

**SECTION I  
NOTICE AND INSTRUCTIONS TO BIDDERS  
BID NUMBER 240803**

**1. CALL FOR BIDS**

Sealed bids will be received by PUD No. 1 of Clallam County at 104 Hooker Road, Sequim, WA, until 2:30 p.m. Pacific Time, on Tuesday, June 4, 2024. At 3:00 p.m. Pacific Time, a public bid opening will take place in the Boardroom, at 104 Hooker Road, Sequim, WA. Contractors who submit a bid must be a prequalified contractor in accordance with Washington State Regulations (RCW 54.04.085) prior to receiving bid proposals and bid due date.

**2. SCOPE OF WORK**

This project consists of transmission wood pole replacement with distribution, with new fiberglass poles, along Highway 101 from MP 198.74 to MP 196.18 south of Beaver WA. The proximity of the work to the State highway will impact traffic flow in some locations. Traffic control shall be maintained in accordance with the WSDOT permit. A traffic control plan must be submitted to WSDOT prior to construction.

**REMOVE**

- Remove (22) Wood Transmission poles.
  - (2) are double dead-end poles (transmission and distribution) with down guys.
  - (20) have down guy wires attached
  - (6) have span guy wires attached.
  - (6) have a primary tap attached.
  - (4) have a secondary Transformer attached.
- Remove (1) Distribution pole with primary V-Phase, span guy and transformer attached.
- Remove (6) Wood Span guy poles and associated down guy wires

**INSTALL**

- Install (22) new Fiberglass Transmission poles.
  - (2) are double dead-end poles (transmission and distribution) with down guys.
  - (20) of these poles have down-guy wires attached
  - (6) of these poles have attached span-guy wire's crossing Highway 101.
  - (6) of these poles have a primary tap attached.
  - (4) have a secondary transformer attached.
- Install (1) new Distribution pole with V-Phase primary, span guy and transformer attached.
- Install (6) new Fiberglass span-guy stub poles along with associated span guys and supporting down-guy wires.

**TRANSFER**

- Transfer existing 795AAC Transmission wires.
- Transfer existing 3-Phase 4/0ACSR Distribution wires.
- Transfer (6) Primary taps to the new poles.

**ENERGIZED LINES**

- 69KV Transmission will be energized for the duration of the project.
- 12.5KV Distribution will be energized for the duration of the project.

## COLLABERATION

- Work with Lumen crews to transfer their utilities to the new poles requires a minimum of 72hrs advance notice of when Lumen crews will be required. The contact is Audrey Johnson, [Audry.Johnson@lumen.net](mailto:Audry.Johnson@lumen.net).

## PERMIT

The District will supply the WSDOT Right of Way construction permit.

**A preliminary Project Plan and Schedule must be submitted with the bid and a final Project Plan and Schedule shall be provided after the contract is awarded and before the beginning of any work.** If the schedule moves, the Contractor shall update their Schedule and notify the District of any changes immediately.

### 3. **STARTING / COMPLETION DATES**

Work may commence on July 1, 2024.

All work, including clean-up, must be completed by September 26, 2024.

### 4. **AVAILABILITY OF CONTRACT DOCUMENTS**

Free-of-charge access to project bid documents (plans, specifications, addenda) is provided by going to the online platform, <https://mrscrosters.bonfirehub.com/portal/?tab=openOpportunities>. By registering to view and download the documents on this online platform, you will be automatically registered on the planholder's list. The content is also available for viewing and free downloading on the District website <https://clallampud.net/contractorsprojects/>. The District website does not automatically register viewers to the planholder's list, bidders should contact [contracts@clallampud.net](mailto:contracts@clallampud.net) to be added to the planholder's list. Bidders that do not register will not be automatically notified of addenda and will need to periodically check the platform or the District website for addenda(s) issued on this project. Contact Contracts Coordinator at (360) 565-3243 should you require assistance with access to either website or documents.

If you have further questions please contact the Project Manager, Ben Phillips, at (360) 565-3267 or by e-mail [bphillips@clallampud.net](mailto:bphillips@clallampud.net). During the week of May 20 to May 23, contact Doug Adams at (360) 565-3277 or by email [dadams@clallampud.net](mailto:dadams@clallampud.net). All questions or requests for clarifications must be received **no later than Tuesday, May 28, 2024, 3 p.m. Pacific Time**. Questions or requests submitted after that time shall not be addressed.

### 5. **CONTRACT**

The Project, as detailed under Item 2 of this Notice and Instructions to Bidders, shall be performed by one general contractor. The Bidder may not elect to bid on only a portion of the Project, but may use necessary subcontractors to complete the work. All subcontractors must be listed in Section II - Proposal. **Any subcontractor not listed will not be allowed on the construction site. Such change or substitution must be approved in writing in advance by the District.**

**6. CONTRACTOR PREQUALIFICATION**

All bidders must be prequalified contractors in accordance with R.C.W. 54.04.085, prior to submitting a proposal. By submitting a proposal, you are also certifying that your firm is not in a suspended status or on any State or Federal Debarment list.

**7. SUBMISSION OF PROPOSAL**

The bid must be in a sealed bid envelope with the name and address of the Bidder, plainly marked "**SEALED BID**", and bid number on the sealed envelope and then placed inside the delivery envelope to be delivered.

Bids may be submitted by mail. Please deliver sealed bid to PUD No. 1 of Clallam County, Attn: Contracts Coordinator, 100 Hooker Road Sequim, WA 98382. Hand delivery must be brought to 104 Hooker Road, Sequim, WA 98382.

Proposals must be filled out in ink or typewritten. No alterations or interlineations will be permitted, unless made before submission, initialed, and dated. Sealed bids will be received by PUD No. 1 of Clallam County, until 2:30 p.m. Pacific Time on Tuesday, June 4, 2024.

At 3:00 p.m. Pacific Time, Tuesday, June 4, 2024, a public bid opening will take place in the Boardroom located at, 104 Hooker Road, Sequim, WA.

**8. BID SECURITY**

Each proposal shall be accompanied by a Certified Check or Cashier's Check payable to the order of the District for a sum not less than five percent (5%) of the amount of the bid, or accompanied by a Bid Bond in an amount not less than five percent (5%) of the total bid with a Corporate Surety licensed to do business in the State of Washington, conditioned that the Bidder will pay to the District as liquidated damages the total amount specified in the Bond unless entering into a contract in accordance with the bid and furnishing a Performance and Payment Bond(s) for not less than One Hundred percent (100%) of the contract price within ten (10) days of being notified as being the successful bidder, as required by Section 54.04.080 R.W.C.

If a proposal is not accepted, the Certified Check, Cashier's Check, or Bid Bond will be returned within 90 days to the Bidder furnishing same, except that of the successful Bidder shall be retained until a contract is entered into and a Performance and Payment Bond(s) furnished as mentioned above.

If the Bidder fails to enter into a contract and furnish the Bond(s) within ten (10) days of the date of being notified as being the successful Bidder, the check or Bid Bond and the amount thereof shall be forfeited to the District. No Bidder shall be permitted to withdraw a bid within a period of 45 days after the actual date on which the bids were opened.

**9. EXAMINATION OF SITE AND CONDITIONS**

Prior to the submission of the Proposal, the Bidder shall make and shall be deemed to have made a careful examination of the site(s) of the Project and of the Contract Documents on file with the District, and shall become informed as to the location and nature of the proposed construction, the transportation facilities, the kind and character of the soil and terrain to be

encountered, the kind of facilities required before and during the course of the Project, general local conditions, and all other matters that may affect the cost and the time of completion of the Project. Bidders will be required to comply with all applicable statutes, regulations, etc., including those pertaining to the licensing of contractors, and the so-called "Kickback Statute" (48 Stat. 948) and regulations issued pursuant thereto.

**A voluntary pre-bid conference** has been scheduled for bidders interested in reviewing the project and asking questions. The meeting will be at 9:00 a.m., Tuesday, May 28, 2024, in the Carlsborg Dungeness Conference room in the Engineering office at 110 Idea Place, Sequim, Washington. Interested bidders must contact Ben Phillips, Project Manager at 360.565.3267 or via e-mail at [bpPhillips@clallampud.net](mailto:bpPhillips@clallampud.net) to advise the District of your attendance or if you have questions.

**10. EXECUTION OF CONTRACT**

The Contract, when executed, shall be deemed to include the entire agreement, or any portion thereof, between the parties thereto, and the Contractor shall not claim any modification thereof resulting from any representation or promise made at any time by any officer, agent, or employee of the District or by any other person.

**11. PROPOSAL IRREGULARITIES OR ERRORS**

The District reserves the right to waive minor irregularities or minor errors in any Proposal, if it appears to the District that such irregularities or errors were made through inadvertence. Any such irregularities or errors so waived must be corrected on the Proposal in which they may occur prior to the execution of any contract that may be awarded thereon.

**12. CONTRACTOR'S PROPRIETARY INFORMATION**

The Contractor acknowledges the District is subject to chapter 42.56 RCW, the Public Disclosure Act, and this Contract shall be a public record as defined in RCW 42.56.040 through 42.56.550. Any specific information submitted to the District and claimed by the Contractor to be confidential or proprietary, must be clearly identified as such by the Contractor. To the extent consistent with chapter 42.56 RCW, the District shall maintain the confidentiality of all such information marked or identified as confidential or proprietary. If a request is made to view the Contractor's proprietary information and the District intends to release the information, the District will notify the Contractor of the request and notify the Contractor of the date that such records will be released to the requester. It will be the responsibility of the Contractor to obtain any necessary court order enjoining that disclosure. If the Contractor fails to obtain the court order enjoining disclosure, the District will release the requested information.

**13. REJECTION OF PROPOSAL**

The District reserves the right to reject any or all Proposals, or any portion of any Proposal.

**14. EMPLOYER'S IDENTIFICATION NUMBER**

In carrying out the requirements of Presidential Executive Order 10936, the Bidder must furnish with the Bid, the firm's Employer's Identification Number. This is the number which is used by companies when filing their "Employer's Quarterly Federal Tax Return," U.S. Treasury Department Form 941.

**15. SALES TAXES**

The cost of any county, city, or metropolitan municipal sales taxes (R.C.W 82.14) that may be applicable to this transaction will be considered by the Board in evaluation of bids. In the event that a county, city, or metropolitan municipal sales tax is applicable to the proposed purchase, the Board will award the contract to the lowest Bidder, on the basis of the relative amount of the stated bid price plus the amount of county, city, or metropolitan municipal sales and use tax imposed pursuant to Chapter 82.14, Revised Code of Washington (1970 1st Ex. Sess., Chapter 94).

**16. INSURANCE**

The Contractor shall, at his own expense and cost, carry in an insurance company or companies and under policies of insurance, acceptable to and approved by the District, the following insurance with limits not less than shown on the respective items:

a. Worker's Compensation

To the limit required by the laws of the State of Washington.

b. Comprehensive General Liability and Property Damage Insurance

This insurance shall include coverage for Contractor's Contingency Liability Insurance covering Subcontractor's Liability, Contractual Liability Insurance, Completed Operations Liability Insurance, and Automobile Liability Insurance covering owned, non-owned, and hired units.

**Minimum Coverage Limits:**

Bodily Injury	\$1,000,000 each person
Property Damage	\$1,000,000 each occurrence \$2,000,000 aggregate
Umbrella Coverage	\$2,000,000

c. All policies of insurance providing coverages required under paragraph "b" above shall name the Public Utility District No. 1 of Clallam County as additional named insured with a cross liability clause and provide that no cancellation or material changes in the policies shall become effective unless thirty (30) days prior written notice of such cancellation or change shall be furnished the District by registered mail.

Prior to commencement of any work hereunder, the Contractor shall provide the District with evidence of Worker's Compensation Insurance and with a Certificate of Insurance showing the District named as additional insured.

17. **PAYMENT OF PREVAILING WAGES**

The Contractor will be required to pay prevailing wages on this project as indicated in SECTION V, CONTRACT, Article VI and **Exhibit "A"**. Please note that those rates included for Occupations listed in **Exhibit "A"** are as furnished by the State of Washington, but it shall be the Contractor's responsibility to verify current rates.

PUBLIC UTILITY DISTRICT NO. 1  
OF CLALLAM COUNTY

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Shailesh Shere  
General Superintendent