

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1

Minutes of the Regular Meeting of the Board of Commissioners

Main Office | 104 Hooker Road | Sequim, WA 98382

January 23, 2023 at 1:30 PM - This was a hybrid meeting

Commissioners Present

Jim Waddell, President

Ken Hays, Vice President

Rick Paschall, Secretary

Staff Present (in person or via Zoom):

Sean Worthington, General Manager

John Purvis, Superintendent

Lori Carter, Controller/Auditing Officer

Ruth Kuch, Finance Manager/Treasurer

Chelsey Jung, Payroll Coordinator

Eric Jacobson, Business Analyst

Jamie Spence, HR Manager

Kaylie Hunter, Procurement/Facilities

Supervisor

Mike Hill, Engineering Manager

Steve Schopfer, IT Manager

Teresa Lyn, Executive Assistant

Travis McClain, WWW Supervisor

Tyler King, Power Analyst

Others Present as Identified (in person or via Zoom):

Alex Fane

George Caan, WPUA Executive Director

J no name provided

Jane Van Dyke, WPUA Secretary and

John Conrath

Clark Public Utilities Commissioner

Kate Woodin, LWVCLA Observer

Kenneth Reandean

Liz Anderson, WPUA Deputy Executive

Director

Fred Mitchell

Nicolas Garcia, WPUA Policy Director

Patti Morris

Paul V. Hansen

Paul Pickett

Randy no last name provided

Richard DeBusman

Troy Zdzieblowski

The meeting commenced at 1:30 PM.

PUBLIC COMMENT :28

The Board received comment from two commenters.

AGENDA REVISIONS 5:43

None

APPROVAL OF CONSENT AGENDA 5:52

Upon recommendation of staff, and upon motion of Commissioner Waddell, seconded by Commissioner Hays and carried, the Board approved the following consent agenda items:

- A. Minutes of the January 9, 2023 regular meeting;
- B. Claim vouchers for January 9 through January 17, 2023 for a total of \$1,132,555.30; and
- C. Payroll vouchers for the period of December 16, 2022 through January 15, 2023.

BUSINESS ITEMS STARTING AT 6:59

Jane Van Dyke, Commissioner Clark Public Utilities and Secretary for the PUD Association, George Caan, Executive Director, Liz Anderson, Deputy Executive Director, and Nicolas Garcia, Policy Director from WPUA presented to Board and staff on how WPUA can best support the District. The presentation may be viewed online at <https://clallampud.net/commission-meetings/>.

51:07: Upon recommendation of staff, and upon motion of Commissioner Hays, seconded by Commissioner Paschall and carried, the Board approved Acceptance Memo of Completion Bid No. 211002 with Angeles Electric Inc. for a Holgerson Well Stand-by Generator for a total contract cost of \$139,890.29 including WSST.

52:49: Upon recommendation of staff, and upon motion of Commissioner Hays, seconded by Commissioner Waddell and carried (with Commissioner Paschall abstaining), the Board approved Acceptance Memo of Completion Bid No. 220308 with BHC Consultants, LLC. for Funk and Ballard Alley Road Water Main Replacement Construction and Observation Services for a total contract cost of \$65,800.39 including WSST.

55:10: Upon recommendation of staff, and upon motion of Commissioner Hays, seconded by Commissioner Waddell and carried, (with Commissioner Paschall abstaining), the Board approved Acceptance Memo of Completion Bid No. 220802 with Nova Contracting, Inc. for the Funk and Ballard Alley Road Water Main Replacement for a total contract cost of \$501,122.55 including WSST.

56:29: Upon recommendation of staff, and upon motion of Commissioner Hays, seconded by Commissioner Waddell and carried, the Board approved Clallam County Economic Development Council's request for a \$25,000 contribution. Commissioner Paschall opposed. **Note:** a letter from a ratepayer was received regarding this issue which the Board determined did not need to be read aloud.

1:01: Commissioners and staff discussed a variety of topics related to the BPA Post-2028 contract negotiation including provider of choice and new interconnection generation.

CORRESPONDENCE/COMMUNICATIONS 1:12

General Manager Worthington reported on the Clallam Sheriff Office's request for a letter of support for the Joint Public Safety Facility being planned, developed and constructed by Clallam County for their Emergency Management section and Emergency Operations Center, and the City of Port Angeles who operates the local 911 Center known as PENCOR. Commissioners Waddell and Hays voted to sign the support letter. Commissioner Paschall abstained.

General Manager Worthington advised the Commissioners regarding the following upcoming meetings:

- A special public BPA work session on February 8 with presentations from staff and Ryan Neale of Western Public Agency Group (WPAG) an association of WA and OR public utilities involved with BPA rate proceedings, litigation and policy review issues. All Clallam city municipalities, tribal organizations, County Commissioners, as well as the EDC, DCD, and NODC have been invited.
- A presentation by Commissioner Waddell on the lower Snake River dams on February 21 (pending commissioner availability); and
- An online workshop developed specifically for our commissioners by Ann McFarlane, a Professional Registered Parliamentarian.

COMMISSIONER REPORTS 1:15

Commissioner Waddell attended WPUDA meetings remotely and confirmed his intention to host a special meeting on February 21.

Commissioner Hays attended Energy Northwest meetings. He attended WPUDA's new commissioner training and WPUDA's telecom committee meeting. He attended a legislative reception and dinner. He listened to the WPUDA energy committee meeting.

STAFF REPORTS 1:20

Staff updated the Board on 2022 year end Strategic Plan Key Performance Indicators.

BOARD ACTION ITEMS 2:11

- A. Staff is to send a reminder to the Commissioners to assess their availability for a February 21 presentation by Commissioner Waddell.

PUBLIC COMMENT 2:12

The Board received comments from two commentors.

ADJOURN 2:14

There being no further business to come before the Board, the meeting adjourned at 3:44 PM.

A detailed transcript of this meeting via audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.

January 23, 2023