

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
Minutes of the Regular Meeting of the Board of Commissioners
Main Office | 104 Hooker Road | Sequim, WA 98382
February 13, 2023 at 1:30 PM - This was a hybrid meeting

Commissioners Present (Commissioner Paschall was absent)

Jim Waddell, President
Ken Hays, Vice President

Staff Present (in person or via Zoom):

Sean Worthington, General Manager	Kaylie Hunter, Procurement/Facilities Supervisor
John Purvis, Superintendent	Mike Hill, Engineering Manager
Ben Phillips, Engineer II	Sarah Canepa, Financial Analyst II
Bowen Kendrick, WWW Manager	Steve Schopfer, IT Manager
Lori Carter, Controller/Auditing Officer	Teresa Lyn, Executive Assistant
Chelsey Jung, Payroll Coordinator	Tyler King, Power Analyst
Eric Jacobson, Business Analyst	
Jamie Spence, HR Manager	

Others Present as Identified (in person or via Zoom):

Katie Woodin (LWVCLA)	Patti Morris
Pippa Eastlake	Richard DeBusman
Kenneth Reandean	

The meeting commenced at 1:30 PM.

AGENDA-SPECIFIC PUBLIC COMMENT

No public comment.

AGENDA REVISIONS

An executive session was added after public comment period two; no action is expected.

APPROVAL OF CONSENT AGENDA

Upon recommendation of staff, and upon motion of Commissioner Hays seconded by Commissioner Waddell and carried, the Board approved the following consent agenda items:

- A. Minutes of the January 23, 2023 regular meeting;
- B. Minutes of the February 8, 2023 special BPA work session;
- C. Claim vouchers for January 23 through February 6, 2023 for a total of \$5,491,417.30;
- D. Payroll vouchers for the period of January 16 through January 31, 2023; and
- E. Removal of delinquent accounts from February 2023 active accounts receivable in the amount of \$3,683.85 including a 30% collection fee.

BUSINESS ITEMS STARTING AT

- A. Upon recommendation of staff, and upon motion of Commissioner Hays, seconded by Commissioner Waddell and carried, the Board approved an Acceptance Memo for a cost increase to Agreement No. 200334 for pre-construction engineering services with Kennedy/Jenks Consultants, Inc. This project is for LUD3 infrastructure upgrades. Due to additional stormwater planning work required by the City of Port Angeles to complete the short subdivision, the original scope of work requires a schedule extension to February 28, 2023 and additional engineering service costs of \$6,095.00, for a total project cost of \$108,500.00.
- B. Upon recommendation of staff, and upon motion of Commissioner Hays, seconded by Commissioner Waddell and carried, the Board authorized District staff to publish a notice in the Seattle Daily Journal of Commerce and elsewhere as deemed necessary for Invitation to Bid No. 230803 inviting sealed proposals from prequalified electrical contractors for a transmission pole replacement project. The project will replace wood transmission poles with fiberglass transmission poles that carry distribution, fiber optic cable, and foreign transmission and communications attachments located along Lauridsen Boulevard, from Race Street to Liberty Street in Port Angeles, WA. The engineer's estimate for the project is \$362,669.00.
- C. General Manager Sean Worthington and the Board discussed follow-up on a number of topics resulting from the February 8th BPA work session..
- D. Superintendent John Purvis presented on potential PUD projects for west end resiliency. The presentation is available for viewing at <https://clallampud.net/commission-meetings/>
- E. Commissioners and staff discussed a variety of topics related to the BPA Post-2028 contract negotiation.

CORRESPONDENCE/COMMUNICATIONS

No correspondence/communications items.

COMMISSIONER REPORTS

Commissioner Waddell did not attend any outside meetings. Commissioner Hays attended Energy Northwest meetings and a Sequim Chamber of Commerce luncheon meeting.

STAFF REPORTS

- A. IT Manager Steve Schopfer reported on Northwest Open Access Network's (NOANET) pension issue. NOANET wishes to transition to the Washington State retirement system, however they are short \$10 million to do so. As a result, NOANET is asking its ten members (of which Clallam PUD is one) to make up the shortfall in the form of a loan. No decision has been made at this point.

BOARD ACTION ITEMS

- A. Staff is to draft a list of proposed questions regarding the potential of coordinating resiliency/local generation projects with PNNL for presentation to the board; and
- B. Staff is to reach out to Melanie Jackson at PNNL for discussion about the board-approved questions.

GENERAL PUBLIC COMMENT

No public comment.

EXECUTIVE SESSION

The regular meeting recessed at 2:48 PM to go into executive session for approximately 30 minutes to discuss litigation or potential litigation with legal counsel, pursuant to RCW 42.30.110(1)(i). Those in attendance were Commissioners Waddell and Hays, General Manager Sean Worthington, Superintendent John Purvis, and Attorney Dave Worley.

The meeting reconvened at 3:20 PM.

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 3:20 PM.

February 13, 2023