

PRE-AGENDA
FOR THE REGULAR MEETING OF
CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
BOARD OF COMMISSIONERS
MARCH 13, 2023 AT 1:30 PM
THIS IS A HYBRID MEETING

Join Zoom Meeting: <https://clallampud-net.zoom.us/j/84721624204?pwd=Q0pCaVRLWXFqeWpONVFYaFM0UFB2UT09>
Meeting ID: 847 2162 4204 | **Passcode:** 718170

- **Consent Agenda Items**

The Board will consider approving Consent Agenda items.

- **Recommendation to Solicit Bids Invitation to Bid No. 230801 for Aerial Tree Trimming**

The Board will consider authorizing the District to solicit formal bids by a qualified contractor to perform aerial tree side trimming per Invitation to Bid 230801. The project cost is an estimated not-to-exceed \$170,000.00 (not including WSST).

Staff requests a motion, second, and a vote to: authorize District staff to publish a notice in the Seattle Daily Journal of Commerce and by other means as needed inviting to solicit formal bids per Invitation to Bid 230801. The project cost is estimated not-to-exceed \$170,000.00 (not including WSST).

- **Recommendation to Solicit Bids Invitation to Bid No. 230802 for Pole Inspection**

The Board will consider authorizing the District to solicit formal bids by a qualified contractor to inspect, treat, and report on an unspecified number of electrical transmission and distribution wood poles pole inspection per Invitation to Bid 230802. The project cost is an estimated not-to-exceed \$141,250.00 (not including WSST).

Staff requests a motion, second, and a vote to: authorize District staff to publish a notice in the Peninsula Daily News and by other means as needed inviting to solicit formal bids per Invitation to Bid 230802. The project cost is estimated not-to-exceed \$141,250.00 (not including WSST).

- **Bid Award Recommendation Memo Bid No. 230803 for Pole Replacement**

The Board will consider approving Bid Award Recommendation Memo for Bid No. 230803 to replace wood transmission poles with fiberglass transmission poles along Lauridsen Boulevard in Port Angeles. The estimated project cost is \$362,669 and will be awarded to Cannon Constructors, LLC., the lowest responsible bidder with a base bid of \$296,864.45 (not including WSST).

Staff requests a motion, second, and a vote to: approve Bid Award Recommendation Memo for Bid No. 230803 to replace wood transmission poles with fiberglass transmission poles. The estimated project cost is \$362,669 and will be awarded to Cannon Constructors, LLC., the lowest responsible bidder with a base bid of \$296,864.45 (not including WSST).

- **RESOLUTION 2262-23 Modifying the Authority to Enter Payment Agreements for Financing to the Northwest Open Access Network**
 The Board will consider approving Resolution 2262-23 Modifying the Authority to Enter Payment Agreements for Financing to the Northwest Open Access Network.

Staff requests a motion, second, and a vote to: approve Resolution 2262-23 Modifying the Authority to Enter Payment Agreements for Financing to the Northwest Open Access Network.

- **RESOLUTION 2263-23 Expanding Duties Imposed Authority of the General Manager to Conduct “Usual and Ordinary” Business During Commissioner Unavailability**
 The Board will consider approving Resolution 2263-23 Expanding Duties Imposed Authority of the General Manager to Conduct “Usual and Ordinary” Business During Commissioner Unavailability.

Staff requests a motion, second, and a vote to: approve Resolution 2263-23 Expanding Duties Imposed Authority of the General Manager to Conduct “Usual and Ordinary” Business During Commissioner Unavailability

- **At the Commissioner’s request: RESOLUTION 2264-23 Rescinding Resolution 2194-21 Supporting the Federal Columbia River Power System**
 At the 2-27-23 board meeting, the Commissioners requested staff to draft a Resolution Rescinding Resolution 2194-21 Supporting the Federal Columbia River Power System.

- **At Commissioner Waddell’s request: RESOLUTION 2265-23 in Support of Placing the Four Lower Snake River Dams into Non-Operational Status**
 Ellie Dunne in collaboration with community members and Commissioner Waddell submitted a Resolution to staff in Support of Placing the Four Lower Snake River Dams into Non-Operational Status.

- **BPA Post-2028 Contract Discussion**
 Board and staff will discuss recent BPA post-2028 contract negotiations.

The Commissioners will also consider the customary business matters associated with approval of payments, minutes of the previous meeting, reports from Commissioners and staff, comments from the public, and other items of information or general business. Items may be added to, or removed from, the agenda at the meeting.

AGENDA
FOR THE REGULAR MEETING OF
CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
BOARD OF COMMISSIONERS
MARCH 13, 2023 AT 1:30 PM
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Join Zoom Meeting: <https://clallampud-net.zoom.us/j/84721624204?pwd=Q0pCaVRLWXFqeWpONVYFaFM0UFB2UT09>

Meeting ID: 847 2162 4204 | **Passcode:** 718170

One tap mobile: +12532158782,,84721624204#,,, *718170# US (Tacoma)

1. CALL TO ORDER

2. PUBLIC COMMENT #1: AGENDA-SPECIFIC COMMENTS

3. AGENDA REVISIONS

4. APPROVAL OF CONSENT AGENDA

- A. Minutes of the February 27, 2023 regular meeting;
- B. Claim vouchers for February 27 through March 6, 2023 for a total of \$847,820.45;
- C. Payroll vouchers for the period of February 16 through February 28, 2023;
- D. Contractor prequalification for Summit Line Construction the amount of \$5,000,000 for the upcoming calendar year;
- E. Contractor prequalification for Power City Electric, Inc. in the amount of \$5,000,000 for the upcoming calendar year; and
- F. Removal of delinquent accounts from March active accounts receivable in the amount of \$36,634.17 including a 30% collection fee.

5. BUSINESS ITEMS

- A. Recommendation to Solicit Bids ITB 230801 for Tree Trimming Bill Decker
- B. Recommendation to Solicit Bids ITB 230802 for Pole Inspection Bill Decker
- C. Bid Award Recommendation Memo BN 230803 for Pole Replacement Ben Phillips
- D. RESOLUTION 2262-23 Modifying the Authority to Enter Into Payment Agreements for Financing to the Northwest Open Access Network Steve Schopfer
- E. RESOLUTION 2263-23 Expanding Duties Imposed Authority of the General Manager to Conduct "Usual and Ordinary" Business During Commissioner Unavailability Sean Worthington

Continued on page 2

F. RESOLUTION 2264-23 Rescinding Resolution 2194-21 Supporting the Federal Columbia River Power System Sean Worthington

G. RESOLUTION 2265-23 in Support of Placing the Four Lower Snake River Dams into Non-Operational Status Jim Waddell

H. BPA post-2028 contract Commissioners, Staff

6. CORRESPONDENCE/COMMUNICATIONS

7. COMMISSIONER REPORTS

8. STAFF REPORTS

A. Board Meeting Decorum; A Summary Presentation Sean Worthington

9. BOARD ACTION ITEMS FOR STAFF

10. PUBLIC COMMENT #2: GENERAL COMMENTS

11. ADJOURN

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1

Minutes of the Regular Meeting of the Board of Commissioners

Main Office | 104 Hooker Road | Sequim, WA 98382

February 27, 2023 at 1:30 PM - This was a hybrid meeting

Commissioners Present (Commissioner Paschall was absent)

Jim Waddell, President

Ken Hays, Vice President

Staff Present (in person or via Zoom):

Sean Worthington, General Manager

John Purvis, Superintendent

Ben Phillips, Engineer II

Bowen Kendrick, WWW Manager

Lori Carter, Controller/Auditing Officer

Chelsey Jung, Payroll Coordinator

Eric Jacobson, Business Analyst

Jamie Spence, HR Manager

Teresa Lyn, Executive Assistant

Nicole Hartman, Communications Manager

Travis McClain, WWW Supervisor

Others Present as Identified (in person or via Zoom):

Katie Woodin

Kenneth Reandeau

Brian Grad

The meeting commenced at 1:30 PM.

AGENDA-SPECIFIC PUBLIC COMMENT

Written public comment was received and provided to the commissioners.

AGENDA REVISIONS

General Manager Worthington conveyed there would be an agenda revision at the request of Commissioner Waddell to discuss the Lower Snake River Dams presentation he gave on February 21, 2023. This was added under Business Items as item E.

APPROVAL OF CONSENT AGENDA

Upon recommendation of staff, and upon motion of Commissioner Hays seconded by Commissioner Waddell and carried, the Board approved the following consent agenda items:

- A. Minutes of the February 13, 2023 regular meeting;
- B. Minutes of the February 21, 2023 special meeting;
- C. Claim vouchers for February 13 through February 21, 2023 for a total of \$6,460,311.81;
- D. Payroll vouchers for the period of February 1 through February 15, 2023; and
- E. Contractor prequalification International Line Builders, Inc. in the amount of \$10,000, 000.00 for the upcoming calendar year.

BUSINESS ITEMS

- A. Upon recommendation of staff, and upon motion of Commissioner Hays, seconded by Commissioner Waddell and carried, the Board authorized RESOLUTION 2260-23 Establishing the Current Schedule of Deposits and Charges and Electric Line Extension Unit Prices and Rescinding Resolution 2241-22.
- B. Upon recommendation of staff, and upon motion of Commissioner Hays, seconded by Commissioner Waddell and carried, the Board authorized RESOLUTION 2261-23 Establishing Titles and Monthly Salary Ranges for Staff Employees and Rescinding Resolution 2256-22.
- C. Upon recommendation of staff, and upon motion from Commissioner Hays, seconded by Commissioner Waddell and carried, the Board voted to appoint a staff committee comprised of Sean Worthington, Lori, Carter, Jamie Spence, and Nicole Hartman for the purpose of delegating administrative tasks related to filling a commissioner vacancy, including, but not limited to, creating a notice of vacancy, advertising the vacancy, creating an application, receiving and tracking applications, creating interview questions and scheduling interviews. The Commissioners further accept the interview, questions, news, release, and application, instructions as presented and as amended during the course of the meeting. Commissioner Waddell seconded the motion and the Board voted aye.
- D. Commissioners and staff discussed recent BPA post-2028 contract negotiations. Superintendent Purvis advised of significant changes in the new proposals from BPA. Topics were:
- A Reserve Distribution Clause (RDC) is likely again in 2024 but expected to be considerably lower due to lower snowpack compared to last year;
 - Western Resource Adequacy participants have to become part of and registered as a market-based rate authority;
 - Two parties have challenged the BP-24 Rate Case Settlement; and
 - For POC, BPA is setting up a path for both short-term market and long-term cost-based Tier 2 rates (non-carbon resources); and local distribution and generation up to one megawatt will be allowable for serving load without RSS, which could potentially make some generation in our area more competitive compared to similar resources subject to RSS.
- E. Commissioner Hays made a motion to request staff to draft a Resolution to rescind Resolution 2194-21 Supporting the Federal Columbia River Power System. Commissioner Waddell seconded the motion. The Board then voted to have staff draft a Resolution to rescind Resolution 2194-21 for submittal at the March 13 board meeting.

CORRESPONDENCE/COMMUNICATIONS

General Manager Sean Worthington reminded the Commissioners of their upcoming Jurassic Parliament training workshop on March 3. He also confirmed plans for staff from PNNL Richland and Sequim to make a presentation at the District in May or June.

COMMISSIONER REPORTS

Commissioner Waddell attended WPUPA energy and water committee meetings.

Commissioner Hays attended WPUDA commission meetings, new commissioner training, and the legislative BBQ. Topics were: broadband action plan input that is being solicited from the county and related funding opportunities; the WPUDA Annual meeting will be in April 2024; and how to address WSDOT unfunded mandates to complete fish passage/culvert projects.

STAFF REPORTS

No staff reports.

BOARD ACTION ITEMS FOR STAFF

- A. Prepare a Resolution to rescind Resolution 2194-21;
- B. Send a reminder to Commissioner Waddell regarding rescinding Resolution 2194-21; and
- C. Send a reminder to the Commissioners asking them to provide questions to Sean by March 13 for PNNL. The questions will aid PNNL in ensuring that appropriate staff is available for the PNNL presentation in May or June.

GENERAL PUBLIC COMMENT

Public comment was heard from two members of the public.

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 2:22 PM.

ATTEST:

President

Vice President

Secretary

A detailed transcript of this meeting via audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.

February 27, 2023

SUMMARY VOUCHER APPROVAL
PUBLIC UTILITY DISTRICT #1 OF CLALLAM COUNTY
OPERATING FUND

We certify, under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the attached list of claims are a just, due and unpaid obligation against Public Utility District No. 1 of Clallam County, and that we are authorized to authenticate and certify said claims.

SIGNED *Gore Carson* DATE 2/6/23
AUDITING OFFICER

[Signature] DATE 3/7/23
GENERAL MANAGER

Vouchers audited and certified by the Auditing Officer and the General Manager have been recorded on the attached list(s) which has been made available to the Board of Commissioners of Public Utility District No. 1 of Clallam County. We, the undersigned Board of Commissioners of Public Utility District No. 1 of Clallam County, approve for payment those vouchers included on the attached list(s):

Summary for Voucher Lists Dated 2/27/2023–3/6/2023

| | | |
|----------------|----|------------|
| Checks | \$ | 799,979.48 |
| Wire Transfers | | 25,776.64 |
| E-Payment | | 22,064.33 |
| Prepays | | |
| Total | \$ | 847,820.45 |

COMMISSIONER

COMMISSIONER

COMMISSIONER

PUD#1 OF CLALLAM COUNTY, WASHINGTON

MARCH 2023

DELINQUENT ACCOUNTS TO BE REMOVED
FROM ACTIVE ACCOUNTS RECEIVABLE

Delinquent accounts listed for electricity and water on the attached pages are approved to be removed from the active accounts receivable. All accounts to be removed are grouped and total as follows:

| | | | |
|----------|--|----|------------------|
| 03/01/23 | Clallam Bay – Evergreen | \$ | - |
| 03/01/23 | Forks – Evergreen | \$ | 243.05 |
| 03/01/23 | Port Angeles – Evergreen | \$ | 26,170.05 |
| 03/01/23 | Sequim – Evergreen | \$ | 1,735.77 |
| 03/01/23 | All Area-Direct W/O Bankruptcy | \$ | - |
| 03/01/23 | All Area-Direct W/O Deceased | \$ | - |
| 03/01/23 | All Area-Direct W/O Small Balance | \$ | 40.64 |
| | SUBTOTAL | \$ | 28,189.51 |
| 03/01/23 | 30% Collection Fee | \$ | 8,444.66 |
| | TOTAL | \$ | 36,634.17 |
| | Previous Debt Collected in February 2023 | \$ | 2,597.24 |
| | Previous Debt Collected Year To Date 2023 | \$ | 5,815.50 |

Dated this _____ day of _____, 20____.

President

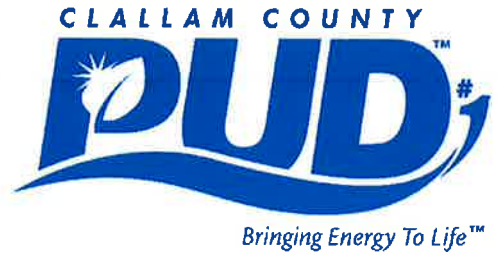
Secretary

Vice-President

SW:kw

Attachments

These lists comply with our CIS software which removes accounts from the active accounts receivable when placed with a collection agency (classifies them as bad debt). The exceptions are bankruptcies, deceased customers and customer accounts with small balances under \$20. These are removed under the categories of All-Area Direct W/O, but not placed with a collection agency.



MEMORANDUM

Date: February 27, 2023
To: Sean Worthington, General Manager
From: John Purvis, General Superintendent
Re: CONTRACTOR PREQUALIFICATION APPLICATIONS

The contractor on the following list is requesting approval for prequalification for the upcoming calendar year. Ruth Kuch, Treasurer/Finance Manager, has examined the financial data submitted with the application as well as the bonding letter from their surety and/or bonding company and has recommended the prequalification amount as indicated:

| Contractor | Previously Approved Amount | Recommended Amount |
|--------------------------|----------------------------|--------------------|
| Summit Line Construction | \$3,500,000 | \$5,000,000 |

Approved by Board of Commissioners at meeting of: _____, 20__.

Sean Worthington, General Manager

District Use Only: MH JP TL BD RK JS

Previous Pre-Qual Amount: \$3,500,000 New Pre-Qual Amount: \$5,000,000

References checked by: _____ (on new contractors only) Date: _____

Date To Board: Feb 27, 2023



**APPLICATION FOR PREQUALIFICATION TO BID ON
CONSTRUCTION OR IMPROVEMENT OF ELECTRICAL FACILITY**

Contractors wishing to apply to the PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY for designation as a pre-qualified bidder for construction or improvement of any electrical facility shall complete the following questionnaire and submit all the information requested.

As used herein, the term "construction or improvement of any electrical facility" shall mean the construction, the moving, maintenance, modification, or enlargement of facilities primarily used or to be used for the transmission or distribution of electricity at voltages above seven hundred fifty volts, including structures directly supporting transmission or distribution conductors but not including site preparation, housing, or protective fencing associated with but not included in a contract for such construction, moving, modification, maintenance, or enlargement of such facilities.

1. Name of Business: Summit Line Construction, Inc.
2. Address -- Mailing: 441 W Power Line Rd Heber City, UT 84032
Business: 441 W Power Line Rd Heber City, UT 84032
Telephone Number: (435) 657-0721
FAX Number: (435) 657-0767
E-Mail Address: estimating@summitlineconstruction.com
U.B.I. Number: 602-998-559
Contractor Registration No: SUMMILC904L9
WA Employment Security No: 470197-00-6
Dept. of Revenue State Excise Tax No: 602998559
Company Federal Tax ID No: 27-1618499
Sole Proprietorship Partnership Incorporation

3. If Applicant is a corporation:
- a. State of incorporation: Utah
 - b. Name and address of registered agent: _____
Corporation Service Company, 300 Deschutes Way SW STE 304, Tumwater, WA 89501
 - c. Names and addresses of officers of the corporation and their length of time with corporation. Indicate by an "*" those authorized to sign contracts:
*Dylan Welsh - 441 W Power Line Rd Heber City, UT 84032 - 5 years
*Reed Atkin - 441 W Power Line Rd Heber City, UT 84032 - 7 years
*Troy Pehrson - 441 W Power Line Rd Heber City, UT 84032 - 1 year
 - d. Number of years the corporation has been in business: 13 Years

4. If Applicant is a partnership, state -

- a. Names and addresses of all partners:

b. Length of time partnership has been in business: _____

5. If Applicant is a sole proprietorship, how long have you been in business? _____

6. Number of years Applicant has performed the type of work for which Applicant is bidding: 13

7. Has the Applicant paid all current license fees to the State of Washington:

(circle one) YES NO

License type: **Electrical** _____ Electrical License # _____

General Construction General License # CCSUMMILC904L9

- 8. Attach a **general résumé** setting forth applicant's experience, technical qualifications, and organization's ability to perform the proposed construction.
- 9. Attach a **list of your supervisory personnel, their qualifications, and years of experience**. Also list the number and type of craftsmen available, and list equipment available for work.
- 10. Attach a **list of clients served over the last three (3) years** including their names, addresses, location of the jobs performed, and contract amounts of the larger contracts. Be sure to include all work done with other Washington public utility districts.
- 11. What is the maximum amount of work, expressed in dollars, which you consider you are

capable of undertaking? \$ 200,000,000

12. Set forth the name and address of Applicant's bank, including the branch and name of the individual in said bank to be contacted for financial reference.

Bank of America - 700 Louisiana, 8th Floor Houston, TX 77022 Contact: Beth Hibbeler

13. Set forth the names and addresses of three (3) clients who will act as references.

Rocky Mountain Power - Jeff Howcroft - 1407 W. North Temple Street, Room 220, Salt Lake City, UT 84116

Dashiell - Joe Berg - 12301 Kurland Dr. Suite 400 Houston, TX 77034

El Paso Electric - Enrique Acosta - P.O. Box 982 El Paso, TX 79960

14. Attach your last fiscal year's complete financial statement (**Balance Sheet and Income Statement**). You must also submit a letter from your bonding/surety company that identifies their capacity in aggregate and by project.

Note: Application for Pre-qualification will not be considered without last fiscal year's complete financial statement.

15. Affirm that Applicant will pay wages and benefits for craftsmen employed on work that prevail in the locality of the work, as determined by the Department of Labor and Industries. Affirm
(Please write "affirm", if you agree)

16. Affirm that Applicant will comply with government regulations regarding non-discrimination of employment and employment practices on the basis of sex, race, color, or national origin. Affirm
(Please write "affirm", if you agree)

17. APPLICANT RECOGNIZES AND AGREES THAT UNDER THE PROVISIONS OF RCW 54.04.085, IF THE DISTRICT COMMISSION DETERMINES THAT A PREQUALIFIED CONTRACTOR NO LONGER MEETS ALL OF THE REQUIREMENTS FOR PREQUALIFICATION STATUS, THE DISTRICT MAY REFUSE TO FURNISH THAT CONTRACTOR WITH A CONTRACT PROPOSAL FORM AND MAY REJECT ANY BID PROPOSAL SUBMITTED BY THAT CONTRACTOR. Affirm
(Please write "affirm", if you agree)

18. List all OSHA citations received over the past three years including:

- Violation type
- Date
- Outcome and brief description of citation
- Any fatal accidents
- **MUST ATTACH OSHA 300 LOG FOR THE PREVIOUS 3 YEAR PERIOD**

None

19. Applicant confirms they are not on any State or Federal Suspended/Debarment lists. If for any reason applicant is placed on any State or Federal Suspended/Debarment lists, applicant must inform the District immediately and is banned from bidding on any project until the Suspension/Debarment is lifted and at the discretion of the District.

For which of the following classes of work are you seeking prequalification? *Indicate by use of "X" in proper square.*

- A. DISTRIBUTION
 - 1. Hot Work - Overhead
 - 2. Overhead Construction
 - 3. Underground - Primary
 - 4. Underground - Secondary
 - 5. Plowing
 - 6. Trenching

- B. TRANSMISSION
 - 1. Wood or Fiberglass Poles
 - 2. Steel Tower
 - 3. Steel or Concrete Poles
 - 4. Underground
 - 5. Stringing and Sagging Conductor

- C. POLE AND WOOD PRODUCT INSPECTION
 - 1. Inspection and Treatment of Poles in Place
 - 2. Inspection of New Crossarms and Poles

- D. SUBSTATION
 - 1. Complete Installation
 - 2. Control Wiring and Metering
 - 3. Maintenance

- E. AREA AND STREET LIGHTING
 - 1. Installation
 - 2. Maintenance

- F. TREE TRIMMING AND BRUSHING
 - 1. Involving "Hot" Lines
 - 2. Not involving "Hot" Lines

- G. RIGHT-OF-WAY CLEARING

- H. ENVIRONMENTAL CLEANUP SERVICES

- I. MISCELLANEOUS (List any special class not covered above)
 - _____
 - _____

I certify that information herein and/or attached is correct, true, and complete.

SIGNED this 30 day of January, 2023.

Dylan Welsh

Signature of Applicant

Dylan Welsh - President

Name and Title (Typed or Printed)

STATE OF Utah)

) ss.

County of Wasatch)

Signed or attested before me on this 30 day of January, 2023, by

Dylan Welsh

[Handwritten Signature]

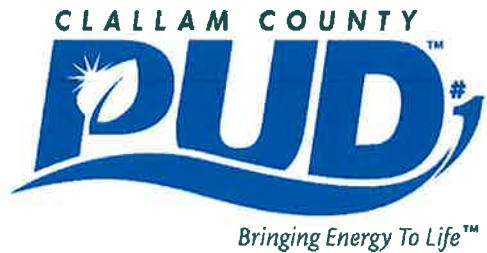
NOTARY PUBLIC in and for the

State of Utah

My Commission Expires: 05/10/2025



[Notary Seal]



MEMORANDUM

Date: March 13, 2023
To: Sean Worthington, General Manager
From: John Purvis, General Superintendent
Re: CONTRACTOR PREQUALIFICATION APPLICATIONS

The contractor on the following list is requesting approval for prequalification for the upcoming calendar year. Ruth Kuch, Treasurer/Finance Manager, has examined the financial data submitted with the application as well as the bonding letter from their surety and/or bonding company and has recommended the prequalification amount as indicated:

| Contractor | Previously Approved Amount | Recommended Amount |
|--------------------------|----------------------------|--------------------|
| Power City Electric, Inc | \$5,000,000 | \$5,000,000 |

Approved by Board of Commissioners at meeting of: _____, 20__.

Sean Worthington, General Manager

District Use Only:

MH JP TL BD RK JS

Previous Pre-Qual Amount: \$ \$5,000,000 New Pre-Qual Amount \$5,000,000

References checked by: _____ (on new contractors only) Date: _____

Date To Board: March 13, 2023



Bringing Energy To Life™

**APPLICATION FOR PREQUALIFICATION TO BID ON
CONSTRUCTION OR IMPROVEMENT OF ELECTRICAL FACILITY**

Contractors wishing to apply to the PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY for designation as a pre-qualified bidder for construction or improvement of any electrical facility, as defined by RCW 54.04.080 and required by RCW 54.04.085, shall complete the following questionnaire and submit all the information requested.

As used herein, the term "construction or improvement of any electrical facility" shall mean the construction, the moving, maintenance, modification, or enlargement of facilities primarily used or to be used for the transmission or distribution of electricity at voltages above seven hundred fifty volts, including structures directly supporting transmission or distribution conductors but not including site preparation, housing, or protective fencing associated with but not included in a contract for such construction, moving, modification, maintenance, or enlargement of such facilities.

- 1. Name of Business: Power City Electric, Inc.
- 2. Address -- Mailing: P.O. Box 2507, Spokane, WA 99220
- Business: 3327 E Olive Ave., Spokane, WA 99202
- Telephone Number: (509) 535-8500
- FAX Number: (509) 535-4665
- E-Mail Address: JSanders@powercityelectric.com
- U.B.I. Number: 601-766-181
- Contractor Registration No: POWERCE994BA
- WA Employment Security No: 011 494 00 6
- Dept. of Revenue State Excise Tax No: A15 6389 23
- Company Federal Tax ID No: 91-1784111

Sole Proprietorship Partnership Incorporation

3. If Applicant is a corporation:

a. State of incorporation: Washington

b. Name and address of registered agent: Eleven Fourteen, Inc.
1101 US Bank Building, 422 W. Riverside Ave., Spokane, WA 99201

c. Names and addresses of officers of the corporation and their length of time with corporation. Indicate by an "*" those authorized to sign contracts:

| | | | |
|-------------------|---------------|---------------------------------------|---------|
| Bruce D. Morelan, | Owner/CEO | 3327 E. Olive Ave., Spokane, WA 99202 | 26 Yrs. |
| *Dan Aga, | President/COO | 3327 E. Olive Ave., Spokane, WA 99202 | 14 Yrs. |
| *Colin Thompson | Sec-Treas/CFO | 3327 E. Olive Ave., Spokane, WA 99202 | 26 Yrs. |

d. Number of years the corporation has been in business: 87 Yrs.

4. If Applicant is a partnership, state -

a. Names and addresses of all partners:

b. Length of time partnership has been in business: _____

5. If Applicant is a sole proprietorship, how long have you been in business? _____

6. Number of years Applicant has performed the type of work for which Applicant is bidding: 87 Yrs.

7. Has the Applicant paid all current license fees to the State of Washington:

(circle one) **YES** NO

License type: **Electrical** X Electrical License # POWERCE994BA

General Construction X General License # POWERCE994CK

8. Attach a **general résumé** setting forth applicant's experience, technical qualifications, and organization's ability to perform the proposed construction.

9. Attach a **list of your supervisory personnel, their qualifications, and years of experience.** Also list the number and type of craftsmen available, and list equipment available for work.

10. Attach a **list of clients served over the last three (3) years** including their names, addresses, location of the jobs performed, and contract amounts of the larger contracts. Be sure to include all work done with other Washington public utility districts.

11. What is the maximum amount of work, expressed in dollars, which you consider you are

capable of undertaking? \$ 20,000,000

12. Set forth the name and address of Applicant's bank, including the branch and name of the individual in said bank to be contacted for financial reference.

Washington Trust Bank, Downtown Branch, P.O. Box 2127, Spokane, WA 99210

Steve Yoshihara (509) 358-8192

13. Set forth the names, addresses, and contact information of three (3) clients who will act as references.

Norm Rummel - Franklin County PUD, 1411 W. Clark, Pasco, WA 99302 (509) 727-6617

Scott Davis - Kootenai Electric Coop, 2451 W. Dakota, Hayden, ID 83876 (208) 292-3276

Dustin Bruffett - Inland Power & Light 320 E Second Ave., Spokane, WA 99202 (509) 789-4262

14. Attach your last fiscal year's complete financial statement (**Balance Sheet and Income Statement**). You must also submit a letter from your bonding/surety company that identifies their capacity in aggregate and by project.

Note: Application for Pre-qualification will not be considered without last fiscal year's complete financial statement.

15. Affirm that Applicant will pay wages and benefits for craftsmen employed on work that prevail in the locality of the work, as determined by the Department of Labor and Industries. Affirm
(Please write "affirm", if you agree)

16. Affirm that Applicant will comply with government regulations regarding non-discrimination of employment and employment practices on the basis of sex, race, color, or national origin.
Affirm (Please write "affirm", if you agree)

17. APPLICANT RECOGNIZES AND AGREES THAT UNDER THE PROVISIONS OF RCW 54.04.085, IF THE DISTRICT COMMISSION DETERMINES THAT A PREQUALIFIED CONTRACTOR NO LONGER MEETS ALL OF THE REQUIREMENTS FOR PREQUALIFICATION STATUS, THE DISTRICT MAY REFUSE TO FURNISH THAT CONTRACTOR WITH A CONTRACT PROPOSAL FORM AND MAY REJECT ANY BID PROPOSAL SUBMITTED BY THAT CONTRACTOR. Affirm
(Please write "affirm", if you agree)

18. List all OSHA citations received over the past three years including:

- Violation type
- Date
- Outcome and brief description of citation
- Any fatal accidents
- **MUST ATTACH OSHA 300 LOG FOR THE PREVIOUS 3 YEAR PERIOD**

(Attached)

19. Applicant confirms they are not on any State or Federal Suspended/Debarment lists. If for any reason applicant is placed on any State or Federal Suspended/Debarment lists, applicant must inform the District immediately and is banned from bidding on any project until the Suspension/Debarment is lifted and at the discretion of the District. Affirm
 (Please write "affirm", if you agree)

For which of the following classes of work are you seeking prequalification? Indicate by use of "X" in proper square.

- A. DISTRIBUTION
- | | | |
|----|-------------------------|-------------------------------------|
| 1. | Hot Work - Overhead | <input checked="" type="checkbox"/> |
| 2. | Overhead Construction | <input checked="" type="checkbox"/> |
| 3. | Underground - Primary | <input checked="" type="checkbox"/> |
| 4. | Underground - Secondary | <input checked="" type="checkbox"/> |
| 5. | Plowing | <input type="checkbox"/> |
| 6. | Trenching | <input type="checkbox"/> |
- B. TRANSMISSION
- | | | |
|----|---------------------------------|--------------------------|
| 1. | Wood or Fiberglass Poles | <input type="checkbox"/> |
| 2. | Steel Tower | <input type="checkbox"/> |
| 3. | Steel or Concrete Poles | <input type="checkbox"/> |
| 4. | Underground | <input type="checkbox"/> |
| 5. | Stringing and Sagging Conductor | <input type="checkbox"/> |
- C. POLE AND WOOD PRODUCT INSPECTION
- | | | |
|----|--|--------------------------|
| 1. | Inspection and Treatment of Poles in Place | <input type="checkbox"/> |
| 2. | Inspection of New Crossarms and Poles | <input type="checkbox"/> |
- D. SUBSTATION
- | | | |
|----|-----------------------------|-------------------------------------|
| 1. | Complete Installation | <input checked="" type="checkbox"/> |
| 2. | Control Wiring and Metering | <input checked="" type="checkbox"/> |
| 3. | Maintenance | <input type="checkbox"/> |
- E. AREA AND STREET LIGHTING
- | | | |
|----|--------------|--------------------------|
| 1. | Installation | <input type="checkbox"/> |
| 2. | Maintenance | <input type="checkbox"/> |
- F. TREE TRIMMING AND BRUSHING
- | | | |
|----|---------------------------|--------------------------|
| 1. | Involving "Hot" Lines | <input type="checkbox"/> |
| 2. | Not involving "Hot" Lines | <input type="checkbox"/> |
- G. RIGHT-OF-WAY CLEARING
- H. ENVIRONMENTAL CLEANUP SERVICES

i. MISCELLANEOUS (List any special class not covered above)

I certify that information herein and/or attached is correct, true, and complete.

SIGNED this 15th day of February, 2023.

Signature of Applicant

Dan Aga, President

Name and Title (Typed or Printed)

STATE OF WASHINGTON)
County of Spokane) ss.

Signed or attested before me on this 15th day of February, 2023, by

Linda J. Hahn



NOTARY PUBLIC in and for the

State of Washington

My Commission Expires: 09-09-2026



MEMORANDUM

Date: March 13, 2023

To: Sean Worthington, General Manager

From: John Purvis, General Superintendent
Bill Decker, Operations Superintendent

Re: RECOMMENDATION TO SOLICIT BIDS
HELICOPTER TREE TRIMMING THROUGHOUT DISTRICT SERVICE AREA
INVITATION TO BID 230801

Staff recommends the District solicit formal bids for the goods and services of an experienced qualified contractor to provide all labor, materials, and related equipment to perform aerial tree side trimming, utilizing a helicopter born aerial saw, as more fully set forth in the Invitation to Bid attached hereto. The project cost is an estimated not-to-exceed \$170,000.00 (not including WSST).

Staff requests a motion, second and vote to authorize District staff to publish a notice in the Seattle Daily Journal of Commerce and by such other means as determined by staff to be prudent, inviting sealed proposals for the work.

Accepted by Board of Commissioners at meeting of _____, 20__.

Sean Worthington, General Manager



INVITATION TO SUBMIT BID
Bid Number 230801

BIDS FOR:

CLALLAM COUNTY PUD NO. 1

Contractors are invited to submit a single sealed bid for helicopter tree trimming of several areas within the District service area located in Clallam County, Washington. The work under this contract is an estimated not-to-exceed \$170,000.

The bid packets and contract documents including maps and shape files may be viewed and downloaded from our website at no cost: <https://www.clallampud.net/contractorsprojects>.

Sealed bids will be received by Clallam County PUD No. 1 until 2:30 p.m. Pacific Time on Wednesday, May 3, 2023. Bids may be submitted via USPS and sent to Clallam County PUD No. 1, Attn: Contracts Coordinator, P.O. Box 1000, Carlsborg, Washington 98324. If submitting a sealed bid via express delivery (i.e. FedEx, UPS), please mail sealed bid to the Clallam County PUD No. 1, Attn: Contracts Coordinator, 100 Hooker Road Sequim, WA 98382. The bid must be in a sealed bid envelope with the name and address of the Bidder and bid number on the sealed envelope and then placed inside the delivery envelope to be mailed. The bid may also be hand-delivered at 104 Hooker Road, Sequim, WA 98382. Proposals must be filled out in ink or typewritten. No alterations or interlineations will be permitted, unless made before submission, initialed, and dated. At 3:00 p.m. Pacific Time, May 3, 2023, a public bid opening will take place in the Boardroom at the District's Main office at 104 Hooker Road, Sequim WA.

Between April 11 to April 26, 2023, the project manager will be available to provide a physical inspection of areas to be trimmed. Please contact Bill Decker, Project Manager, at 360-565-3461, or by email at billd@clallampud.net to request a physical inspection of areas to be trimmed or any project questions.

Each bid must be accompanied by a Bid Bond, Certified Check, or Cashier's Check in an amount equal to five percent (5%) of the Bid.

PUBLIC UTILITY DISTRICT NO. 1
OF CLALLAM COUNTY

Ken Hayes, Vice President

**SECTION I
NOTICE AND INSTRUCTIONS TO BIDDERS
BID NUMBER 230801**

1. CALL FOR BIDS

Sealed bids will be received by Clallam County PUD No. 1 until 2:30 p.m. Pacific Time, on Wednesday, May 3, 2023. At 3:00 p.m. Pacific Time, a public bid opening will take place in the Boardroom at the District's Main office. The contract amount is estimated not-to-exceed \$170,000.

2. SCOPE OF BID

Brush and tree trimming services along 69kV and 12.5 kV transmission line areas and other right-of-way areas in Clallam County and as subsequently directed by the District to side trim trees and brush by utilizing a helicopter incorporating a suspended aerial saw system (the "Project").

The crew(s) and equipment to be furnished by the Contractor shall consist of the following:

- Helicopter, aerial saw in accordance with ANSI A300 tree pruning standards, and associated tools, vehicles, and equipment to provide for line clearance aerial tree trimming. The operation is monitored and certified by the Federal Aviation Administration (FAA) Aerial, saw operations must maintain compliance with U.S. Federal Aviation Administration (FAA) regulations, FAR Part 91 and Part 133.
- Traffic control personnel, ground support personnel, equipment, and devices sufficient to provide for worker and public safety at all times during the trimming operation.
- All personnel shall be deemed qualified and shall have been proven proficient in any work which they may be assigned to perform. Crew shall also comply with all applicable statutes, ordinances, rules, and regulations pertaining to the work, including safety standards of the Washington State Department of Labor and Industries for trimming near energized electric 69kV and 12.5 kV transmission lines.
- All personnel, pilot(s) and ground support crew(s) shall be familiar with the terrain with the assigned work zone and generally familiar with the terrain and requirements for flight operations in the State of Washington.
- Contractor will also provide a Project Manager, active Safety Manager, onsite Aviation Technical Specialist, and all necessary onsite personnel to support on-ground work as needed for the project.

All tree trimming shall be done so as to obtain maximum clearance with due regard to current and future tree health and symmetry

Lateral tree growth shall be removed to provide 15 feet horizontal and vertical conductor clearance. When 15 feet horizontal clearance cannot be achieved, laterals will be removed to the main stem or trunk of tree.

Areas, spans, or trees to be trimmed or skipped will be as directed by the Project Manager, Bill Decker at 360-565-3461 or by e-mail billd@clallampud.net.

The Contractor shall, at their own expense, be responsible for obtaining all permits required by governing authorities which affect their work. The Contractor shall maintain and provide all legal

and necessary guards, railings, lights, warning signs, etc. during the execution of the work; the proper protection and convenience of all work personnel and the public; and shall be responsible for keeping the works free from trespassers.

The Contractor shall at all times abide by all existing laws, codes, rules, and regulations as may be required by federal, state, or local agencies as applicable to the work under this Contract, including but not limited to WAC 296-155-305, WAC 468-98-3015, and WAC 468-95-302.

Contractor and workers shall be familiar with the Washington State Forest Fire Protection Requirements and adhere to them. These requirements are found in Revised Code of Washington Chapter 76.04; and Washington Administrative Code (WAC) 332-24

3. CUSTOMER RELATIONS AND CONTACT

The Contractor will be responsible for making every reasonable effort to contact customers to discuss or explain what work must be accomplished on the customer's property

The Contractor agrees that the personnel and equipment shall at all times present a neat appearance. All work shall be done and all contacts with customers handled with due regard for the District's public relations. The Contractor agrees that complaints of any nature received from property owners or public authorities shall receive immediate attention. All complaints shall be reported within 24 hours to the District's Project Manager, Bill Decker at 360-565-3461.

4. AVAILABILITY OF CONTRACT DOCUMENTS

The bid packets and contract documents including maps and shape files may be viewed and downloaded at no cost from our website: <https://www.clallampud.net/contractorsprojects/>. If you have further questions or need assistance with the files please contact the Project Manager, Bill Decker by telephone (360) 565-3461 or by e-mail billd@clallampud.net. Gregory Thompson can also assist with the shape files and online map and can be reached by telephone (360) 565-3463 or email gthompson@clallampud.net.

5. CONTRACT

The Project, as detailed under Item 2 of this Notice and Instructions to Bidders, shall be performed by one general contractor. The Bidder may not elect to bid on only a portion of the Project, but may use necessary subcontractors to complete the work. All subcontractors must be listed in Section II, Proposal. Any subcontractor not listed will not be allowed on the construction site until an official change order has been agreed and executed between both parties.

6. MANDATORY BIDDER RESPONSIBILITY CRITERIA

It is the District's intent to award a contract to the responsible contractor with the lowest quote. Pursuant to RCW 39.04.350(1), in order to be deemed responsible, the contractor must satisfy the following criteria at the time the quote is submitted:

1. Have, at the time of quote submittal, a certificate of registration in compliance with chapter 18.27 RCW;
2. Have a current Washington State unified business identifier ("UBI") number;
3. If applicable, have industrial insurance coverage for the contractor's employees working in Washington as required in Title 51 RCW; an Employment Security Department number as required in Title 50 RCW; and a state excise tax registration number as required in Title 82 RCW;

4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3);
5. Within the three-year period immediately preceding the date of the RFQ, not have been determined by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of Chapter 49.46, 49.48, or 49.52 RCW.
6. Have, at the time of quote submittal, received training or have been deemed exempt by the Department of Labor and Industries on the requirements related to public works and prevailing wage under this chapter and chapter 39.12 RCW.

The District may require a contractor to submit documentation demonstrating compliance with the criteria.

7. SUPPLEMENTAL BIDDER'S RESPONSIBILITY

In addition to the Mandatory Bidder Responsibility Criteria, the lowest Bidders must also meet and demonstrate the following relevant supplemental bidder responsibility criteria applicable to the project:

- Experienced in aerial saw operation projects
- Aircraft to be furnished under this contract shall be insured, operated, and maintained by the Contractor. Aircraft shall be registered with the Washington State Department of Transportation (WSDOT).
- A FAA certified or endorsed and qualified pilot to perform external load operations
- Demonstrate a record of safe practices and procedures

The District will notify the lowest bidder, no later by May 4, 2023, 3:00 p.m., Pacific Time, to demonstrate and show as evidence the criteria listed above, by providing the following to the District no later than May 10, 2023, 2:30 p.m.:

- A Resume of the company and reference the last 4 aerial saw projects detailing dates performed, description of work, and a point of contact which includes telephone number and e-mail address from the customer for who the work was performed
- Supply a letter of certification of the aircraft(s) registration with the WSDOT
- Demonstrate Pilot(s) have FAA certification or endorsement by providing Last Name(s) and Certificate Number(s) to perform external load operations.
- Demonstrate specific safety and operation procedures approved by the FAA Part 91 (General Operating and Flight Rules and Part 133 (Rotorcraft External Load Operations) have been developed
- Provide OSHA 300 log for the previous three (3) year period. List all OSHA citations received including:
 - Violation type
 - Date

- Outcome and brief description of citation
- Any fatal accidents

Bidders with concern about relevancy or restrictiveness of the required Supplemental Bidder Responsibility Criteria may make or submit requests in writing to the District to modify the criteria. Such requests shall describe the exact nature of the concerns and proposes specific modifications to the criteria that will make the criteria more relevant and/or less restrictive of competition. Bidders shall submit in writing, such requests to the District no later than 7 business days prior to the bid submittal deadline and address the request to Project Manager, Bill Decker at billd@clallampud.net.

If the District determines the apparent low bidder does not meet the Supplemental Bidder's Responsibility criteria above, the District shall notify the bidder in writing with the reasons for its determination. If the bidder disagrees with this determination, it may appeal the determination within 24 hours of receipt of the District's written determination by presenting additional information to the District. The District will consider additional information before issuing its final determination. If the final determination affirms that the bidder is not responsible, the District will not execute a contract with any other bidder until two business days after the bidder determined to be not responsible has received the final determination.

8. **SUBMISSION OF PROPOSAL**

The bid must be in a sealed bid envelope with the name and address of the Bidder, plainly marked "**SEALED BID**", and bid number on the sealed envelope and then placed inside the delivery envelope to be delivered. Proposals must be filled out in ink or typewritten. No alterations or interlineations will be permitted, unless made before submission, initialed, and dated.

Sealed bids will be received by Clallam County PUD No. 1, until 2:30 p.m. Pacific Time on Wednesday, May 3, 2023. At 3:00 p.m. Pacific Time, May 3, 2023, a public bid opening will take place in the Boardroom at the District's Main office, 104 Hooker Rd., Sequim, WA.

Sealed bids can be hand delivered to the main office at 104 Hooker Road, Sequim, WA 98382.

Bids may be submitted **via USPS** and sent to Clallam County PUD No. 1, Attn: Contracts Coordinator, P.O. Box 1000, Carlsborg, Washington 98324.

If submitting a sealed bid via **express delivery** (i.e. FedEx, UPS), please deliver the sealed bid to the Clallam County PUD No. 1, Attn: Contracts Coordinator, 100 Hooker Road Sequim, WA 98382.

9. **BID SECURITY**

Each proposal shall be accompanied by a Certified Check or Cashier's Check payable to the order of the District for a sum not less than five percent (5%) of the amount of the bid, or accompanied by a Bid Bond in an amount not less than five percent (5%) of the total bid with a Corporate Surety licensed to do business in the State of Washington, conditioned that the Bidder will pay to the District as liquidated damages the total amount specified in the Bond unless entering into a contract in accordance with the bid and furnishing a Performance and Payment Bond(s) for not less than One Hundred percent (100%) of the contract price within ten (10) days of being notified as being the successful bidder, as required by Section 54.04.080 R.W.C.

If a proposal is not accepted, the Certified Check, Cashier's Check, or Bid Bond will be returned within 90 days to the Bidder furnishing same, except that of the successful Bidder shall be retained until a contract is entered into and a Performance and Payment Bond(s) furnished as mentioned

above.

If the Bidder fails to enter into a contract and furnish the Bond(s) within ten (10) days of the date of being notified as being the successful Bidder, the check or Bid Bond and the amount thereof shall be forfeited to the District. No Bidder shall be permitted to withdraw a bid within a period of 45 days after the actual date on which the bids were opened.

10. EXAMINATION OF SITE AND CONDITIONS

Prior to the submission of the Proposal, the Bidder shall make and shall be deemed to have made a careful examination of the site(s) of the Project and of the Contract Documents on file with the District, and shall become informed as to the location and nature of the proposed construction, the transportation facilities, the kind and character of the soil and terrain to be encountered, the kind of facilities required before and during the course of the Project, general local conditions, and all other matters that may affect the cost and the time of completion of the Project. Bidders will be required to comply with all applicable statutes, regulations, etc., including those pertaining to the licensing of contractors, and the so-called "Kickback Statute" (48 Stat. 948) and regulations issued pursuant thereto.

Between April 11 to April 26, 2023, the project manager will be available to provide a physical inspection of areas to be trimmed. Please contact Bill Decker, Project Manager, at 360-565-3461, or by email at billd@clallampud.net to request a physical inspection of areas to be trimmed or any project questions.

11. EXECUTION OF CONTRACT

The Contract, when executed, shall be deemed to include the entire agreement, or any portion thereof, between the parties thereto, and the Contractor shall not claim any modification thereof resulting from any representation or promise made at any time by any officer, agent, or employee of the District or by any other person.

12. PROPOSAL IRREGULARITIES OR ERRORS

The District reserves the right to waive minor irregularities or minor errors in any Proposal, if it appears to the District that such irregularities or errors were made through inadvertence. Any such irregularities or errors so waived must be corrected on the Proposal in which they may occur prior to the execution of any contract that may be awarded thereon.

13. REJECTION OF PROPOSAL

The District reserves the right to reject any or all Proposals, or any portion of any Proposal.

14. STARTING / COMPLETION DATES

Work shall commence on or after July 10, 2023. Work must be completed on or before August 31, 2023.

15. HOURS OF WORK

Normal working hours are from 6:30 a.m. to 5:00 p.m., Monday through Thursday, unless otherwise authorized by the District. The lunch period shall be observed from 11:30 a.m. to 12:00 p.m. unless unusual circumstances prevail. Work outside of normal working hours may be restricted to activities that do not require the immediate presence or availability of District Inspector

or staff.

The District or the Contractor may terminate this four-day workweek schedule and revert to a five-day workweek at any time with one week prior notice to the other.

The Contractor shall comply with all provisions of WAC 296-127-022, "Overtime According to RCW 49.28.065."

HOLIDAYS

The Contractor shall observe holidays that correspond with District holidays on the same day as observed by the District. The Contractor shall conform to normal working hours and a five day work week for any week the District observes a holiday.

16. EMPLOYER'S IDENTIFICATION NUMBER

In carrying out the requirements of Presidential Executive Order 10936, the Bidder must furnish with the Bid, the firm's Employer's Identification Number. This is the number which is used by companies when filing their "Employer's Quarterly Federal Tax Return," U.S. Treasury Department Form 941.

17. SALES TAXES

The cost of any county, city, or metropolitan municipal sales taxes (R.C.W 82.14) that may be applicable to this transaction will be considered by the Board in evaluation of bids. In the event that a county, city, or metropolitan municipal sales tax is applicable to the proposed purchase, the Board will award the contract to the lowest Bidder, on the basis of the relative amount of the stated bid price plus the amount of county, city, or metropolitan municipal sales and use tax imposed pursuant to Chapter 82.14, Revised Code of Washington (1970 1st Ex. Sess., Chapter 94).

18. INSURANCE

The Contractor shall, at his own expense and cost, carry in an insurance company or companies and under policies of insurance, acceptable to and approved by the District, the following insurance with limits not less than shown on the respective items:

a. Worker's Compensation

To the limit required by the laws of the State of Washington.

b. Comprehensive General Liability and Property Damage Insurance

This insurance shall include coverage for Contractor's Contingency Liability Insurance covering Subcontractor's Liability, Contractual Liability Insurance, Completed Operations Liability Insurance, and Automobile Liability Insurance covering owned, non-owned, and hired units.

Minimum Coverage Limits:

| | |
|-----------------|--|
| Bodily Injury | \$1,000,000 each person |
| Property Damage | \$1,000,000 each occurrence \$2,000,000 aggregate |

Umbrella Coverage \$2,000,000

- c. All policies of insurance providing coverage's required under paragraph "b" above shall name the Public Utility District No. 1 of Clallam County as additional named insured with a cross liability clause and provide that no cancellation or material changes in the policies shall become effective unless thirty (30) days prior written notice of such cancellation or change shall be furnished the District by registered mail.

Prior to commencement of any work hereunder, the Contractor shall provide the District with evidence of Worker's Compensation Insurance and with a Certificate of Insurance showing the District named as additional insured.

SUPPLEMENTAL INSURANCE

In addition to the insurance requirements specified above, Contractor shall carry Aircraft Liability Insurance per occurrence for

Bodily Injury \$1,000,000 each occurrence
Property Damage \$1,000,000 each occurrence

Including loss of damage arising out of the operations onto property other than the property to which the services are performed. All aircraft used on the contract must be listed under the coverage certificate. This provision for Aircraft Liability shall be included with the insurance provisions request above.

19. PAYMENT OF PREVAILING WAGES

The Contractor will be required to pay prevailing wages on this project as indicated in SECTION III, CONTRACT, Article VI and **Exhibit "A"**. Please note that those rates included for Occupations listed in **Exhibit "A"** are as furnished by the State of Washington (March 3, 2023), but it shall be the Contractor's responsibility to verify current rates.

PUBLIC UTILITY DISTRICT NO. 1
OF CLALLAM COUNTY

Date: _____

By: _____
John Purvis
General Superintendent



MEMORANDUM

Date: March 13, 2023

To: Sean Worthington, General Manager

From: John Purvis, General Superintendent
Bill Decker, Project Manager

Re: 2023 POLE INSPECTING, TREATING, AND REPORTING
ELECTRICAL TRANSMISSION AND DISTRIBUTION
WOOD POLES IN CLALLAM COUNTY
BID NUMBER 230802

It is recommended the District solicit bids for a prequalified contractor to inspect, treat, and report on an unspecified number of electrical transmission and distribution wood poles. The number of wood poles is undetermined at this time. The location of the work is Clallam County.

This project has an estimated not-to-exceed amount of \$141,250.00 (not including WSST).

Staff requests a motion, second, and vote to authorize District staff to publish a notice in the Peninsula Daily News and by such other means as determined by staff to be prudent, inviting sealed proposals from prequalified contractors for the work.

JP:BD:jk

Accepted by Board of Commissioners at meeting of _____, 20__.

Sean Worthington, General Manager



**INVITATION TO SUBMIT BID
Bid Number 230802**

Prequalified contractors are invited to submit a sealed single bid for Clallam County PUD No. 1, to inspect, treat, and report on an unspecified number of electrical transmission and distribution wood poles. The number of wood poles is undetermined. The location of the work is in Clallam County. The work under this contract is estimated not-to-exceed \$141,250.00.

All bidders must be prequalified in accordance with Washington State Regulations (RCW 54.04.085) prior to receiving bid proposals. The bid packets and contract documents including plans and specifications may be viewed and downloaded from our website at no cost:

<https://www.clallampud.net/contractorsprojects>.

Sealed bids will be received by Clallam County PUD No. 1 until 2:30 p.m. Pacific Time on Wednesday, April 26, 2023. Bids may be submitted via USPS and sent to Clallam County PUD No. 1, Attn: Contracts Coordinator, P.O. Box 1000, Carlsborg, Washington 98324. If submitting a sealed bid via express delivery (i.e. FedEx, UPS), please deliver the sealed bid to the Clallam County PUD No. 1, Attn: Contracts Coordinator, 100 Hooker Road Sequim, WA 98382. If mailed, the bid must be in a sealed bid envelope with the name and address of the Bidder and bid number on the sealed envelope and then placed inside the delivery envelope to be mailed. Proposals must be filled out in ink or typewritten. No alterations or interlineations will be permitted, unless made before submission, initialed, and dated. At 3:00 p.m. Pacific Time, April 26, 2023, a public bid opening will take place in the Boardroom at the District's Main office at 104 Hooker Road, Sequim WA.

Please contact Bill Decker, Project Manager, Clallam County PUD No. 1, at 360-565-3461, or by email at billd@clallampud.net if you have questions.

Each bid must be accompanied by a Bid Bond, Certified Check, or Cashier's Check in an amount equal to five percent (5%) of the Bid.

PUBLIC UTILITY DISTRICT NO. 1
OF CLALLAM COUNTY

Ken Hayes, Vice President

**SECTION I
NOTICE AND INSTRUCTIONS TO BIDDERS
BID NUMBER 230802**

1. CALL FOR BIDS

Sealed bids for distribution and transmission wood pole inspection, treating, and reporting will be received by PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY, on or before Wednesday, April 26, 2023, by 2:30 p.m., Pacific Time, either by standard mail Attn: Contracts Coordinator, P.O. Box 1000, Carlsborg, WA 98324, or by overnight or expedited mail, Attn: Contracts Coordinator, 100 Hooker Rd., Sequim WA 98382. A public bid opening will take place in the Boardroom at the Districts Main Office located at 104 Hooker Road, Sequim, WA 98382, at 3:00 p.m., April 26, 2023.

2. SCOPE OF WORK

The project will consist of wood pole inspection, treating, and reporting of an unspecified number of electrical transmission and distribution wood poles in Clallam County. The number of wood poles to be inspected, treated, and reported will be determined by the Contractor's unit cost proposal.

The District is also interested in receiving cost proposals for the installation of District plant unit numbers on the wood poles and guy guards that are included within the above-defined scope.

This project will have an estimated not-to-exceed amount of \$141,250.00 (not including WSST).

3. STARTING / COMPLETION DATES

The work shall commence upon issuance of the Notice-to-Proceed or as soon thereafter as weather permits. The Project must be completed on or before November 2, 2023.

4. AVAILABILITY OF CONTRACT DOCUMENTS

Specifications are on file and copies are available at no cost on our website <https://clallampud.net/contractorsprojects/> or please telephone Bill Decker at 360.565.3461 or Contracts 360.565.3243 to assist you with providing documents.

5. EXAMINATION OF SITE AND CONDITIONS

Prior to the submission of the bidder's proposal, the bidder shall make and shall be deemed to have made a careful examination of all contract documents on file with the District, and shall become informed as to the location and nature of the proposed inspection, treating, and reporting, the transportation facilities, the kind of facilities required before and during the course of the project, general local conditions, and all other matters that may affect the cost and the time of completion of the project. An inspection tour of the areas to be inspected, treated, and/or reported is not scheduled; however, if the Contractor wishes to view a representative area or needs further information, the Contractor should contact Bill Decker, Operations Superintendent, at 360.565.3461.

6. BIDDER PREQUALIFICATION

Per RCW 54.04.080; RCW 54.04.085;

- Contractors must be prequalified to work on the District's electrical facilities prior to being considered a responsible bidder to our call for bids.

7. SUPPLEMENTAL BIDDER RESPONSIBILITY CRITERIA

In addition to the requirements above in item 6, the Bidder must also meet the following relevant supplemental bidder responsibility criteria applicable to the project:

- 1.) Must provide a "Treating Foreman" that has received a minimum of 12 weeks training as a wood pole inspector

- 2.) The "Treating Foreman" must have a minimum of 2 years of experience supervising a test and treat crew and 5 test and treat projects of experience in application of fumigants and paste type treatments. The "Treating Foreman" should be familiar with filing necessary paperwork and electronic files.
- 3.) The "Treating Foreman" must have current certifications in first aid and CPR and have safety and PPE training.

As evidence the bidder meets the bidder responsibility criteria listed above, all bidders must provide by bid due date of April 26, 2023, 2:30 p.m. and with Section II - Proposal:

- 1.) A Resume of "Treating Foreman" listing the name of the service that provided the wood pole inspector training and the date the training was completed.
- 2.) The "Treating Foreman" resume must show a minimum of 2 years of experience in supervising a test and treat crew and list with contact information the last 5 test and treat projects.
- 3.) The resume must also include either copies of current certifications in first aid, CPR, PPE, and safety training and/or list each training with the name of the service that provided the training and the dates completed.

Bidders with concern about relevancy or restrictiveness of the required Supplemental Bidder Responsibility Criteria may make or submit requests in writing to the District to modify the criteria. Such requests shall describe the exact nature of the concerns and proposes specific modifications to the criteria that will make the criteria more relevant and/or less restrictive of competition. Bidders shall submit in writing, such requests to the District no later than 7 business days prior to the bid submittal deadline and address the request to Project Manager, Bill Decker at billd@clallampud.net.

If the District determines the apparent low bidder does not meet the Supplemental Bidder's Responsibility criteria above, the District shall notify the bidder in writing with the reasons for its determination. If the bidder disagrees with this determination, it may appeal the determination within 24 hours of receipt of the District's written determination by presenting additional information to the District. The District will consider additional information before issuing its final determination. If the final determination affirms that the bidder is not responsible, the District will not execute a contract with any other bidder until two business days after the bidder determined to be not responsible has received the final determination.

8. INSURANCE

The Contractor shall, at its own expense and cost, carry insurance from an insurance company or companies and under policies of insurance acceptable to and approved by the District, the following insurance with limits not less than shown on the respective items:

a. **Worker's Compensation**

To the limit required by the laws of the State of Washington.

b. **Commercial General Liability and Property Damage Insurance**

Minimum Coverage Limits:

| | |
|-------------------|--|
| Bodily Injury | \$1,000,000 each person |
| Property Damage | \$1,000,000 each occurrence \$2,000,000 aggregate |
| Umbrella Coverage | \$2,000,000 |

Any policy shall have no Self Insured Retained Limits or deductible.

c. All policies of insurance providing coverages required under paragraph "b" above shall name Public Utility District No. 1 of Clallam County as additional insured with a cross liability clause and provide that no cancellation or material changes in the policies shall become effective unless thirty (30) days prior notice of such cancellation or change shall be furnished the District by certified mail. The District shall be named in the policy as an additional insured without reservation or qualification. Blanket Additionally Insured is not acceptable.

Prior to commencement of any work hereunder, the Contractor shall provide the District with evidence of Worker's Compensation Insurance and with a Certificate of Insurance showing the District named as additional insured.

9. CONTRACTOR

The project, as detailed under Item 2 of this Notice and Instructions to Bidders, shall be performed by one general contractor. The bidder may not elect to bid on only a portion of the project, but may use necessary subcontractors to complete the work. All subcontractors must be listed in Section II, Proposal. Any change or substitution may be approved in advanced by the District with a Change Order PRIOR TO WORK STARTING. **Any subcontractor not listed shall be barred from performing any of the work described herein.**

10. SUBMISSION OF PROPOSAL

Sealed bids may be submitted via USPS and sent to Clallam County PUD No. 1, Attn: Contracts Coordinator, P.O. Box 1000, Carlsborg, Washington 98324.

If submitting a sealed bid via express delivery (i.e. FedEx, UPS), please deliver the sealed bid to the Clallam County PUD No. 1, Attn: Contracts Coordinator, 100 Hooker Road Sequim, WA 98382. The bid must be in a sealed bid envelope with the name and address of the Bidder, plainly marked "SEALED BID", and bid number on the sealed envelope and then placed inside the delivery envelope to be mailed.

Bids must be filled out in ink or typewritten. No alterations or interlineations will be permitted, unless made before submission, initialed, and dated. Sealed bids will be received by Clallam County PUD No. 1, until 2:30 p.m. Pacific Time on Wednesday, April 26, 2023.

At 3:00 p.m. Pacific Time, April 26, 2023, a public bid opening will take place in the Boardroom at the District's Main office, 104 Hooker Rd., Sequim, WA.

11. EMPLOYER'S IDENTIFICATION NUMBER

The bidder must furnish with the bid the firm's Federal Employer Identification Number.

12. SALES TAXES

Any county, city, or metropolitan municipal sales taxes that may be applicable to this transaction will be considered by the Board in evaluation of bids. In the event that a county, city, or metropolitan municipal sales tax is applicable to the proposed purchase, the Board will award the contract to the lowest bidder, on the basis of the relative amount of the stated bid price plus the amount of any county, city, or metropolitan municipal sales and use tax.

13. PAYMENT OF PREVAILING WAGES

The Contractor will be required to pay prevailing wages on this project. It shall be the Contractor's responsibility to verify current rates of all occupations used on the project. See the Prevailing Wage section, attached as "Exhibit A" herein.

14. BID SECURITY

Each proposal shall be accompanied by a Certified Check or Cashier's Check payable to the order of the District for a sum not less than five percent (5%) of the amount of the bid, or accompanied by a Bid Bond in an amount not less than five percent (5%) of the total bid with a Corporate Surety licensed to do business in the State of Washington, conditioned that the Bidder will pay to the District as liquidated damages the total amount specified in the Bond unless entering into a contract in accordance with the bid and furnishing a Performance and Payment Bond(s) for not less than One Hundred percent (100%) of the contract price within ten (10) days of being notified as being the successful bidder, as required by Section 54.04.080 R.W.C.

If a proposal is not accepted, the Certified Check, Cashier's Check, or Bid Bond will be returned within 90 days to the Bidder furnishing same, except that of the successful Bidder shall be retained until a contract is entered into and a Performance and Payment Bond(s) furnished as mentioned above.

If the Bidder fails to enter into a contract and furnish the Bond(s) within ten (10) days of the date of being notified as being the successful Bidder, the check or Bid Bond and the amount thereof shall be forfeited to the District. No Bidder shall be permitted to withdraw a bid within a period of 45 days after the actual date on which the bids were opened.

15. PROPOSAL IRREGULARITIES OR ERRORS

The District reserves the right to waive non-material irregularities or minor errors in any proposal.

16. REJECTION OF PROPOSAL

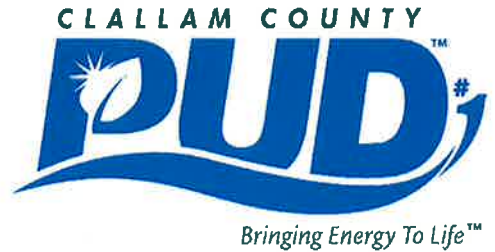
The District reserves the right to reject all proposals and re-issue the request for proposals.

17. SUSPENSION/DEBARMENT

All bidders must have a current Washington Unified Business Identifier (UBI) number. If applicable they must have Industrial Insurance (worker' compensation) coverage for the bidder's employees working in Washington, as required in Title 51 RCW. They must also have a Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW. The bidder must not be in a suspended or debarment status or be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).

**PUBLIC UTILITY DISTRICT NO. 1
OF CLALLAM COUNTY**

By: _____
John Purvis, General Superintendent



MEMORANDUM

Date: March 13, 2023

To: Sean Worthington, General Manager

From: John Purvis, General Superintendent
Mike Hill, Engineering Manager
Ben Phillips, Engineer III

Re: BID AWARD RECOMMENDATION MEMO
BID OPENING MARCH 1, 2023
TRANSMISSION POLE REPLACEMENT FROM
RACE STREET TO LIBERTY STREET
BID NUMBER 230803

This contract is for the replacement of wood transmission poles with fiberglass transmission poles that carry distribution, fiber optic cable, and foreign transmission and communications attachments located along Lauridsen Boulevard, from Race Street to Liberty Street (BPA 115KV), Port Angeles, WA. The replacement work will coincide with a scheduled maintenance outage at McKinley Paper Company. The planned outage is scheduled June 12, 2023, between 12:00 p.m. to June 15, 11:00 a.m., 2023. A portion of the project requires the McKinley Paper Company transmission line to be de-energized in order to transfer both District and McKinley owned transmission lines to the new poles while de-energized. The Engineer's Estimate for the project is \$362,669.

Cannon Constructors, LLC., from Milton, WA, is the lowest responsible electrical licensed bidder with a total base bid of \$296,864.45 (not including WSST). A tabulation of all bids received is attached.

We recommend that the District let the contract to CANNON CONSTRUCTORS, LLC.

Accepted by Board of Commissioners at meeting of _____, 20__.

Sean Worthington, General Manager

TRANSMISSION POLE REPLACEMENT RACE TO LIBERTY STREET

BID DUE MARCH 1, 2023, 2:30 PM

BID NUMBER 230803

Engineer's Estimate \$362,699

| BIDDER | IN SEALED ENVELOPE | BID PROPOSAL AMOUNT without WSST | ALTERNATE BID | BID BOND INCLUDED | TIMELINE PROVIDED | ADDENDUM 1 signed dated |
|----------------------------------|---------------------------|---|----------------------|--------------------------|--------------------------|--------------------------------|
| Olympic Electric Company Inc | Y | \$ 297,900.00 | N | Y | Y | Y |
| Wasatch Electric dba/Dynalectric | Y | \$ 815,765.00 | N | Y | Y | N |
| Potelco Inc | Y | \$ 375,293.33 | N | Y | Y | N |
| Sturgeon Electric Company Inc | Y | \$ 415,132.49 | N | Y | Y | N |
| Cannon Constructors LLC | Y | \$ 296,864.45 | N | Y | Y | Y |
| | | | | | | |
| | | | | | | |
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| | | | | | | |

A RESOLUTION Modifying the Authority to Enter Into Payment
Agreements for Financing to the Northwest Open Access Network (NoaNet)

WHEREAS, Public Utility District No. 1 of Clallam County, Washington (the “District”) along with other Washington municipal corporations (collectively, the “Members”), are members of Northwest Open Access Network, a Washington nonprofit mutual corporation (“NoaNet”); and

WHEREAS, it is in the best interest of the District and its customers for the District to enter into agreements with NoaNet pursuant to which the District will provide financing to NoaNet for bond allowable expenditures such as capital expenses and pension liabilities; and

WHEREAS, such financing is a cost-savings benefit to the District as it serves to avoid assessments under NoaNet’s authority to cover deficits from operations; and

WHEREAS, the District will also benefit from the interest received from the payment agreements.

NOW, THEREFORE, BE IT RESOLVED that General Manager, Sean Worthington is hereby authorized on behalf of Public Utility District No. 1 of Clallam County, a municipal corporation, established under the laws of the state of Washington, to execute and take any and all actions necessary or appropriate to assist in providing funds to NoaNet.

THEREFORE, BE IT ALSO RESOLVED that financing provided to NoaNet would be limited to the percentage of the District’s membership interest.

PASSED by the Board of Commissioners of Public Utility District No. 1 of Clallam County, Washington, this 13th day of March, 2023.

Tentative Loan/Bond Commitments

| Owners | | Tentative Loan |
|----------------------|----------|-----------------|
| Benton PUD | (20.72%) | \$1M |
| Clallam PUD | (10.57%) | \$1M |
| Energy NW | (8.04%) | 0 no change |
| Franklin PUD | (4.39%) | \$700K - \$800K |
| Jefferson PUD | (0.21%) | 0 |
| Kitsap PUD | (18.97%) | 500K |
| Mason PUD | (15.11%) | \$1.4M |
| Okanogan PUD | (8.04%) | \$1M |
| Pacific PUD | (8.19%) | \$2M |
| Pend Oreille PUD | (5.76%) | 500K |
| NoaNET Bond Proceeds | | \$2M |

\$10.4M

Total amount of loan:

Directors are meeting in April to resolve. Meeting in May to discuss/review membership percentages/voting rights issues.

A RESOLUTION Expanding Duties Imposed and Authority of the General Manager to Conduct “Usual and Ordinary” Business During Commissioner Unavailability.

WHEREAS, Clallam PUD (the “District”) has identified a risk in the potential for periods of time in which individual Commissioners may be unavailable, and the Board of Commissioners shall likely be without a quorum; and

WHEREAS, RCW 54.16.190 provides that a commission of a public utility district may adopt resolutions to carry out the purposes, objects, and provisions of the District’s statutory powers and obligations to ratepayers; and

WHEREAS RCW 54.16.090 provides that no business shall be transacted, except in the “usual and ordinary course” unless there are in office at least a majority of the full number of commissioners; and

WHEREAS, the General Manager is authorized and required, pursuant to RCW 54.16.100, to carry on the District’s business as listed therein, including performing “such other duties as may be imposed upon the manager by resolution of the commission”; and

WHEREAS, the Commission acknowledges and agrees that during the absence of Commissioners, and during which a quorum shall be impossible, the General Manager of the District must maintain the operation of the District; and

WHEREAS, the Commission recognizes that in order to effectively maintain operation of the District, during the temporary unavailability of a majority of the Commission, the General Manager’s duties and authority to engage in “usual and ordinary business” shall be expanded by resolution, in order to provide for business continuity during that period of absence; and

WHEREAS, that upon adoption of this Resolution, the General Manager's authority and duties shall only be recognized to have increased during the periods of unavailability of a majority of the Commission, and only as necessary to effectively manage and direct the District operations; now, therefore, be it

RESOLVED, That General Manager Sean Worthington's duties shall increase during any period(s) of absence of Commissioners where quorum is impossible.

2. That District matters considered to be within the "usual and ordinary course of business" are recognized by the Commission to increase in scope during those periods of unavailability, and therefore business within that scope may be conducted without resolution or quorum by the General Manager.

3. That the General Manager may engage in such business without resolution, including but not limited to, decision-making authority to ensure full and continuous operation of the District, evaluating and approval of Requests for Proposal submittals, procurement of goods, equipment, and services necessary to the operation of the District, evaluation and approval of bids submitted to the District, evaluation and decision-making authority regarding vouchers, contractor prequalification, write-offs, payroll vouchers, and any other authority necessary to ensure business continuity.

4. That during periods where a quorum of Commissioners is impossible, the General Manager shall, in his sole discretion and in the best interest of the District, identify, engage in, and conduct and identify, and fulfill the increased duties identified herein, when such need for action is determined within the General Manager's discretion; and

5. That the General Manager's increased authority during an absence of a majority of the Commission shall not include matters that would typically be approved by resolution when such matters are not time-sensitive and may be postponed until the return of a majority of the District. The General Manager shall exercise reasoned discretion as to which matters are time-sensitive.

RESOLUTION NO. 2263-23

6. That this Resolution shall continue in full force and effect until rescinded by resolution of the Commission.

PASSED, by the Board of Commissioners of Public Utility District No. 1 of Clallam County, Washington, this 13th day of March, 2023.

RESOLUTION NO. 2263-23

A RESOLUTION Rescinding Resolution 2194-21, Supporting The Federal Columbia River Power System, Recognizing Its Role in Environmental Stewardship and Opposing the Removal of the Lower Snake River Dams

WHEREAS, the Board of commissioners desire to rescind resolution 2194-21; now, therefore, be it

RESOLVED, that Resolution 2194-21 is hereby rescinded.

PASSED by the Board of Commissioners of Public Utility District No. 1 of Clallam County, Washington, this 13th day of March, 2023.

President
ATTEST:

Vice President

Secretary

A Resolution in Support of Placing the Four Lower Snake River Dams into Non-Operational Status to Save Ratepayers Money, Restore Harvestable Fish Populations, and Prevent Extinction of Iconic Pacific Northwest Species

WHEREAS, on February 21, 2023, PUD No. 1 of Clallam County (the “District”) held a special meeting during which Jim Waddell provided a briefing on the lower Snake River dams, in his capacity as a civilian and not as PUD Commissioner, based on his expertise in serving for 35-years as a professional civil engineer with the U.S. Army Corps of Engineers (“Corps”), including as Deputy District Engineer for Programs at the Corps’ Walla Walla District (the highest civil position in Walla Walla) where the lower Snake River dams are located. Mr. Waddell served as Deputy District Engineer for three years starting in 1999, during the development and decision-making process that resulted in the Lower Snake River Juvenile Salmon Migration Feasibility Report/Environmental Impact Statement, dated February 2002 (“2002 EIS”). The 2002 EIS analyzed the option of breaching the lower Snake River dams.

WHEREAS, Mr. Waddell’s presentation was also based on his work over the past several years of reanalyzing, reevaluating and updating Corps and other publicly available government documents pertaining to the lower Snake River dams, including the 2002 EIS, and on publicly available information provided by the Bonneville Power Administration (“BPA”), the nonprofit federal power marketing administration within the Department of Energy that markets wholesale electrical power from 31 federal dams in the Northwest (including the lower Snake River dams) that are operated by the U.S. Army Corps of Engineers and the Bureau of Reclamation, and the Northwest Power and Conservation Council; and

WHEREAS, the District has reviewed and considered the information presented by Mr. Waddell as well as other pertinent information regarding the lower Snake River dams; and

WHEREAS, a significant number of the Districts’ customers are in support of breaching the lower Snake River dams; and

WHEREAS, the City of Port Angeles, in a letter to Senator Patty Murry and Governor Jay Inslee, dated July 11, 2022, encouraged the removal of the lower Snake River dam infrastructure in support of regional environmental recovery; and

WHEREAS, many others, including the Affiliated Tribes of Northwest Indians, and the Washington State Democratic Central Committee have passed resolutions in favor of salmon recovery, river restoration, and/or breaching the lower Snake River dams.

WHEREAS, the District is a Pacific Northwest electric utility and preference customer of the BPA; and

WHEREAS, the District is committed to delivering reliable, affordable and clean energy, to our resident owners; and

WHEREAS, the information reviewed and presented regarding the lower Snake River dams shows that: they comprise only a very small percentage (approximately 4%) of BPA's overall capacity; their energy output depends upon flow and limitations imposed by fish passage requirements, therefore Tier 1 customers receive very little power from the lower Snake River dams; as run of river dams they are not flexible to meet peaking power needs; and they have high maintenance costs and require significant capital expenditures to continue operating; and

WHEREAS, the full cost to tax and ratepayers has exceeded power revenues; and

WHEREAS, the Snake River is the principal tributary of the Columbia River. The Columbia and Snake rivers historically were among the greatest salmon and steelhead producing rivers in the world; and

WHEREAS, Endangered Species Act-listed Columbia-Snake Basin salmon and steelhead stocks, and salmon-dependent Southern Resident orcas, are genuinely in near-term peril of extinction; and

WHEREAS, despite \$1 billion spent on fish passage improvements, the National Oceanographic and Atmospheric Administration (“NOAA”), *Final Report: Rebuilding Interior Columbia Basin Salmon and Steelhead*, dated September 2022, affirmed that “for Snake River [fish] stocks, the centerpiece action is restoring the lower Snake River via dam breaching” ; and

WHEREAS, sharing the North Olympic Peninsula with multiple Indian tribes, the District recognizes the obligation of local, state, and federal governments to honor the fishing rights guaranteed to the Tribes under treaties signed with the U.S. government; and

WHEREAS, Clallam County commercial fishermen and businesses relying on recreational fishing have suffered real harm from declines in salmon and steelhead numbers; and

WHEREAS, being keystone species, the critically endangered Southern Resident orcas are a vital part of the environment and indicators of its condition, which also determines our own well-being; and

WHEREAS, Clallam County benefits from vibrant economic activities that are generated by and rely on the existence of these whales; and

WHEREAS, immediate placement of the lower Snake River dams into non-operational status will not limit Clallam County’s supply of reliable adequate power based on empirical evidence showing that BPA has base load energy capacity in excess of its responsibilities to serve the preference public power customers for which the dams were constructed, and

WHEREAS, BPA’s interconnection queue is stacked with wind and solar projects, waiting for freed up transmission capacity; and

WHEREAS, climate change harms and threatens Clallam County, burdening it with risk, detrimental impacts and the costs of maintaining security. Despite widespread perceptions that all hydropower is emissions free, the Pacific Northwest National Laboratory has measured significant methane emissions in the lower Snake impounded reservoir system which have been estimated at the equivalent of 86,000 metric tons of carbon dioxide annually; and

RESOLUTION NO 2265-23

WHEREAS, maintaining the status quo with the lower Snake dams in place will continue uncertainty about what resources BPA will have available to serve its utility customers and what its future costs of fish and wildlife recovery will be; and

WHEREAS, there is considerable evidence that the estimated costs of keeping the dams in place exceeds the estimated costs of dam breaching and necessary mitigation associated with services provided by the dams; and

WHEREAS, replacement of the services these four dams now provide is feasible and affordable, can actually improve upon some of the existing services and can create new opportunities not available under the status quo approach; and

WHEREAS, according to the Columbia River System Operations Environmental Impact Statement, without the lower Snake River dams and without any replacement costs, rates would decrease by 5%, and even with some replacement costs, rates would decrease; and

WHEREAS, placing the lower Snake River dams in non-operational status is an important step toward full retirement and decommissioning of the dams;

RESOLVED that the Board of Commissioners of the PUD No. 1 of Clallam County supports placing the four lower Snake River dams into non-operational status starting in 2023; and

2. That continuing to purchase power from the lower Snake River dams is a waste of ratepayer money when less expensive, more environmentally friendly sources of renewable energy are available; and

3. That continuing to purchase power from the lower Snake River dams contributes to the extinction of endangered salmon and orcas, species of importance to the Districts' customers and the greater Pacific Northwest region; and

RESOLUTION NO 2265-23

4. That in adopting this Resolution, the District is fulfilling its duty to review and consider accurate scientific information as well as government reports and data regarding the availability and solar and wind energy pricing.

ADOPTED by the Board of Commissioners of the PUD No. 1 of Clallam County, this 13th day of March, 2023.

RESOLUTION NO 2265-23

PART 1

Conducting Meetings using Roberts's Rules



Robert's Rules of Order is the standard for facilitating discussions and group decision-making.

Commissioner and staff training occurred on March 1st.



Suggested Changes



- Treasurers Report not part of Consent Agenda. Provided in Board packet only. No vote necessary.
- Consent Agenda
 - Discussion not allowed
 - Removing an item (Discussed immediately after vote)
- Action Minutes
 - Record what is done, not what is said
 - Secretary signs the minutes



Suggested Changes continued...



- Resolutions
 - No longer signing
 - Minutes capture the actions of the “Board”
- Conversational Style vs. Debate
 - Recommend more formal debate
 - Decorum says one may speak a second time after everyone who wishes to speak has done so once.
- “Point of Order”
 - Chair decides or defers to group.
 - Can be done anytime except while voting.
 - Certain delegated staff can raise Point of Order.



Suggested Changes continued...



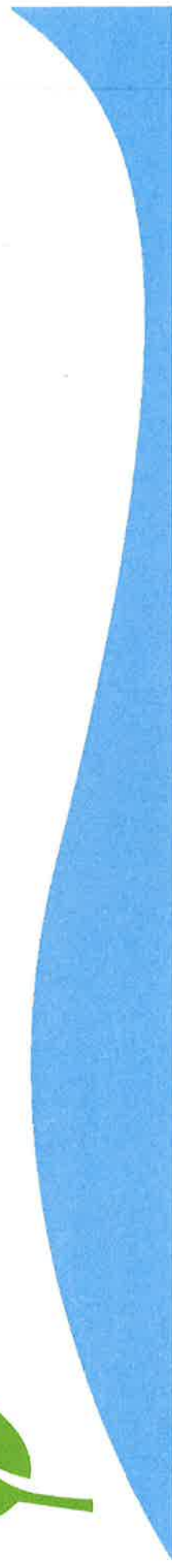
- Main Motions
 - President must state verbatim or ask Executive Assistant to repeat.
 - Following 8 Steps:
 - 1) Member makes a motion
 - 2) Another member seconds the motion
 - 3) Chair states motion
 - 4) Members debate and/or amend motion
 - 5) Chair restates motion
 - 6) Members vote on motion
 - 7) Chair states results of vote, whether motion passes or fails
 - 8) Chair states next item of business



Suggested Changes Cont.



- 2 Comment Periods
 - 1st period: Agenda-specific items
 - 2nd period: Anything else
 - Sign up sheets in the lobby
 - Public Comment Guidelines (Cheat Sheets)
 - The purpose of the “public come comment” period is to allow the board members to become informed about the views of the public.
 - Not a Q&A





Public Comment Guidelines



Rules for Public Comment

- Please sign in on the sign-in sheet indicating you wish to make comment.
- All comments are limited to three minutes per person.
- At the public comment period, the Chair will call upon the public in order.
- When your name is called, please go to the podium to comment and speak directly into the microphone.
- Please address your remarks to the Chair.
- Note that we will not be entering into dialogue at this time. The purpose of this agenda item is for you, the public, to inform the Board, about your views.
- If action is required or has been requested, the Chair may place the matter on the current agenda or a future agenda or refer the matter to staff for further action and report at a future meeting.
- Please do not interrupt the meeting outside of the public comment period.

Public comment or questions may also be submitted via email to info@clallampud.net



Public Comment Period 1

For making a comment on a SPECIFIC agenda item



To Make a Specific Comment Related to An Item on Today's Agenda Please sign up here

PERIOD 1: For audience members wishing to address the board about items on today's agenda
Public Utility District No. 1 of Clallam County meeting date _____

| Order of Speaker | First and Last Name | Address | Email Address | What agenda item from today's agenda do you wish to comment on? |
|------------------|---------------------|---------|---------------|---|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |



Public Comment Period 2

For making a GENERAL public comment



To Make a General Comment Please sign up here

Period 2: For audience members wishing to address the board about a general topic
Public Utility District No. 1 of Clallam County meeting date _____

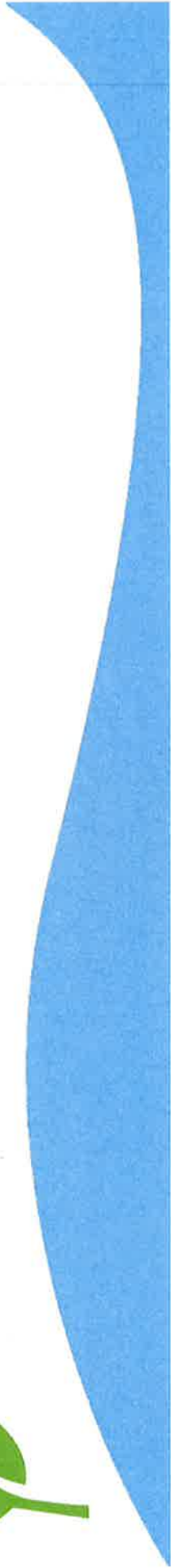
| Order of Speaker | First and Last Name | Address | Email Address | What is the topic of your general comment? |
|------------------|---------------------|---------|---------------|--|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
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| 9 | | | | |
| 10 | | | | |



PART 2



BoardDocs Training and Back to Normal?



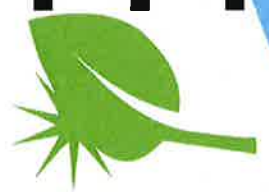
BoardDocs Pro



MAKE YOUR BOARD MEETINGS MORE EFFICIENT, TRANSPARENT AND SECURE.

MODERN GOVERNANCE
REQUIRES A MODERN SOLUTION!



- 
- PUD purchased software and staff trained in 2022
 - Commissioner training scheduled for April 17
 - We plan to GoLive April 24th

BoardDocs Pro

Features and Benefits

- Create, manage and publish meeting agendas and supporting documents
- Archive meetings, minutes and related documents for access by all stakeholders
- Manage policies and procedures through the entire lifecycle
- Take minutes notes and record voting
- Search publicly shared agenda and policy information from other public governing bodies

















Easily associate video or audio with each meeting and index individual agenda items to any part of the video



Bringing Energy To Life™

- **Advanced workflow** to distribute agenda item creation, approval and collaboration throughout your organization
- **Track progress** on strategic plans and goals
- **Powerful Meeting Control Panel** to track, share and record board actions including motions and voting in real time through the Scoreboard
- **Provide access to reference documents** in the library
- **Utilize the actions collected during the meeting** to generate minutes, attach them for adoption by the board and automatically release to stake holders

What the Public Agenda Looks Like

| | |
|--|---|
| Q Search Agenda | ☰ |
| 1. Start the Meeting | |
| A. Call to Order and Agenda Revisions | |
| 2. Public Comment Period 1 | |
| 3. Consent Agenda | |
| A. Public Comment Guidelines |  |
| B. Consent Agenda Approval | |
| C. Claim Voucher Summary |  |
| D. Board Minutes |  |
| E. Payroll Voucher(s) |  |
| F. Removal of Delinquent Accounts |  |
| G. Removal of Invoices |  |
| H. Vendor Prequalification |  |
| I. Treasurer's Report |  |
| 4. Business Items | |
| A. Acceptance Memo of Completion No. 201004 for Pole Inspection, Treating, and Reporting |  |
| B. RESOLUTION No. 2242-22 Authorizing the Disposal of Surplus Property |  |
| C. BPA Post-2028 Contract Discussion | |
| 5. Correspondence and Communications | |
| A. Congratulations Staff on Receiving the GFOA Certificate of Achievement for Excellence in Financial Reporting | |
| B. Office Reopening for In-Person Work | |
| 6. Commissioner Reports | |
| A. Commissioner Reports | |
| 7. Staff Reports | |
| A. Engineering Intern Presentation on Sequim Solar Storage |  |
| 8. Board Action Items for Staff | |
| A. Captured Board Action Items | |
| B. New Agenda Item | |
| 9. Public Comment Period 2 | |
| A. Public Comment Guidelines |  |
| 10. Executive Session | |
| A. Meeting will be recessed as Commissioners enter into an Executive Session |  |
| B. Executive Session |  |
| C. Exit Executive Session | |
| 11. Adjourn the Meeting | |
| A. Meeting Adjournment | |

Zoom or Back to Normal (pre-COVID)

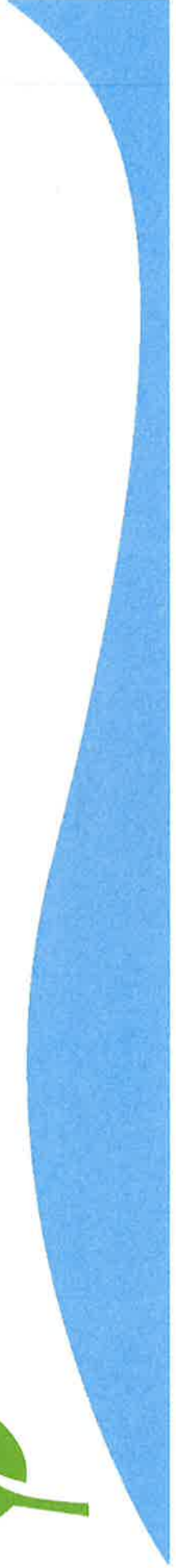


- How does Board feel going back to normal operations with meetings?
 - Pandemic meeting restrictions have gone away
 - IT staff is spending 2+ hours per week plus meeting attendance. Averaging 5 hours on meeting weeks
 - Records maintains recordings per PRA
 - Less feedback and interruptions
 - No more downloading content and converting to website
 - Can still audio record meetings if Board wishes to do so
 - Downside – Public comments from remote attendees would need to be submitted in writing.





Questions?



Motion Requested



Bringing Energy To Life™

I move that the General Manager and Executive Assistant be authorized to raise a

Point of Order and other appropriate parliamentary procedures to support the presiding officer and governing body in ensuring compliance with the Board of Commissioners Governance Policy and parliamentary procedures during meetings of the District's Board of Commissioners.

