

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1

Minutes of the Regular Meeting of the Board of Commissioners

Main Office | 104 Hooker Road | Sequim, WA 98382

April 24, 2023 at 1:30 PM - This was a hybrid meeting

Commissioners Present

Jim Waddell, President

Ken Hays, Vice President, functioning also as Secretary

Staff Present (in person or via Zoom):

Sean Worthington, General Manager

John Purvis, General Superintendent

Lori Carter, Controller/Auditing Officer

Ruth Kuch, Finance Manager/Treasurer

Ben Phillips, Engineer II

Bowen Kendrick, WWW Manager

Terry Lind, PA Ops Superintendent

Eric Jacobson, Business Analyst

Teresa Lyn, Executive Assistant

Alan Plasch, Sr. Power Systems Coordinator

Chelsey Jung, Payroll Coordinator

Greg Thompson, Engineering Technician II

Jamie Spence, HR Manager

Jason Siebel, Carlsborg Ops Superintendent

Jenean Keate, Contracts Coordinator

Kaylie Hunter, Procurement/Facilities Supvr

Mary Doran, Senior Accountant

Mike Hill, Engineering Manager

Nicole Hartman, Communications Manager

Sarah Canepa, Financial Analyst II

Shanee Wimberly, Utility Services Advisor I

Shawn Delplain, Broadband Manager

Tara Gray, Customer Information Specialist

Tyler King, Power Analyst

Xanthius Christianson, Engineer II

Others Present as Identified (in person or via Zoom):

Jim Schuenemann

Katie Woodin

Ken Park

Marc Sullivan

Nathan Adkisson

Patti Morris

Randy Brackett

The meeting commenced at 1:30 PM.

AGENDA-SPECIFIC PUBLIC COMMENT

No public comment.

AGENDA REVISIONS

No revisions.

APPROVAL OF CONSENT AGENDA

Upon recommendation of staff, and upon motion of Commissioner Hays seconded by Commissioner Waddell and carried, the Board approved the following consent agenda items:

- A. Minutes of the April 3, 2023 special meeting;
- B. Minutes of the April 10, 2023 regular meeting;
- C. Minutes of the April 17, 2023 special meeting;
- D. Claim vouchers for April 10 through April 17, 2023 for a total of \$4,221,011.52; and
- E. Payroll vouchers for the period of March 16 through April 15.

BUSINESS ITEMS

- A. Upon recommendation of staff, and upon motion from Commissioner Waddell, seconded by Commissioner Hays and carried, the Board authorized District staff to publish a notice in the Peninsula Daily News and other means as determined by staff to be prudent inviting sealed proposals from pre-qualified contractors for Bid No. 230804 for the Liberty Station construction, a new greenfield 115KV switching station located at 1248 E. Lauridsen Avenue in Port Angeles, WA. The engineer's estimate for the project is \$153,325.
- B. Upon recommendation of staff, and upon motion from Commissioner Waddell, seconded by Commissioner Hays and carried, the Board authorized the District to accept Change Order No. 2 to Agreement No. 220801 Clallam Bay-Sekiu Water Main Replacement. The increase is due to the requirement to add four additional water main crossings under State Route 112 due to the abandonment of original scope of work plans for asbestos cement pipe blasting, which has been determined to be unacceptable by the Olympic Region Clean Air Agency. The amended cost for a not-to-exceed amount of \$179,434,89 for a total project cost not-to-exceed \$4,436,695.97.
- C. Upon recommendation of staff, and upon motion from Commissioner Waddell, seconded by Commissioner Hays and carried, the Board authorized the District to lease office space to two employees of the Clallam County Economic Development Council. The lease will be for one year, with a move in date of May 15th.
- D. Commissioners and staff advised that they would discuss BPA post-2028 contract negotiations during Superintendent John Purvis's staff presentation.

CORRESPONDENCE/COMMUNICATIONS

General Manager Sean Worthington advised the Board that Resolution 2269-23 Supporting Breaching the lower Snake River dams, which was approved at the April 4, 2023 regular meeting, was included in their board packet with all amendments as approved.

COMMISSIONER REPORTS

Commissioner Waddell virtually attended April WPUA energy, education, and executive board meetings.

Commissioner Hays attended the last of the mandatory WPUA new commissioner training in Olympia.

STAFF REPORTS

Port Angeles Operations Superintendent Terry Lind presented on the need for a new Port Angeles Operations Center due to outgrowing the warehouse, work spaces, and portable offices; sewer issues; only one bathroom for 33 employees (which does not meet ADA requirements; and not enough indoor space for parking and repairing expensive equipment. The current lease expires in 2027, and Commissioner Hays indicated that he is in favor of the project since the land being considered – 8 to 10 acres within the Port Angeles UGA with egress to Highway 101 – would be owned by the District.

- A. General Superintendent John Purvis provided an update on two recent BPA Provider of Choice "Roadshow Meetings." Topics discussed were: BPA is looking to develop peak net requirements which brought up some concern about how they might compute the cost of power in the future; tiered rate methodology; potential capacity issues within the next contract due to electrification; non-carbon resources coming on board; system augmentation; conservation; building credits; and transmission capacity restraints. Superintendent Purvis shared that he believes that BPA is rethinking how they will use the federal hydropower systems when new resources (nuclear, solar, wind) come online.
- B. IT Manager Steve Schopfer provided an update on a recent NOANet board meeting. Topics discussed: NOANet's 1st quarter report – revenues and expenditures were within budget; they are becoming self-sufficient; cell tower projects; they are the backbone for 811 (increased 911 service); they are looking to move into a different facility as the current owner is doubling the rent; and they are moving out of self-funded retirement to PERS.
- C. Communications Manager Nicole Hartman provided an update on a recent NW Regional and WPUDA Communicators Group meetings. Topics included: utilizing humor to educate the public on public power; creating incentives to motivate landlords, multi-family dwellings, low-income, and commercial facilities to utilize smart devices and applications to target energy efficiency; current and upcoming Legislative priorities which are policing, mental health, workforce, housing issues, and interconnectedness of these; the possibility of a net meter and cost shift study coming up before the next legislative session; and this is Kevin Van de Wege's last session.
- D. Water/Wastewater Manager Bowen Kendrick provided an update on recent a WPUDA Water Workshop. Topics discussed: there has been some traction in getting some funding lined up for the mandatory fish passage projects; the water adjudication processes (how to get water uses and allotments written into law); municipal water rights and law; and the need to make sure make sure that the District has sufficient water resources portfolio to allow for the types of growth that we're forecasting in our area. WWW Manager Kendrick also shared that he regularly attends the Dungeness River Management Team (DRMT) meetings in a technical capacity to provide overview of snow, pack and river flows. The DRMT consists of a group of entities interested in the management of water resources, specifically in the Dungeness river and Sequim-Dungeness water beds, basins, and watersheds. Voting members are representatives of irrigators such as the Jamestown S'Klallam Tribe and Clallam County. Topics included: uncertainty about producing water from the fourth aquifer as there's not much data on it; sustainability impacts to the third, second, first aquifers; and quantifiable specific impacts to regulate rivers and streams. Based on these uncertainties it is expected that the District may be asked to start monitoring static water levels, pumping water levels, and maybe some groundwater geochemistry. He also attended a meeting of the Dungeness Water Exchange, which is a water bank that's been contracted by the Department of Ecology to administer the Dungeness water rules. Topics were: how they are mitigating impacts to the river and regulated screens and the issuance of water certificates.

BOARD ACTION ITEMS FOR STAFF

- A. Draft a letter providing input to WPUA regarding their upcoming search for a new Executive Director.
- B. Forward the BPA response letter to the Commissioners.
- C. Forward the next invitation of the Dungeness River Management Team (DRMT) meeting to Commissioner Hays.

GENERAL PUBLIC COMMENT

Public comment was heard regarding the problems with the specialist pipeline and the cost of the water main crossings under State Route 112; and expressing appreciation of commissioner questions regarding business items and the clarity of staff responses.

EXECUTIVE SESSION

The regular meeting recessed at 2:54 PM to go into executive session for approximately 20 minutes to further evaluate the qualifications of applicants for public employment pursuant to RCW 42.30.110(1)(g). General Manager Sean Worthington advised that there may, or may not be, action afterwards. Those in attendance were Commissioners Waddell and Hays; General Manager Sean Worthington; Controller/Auditing Officer Lori Carter; Finance Manager/Treasurer Ruth Kuch; and Communications Manager Nicole Hartman.

At 3:08 PM, the meeting reconvened. Both Commissioner Hays and Waddell both expressed their appreciation for the quality of candidates, each of whom could bring complimentary skills and qualities to the Board. Commissioner Hays then made a motion to appoint John Purvis to the District 2 Commissioner position. Commissioner Waddell seconded, and both voted Aye. John Purvis was present and accepted the position.

On Thursday, April 27th at 8:30 AM a special public Zoom meeting will be held to formally memorialize the decision to appoint John Purvis to the District 2 Commissioner position by making a motion, second and voting to approve RESOLUTION 2271-23 Filling a Vacancy on the Board of Commissioners. The appointment will be effective May 1, 2023.

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 2:33 PM.

Submitted by Teresa Lyn, Executive Assistant.

ATTEST:


Secretary

A detailed transcript of this meeting via audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.

April 24, 2023