

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1

Minutes of the Regular Meeting of the Board of Commissioners

Main Office | 104 Hooker Road | Sequim, WA 98382

September 26, 2022 at 1:30 PM - This meeting was held remotely via ZOOM

Commissioners Present

Will Purser, President

Rick Paschall, Vice President

Jim Waddell, Secretary

Staff Present via Zoom

Sean Worthington, General Manager

John Purvis, Assistant General Manager

Jamie Spence, HR Manager

Lori Carter, Controller/Auditing Officer

Ruth Kuch, Finance Manager/Treasurer

Teresa Lyn, Executive Assistant

Doug Adams, Transmission and Substation

Tom Martin, WWW Manager

Travis McClain, WWW Coordinator

Bowne Kendrick, WWW Superintendent

Nicole Hartman, Communications Manager

Jenean Keate, Contracts Coordinator

Mary Doran, Senior Accountant

Mike Hill, Engineering Manager

Sarah Canepa, Financial Analyst II

Chelsey Jung, Payroll Coordinator

Shawn Delplain, Broadband Supervisor

Tyler King, Power Analyst

Julie Metzger, Power Systems Project
Coordinator

Others Present as Identified

Janet Marx

Christine Stallard

Ken Hays

Katherine, last name not provided

The meeting commenced at 1:30 PM.

PUBLIC COMMENT

There was no public comment.

AGENDA REVISIONS

Item F will be presented before item E.

CONSENT AGENDA

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved the following consent agenda items:

- A. Minutes of the September 12 regular meeting;
- B. Claim vouchers for September 12 through September 19, 2022 for a total of \$3,037,153.72;
- C. Payroll vouchers for the period of August 16 through September 15, 2022; and
- D. August 2022 Treasurer's Report.

BUSINESS ITEMS STARTING AT

- A. Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board authorized the District to re-solicit formal bids for Bid. No. 220806 for the purchase of one (1) 3-phase, 12MVA power transformer without load tap changer, for the Neah Bay substation. Proposals for this bid were over the allowed 15% of engineer's estimate of \$320,000 (not including WSST) per RCW 54.04.080. Bids are to be published on September 28, 2022 in the Daily Journal of Commerce and by such other means as determined by staff to be prudent inviting sealed bids, with the engineer's increased estimate of \$480,000.
- B. Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board passed Resolution 2246-22 Adopting the District's Travel Policy and Rescinding Resolution 2157-19.
- C. Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board passed Resolution 2251-22 decreasing the current electric system rate, authorizing suspension of transformer capacity charge and amending Resolution 2206-21.
- D. Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board passed Resolution 2252-22 Establishing Titles and Monthly Salary Ranges for Staff Employees and Rescinding Resolution 2235-22.
- E. Water/Wastewater Manager Tom Martin requested that the Commissioners consider adopting Resolution 2250-22 to execute a MOU between Clallam County PUD No. 1 and Clallam County regarding Carlsborg water supply. A lengthy discussion ensued. There is concern that approving the MOU at this time would make it appear as though we are giving preference to a new development on Mill Road over the residents of the Local Utility District LUD. WWW Manager Martin replied that the MOU is not legally binding and is a first step towards understanding stakeholder interests which are outlined in the MOU, as well as a path forward towards developing solutions to regional water supply issues which could result in a future interlocal agreement between the District and the County. The Board decided to table this Resolution until they have had an opportunity to hear from the people who currently live in District's LUD at a public session.
- F. Water/Wastewater Coordinator Travis McClain discussed plans for an upcoming public session regarding Carlsborg water rights and service area expansion, which now will include a brief introduction of the proposed MOU. He advised that the County is wanting the District to serve more properties within the UGA. The District is also wanting to move forward with getting mitigation approved by the Department of Ecology. WWW Manager Martin advised that getting LUD buy-in on the MOU is very important, but may delay things significantly if changes to the MOU are made. Assistant Manager John Purvis advised that the LUD residents will be largely focused on the specific application or allocation of water rights, and since that is not outlined in the MOU, he does not expect it (the public meeting) to result in changes to the MOU. It was agreed to expedite

a public meeting with LUD residents within the next few weeks so as to mitigate further delay.

G. There was no discussion today of the BPA Post-2028 contract.

CORRESPONDENCE/COMMUNICATIONS

There were no correspondence/communication items.

COMMISSIONER REPORTS

Commissioner Paschall attended virtual WPUDA meetings. Topics were: renegotiation of the Columbia River Treaty; the effects of climate change causing increased transmission demands; and aging distribution infrastructure.

Commissioner Purser attended Energy Northwest meetings. Topics were: not banning natural gas until it is no longer needed; Tribal concerns about new transmission corridors throughout the State; new BPA contracts and efficiency and conservation; the Western energy market and how the Southwest power pool competing with CAISO for that; Snake River dams. Also discussed were possible new bills that might come before the legislature for: requiring that any new utility project must have an ecological gain; new working conditions for outside workers to take a half-hour break each hour when the temperature exceeds 90 degrees; a bill that would not allow utilities to shut off power if the temperature exceeds 90 degrees;. and a Department of Commerce idea to collect a tax on the utilities and then distribute the money back out for low-income assistance.

STAFF REPORTS

There were no staff reports.

BOARD ACTION ITEMS

A. Expedite coordination of the Carlsborg water stakeholder meeting.

COMMENTS FROM THE PUBLIC

There was no public comment.

ADJOURN

There being no further business to come before the board, the meeting adjourned at 2:19 PM.

A detailed transcript of this meeting via audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.

September 26, 2022