

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
Minutes of the Regular Meeting of the Board of Commissioners
Main Office | 104 Hooker Road | Sequim, WA 98382
November 28, 2022 at 1:30 PM - This was a hybrid meeting

Commissioners Present (in person):

Will Purser, President
Rick Paschall, Vice President
Jim Waddell, Secretary

Staff Present (in person or via Zoom):

Sean Worthington, General Manager
John Purvis, Assistant Manager
Lori Carter, Controller/Auditing Officer
Ruth Kuch, Finance Manager/Treasurer
Tom Martin, WWW Manager
Terry Lind, PA Ops Superintendent
Eric Jacobson, Business Analyst
Jamie Spence, HR Manager
Teresa Lyn, Executive Assistant
Tyler King, Power Analyst
Nicole Hartman, Communications Manager
Steve Schopfer, IT Manager

Colin Young, Distribution System
Supervisor
Shawn Delplain, Broadband Supervisor
Chelsey Jung, Payroll Coordinator
Sarah Canepa, Financial Analyst II
Ben Phillips, Engineer III
Mattias Jarvegren, Utility Services
Supervisor
Bowen Kendrick, WWW Manager

Others Present as Identified (in person or via Zoom):

Werner Buehler
Katie Woodin (LWVCLA Observer)
Janet Marx
Patti Morris
Richard DeBusman
Terry M. full last name not provided
Sanders, first name not provided
M. Johnson
Krestene Reed

The meeting commenced at 1:30 PM.

PUBLIC COMMENT 00:00:39

Krestine Reed made a request to make video recordings of the meeting available, in addition to the current audio recordings.

AGENDA REVISIONS 3:55

Please refer to the agenda in your board packet. The version posted on the website was numbered incorrectly.

APPROVAL OF CONSENT AGENDA 4:04

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved the following consent agenda items:

- A. Minutes of the November 14 regular meeting;
- B. Claim vouchers for November 14 through November 21, 2022 for a total of \$3,473,683.82;
- C. Payroll vouchers for the period of November 1 through November 15, 2022; and
- D. The October Treasurer's Report.

BUSINESS ITEMS STARTING AT 4:51:55

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board voted to authorize a bid award for a diesel Freightliner M2 106 4x4 cab-chassis truck with 40 ft. manlift bucket from the lowest responsible bidder, Time Manufacturing Company doing business as Versalift. The not-to-exceed contract cost is \$236,332.00, not including WSST.

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board voted to authorize a bid award for a Freightliner Model 114SD cab-chassis truck with 55 ft. aerial manlift bucket from the lowest responsible bidder, Terex Utilities, Inc. The not-to-exceed contract cost is \$508,473.00, not including WSST.

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board voted to authorize a bid award for a diesel Freightliner 114SD cab-chassis truck with 60 ft. digger derrick from the lowest responsible bidder, Terex Utilities, Inc. The not-to-exceed contract cost is \$634,022.00, not including WSST.

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board voted to authorize a bid award for a diesel Freightliner M2-106 4x4 chassis truck with a 70 ft. aerial device from the lowest responsible bidder, Terex Utilities, Inc. for a not-to-exceed contract cost of \$379,071.00, not including WSST.

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved Resolution 2254-22 Adjusting Compensation and Terms of Employment for Sean Worthington as General Manager of Public Utility District No. 1 of Clallam County.

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved Resolution 2255-22 Establishing Compensation and Terms of Employment for John Purvis as General Superintendent of Public Utility District No. 1 of Clallam County.

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved Resolution 2256-22 Establishing Titles and Monthly Salary Ranges for Staff Employees and rescinding Resolution 2252-22.

There was no discussion today regarding the BPA Post-2028 contract.

CORRESPONDENCE/COMMUNICATIONS 41:15

General Manager Sean Worthington advised that in response to Commissioner Paschall's request to reduce the District's membership dues for Northwest River Partners to \$5000 annually he received correspondence from Kurt Miller, the Executive Director of Northwest River Partners, advising that total membership dues must be paid in order to retain membership. A lesser amount would be unfair and unequitable to the other members of NWRP. As a result of the discussion it was determined, by commission vote, that Clallam PUD would end its membership with the organization at the end of the year and not renew in 2023.

The second communication item reported on was that Energy Northwest recently reached out to advise that they are looking to leverage their expertise as a joint operating agency with all the PUDs to pursue grants on their behalf, utilizing ENW's staff grant writers. Internally we've identified two resiliency grants that we're going to pursue through Energy Northwest: the Sequim Micro-Grid Project that we've been planning for several years; and the other one is undergrounding our Diamond Point distribution system, as Diamond Point is a very outage-prone area.

COMMISSIONER REPORTS 48:21

Commissioner Waddell attended WPUDA meetings. Topics were: the schedule and topics for the new Commissioner briefing.

Commissioner Paschall WPUDA meetings. Topics were: significant increase in cybercrime; and the renegotiation of the Columbia River Treaty.

Commissioner Purser attended ENW Executive Board meetings. Topics were: discussions about shutting down the Diablo Canyon nuclear power plant in California.

STAFF REPORTS 57:24

Utility Services Supervisor Mattias Jarvegren provided a conservation update on 2022/23 Energy efficiency acquisition and net-metered installations. In summary, we have met and are on track to far exceed the 2022/23 EIA biennial target; EIA compliance is still relatively cheap; net-metering, and solar in particular, continues to grow; and we are actively working to build partnerships with critical customer groups.

BOARD ACTION ITEMS 1:15:53

- A. Staff is to look into the possibility of providing video recordings of the board meeting in addition to the current audio recordings.

PUBLIC COMMENT 1:16:38

There was an inquiry into the reason for Commissioner Waddell's opposition to the compensation package for Assistant General Manager John Purvis's contract. There was an inquiry about discontinuing membership in Northwest River Partners.

ADJOURN

There being no further business to come before the board, the meeting adjourned at 2:48 PM.

A detailed transcript of this meeting via audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.

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