

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
Minutes of the Regular Meeting of the Board of Commissioners
Main Office | 104 Hooker Road | Sequim, WA 98382
February 27, 2023 at 1:30 PM - This was a hybrid meeting

Commissioners Present (Commissioner Paschall was absent)

Jim Waddell, President
Ken Hays, Vice President

Staff Present (in person or via Zoom):

Sean Worthington, General Manager
John Purvis, Superintendent
Ben Phillips, Engineer II
Bowen Kendrick, WWW Manager
Lori Carter, Controller/Auditing Officer
Ruth Kuch, Finance Manager/Treasurer
Chelsey Jung, Payroll Coordinator
Eric Jacobson, Business Analyst

Jamie Spence, HR Manager
Teresa Lyn, Executive Assistant
Nicole Hartman, Communications Manager
Travis McClain, WWW Supervisor

Others Present as Identified (in person or via Zoom):

Katie Woodin
Kenneth Reandeau
Brian Grad

The meeting commenced at 1:30 PM.

AGENDA-SPECIFIC PUBLIC COMMENT

Written public comment was received and provided to the commissioners.

AGENDA REVISIONS

General Manager Worthington conveyed there would be an agenda revision at the request of Commissioner Waddell to discuss the Lower Snake River Dams presentation he gave on February 21, 2023. This was added under Business Items as item E.

APPROVAL OF CONSENT AGENDA

Upon recommendation of staff, and upon motion of Commissioner Hays seconded by Commissioner Waddell and carried, the Board approved the following consent agenda items:

- A. Minutes of the February 13, 2023 regular meeting;
- B. Minutes of the February 21, 2023 special meeting;
- C. Claim vouchers for February 13 through February 21, 2023 for a total of \$6,460,311.81;
- D. Payroll vouchers for the period of February 1 through February 15, 2023; and
- E. Contractor prequalification International Line Builders, Inc. in the amount of \$10,000, 000.00 for the upcoming calendar year.

BUSINESS ITEMS

- A. Upon recommendation of staff, and upon motion of Commissioner Hays, seconded by Commissioner Waddell and carried, the Board authorized RESOLUTION 2260-23 Establishing the Current Schedule of Deposits and Charges and Electric Line Extension Unit Prices and Rescinding Resolution 2241-22.
- B. Upon recommendation of staff, and upon motion of Commissioner Hays, seconded by Commissioner Waddell and carried, the Board authorized RESOLUTION 2261-23 Establishing Titles and Monthly Salary Ranges for Staff Employees and Rescinding Resolution 2256-22.
- C. Upon recommendation of staff, and upon motion from Commissioner Hays, seconded by Commissioner Waddell and carried, the Board voted to appoint a staff committee comprised of Sean Worthington, Lori, Carter, Jamie Spence, and Nicole Hartman for the purpose of delegating administrative tasks related to filling a commissioner vacancy, including, but not limited to, creating a notice of vacancy, advertising the vacancy, creating an application, receiving and tracking applications, creating interview questions and scheduling interviews. The Commissioners further accept the interview, questions, news, release, and application, instructions as presented and as amended during the course of the meeting. Commissioner Waddell seconded the motion and the Board voted aye.
- D. Commissioners and staff discussed recent BPA post-2028 contract negotiations. Superintendent Purvis advised of significant changes in the new proposals from BPA. Topics were:
- A Reserve Distribution Clause (RDC) is likely again in 2024 but expected to be considerably lower due to lower snowpack compared to last year;
 - Western Resource Adequacy participants have to become part of and registered as a market-based rate authority;
 - Two parties have challenged the BP-24 Rate Case Settlement; and
 - For POC, BPA is setting up a path for both short-term market and long-term cost-based Tier 2 rates (non-carbon resources); and local distribution and generation up to one megawatt will be allowable for serving load without RSS, which could potentially make some generation in our area more competitive compared to similar resources subject to RSS.
- E. Commissioner Hays made a motion to request staff to draft a Resolution to rescind Resolution 2194-21 Supporting the Federal Columbia River Power System. Commissioner Waddell seconded the motion. The Board then voted to have staff draft a Resolution to rescind Resolution 2194-21 for submittal at the March 13 board meeting.

CORRESPONDENCE/COMMUNICATIONS

General Manager Sean Worthington reminded the Commissioners of their upcoming Jurassic Parliament training workshop on March 3. He also confirmed plans for staff from PNNL Richland and Sequim to make a presentation at the District in May or June.

COMMISSIONER REPORTS

Commissioner Waddell attended WPUPA energy and water committee meetings.

Commissioner Hays attended WPUDA commission meetings, new commissioner training, and the legislative BBQ. Topics were: broadband action plan input that is being solicited from the county and related funding opportunities; the WPUDA Annual meeting will be in April 2024; and how to address WSDOT unfunded mandates to complete fish passage/culvert projects.

STAFF REPORTS

No staff reports.

BOARD ACTION ITEMS FOR STAFF

- A. Prepare a Resolution to rescind Resolution 2194-21;
- B. Send a reminder to Commissioner Waddell regarding rescinding Resolution 2194-21; and
- C. Send a reminder to the Commissioners asking them to provide questions to Sean by March 13 for PNNL. The questions will aid PNNL in ensuring that appropriate staff is available for the PNNL presentation in May or June.

GENERAL PUBLIC COMMENT

Public comment was heard from two members of the public.

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 2:22 PM.

Submitted by Teresa Lyn, Executive Assistant

February 27, 2023