show promo, parking decals, yellow pages, Facebook, job opening ads, etc.

6490 - Association Dues

Costs of membership in various board-approved industry associations and other community groups. Dues and fees include: APPA, EDC, Energy NW, NWPPA, Chamber of Commerce, WPAG, etc. See board-approved committee and organization memberships. Also includes Water System dues which are excluded from the board-approved list.

6491 - Individual Dues

Employee specific memberships or any other dues outside of the board appointment list.

6497 - Equipment Repair Services

Outside repair of District owned machinery, equipment, and tools.

6500 - PUD Rebates

Payments made to customers after they have paid for eligible items through current rebate programs.

6703 - Minor Claims

Reimbursement of costs to a customer or other entity related to an incident where the District was found to be responsible after investigation.

6720 - Equipment Cost

Costs for operating District fleet (an overhead spread). For budget, this amount captures intercompany fleet use (transfers).

6721 - Expenses Transferred

Cost allocation program for administrative and other costs paid by the Electric Division and allocated to the Water and Sewer Divisions by various metrics.

6730 - Purchased Power/Water

Includes all expenses associated with the procurement of electric power and water. Some examples of power/water sources are: Bonneville Power Admin, Energy NW, City of PA Water for purchased water.

2025 Budget
Operations & Maintenance Expenses & Other Outflows

Activity Code Definitions, *continued*

6853 - Public Utility Tax

Washington State tax on public service businesses.

6857 - Privilege Tax

Washington State tax on electric generating facilities of public utility districts for the privilege of operating.

6862 - Wholesaling Tax

Washington State business and occupation tax on wholesaling transactions.

6863 - Service Tax

Washington State business and occupation tax on service transactions.

6864 - Retailing Tax

Washington State business and occupation tax on retailing transactions.

6871 - City of Sequim Tax

City of Sequim business and occupation tax on transactions within city limits; includes pass through.

6872 - City of Port Angeles Tax

City of Port Angeles business and occupation tax on transactions within city limits; includes pass through.

6873 - Quileute Tribal Council Tax

Quileute Tribal Council business and occupation tax on transactions within reservation; includes pass through.

6874 - City of Forks Tax

City of Forks business and occupation tax on transactions within city limits; includes pass through.

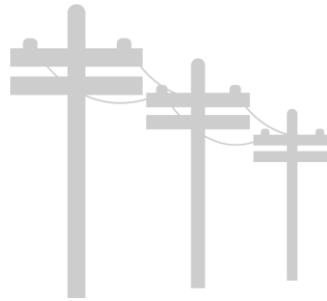
6882 - Unemployment

Costs paid for unemployment claims administered through Washington State Employment Security Department.

6883 - Federal Excise Tax

Federal Excise Tax on health insurance plan.

Capital Outflows & Project Summaries

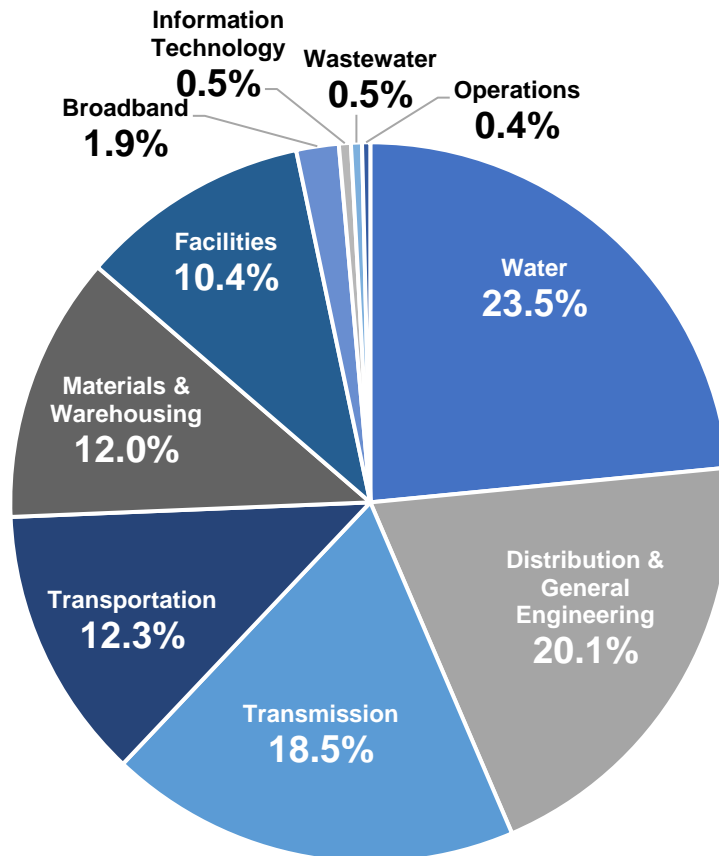


2025 Budget
Capital Outflows & Project Summaries

By Project Category

This section of the budget document summarizes the capital projects and other capital spending for the budget year compared to the previous budget year. The information is presented by project category (including Water & Wastewater) and summarizes the direct spending, *excluding direct labor and labor overheads*, for each project or equipment/tool/vehicle acquisition.

	2025 Budget	\$ Change	% Change	2024 Budget
Broadband	387,540	(167,060)	-30.12%	554,600
Distribution & General Engineering	4,084,224	642,424	18.67%	3,441,800
Facilities	2,106,000	472,000	28.89%	1,634,000
Information Technology	109,000	(30,000)	-21.58%	139,000
Materials & Warehousing	2,432,000	(1,434,000)	-37.09%	3,866,000
Operations	75,000	59,000	368.75%	16,000
Transmission	3,757,000	727,056	24.00%	3,029,944
Transportation	2,498,000	1,900,300	317.94%	597,700
Water	4,765,174	(3,371,297)	-41.43%	8,136,471
Wastewater	100,161	49,890	99.24%	50,271
Grand Total	20,314,099	(1,151,687)	-5.37%	21,465,786



2025 Budget
Capital Outflows & Project Summaries

Budget Project by Category

Individual project scope and budget year spending is presented below.

The projects have been identified as the following types:

- New – New Construction
- Replace & Renew (R&R) – Replace, rebuild, or rehabilitation of existing
- Required (REQ) – Required due to franchise requirement or NESC/Safety
- Recurring Projects – Groupings of similar, predictable recurring projects
- Defined Project – Specific project scope. Could be multi-year or phased, but not generic or recurring.

Furthermore, projects have been categorized by the primary and secondary community impact when applicable. These categories are as follows:

- Highly Impacted Communities (HIC)
- Reliability
- Grid Hardening (Resiliency)
- Wildfire Mitigation

Broadband		387,540
<hr/>		
500 – Recurring Broadband Projects		9,800
<ul style="list-style-type: none"> • Scope: Predictable but unplanned, routine fiber projects. • Project Type: R&R, New, Recurring • Grid Hardening (Resiliency) 		
501 – Broadband Customer Requested Projects		30,000
<ul style="list-style-type: none"> • Scope: Annual budget estimate of broadband customer requested and funded projects. • Project Type: New, Recurring • Grid Hardening (Resiliency) 		
515 – Forks Office Network Equipment Upgrade		33,600
<ul style="list-style-type: none"> • Scope: A project to upgrade existing network equipment due to age and support. The upgrade includes a new Cisco 4500 series switch and batteries. • Project Type: R&R, Defined • Grid Hardening (Resiliency) 		
518 – Sequim Hut Upgrades (Batteries & Rewiring)		28,000
<ul style="list-style-type: none"> • Scope: A project to replace aged Eaton batteries, install remote terminal unit for monitoring generator status, and install fire alarm system at the Sequim Hut. • Project Type: R&R, Defined • Grid Hardening (Resiliency) 		
519 – Fiber Replacement - W of Lauridsen & Airport Rd. to Edgewood Dr.		49,200
<ul style="list-style-type: none"> • Scope: A project to replace low-sagging fiber to correct clearances across the ravine. Of 72 fibers installed, only 2 tubes of 12 fibers are viable and all will be replaced. • Project Type: R&R, Defined • Grid Hardening (Resiliency) 		
520 – Fiber Replacement - Edgewood Dr. to Lairds Cor; Redesign Fiber PA Whs		7,000
<ul style="list-style-type: none"> • Scope: The PA Warehouse is the splice point for fiber to Lairds Corner. With the Warehouse being relocated, this splice point needs to be relocated as well. This project includes a redesign to run along the highway and terminate at Airport Substation to Lairds Corner. • Project Type: R&R, Defined • Grid Hardening (Resiliency) 		

2025 Budget
Capital Outflows & Project Summaries

Budget Project by Category, *continued*

Broadband (continued)

521 – PA Hut Upgrades (Batteries & Rewiring)	28,000
<ul style="list-style-type: none"> • Scope: Replace aged Eaton batteries, install remote terminal unit for monitoring generator status, and install fire alarm system at the PA Hut. • Project Type: R&R, Defined • Grid Hardening (Resiliency) 	
522 – Fiber Cabinet Install – Lairds Corner Substation	38,000
<ul style="list-style-type: none"> • Scope: A project to install a fiber node at Lairds Corner substation where the PUD fiber ends. Building this colocation facility allows the District to continue our fiber infrastructure west to potentially Forks and beyond upon the completion of Clallam County’s WSBO-PWB Fiber to the Home (FTTH) project. • Project Type: R&R, Defined • Grid Hardening (Resiliency) 	
523 – Optical Time-Domain Reflectometer Instrument	13,940
<ul style="list-style-type: none"> • Grid Hardening (Resiliency) 	
524 – Mt. Pleasant Wireless Infrastructure	150,000
<ul style="list-style-type: none"> • Scope: A project to allow for Water Scada communications, (AMI) collector install, and potentially provide broadband to the Lake Dawn area. The scope of work will entail either the purchase and modification of an existing Verizon tower or the installation of a new 52’ pole. • Project Type: R&R, Defined • Grid Hardening (Resiliency) 	

Distribution & General Engineering **4,084,224**

101 – Distribution Poles & Structures Replace or Removal	460,000
<ul style="list-style-type: none"> • Scope: Costs to replace facilities associated with supporting structures for overhead electric lines. This includes poles, cross arms, down guys, anchors and structure insulators. Does not normally include poles replaced when part of a named feeder upgrade project. • Project Type: R&R, Recurring • Wildfire Mitigation, Grid Hardening (Resiliency) 	
102 – Engineered Cable Replacement Projects	320,000
<ul style="list-style-type: none"> • Scope: Planned engineered projects to systematically replace old and failing direct buried cross link polyethylene cable with EPR cable in a conduit. This project also includes replacement of J-boxes, junctions, elbow connectors and terminators. • Project Type: R&R, Recurring • Reliability, Grid Hardening (Resiliency) 	
103 – Road Projects (Not Itemized)	145,000
<ul style="list-style-type: none"> • Scope: Utility relocation projects associated a franchise obligation to relocate electric facilities to accommodate road or highway work, including installation and removal of temporary lines. This includes culverts. Large Road Projects are individually named or itemized. • Project Type: REQ, Recurring 	
104 – GIS Integration Projects	2,000
<ul style="list-style-type: none"> • Scope: Internal or external projects to customize GIS or make add-ons for enhanced productivity. • Project Type: New, Recurring • Grid Hardening (Resiliency), Reliability 	

2025 Budget
Capital Outflows & Project Summaries

Budget Project by Category, *continued*

Distribution (continued)

105 – Distribution Underground Replace or Remove	150,000
<ul style="list-style-type: none"> • Scope: Replacement of facilities associated with underground structures, cable junctions, elbow connectors and terminators for underground lines electric lines. This does not include a substantial replacement of underground conductors as done in a cable replacement project. Primarily includes replacement of capital assets as part of O&M activities. • Project Type: R&R, Recurring • Reliability, Grid Hardening (Resiliency) 	
106 – Line Devices (Recloser, Switches, FCIs)	65,000
<ul style="list-style-type: none"> • Scope: Projects to install line devices to enhance operability, including reclosers, capacitors, fault indicators, and distribution switches. This includes replacing 2 oil filled reclosers and 10 capacitors that are past their 20 year lifespan. • Project Type: New, Recurring • Grid Hardening (Resiliency) 	
129 – Avian Protection	3,500
<ul style="list-style-type: none"> • Scope: Large or small projects to mitigate avian and power line interactions, including installation of overhead line markers or reframing poles to space out conductors. • Project Type: R&R or New, Recurring • Wildfire Mitigation, Grid Hardening (Resiliency) 	
135 – Conservation Voltage Reduction (CVR) Metering & Communications	20,000
<ul style="list-style-type: none"> • Scope: A project to implement a CVR project at the Deer Park substation, which includes near end of line metering, programming and establishing a SCADA network link between devices. • Project Type: New, Defined • Grid Hardening (Resiliency) 	
136 – CVR Minor Feeder Upgrade, Deer Park	7,000
<ul style="list-style-type: none"> • Scope: A distribution reconfiguration including minor conductor upgrades, tap changes and modification of normal open points necessary to maximize the potential of a CVR Metering and Communications project at the Deer Park substation. • Project Type: R&R, Defined • Grid Hardening (Resiliency) 	
137 – Diamond Point Undergrounding	885,000
<ul style="list-style-type: none"> • Scope: Convert ~6,700' of OH 3-Phase to double 3-Phase runs of UG 4/0 to eliminate tree related outages and increase cable capacity. This is a project will be done in 3 phases over 3 years. • Project Type: New, Defined • Wildfire Mitigation, Reliability 	
140 – West Joyce V-Ph to 3-Ph Upgrade	50,000
<ul style="list-style-type: none"> • Scope: Add 8,300' 1/0 ACSR and replace up to 10 poles as necessary based on condition and clearance to improve load balance and voltage. • Project Type: New, Defined • Reliability, Grid Hardening (Resiliency) 	

2025 Budget
Capital Outflows & Project Summaries

Budget Project by Category, *continued*

Distribution (continued)

141 – DG-C to SL-C 750 MCM Tie	260,000
<ul style="list-style-type: none">• Scope: Trench 3,000' of 750 MCM 3-Phase cable on Anderson Rd, convert 2,500' of OH V-Ph 1/0 to 3-Ph 556, and convert 2,500' of OH 3-Ph #2 to 556 to create Dungeness and Sunland substation tie. This will allow alternate feeder configurations during maintenance and emergency conditions.• Project Type: New, Defined• Reliability, Grid Hardening (Resiliency)	
143 – Sequim Microgrid Construction (General Clean Energy Fund)	578,082
<ul style="list-style-type: none">• Scope: Repurpose the decommissioned Sequim Substation to construct an innovative microgrid that can operate independently from the main grid. It includes a 200 kWh battery and it will operate with the existing ground mount solar PV and power the PUD comms hut located in the substation.• Project Type: New, Defined• Highly Impacted Communities (HIC), Reliability	
144 – Solar PV on PUD Roofs (Admin, Sub Shop)	378,642
<ul style="list-style-type: none">• Scope: Add 95 KW solar PV array to the Administration building and a 41 KW solar PV array to the Carlsborg Engineering Annex, which will provide savings for low-income community members. This project relies on 100% funding from the Washington State's Low Income Community Solar Grant (expected completion date May 2025).• Project Type: New, Defined• Highly Impacted Communities (HIC), Reliability	
145 – Customer Requested Projects	600,000
<ul style="list-style-type: none">• Scope: Annual budget estimate of customer requested and funded projects through Servicemen or Engineering. Includes material costs associated installations.• Project Type: New, Defined	
146 – Sequim Microgrid Project	160,000
<ul style="list-style-type: none">• Scope: Consult with engineering firm to create engineering design and bill of materials for Sequim Substation Microgrid which incorporates batteries and microgrid controller with existing solar and generator. This project relies on 80% funding from the Clean Energy Fund 5 Grid Modernization Grant.• Project Type: New, Defined• Highly Impacted Communities (HIC), Reliability	

2025 Budget
Capital Outflows & Project Summaries

Budget Project by Category, *continued*

Facilities	2,106,000
312 – Forks Operations Center Equipment Shed	100,000
<ul style="list-style-type: none">• Scope: Design a multi-functional building intended for equipment and vehicle storage, as well as providing a dedicated space for a workshop• Project Type: New, Defined• Grid Hardening (Resiliency)	
317 – PA Operations Center & Auto Shop	1,900,000
<ul style="list-style-type: none">• Scope: Design a Port Angeles Operations Center to consolidate and optimize essential operational functions, including electric operations, facilities maintenance, automotive services, vehicle and material storage, and emergency response for the Port Angeles area and surrounding regions.• Project Type: New, Defined• Grid Hardening (Resiliency)	
318 – Forks Office Parking Lot Repaving & Striping	100,000
<ul style="list-style-type: none">• Scope: A project to remove the deteriorating concrete, regrade, repave, and restripe the drive-through and parking lot at the Forks office.• Project Type: New, Defined	



A photo of the Forks parking lot condition (BU 318)

319 – Administration Light Conversion	6,000
<ul style="list-style-type: none">• Scope: A project to replace the lighting in the Administration Building with LEDs, which offers both long-term cost savings and environmental benefits. LEDs provide high-quality, consistent lighting, making them a reliable and energy-efficient choice for the facility.• Project Type: New, Defined	

2025 Budget
Capital Outflows & Project Summaries

Budget Project by Category, *continued*

Information Technology	109,000
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607 – Battery Backup Units	12,000
<ul style="list-style-type: none"> • Scope: Projects to replace batteries (annual). • Project Type: R&R, Recurring • Grid Hardening (Resiliency) 	
608– Server Hosts	40,000
<ul style="list-style-type: none"> • Scope: A project to add new servers to the District’s existing network. • Project Type: New, Defined • Grid Hardening (Resiliency) 	
612– NISC Meter Data Management System	57,000
<ul style="list-style-type: none"> • Scope: A project to add a new meter data management system and analytics to detect transformer and voltage related issues. • Project Type: New, Defined • Reliability, Grid Hardening (Resiliency) 	

Materials & Warehousing	2,432,000
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800 – Meters & Infrastructure	915,000
<ul style="list-style-type: none"> • Grid Hardening (Resiliency) 	
801 – Transformers & Regulators	1,500,000
<ul style="list-style-type: none"> • Grid Hardening (Resiliency) 	



Transformers held in inventory at CWF

805 – Material Bins at the CWF Warehouse	10,000
809 – Warehouse Sweeper	7,000

2025 Budget
Capital Outflows & Project Summaries

Budget Project by Category, *continued*

Operations	75,000
735 – Thumper Cable Fault Locator	75,000
• Reliability, Grid Hardening (Resiliency)	
Transmission	3,757,000
200 – Transmission Pole Relocations	50,000
• Scope: Projects to relocate transmission poles not part of a planned, named project.	
• Project Type: R&R, Recurring	
• Grid Hardening (Resiliency)	
201 – Transmission Pole Replacements	50,000
• Scope: Projects to replace transmission poles not part of a planned, named project.	
• Project Type: R&R, Recurring	
• Wildfire Mitigation, Grid Hardening (Resiliency)	
203 – SCADA Enhancements	10,000
• Scope: Projects to provide incremental improvement or enhancements to SCADA.	
• Project Type: New, Recurring	
• Grid Hardening (Resiliency), Reliability	
204 – Substation Battery Charger & Monitoring	14,000
• Scope: Projects to install battery monitoring equipment at various substations.	
• Project Type: New, Recurring	
• Grid Hardening (Resiliency), Reliability	
207 – Forks Rebuild & Reconsolidation	565,000
• Scope: Replace all 40+ year old substation equipment, rebuild power transformer, add SCADA capabilities, replace fence and grounding to increase safety.	
• Project Type: R&R, Defined	
• Highly Impacted Communities (HIC), Grid Hardening (Resiliency)	
211 – Gunstone Transmission Rebuild	255,000
• Scope: A multi-phase project between 1170 and 1180 to replace existing wood poles with fiberglass poles.	
• Project Type: R&R, Defined	
• Grid Hardening (Resiliency), Reliability	
214 – Hwy 101 – Sappho to Forks	295,000
• Scope: A multi-phase project between Sappho and Forks to replace existing wood transmission poles with fiberglass poles.	
• Project Type: R&R, Defined	
• Highly Impacted Communities (HIC), Grid Hardening (Resiliency)	

2025 Budget
Capital Outflows & Project Summaries

Budget Project by Category, *continued*

Transmission (continued)

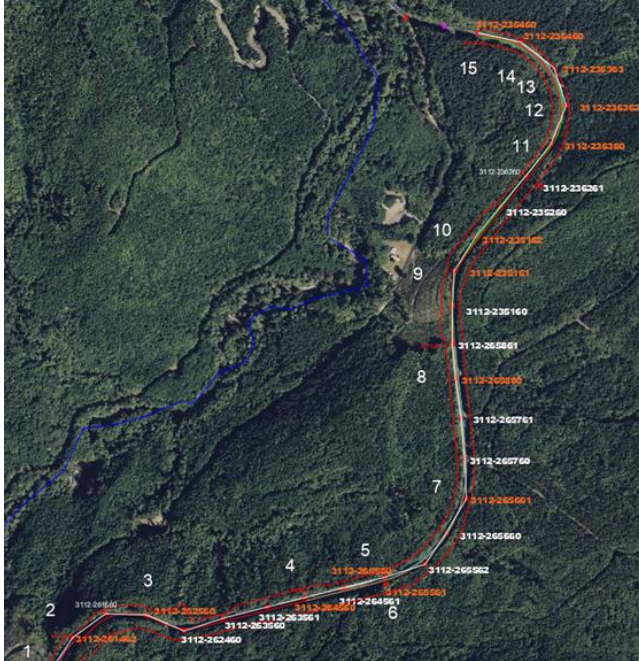
221 – Neah Bay Transformer Replacement	70,000
<ul style="list-style-type: none">• Scope: A project to replace 50-year-old Neah Bay transformer with a new rebuilt 10 MVA transformer.• Project Type: R&R, Defined• Highly Impacted Communities (HIC), Grid Hardening (Resiliency)	
226 – Replace Circuit Switcher, Neah Bay	30,000
<ul style="list-style-type: none">• Scope: A project to replace old Neah Bay Substation circuit switcher with new circuit switcher.• Project Type: R&R, Defined• Highly Impacted Communities (HIC), Grid Hardening (Resiliency)	
227 – Substation Breaker Replacement	500,000
<ul style="list-style-type: none">• Scope: A project to replace aged Substation distribution breakers at multiple substations with new breakers.• Project Type: R&R, Defined• Grid Hardening (Resiliency)	
229.– Deer Park Substation Yard Expansion & Retaining Wall	15,000
<ul style="list-style-type: none">• Scope: A project to expand the substation yard to the west in preparation for increase in substation capacity with a larger transformer in 2025. Remaining work for 2025 includes new fence, ground grid, and yard rock.• Project Type: New, Defined• Grid Hardening (Resiliency)	
231 – Substation Getaway Cable Replacements	50,000
<ul style="list-style-type: none">• Scope: Replace aging XLPE substation getaway cables before failure.• Project Type: R&R, Defined• Grid Hardening (Resiliency)	
232 – Agnew Transformer Bushing Replacement	40,000
<ul style="list-style-type: none">• Scope: Replace aging transformer bushings before failure. Extends life of transformer by additional 15-20 years.• Project Type: R&R, Defined• Grid Hardening (Resiliency)	

2025 Budget
Capital Outflows & Project Summaries

Budget Project by Category, *continued*

Transmission (continued)

- 234 – Hwy 112 – Burnt Mtn Pole Replacements 200,000
- Scope: Replace aging wood poles with new fiberglass poles.
 - Project Type: R&R, Defined
 - Highly Impacted Communities (HIC), Grid Hardening (Resiliency)



BU 234 Map of planned pole replacements

- 235 – Substation Fence Replacement 20,000
- Scope: Replace aging substation perimeter fencing with new District standard substation perimeter fencing.
 - Project Type: R&R, Defined
 - Grid Hardening (Resiliency)
- 236 – Beaver Camp Transformer Replacement 733,000
- Scope: A project to replace 50-year-old PCB transformer with a new 12 MVA transformer.
 - Project Type: R&R, Defined
 - Highly Impacted Communities (HIC), Grid Hardening (Resiliency)
- 237 – JN-SQ Transmission/Distribution Rebuild 810,000
- Scope: Replace aging wood poles with new fiberglass poles.
 - Project Type: R&R, Defined
 - Grid Hardening (Resiliency)
- 238 – Substation 30-Year Overhauls 50,000
- Scope: Replace aged/failing equipment found during substation maintenance.
 - Project Type: R&R, Defined
 - Grid Hardening (Resiliency)

2025 Budget
Capital Outflows & Project Summaries

Budget Project by Category, *continued*

Transportation	2,498,000
451 – Ford Lightning Electric Pickup to Replace #226-11	79,604
• Grid Hardening (Resiliency)	
442 - Freightliner Terex 55' Bucket to Replace #208-09	527,000
• Grid Hardening (Resiliency)	
443 - Freightliner Differ Derrick to Replace #91-03	690,000
• Grid Hardening (Resiliency)	
450 - Versa-Lift 40' Bucket to Replace #230-9	240,000
• Grid Hardening (Resiliency)	
452 - Trailer for Directional Bore Rolled Conduit	16,000
• Grid Hardening (Resiliency)	
453 - Reel Strong Reel Trailer "2"	74,000
• Grid Hardening (Resiliency)	
454 - Ford F350 Four Door Bin Body to Replace #257-12	98,000
• Grid Hardening (Resiliency)	
455 - Ford F350 Four Door Bin Body to Replace #223-11	98,000
• Grid Hardening (Resiliency)	
456 - Ford F350 Bin Body to Replace #266-13	98,000
• Grid Hardening (Resiliency)	
457 - Ford F550 Four Door Bin Body to Replace #281-16	110,900
• Grid Hardening (Resiliency)	
458 - 7-Passenger Vehicle	77,500
459 - Freightliner Bucket Truck to replace #259-14	413,000
• Grid Hardening (Resiliency)	
461 - Major Equipment Repairs (Engine, Transmission)	30,000
• Grid Hardening (Resiliency)	
462 - Lift Gate for #281-16	5,600
• Grid Hardening (Resiliency)	
463 - Recovery, Recharge Robinair ROB AC 1234-9; Auto Shop	10,000
• Grid Hardening (Resiliency)	
464 - Recovery, Recharge, Robinair 134R; Auto Shop	10,000
• Grid Hardening (Resiliency)	

2025 Budget
Capital Outflows & Project Summaries

Budget Project by Category, *continued*

Water	4,765,174
900 – Meters	45,819
• Reliability	
901 – Service Capital Projects	40,412
• Scope: Renewal and replacement of water service lines and service-related appurtenances.	
• Project Type: R&R, Recurring	
• Reliability	
902 – Customer Requested Projects	60,658
• Scope: Customer requested and funded projects and new service connections.	
• Project Type: New, Recurring	
903 – SCADA Telemetry Upgrade	28,588
• Scope: Renewal, replacement and upgrade of SCADA equipment including instrumentation, controls and communication.	
• Project Type: New or R&R, Recurring	
• Grid Hardening (Resiliency)	
905 – Pump Equipment Upgrades	70,588
• Scope: Renewal, replacement and upgrade of source of supply and distribution pumping equipment.	
• Project Type: R&R, Recurring	
• Grid Hardening (Resiliency), Reliability	
906 – Water Fleet Assets	301,658
• Grid Hardening (Resiliency)	
907 – Capital Tools	41,400
• Reliability, Grid Hardening (Resiliency)	
909 – Water Treatment Upgrades	73,888
• Scope: Renewal, replacement and upgrade of water treatment plant assets.	
• Project Type: R&R, Recurring	
• Grid Hardening (Resiliency), Reliability	
910 – Structure & Site Upgrades	28,090
• Scope: Renewal, replacement and upgrade of water facilities: structures, utilities, piping and site work.	
• Project Type: R&R, Recurring	
• Grid Hardening (Resiliency), Reliability	
911 – Transmission & Distribution Projects	56,984
• Scope: Projects with less than 500 linear feet of renewal, replacement and upgrade of transmission and distribution systems.	
• Project Type: R&R, Recurring	
• Grid Hardening (Resiliency), Reliability	

2025 Budget
Capital Outflows & Project Summaries

Budget Project by Category, *continued*

Water (continued)	
912 – Safety Upgrades	11,434
<ul style="list-style-type: none">• Scope: Renewal, replacement and upgrade of water safety assets.• Project Type: R&R, Recurring• Reliability	
944 – Clallam Bay-Seki Emergency Bypass Replacement	202,618
<ul style="list-style-type: none">• Scope: This project includes design/specifications, engineering consultation and construction of a 3400 LF 8-inch water main to replace the emergency bypass pipe which was installed after the 2021 landslide. FEMA funds have been secured for the design phase of this project and are expected to be available for construction of the new water main.• Project Type: R&R, Defined• Grid Hardening (Resiliency), Reliability	
945 – Clallam Bay-Seki Infrastructure Upgrade	1,338,896
<ul style="list-style-type: none">• Scope: This project is under construction and funded by a Public Works Board Trust Fund loan. Phase 1 replaces water mains in upper Sekiu. Phase 2 replaces water mains in lower Sekiu, along SR 112 and in upper Clallam Bay. Phase 3 includes water main replacements and upgrades in lower Clallam Bay along Pioneer St., Salt Air St. and Fisherman St.• Project Type: R&R, Defined• Grid Hardening (Resiliency), Reliability	
946 – Evergreen 8-inch pipe on 7 th Avenue	355,471
<ul style="list-style-type: none">• Scope: This is a 1450 LF water main replacement project which is needed to upgrade an existing 6-inch water main to 8-inch, improving distribution system hydraulics and fire flow along S. 7th Avenue in Sequim.• Project Type: REQ, Defined• Grid Hardening (Resiliency), Wildfire Mitigation	
947 – Carlsborg Water Source, Transmission Line, Blend System + VL	261,250
<ul style="list-style-type: none">• Scope: Phase 2 includes design engineering, construction engineering and construction of facilities associated with the new well along with an amendment to the Water System Plan to add the new source and expand the Carlsborg Water System service area. Phase 3 consists of design engineering, construction engineering and construction of a blended water treatment system which allows for continued use of the existing Carlsborg Well.• Project Type: R&R, Defined• Reliability, Highly Impacted Communities (HIC)	
948 – Evergreen R3 Reservoirs	462,705
<ul style="list-style-type: none">• Scope: In 2021 a consulting engineer completed a storage study which indicated the need for more storage capacity in the Evergreen Water System. Several future reservoir sites on Bell Hill were identified in the study report. This project consists of property procurement for a new reservoir site, design engineering, construction engineering and construction of the new reservoir.• Project Type: R&R, Defined• Grid Hardening (Resiliency), Reliability	
949 – Gales Addition Transmission Line	277,400
<ul style="list-style-type: none">• Scope: This project replaces a section of water main between the Gales Addition and Mt. Angeles water systems. The transmission main will allow for water to be conveyed from the Gales Addition Reservoir to a pump station serving the Mt. Angeles Water System. The line will be designed such that it can also serve as a redundant feed to the Gales Addition system from an interconnection with the City of Port Angeles near S. Golf Course Rd. The preliminary engineering will be funded through a Drinking Water State Revolving Fund Loan.• Project Type: R&R, Defined• Grid Hardening (Resiliency), Reliability	

2025 Budget
Capital Outflows & Project Summaries

Budget Project by Category, *continued*

Water (continued)

950 – WSDOT Bagley Creek	239,486
<ul style="list-style-type: none">• Scope: Utility relocation at North Bagley Creek Road requires the removal and replacement of an 8-inch loop feed to N. Bagley Creek Rd.• Project Type: REQ, Defined• Grid Hardening (Resiliency)	
951 – WSDOT Ennis Creek	10,554
<ul style="list-style-type: none">• Scope: A WSDOT fish passage project requires the reconfiguration of the intertie with the City of Port Angeles near Baker St. in Gales Addition. This project will coordinate with the utility relocation work performed by the City of Port Angeles.• Project Type: REQ, Defined	
952 – WSDOT Lees Creek	195,010
<ul style="list-style-type: none">• Scope: A WSDOT fish passage project requires the relocation of 500 LF of 8-inch water main which crosses Lee’s Creek. The District has executed an Interlocal Agreement with WSDOT and construction contract for the water main relocation.• Project Type: REQ, Defined• Grid Hardening (Resiliency)	
953 – Hoko Safety & Reliability Upgrades	231,750
<ul style="list-style-type: none">• Scope: The 2021 FEMA storm event highlighted the need for an automatic transfer switch at the Hoko Pump Station. This project replaces the standby generator and adds an automatic transfer switch. This project is partially funded with a FEMA 406 Mitigation Grant.• Project Type: R&R, New, Defined• Reliability, Grid Hardening (Resiliency)	
954 – Emergency Generators – Mt. Pleasant Pumpstation	164,636
<ul style="list-style-type: none">• Scope: The Mt. Pleasant Pumpstation pressurizes a closed loop distribution system zone in Gales Addition. A generator and automatic transfer switch will improve system reliability during power outages for this pressure zone.• Project Type: New, Defined• Grid Hardening (Resiliency), Reliability	
955 – Water AMI Deployment	133,616
<ul style="list-style-type: none">• Scope: Replacement of existing water meters with AMI enabled meters in the Carlsborg Water System and Monroe portion of the Port Angeles Composite Water System.• Project Type: R&R, Defined• Reliability	
956 – Water System Plan Update	132,263
<ul style="list-style-type: none">• Scope: Comprehensive Water System Plan Update for the District’s six systems.• Project Type: REQ	

2025 Budget
Capital Outflows & Project Summaries

Budget Project by Category, *continued*

Wastewater	100,161
1003 – Sunshine I: Lower Lift Station	73,926
• Scope: Renewal and replacement of the lower wastewater collection lift station in Sunshine Acres I.	
• Project Type: R&R, Defined	
• Grid Hardening (Resiliency)	
1005 – Miscellaneous Capital	9,701
• Scope: Renewal, replacement and upgrades to wastewater collection systems, dosing chambers, treatment systems and drain-fields.	
• Project Type: R&R, Recurring	
• Grid Hardening (Resiliency)	
1006 – Replace Drain Field Pumps	3,453
• Scope: Replacement of recirculation and dosing pumps for drain field operations.	
• Project Type: R&R, Recurring	
• Grid Hardening (Resiliency)	
1007 – View Ridge: Replace Pump Station Roof	13,081
• Scope: Replacement of recirculation and dosing pumps for drain field operations.	
• Project Type: R&R	
• Grid Hardening (Resiliency)	

