

**PRE-AGENDA**  
FOR THE REGULAR MEETING OF  
CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1  
BOARD OF COMMISSIONERS  
SEPTEMBER 12, 2022 AT 1:30 PM

**Zoom meeting:** <https://clallampud-net.zoom.us/j/82263074221?pwd=aFVBOTJlOThvNXJNK1RpSnhMa3VtZz09>

**Meeting ID:** 822 6307 4221 | **Passcode:** 816387

**One tap mobile:** +12532158782,,82263074221#,,,,\*816387# US (Tacoma)

- **Consent Agenda Items**

The Commissioners will consider approving Consent Agenda items.

- **PUD and Clallam County Commissioners Discussion**

PUD Commissioners and the Clallam County Board of Commissioners and their respective staff will discuss the status of the Carlsborg water rights expansion and Clallam PUD's 2023 Strategic Plan.

- **Acceptance Memo of Completion for PO 24550**

Commissioners will consider authorizing Acceptance Memo of Completion for PO 24550 for the Forks Pole Yard Grading and Resurfacing.

**Staff requests a motion, second, and vote:** to authorize Acceptance Memo of Completion for Purchase Order 24550 for the grading and resurfacing of the Forks pole yard at 241 Industrial Center in Forks. All work under this purchase order was completed by 2 Grade, LLC. on August 23, 2022 for a total contract cost of \$46,683.88, including WSST.

- **RESOLUTION 2248-22 Establishing the Current Electric Service Regulations and Requirements**

Commissioners will consider approving RESOLUTION 2248-22 Establishing the Current Electric Service Regulations and Requirements and Rescinding Resolution 2239-22.

**Staff requests a motion, second, and vote:** to approve RESOLUTION 2248-22 establishing the Current Electric Service Regulations and Requirements and rescinding Resolution 2239-22.

- **RESOLUTION 2249-22 Authorizing the Disposal of Surplus Property**

Staff requests the Commission pass Resolution No. 2249-22 authorizing the disposal of surplus property.

**Staff requests a motion, second, and vote:** to pass Resolution No. 2249-22 authorizing the disposal of surplus property consisting of an obsolete 50 year old 5000 KVA step transformer due. Item valued at \$3760.00.

- **BPA Post-2028 Contract Discussion**

Commissioners and staff will discuss recent developments of the BPA post-2028 contract.

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*The Commissioners will also consider the customary business matters associated with approval of payments, minutes of the previous meeting, reports from Commissioners and staff, comments from the public, and other items of information or general business. Items may be added to, or removed from, the agenda at the meeting.*

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**1. CALL TO ORDER**

**2. COMMENTS FROM THE PUBLIC**

**3. AGENDA REVISIONS**

**4. APPROVAL OF CONSENT AGENDA**

- a. Minutes of the August 22 regular meeting;
- b. Claim vouchers for August 22 through September 6, 2022 for a total of \$1,174,761.08;
- c. Removal of delinquent accounts from the September 2022 active accounts receivable totaling \$12,019.69 including a 30% collection fee.; and
- d. The July 2022 Treasurer's Report.

**5. BUSINESS ITEMS**

- a. Discussion of Carlsborg Water Rights                      Clallam and PUD Commissioners  
Expansion and 2023 CCPUD Draft Strategic Plan
- b. Acceptance Memo of Completion PO 24550 Forks Pole Yard                      Terry Lind  
Grading and Resurfacing
- c. RESOLUTION 2248-22 Establishing the Current Electric                      Colin Young  
Service Regulations and Requirements and Rescinding Resolution 2239-22
- d. RESOLUTION 2249-22 Authorizing the Disposal                      Colin Young  
of Surplus Property
- e. BPA Post-2028 contract discussion                      Commissioners, Staff

**6. CORRESPONDENCE/COMMUNICATIONS**

**7. COMMISSIONER REPORTS**

**8. STAFF REPORTS**

**9. BOARD ACTIONS FOR STAFF**

**10. COMMENTS FROM THE PUBLIC**

**11. EXECUTIVE SESSION**

**12. ADJOURN**

## **CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1**

Minutes of the Regular Meeting of the Board of Commissioners

Main Office | 104 Hooker Road | Sequim, WA 98382

**August 22, 2022 at 1:30 PM** - This meeting was held remotely via ZOOM

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### **Commissioners Present**

Will Purser, President

Rick Paschall, Vice President

Jim Waddell, Secretary

### **Staff Present via Zoom**

Sean Worthington, General Manager

John Purvis, Assistant General Manager

Lori Carter, Controller/Auditing Officer

Ruth Kuch, Finance Manager/Treasurer

Teresa Lyn, Executive Assistant

Titan Berson, PUD Engineering Intern

Colin Young, Distribution System

Supervisor

Tyler King, Power Analyst

Doug Adams, Transmission and Substation

Tom Martin, WWW Manager

Nicole Hartman, Communications Manager

Jenean Keate, Contracts Coordinator

Mary Doran, Senior Accountant

Mike Hill, Engineering Manager

Sarah Canepa, Financial Analyst II

Chelsey Jung, Payroll Coordinator

Kaylie Hunter, Procurement and Facilities

Supervisor

Shawn Delplain, Broadband Supervisor

### **Others Present as Identified**

Janet Marx

Doug (guest)

Patti Morris

Sanders (no first name provided)

Carol Creasey

The meeting commenced at 1:30 PM.

### **PUBLIC COMMENT**

There was no public comment.

### **AGENDA REVISIONS**

Business Item b's presentation slide has been revised due to additional information required by the Department of Commerce. The newly revised version will be presented today.

### **CONSENT AGENDA**

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved the following consent agenda items:

- a. Minutes of the August 8 regular meeting;
- b. Claim vouchers for August 8 through August 15, 2022 for a total of \$3,522,655.66; and
- c. Payroll vouchers for the period of July 16 through August 15, 2022.

## **BUSINESS ITEMS STARTING AT**

- a. Titan Berson, PUD intern from the Public Power Internship Program through Energy Northwest, presented a PowerPoint on his research project on Sequim solar storage and micro grid options.
- b. Upon recommendation of staff, the Board unanimously approved filing the 2022 Clallam PUD Resource Plan, which is required to be submitted under Washington State Resource Plans per RCW 19.280 (2006 House Bill 1010).
- c. Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board passed Resolution No. 2247-22 authorizing the disposal of surplus property consisting of various unrepairable or outdated computer hardware and peripherals valued at a total cost of \$4235.
- d. Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved Acceptance Memo for Agreement Cost Increase for Bid No. 220805 for the replacement of aging equipment and to bring the Forks substation up to current standards. Longer than anticipated lead times caused construction delays, therefore an extension of the agreement completion date is required as well as approval of increased contract costs to re-mobilize the contractor to finish the work when materials are received. The delay and re-mobilization increases the total contract amount over 10% with an additional \$8,672.40, for a total project cost of to not-to-exceed \$563,777.22. The revised contract completion date is expected to be no later than September 29, 2022.
- e. Water/Wastewater Manager Tom Martin presented for discussion a final draft of a Memo of Understanding (MOU) between the County and PUD regarding Carlsborg water supply. The MOU is a step towards a legally binding interlocal agreement between the District and the County that would contain greater details and provide a solution that meets as many mutual and stakeholder interests as possible.
- f. Commissioners and staff discussed recent BPA Post-2028 contract updates. Topics included: BPA's extraordinarily strong third quarter financial position with revenues exceeding rate case expectations in both power and transmission; BPA's almost \$1.6 billion in reserves; and strong secondary sales of \$600 million leading to a potential revenue distribution between \$500,000 to \$900,000 a month at some point next year.

## **CORRESPONDENCE/COMMUNICATIONS**

General Manager Sean Worthington reported on his recent invitation from U.S. Secretary of Energy Jennifer Granholm to participate in an Olympic Peninsula Community Roundtable at the Pacific Northwest National Laboratory (PNNL) The roundtable focused on the development of community collaborations for addressing the local effects of climate change, decarbonization, and energy resilience in rural areas of Clallam County. Several themes emerged from the roundtable including: the Tribes asked for a seat at the table with legislation to ensure that their people were not adversely affected by the energy transition; the Tribes' interest in potential opportunities that may be provided by PNNL's marine-based generation projects (such as the

conversion of seaweed into jet fuel and using ocean currents from the Strait to spin a generator to produce electricity); funding challenges for grants in rural communities becoming increasingly difficult as they struggle to compete with larger urban organizations who have dedicated staff for grant writing; and transmission constraints coupled with reliability for rural communities, including our Western tribes, to improve lengthy outages during storm season. General Manager Worthington advised that Chairman Green of the Makah Tribe did compliment the PUD for an excellent job at curtailing long outages over the past few years, due to our aggressive vegetation management programs.

General Manager Worthington expressed to PNNL that PUD is committed to providing an advisory role, with the objective of guiding projects to ensure that the outcomes serve our community and to provide system data to support the analysis of projects within our distribution network. This includes PNNL's Marine Energy FY22 proposal to create a framework for building grid resiliency of coastal communities using MRE-based microgrids.

### **COMMISSIONER REPORTS**

Commissioner Waddell attended a Makah Tribal Council meeting and reported that the Tribe was complementary of PUD's improved service, responsiveness, and power line maintenance. Other topics: power resiliency and developing alternate power resources; the technical complexity of doing that in that in the west end and in the weather conditions there; the challenges the Tribe is facing with tsunami concerns, a lack of water, and unreliable power because they're at the very end of the line, and their economic situation in general. He also attended a Western Public Agency Group (WPAG) training on regional markets.

Commissioner Paschall spoke about Dr. Michael McCoy who passed away recently. While at BPA the Dr created a model called Sam's System analysis of the power on all the resources in the Pacific Northwest. During his internship with at BPA, Commissioner Paschall modeled intermittent resources like solar and wind and he was complimentary of Dr. McCoy's vision and intelligence.

Commissioner Purser attended an Energy Northwest (EN) resource adequacy meeting. The main topic was Grant County PUD's decision to partner with X-Energy for their small nuclear reactor technology, which EN had recommended. This advanced nuclear reactor program is being financed by the Department of Energy and Grant is now working on site-selection.

### **STAFF REPORTS**

There were no staff reports.

### **BOARD ACTION ITEMS**

- a. Commissioners are requested to provide any comments to Tom Martin on the proposed draft Carlsborg Water Rights MOU by August 31<sup>st</sup> so he can work any issues out with Steve Gray at the County prior to the September 12<sup>th</sup> joint BOC meeting between the County and PUD.

**COMMENTS FROM THE PUBLIC**

A member of the public thanked General Manager Sean Worthington for his representation at the Olympic Peninsula Community Roundtable.

**ADJOURN**

There being no further business to come before the board, the meeting adjourned at 3:02 PM.

**ATTEST:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary


*A detailed transcript of this meeting via audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.*

August 22, 2022

**SUMMARY VOUCHER APPROVAL**  
**PUBLIC UTILITY DISTRICT #1 OF CLALLAM COUNTY**  
**OPERATING FUND**

We certify, under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the attached list of claims are a just, due and unpaid obligation against Public Utility District No. 1 of Clallam County, and that we are authorized to authenticate and certify said claims.

SIGNED  DATE 9/6/22  
AUDITING OFFICER

 DATE 9.6.22  
GENERAL MANAGER

Vouchers audited and certified by the Auditing Officer and the General Manager have been recorded on the attached list(s) which has been made available to the Board of Commissioners of Public Utility District No. 1 of Clallam County. We, the undersigned Board of Commissioners of Public Utility District No. 1 of Clallam County, approve for payment those vouchers included on the attached list(s):

Summary for Voucher Lists Dated 8/22/2022–9/6/2022

Checks	\$	906,958.10
Wire Transfers		216,725.08
E-Payment		44,641.75
Prepays		6,436.15
Total	\$	1,174,761.08

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

**PUD#1 OF CLALLAM COUNTY, WASHINGTON**

**SEPTEMBER 2022  
DELINQUENT ACCOUNTS TO BE REMOVED  
FROM ACTIVE ACCOUNTS RECEIVABLE**

Delinquent accounts listed for electricity and water on the attached pages are approved to be removed from the active accounts receivable. All accounts to be removed are grouped and total as follows:

09/01/22	Clallam Bay – Evergreen	\$	168.64
09/01/22	Forks – Evergreen	\$	1,330.57
09/01/22	Port Angeles – Evergreen	\$	1,436.44
09/01/22	Sequim – Evergreen	\$	2,953.76
09/01/22	All Area-Direct W/O Bankruptcy	\$	4,363.41
09/01/22	All Area-Direct W/O Deceased	\$	-
09/01/22	All Area-Direct W/O Small Balance	\$	-
	<b>SUBTOTAL</b>	\$	<b>10,252.82</b>
09/01/22	30% Collection Fee	\$	1,766.79
	<b>TOTAL</b>	\$	<b>12,019.61</b>

**Previous Debt Collected in August 2022** \$ 286.22  
**Previous Debt Collected Year To Date 2022** \$ 11,478.70

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Vice-President

SW:kw

Attachments

These lists comply with our CIS software which removes accounts from the active accounts receivable when placed with a collection agency (classifies them as bad debt). The exceptions are bankruptcies, deceased customers and customer accounts with small balances under \$20. These are removed under the categories of All-Area Direct W/O, but not placed with a collection agency.



**Public Utility District No. 1 of Clallam County**  
**Treasurer's Report** July 31, 2022

	6/30/22			Receipts			Disbursements			7/31/22	7/31/21
	Cash	Transfers	Investments	Cash	Transfers	Investments	Cash	Transfers	Investments		
<b>Electric Funds</b>											
Electric Operating Fund	5,704,201.26	5,829,510.29	636,207.95	6,647,610.98	730,046.64		4,792,261.88		19,288,756.85		19,288,756.85
Temporary Investments	21,018,628.88	10,755.67					21,029,384.63		6,018,663.82		6,018,663.82
Safekeeping Account	13,927.59	0.05		27.00			13,900.64		4,755.25		4,755.25
Working Funds	3,200.00						3,200.00		3,350.00		3,350.00
Escrow in Lieu of Bond Fund											
Rate Stabilization Fund	4,145,145.24								4,145,145.24		3,910,760.94
2018 Construction Fund											
2018 Construction Fund - Inv.											
2022 Construction Fund	4,620,318.46	5,326.72					4,625,645.18				
2022 Construction Fund - Inv.											
Rural Economic Dev. Fund											
CETA Decarbonization Fund	6,932,414.90	7,992.31					6,940,407.21		6,341,192.58		6,341,192.58
Debt Service Funds	884,787.51		294,929.17				1,179,716.68		1,252,745.88		1,252,745.88
Debt Service Reserve Fund	2,016,087.39						2,016,087.39		3,444,672.44		3,444,672.44
<b>Water Funds</b>	<b>45,338,711.31</b>	<b>5,853,585.04</b>	<b>931,137.12</b>	<b>6,647,637.98</b>	<b>730,046.64</b>		<b>44,745,748.85</b>		<b>40,264,897.76</b>		<b>40,264,897.76</b>
Water Operating Fund	819,163.49	944.41	428,955.62				662,317.08		586,746.44		3,741,282.09
Water Capital Fund	5,035,618.65	5,805.51	25,240.87						5,066,665.03		2,024,646.16
Debt Service Fund - 2019 Loan	20,425.00		3,925.00				24,350.00		23,843.32		23,843.32
<b>Sewer Funds</b>	<b>5,875,207.14</b>	<b>6,749.92</b>	<b>458,121.49</b>				<b>662,317.08</b>		<b>5,677,761.47</b>		<b>5,789,771.57</b>
Sewer Operating Fund	75,247.99	86.75	6,280.29				3,707.51		77,907.52		65,561.12
Sewer Capital Fund	144,791.34	166.93	532.33						145,490.60		138,907.89
<b>Totals</b>	<b>51,433,957.78</b>	<b>5,860,588.64</b>	<b>1,396,071.23</b>	<b>6,647,637.98</b>	<b>1,396,071.23</b>		<b>50,646,908.44</b>		<b>46,259,138.34</b>		<b>46,259,138.34</b>

Interest	Current Month		
	2022	2021	
Electric Funds	34,293.83	131,644.56	72,005.44
Water Funds	6,749.92	18,829.29	7,079.58
Sewer Funds	253.68	692.59	262.05
<b>Total</b>	<b>41,297.43</b>	<b>151,166.44</b>	<b>79,347.07</b>

Cash & Investments	7/31/22		7/31/21	
FF/Gesa/Sound Accounts	29,600,423.17		40,232,369.27	
LGIP				
Working Funds	3,200.00		3,350.00	
Safekeeping	13,900.64		4,755.25	
Investments	21,029,384.63		6,018,663.82	
<b>Total</b>	<b>50,646,908.44</b>		<b>46,259,138.34</b>	

**Cash & Investments** July 31, 2022

Avg. Weighted Yield	0.70%
Avg. Days to Maturity	138

Electric	Investment Instrument	Yield/Rate	Term	Maturity Date	Balance
Gesa CU	CD	0.70%	12 MO.	1/28/2023	3,028,954.16
Gesa CU	CD	0.70%	12 MO.	1/21/2023	3,028,638.86
U.S. Treasury	U.S. Treas	0.70%	289 Days	11/30/2022	14,971,790.61
<b>Subtotal</b>					<b>21,029,384.63</b>

**All Systems**

LGIP			
Cash	Varied		29,617,523.81

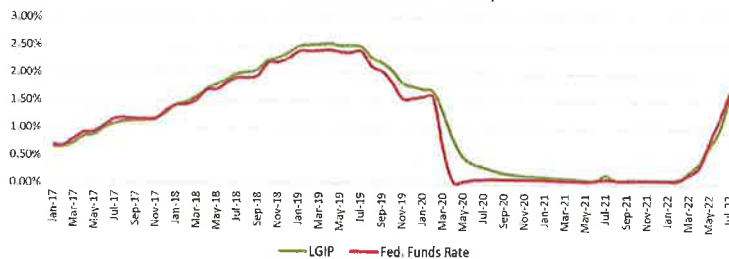
\*Cash held at FF, Sound, Gesa and US Bank (incl. Working Funds)

**Total** \$ 50,646,908.44

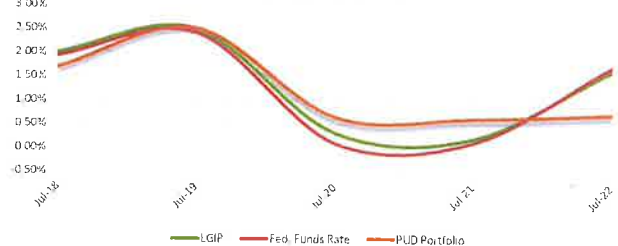
**Cash & Investment Portfolio**



**LGIP & Fed Funds: Rate History**



**PUD Investment Yield: History & Comparison**  
(does not include MM accounts)



**Public Utility District No. 1 of Clallam County**  
**Treasurer's Report** July 31, 2022

**Cash Receipts**

<b>Electric</b>	Collections	5,819,291.21	
	Allocated Interest	10,219.08	
	<b>Subtotal</b>	<b>5,829,510.29</b>	
Temp. Investments	Bond Income	7,167.96	
	CD Interest	3,587.71	
	<b>Subtotal</b>	<b>10,755.67</b>	
Safekeeping	Treasury Bond Interest	-	
	Safekeeping Interest	0.05	
	<b>Subtotal</b>	<b>0.05</b>	
2022 Construction Fund	Allocated Interest	5,326.72	
CETA Decarbonization Fund	Allocated Interest	7,992.31	
<b>Water</b>	Collections	-	
	Allocated Interest	944.41	
	<b>Subtotal</b>	<b>944.41</b>	
Water Capital Fund	Allocated Interest	5,805.51	
<b>Sewer</b>	Collections	-	
	Allocated Interest	86.75	
	<b>Subtotal</b>	<b>86.75</b>	
Sewer Capital Fund	Allocated Interest	166.93	
	<b>Total</b>	<b>5,860,588.64</b>	

**Cash Disbursements**

<b>Electric</b>	Checks Iss'd/Fees	6,647,610.98	
	<b>Subtotal</b>	<b>6,647,610.98</b>	
Safekeeping Account	Fees	27.00	
Debt Service Fund - 2010	Principal & Interest	-	
Debt Service Fund - 2014	Principal & Interest	-	
Debt Service Fund - 2016	Principal & Interest	-	
Debt Service Fund - 2018	Principal & Interest	-	
Debt Service Fund - 2022	Principal & Interest	-	
	<b>Subtotal</b>	<b>-</b>	
<b>Water</b>	Debt Service Fund - 2019 Loan	-	
	<b>Total</b>	<b>6,647,637.98</b>	

**Transfers In**

<b>Electric</b>	From Water Op warehouse rent	1,990.00	
	From Water Op GIS Loan Payment	-	
	From Wat/Sew Op shared services	39,781.91	
	From Wat/Sew Op Current Month Payroll	153,911.38	
	Intercompany Trfs. - fleet, materials OH, etc. (WS)	5,992.08	
	From Wat/Sew Current Month Voucher & RnV	434,532.58	
	From Working Funds	-	
	From 2022 Construction Fund	-	
	<b>Subtotal</b>	<b>636,207.95</b>	
CETA Decarbonization Fund	From Elec Op	-	
Debt Service Funds	From Electric Op monthly debt service transfers	294,929.17	
<b>Water</b>	From Electric Op for Current Month Receipts	428,276.91	
	Intercompany Trfs. - fleet, materials OH, etc. (ES)	678.71	
	From Sewer Op promissory note pymt.	-	
	<b>Subtotal</b>	<b>428,955.62</b>	
Water Capital Fund	From Water Op for charges billed	25,240.87	
	From Water Op Transfer	-	
	<b>Subtotal</b>	<b>25,240.87</b>	
Debt Service Fund - 2019 Loan	From Water Op	3,925.00	
<b>Sewer</b>	From Electric Op for Current Month Receipts	6,280.29	
	Intercompany Trfs. - fleet, materials OH, etc. (EW)	-	
	<b>Subtotal</b>	<b>6,280.29</b>	
Sewer Capital Fund	From Sewer Op for charges billed	532.33	
	<b>Total</b>	<b>1,396,071.23</b>	

**Transfers Out**

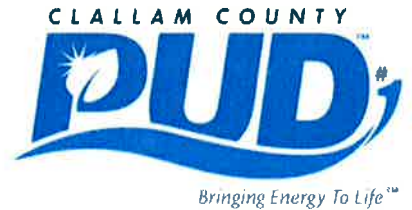
<b>Electric</b>	To 2010 Electric Debt Service Fund	73,120.83	
	To 2014 Electric Debt Service Fund	64,312.50	
	To 2016 Electric Debt Service Fund	75,054.17	
	To 2018 Electric Debt Service Fund	59,325.00	
	To 2022 Electric Debt Service Fund	23,116.67	
	To CETA Fund	-	
	To Wat/Sew Op Current Month Receipts	434,557.20	
	Intercompany Trfs. - fleet, materials OH, etc. (S)	-	
	Intercompany Trfs. - fleet, materials OH, etc. (W)	560.27	
	<b>Subtotal</b>	<b>730,046.64</b>	
Working Funds	To Electric Op	-	
2022 Construction Fund	To Electric Op	-	
<b>Water</b>	To Electric Op Current Month Payroll	152,912.18	
	To Electric Op warehouse rent	1,990.00	
	To Electric Oper shared services	39,377.94	
	To Electric Op Current Month Vouchers & RnV	432,879.01	
	To Electric Op GIS Loan Payment	-	
	Intercompany Trfs. - fleet, materials OH, etc. (E)	5,992.08	
	To Water Capital Fund charges billed	25,240.87	
	To Debt Service Fund - 2019 Loan	3,925.00	
	<b>Subtotal</b>	<b>662,317.06</b>	
<b>Sewer</b>	To Electric Op Current Month Payroll	999.20	
	To Elec Oper shared services	403.97	
	To Electric Op Current Month Vouchers & RnV	1,653.57	
	Intercompany Trfs. - fleet, materials OH, etc.	-	
	To Water Op promissory note pymt	-	
	Intercompany Trfs. - fleet, materials OH, etc. (W)	118.44	
	To Sewer Capital Fund charges billed	532.33	
	<b>Subtotal</b>	<b>3,707.51</b>	
	<b>Total</b>	<b>1,396,071.23</b>	

**Investments Matured/Purchased**

Operating Fund			
	<b>Subtotal</b>	<b>-</b>	
Safekeeping			
	<b>Subtotal</b>	<b>-</b>	
Temp. Investments			
	<b>Subtotal</b>	<b>-</b>	
2022 Construction Fund			
	<b>Total</b>	<b>-</b>	

**Investments Matured/Purchased**

Operating Fund			
	<b>Subtotal</b>	<b>-</b>	
Safekeeping			
	<b>Subtotal</b>	<b>-</b>	
Temp. Investments			
	<b>Subtotal</b>	<b>-</b>	
2022 Construction Fund - Inv.			
	<b>Total</b>	<b>-</b>	



MEMORANDUM

Date: September 12, 2022  
To: Sean Worthington, General Manager  
From: John Purvis, Assistant General Manager  
Bill Decker, Operations Superintendent *BD*  
Re: ACCEPTANCE MEMO OF COMPLETION  
FORKS POLE YARD GRADING AND SURFACING  
PURCHASE ORDER NUMBER 24550

All work under the above-referenced contract with **2 GRADE, LLC.**, has been completed. It is recommended this work be accepted as complete.

The project consisted of all necessary services, labor, and materials required to strip, grade, stockpile and compact the Forks pole yard area at 241 Industrial Center, Forks, to prepare a pole yard area for future storing and prepping of distribution poles.

The Contractor started the project on August 16, 2022, and completed the work on August 23, 2022. The total contract cost:

JP:BD:jk

Item	Total
Contract Amount	\$42,987.00
WSST (8.6%)	\$3,696.88
<b>Total Contract Cost</b>	<b>\$46,683.88</b>

Accepted by Board of Commissioners at meeting of: \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Sean Worthington, General Manager

A RESOLUTION Establishing the Current Electric Service Regulations and Requirements and Rescinding Resolution 2239-22

WHEREAS, Clallam PUD (the “District”) recognizes that the elimination of the Construction Cost Sharing Regulations in the Electric Service Regulations, when implemented, strikes a set of regulations that requires dedicated administrative resources with limited benefits to customers, as well as, exposes potential liability for the district.

WHEREAS, the removal of the Construction Cost Sharing Regulations will not affect customers that have paid for construction before the effective date of the resolution; and

WHEREAS, the customers with paid construction estimates on or after the effective date of the resolution may be required to contribute construction cost sharing to those customers eligible under the previous Electric Service Regulations Resolution 2239-22; and

WHEREAS, the Electric Service Regulations have been reviewed and it is appropriate to update and revise the documents at this time; and

WHEREAS, that this RESOLUTION and the attached Electric Service Regulations and should replace and rescind previous document; now, therefore, be it

RESOLVED, that this RESOLUTION becomes effective on September 19, 2022.

2. That Resolution 2239-22 is rescinded effective on September 19, 2022.

PASSED, by the Board of Commissioners of Public Utility District No. 1 of Clallam County, Washington, this 12<sup>th</sup> day of September, 2022.

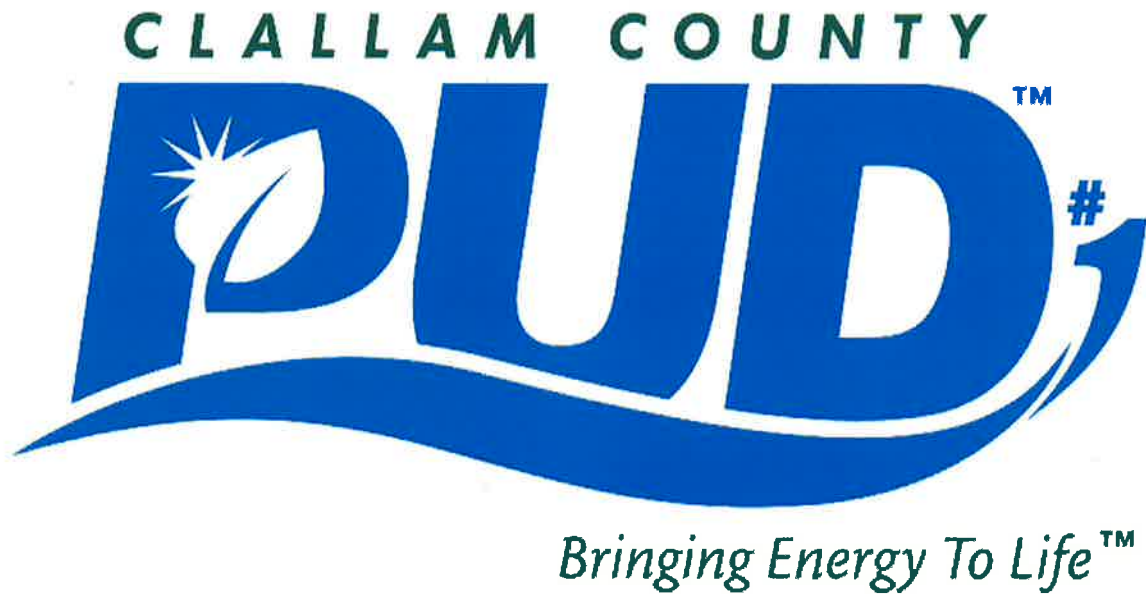
ATTEST:

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary

**PUBLIC UTILITY DISTRICT #1  
OF CLALLAM COUNTY**



**ELECTRIC SERVICE  
REGULATIONS**

Adopted by Resolution 2248-22 on 9-12-2022

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## **SECTION 1: Definitions**

### **Annual Load Factor**

The quotient of the annual electric usage divided by the product of the highest monthly peak demand multiplied by 8,760.

### **Approved Lessee**

A person or legal entity furnishing evidence of a lease of sufficient duration and provisions, in the opinion of the General Manager of the District, to justify application of the *Line Extension Policy* for line construction to serve a proposed facility.

### **Billing Period**

The normal billing period will be from 27 to 33 days and adjusted so that there are twelve (12) billing periods per calendar year. The District reserves the right to adjust billing periods in order to facilitate operations.

### **General Service**

Commercial and individual customers including schools, public agencies and other users not eligible under other rate schedules, further classified by demand as small, medium and large.

### **Contracted Service Location**

The designated site on a parcel of land where service is requested by the person(s) initiating line construction, which site determines both timing and ownership of refunds which become available. To qualify as a Contracted Service Location, a site must be of adequate size to accommodate the facility stipulated in the Customer's contract.

### **Contribution in Aid of Construction**

The construction cost of a line extension as paid by the Customer for lines installed by the District or installed by the customer under a modified *Line Extension Agreement*.

### **Conventional Subdivision**

A subdivision of land such that installation of electric utility lines is required by the County for approval for marketing of building sites.

### **Customer**

A person, commercial business, or other entity that has, or has applied for, a service account with the District.

### **Developer**

A person, commercial business, or legal entity requesting service to two or more dwelling sites, to a manufactured home rental facility, or to a multi-family structure.

## **District**

Public Utility District No. 1 of Clallam County, Washington.

## **Financial Institutions**

Banks, credit unions, and savings and loans.

## **Home Enterprise and Home-Based Industry Service**

Home-based enterprise, business, or industries shall be defined by requirements set forth in the Clallam County Zoning Code under Zoning Code (CCC 33). When meeting these requirements, the service shall be classified as a Residential Service.

## **Idle Facilities**

Overhead and underground lines and equipment which were installed as a means of providing service to customers and have not been used by the customer for active service for a period of one year or more.

## **Large Industrial Service**

Customers with metered loads exceeding 1000kW subject to conditions described in the most current version of the District's *Electric System Rate Schedules*.

## **Low Income**

Meeting the guidelines established by state or federal regulations and administered by Community Action Council.

## **Manager**

The General Manager of Public Utility District No. 1 of Clallam County, Washington, or authorized agent thereof.

## **Manufactured Home**

A structure for residential occupancy (eating, sleeping, and sanitation accommodations) that is built on a permanent chassis designed to be transportable and is a minimum of 8 feet wide and 40 feet long excluding the tongue. (Formerly referred to as "mobile home.")

## **Nonconventional Subdivision**

Any other subdivision of land, including short platting, where installation of electric utility lines is not required under County regulations.

**Person**

Human Beings, associations, co partnerships, and corporations, whether acting by themselves or by a servant, agent, or employee.

**Residential Service**

Applies to residential and farm customers for domestic, seasonal or recreational use. A residential service is service to any building, facility or structure that is associated with a residence, either single or multi family. For a farm to qualify for this schedule, it must include a residence.

**Substation Capacity**

Based on the most recent PUD planning study, the amount of available MVA divided by the rated MVA of the transformer during peak loading conditions.

**Trench**

Trenching, bedding, backfilling, compaction, restoration, and maintenance of subsequent ditch settling.

## SECTION 2: General Regulations

### Contracts, Rates, and Resale

Electric service shall be provided upon approval of written application; such application being a contract for service, subject to the Electric Service Regulations of the District. Rates shall be as detailed in the applicable Rate Schedule. Where, by special consideration of the Manager, more than one Customer receives service from one metering point, the basic charges may be multiplied by the number of Customers. Unless otherwise provided in the contract, the Customer shall not resell the electric energy provided under this Regulation. Any customer desiring to resell electric energy received under the terms of this contract shall be required to enter into a *Submetering Service Provider Contract* with the District.

1. **Effective Date of Contracts** - All service contracts shall take effect from the day they are signed, and rates will be charged and bills rendered from the date the premises are connected with electrical power.
2. **Term of Contracts** - All service contracts shall be binding and, unless otherwise specified, shall continue in effect until after notice of discontinuance is filed in the office of the District.
3. **Customer's Protection** - No inspector, agent, or employee of the District may ask, demand, receive, or accept any personal compensation for any service rendered to Customers of electric power, or other persons, in connection with supplying or furnishing electric power by the District.
4. **Obligations of District to be in Writing** - No promise, agreement, or representation of any employee or agent of the District with reference to furnishing of electric power shall be binding on the District unless the same shall be in writing, signed by the Manager in accordance with the provisions in these Regulations.
5. **Liability for Violating Provisions of these Regulations** - Any person violating any of the provisions of these Regulations shall be prosecuted in accordance with applicable laws; and in addition, the service of any person found guilty of violating the provisions of these Regulations may be disconnected, and the person violating shall be liable for all damage and expenses incurred by the District and for all electric power used by reason of such violation.
6. **Requirement to Meet Building Code Standards** - No building shall qualify for service connection if it does not meet or exceed any Regional, State, County, Municipal, or District building code or energy-efficiency standard.

## **Service Not Covered in Rate Schedules**

Service may be supplied to Customers not coming within the scope of the regular Rate Schedules of the District; provided that such service shall be covered by separate contract, which may be subject to provisions of the District's power purchase agreements, and shall be approved by the Commissioners of the District. Examples include:

1. New Service(s) involving line extensions in excess of 5,000 feet where estimated line operation, maintenance or capital replacement costs cannot be supported by estimated revenue within the applicable established rate schedule(s).
2. New Service(s) that are primary metered.
3. New Service(s) subject to non-standard regulatory or legal requirements and conditions.

## **Delivery Point**

A delivery point will be established by the District for each customer.

## **Tax Adjustment**

The amount of the total of any or all revenue, kilowatt hours, or other form of tax imposed by any municipal, federal, or state taxing body upon the District, may be apportioned by the Commission of the District according to the territory in which such tax or taxes may be effective and amongst the various different classes of service furnished therein, and shall constitute an additional charge to any amounts which may be billed to any Customer under any rate schedule or special contract covered by these Regulations.

## **Discontinuance of Service**

The District reserves the right to cut off the supply of electric power and discontinue service in the event the Customer:

1. Shall fail to comply with the District's *Electric Service Regulations, Facility Access Policy* or provisions of the *Service Contract*, or,
2. After due-process, non-payment of a District invoice. Service may be disconnected by the District at any time to prevent fraudulent use or to protect its property. Reconnection will occur after satisfactory remedy to the District (see Section 8).

## **Board of Commissioners**

The Board of Commissioners of Clallam County PUD establishes policies for the District. Any customer who wishes to comment on, make a recommendation regarding a policy, or who disagrees with a decision made by District staff may address the Commissioners at a regularly scheduled Board meeting.

## **Applicability of Electrical Service Requirements/Facility Access Policy**

In addition to these Regulations, the District's *Electric Service Requirements* and *Facility Access Policy* are also applicable to the installation, operation and maintenance of all District electrical facilities.

## **Right to Refuse Service**

The District reserves the right to refuse to connect, or render service to, any applicant or any Customer where such connection and/or where the applicant or Customer has not complied with State, Municipal, or with this District *Electric Service Requirements* or *Facility Access Policy* concerning the rendition of service or has an unpaid obligation to the District.

## **Right to Enter Upon Premises**

The District shall have the right, through its agents or employees, to safely enter the property of the Customer at all times for the purpose of: reading, inspecting, repairing, or removing metering devices, appliances, and wiring of the District; trimming or removing trees and brush around meters, transformers, or other equipment that may interfere with the safe and efficient operation of the utility system; maintenance of utility lines, both overhead and underground; and inspection, replacement, installation and removal of District facilities.

## **SECTION 3: Line Extension Regulations**

### **A. General Provisions**

1. **Location** - Permanent line extensions will normally be built in the most direct route from the nearest source of supply. However, availability of easements and maintenance considerations may affect line routing. Placement of line extensions shall be at the discretion of the Manager of the District.
2. **Trenches** - The Customer or Developer shall provide trenches to District specifications for all underground installations.
3. **Easements** - The Customer or Developer shall provide easements as required for the extension, in the location and of the width specified by the District.
4. **Ownership of Facilities** - Ownership of any and all facilities constructed under the District's Line Extension Regulations shall remain with the Public Utility District No. 1 of Clallam County, Washington. Ownership of Customer or Contractor installed extensions will begin when approved and energized by the District.

5. **Increase, Maintenance, and Upgrading of Facilities** - Any costs incurred to provide any increase in facilities beyond those requested or needed to serve the load of an individual Customer or Developer shall be absorbed by the District, provided that the Manager of the District shall be the final authority as to the size of facilities to be installed, and provided that certain standard and minimum facilities may be established as customary for District installation. Maintenance and upgrading of facilities for District purposes following initial construction shall be the responsibility of the District.
6. **Construction Cost Sharing**
  - a. Customers with paid construction estimates prior to September 19, 2022 shall be allowed sharing under the April 11, 2022 Electric Service Regulations Resolution 2239-22.
  - b. Customers with paid construction estimates on or after September 19, 2022 may be required to contribute construction cost sharing to those customers eligible under the April 11, 2022 Electric Service Regulations Resolution 2239-22.
7. **Construction and Ownership of Extension** - The Customer(s) shall bear the entire cost of the extension and may elect either to have the extension constructed by the District in compliance with this Section or by a contractor of choice, in accordance with all specifications of, and subject to inspection (the cost of such inspection, etc. shall be paid for by the Customer or Customers) and approval by the District. Upon completion of the contractor extension, title thereto, together with all necessary franchises, easements, rights of way, and/or permits pertaining to the extension shall be conveyed to the District, and the District agrees to assume obligations and liabilities for maintenance and operation. In the event that the extension is built by a contractor:
  - a. The extension shall be guaranteed by the Customer, for a period of not less than one year, against physical defects. Electrical service will not be made available until all requirements are met by the Customer(s).
8. **Proposal Cost** - The District will provide line extension cost estimates to the Customer or potential developers. If the cost of preparing the estimate(s) exceeds \$1,000, the customer or developer will pay in advance the estimated engineering cost for amounts in excess of \$1,000.
9. **Unit Costs** - The District Manager will establish unit costs (based on actual District cost) for components of the electrical system used in line extensions and a unit cost trench allowance. These costs will be changed as needed to reflect current actual expenses.
10. **Cost Accounting** - The District will review the actual cost of each line extension. If the actual cost exceeds the estimate by more than \$200, the Customer will be invoiced for that amount in excess of the estimate; or if the estimate exceeds the actual cost by more than \$200, a refund of the excess will be made to the Customer.



11. **Substation Capacity Charge** -When an existing substation transformer will exceed 80% of full air-cooled transformer rating due to a peak load addition of more than 600 KVA, the requesting customer will be assessed a substation capacity charge. This charge will be based on the current estimated substation upgrade cost, and the existing transformer capacity shall be based on the most recent District planning study. Peak load addition will be based on 80% of the customer submitted main disconnect panel amp rating. Primary metered services peak load addition will be based on PUD engineering calculation incorporating the following formula:

Capacity Charge =  $A*B/(C-D)$  where:

- A = Current estimated substation upgrade cost
- B = Portion of load addition above 80% of existing transformer rating
- C = New transformer full air-cooled rating
- D = Current load on existing transformer

## **B. Residential Line Extensions**

1. **New Service Charge(s)** - The District's New Service Charge(s) shall be paid prior to connection to District facilities, and shall provide for installation of a transformer, overhead service conductor installation, underground service inspection and connection, and the District's portion of the metering equipment for a service to a single-family residence. In addition, a service pole may be installed, without cost to the Customer, if that service pole is required for the convenience of the District.
2. **Construction Costs** - Where facilities construction is required to make service available to a single family residence, the costs to the Customer(s) shall be determined as follows:
  - a. The estimated cost of the facilities to be constructed by the District plus the New Service Charge will be determined by the District.
  - b. The Customer(s) desiring service shall pay to the District the estimated cost of the facilities plus the New Service Charge.

## **C. General Power Line Extensions (Non-Residential)**

1. **New Service Charge(s)** - The New Service Charge(s) shall be paid prior to connection to District facilities.
  - a. **For General Power Accounts with Anticipated Annual Load Factors Equal to or Greater than 40 Percent.** The District's New Service Charge(s) shall provide for installation of transformers, overhead service conductors, underground service connection and the District's portion of metering equipment.
  - b. **For General Power Accounts with Anticipated Annual Load Factors Less than 40 Percent.** At the discretion of the Manager, some portion of the transformation and metering cost shall be paid by the Customer. Surcharges collected for transformation or metering shall not be sharable.
  - c. **For Primary Metering** - The cost of primary metering shall be paid by the Customer, unless such primary metering is required by the District for its benefit.
  - d. **For a Service Pole** - A service pole may be installed without cost to a General Power Customer if such service pole is required for the District's convenience.
2. **Construction Costs** - Where facilities construction is required to make service available to a General Power account, the costs to the Customer shall be determined as follows:
  - a. The estimated cost of the facilities to be constructed by the District plus the New Service Charge(s) will be determined by the District.
  - b. The General Power Customer(s) desiring service shall pay to the District the estimated cost of the facilities plus the New Service Charge(s).
3. **Construction Cost Sharing**
  - a. Customers with paid construction estimates prior to September 19, 2022 shall be allowed sharing under April 11, 2022 Electric Service Regulations Resolution 2239-22.
  - b. Customers with paid construction estimates on or after September 19, 2022 may be required to contribute construction cost sharing to those customers eligible under the April 11, 2022 Electric Service Regulations Resolution 2239-22.

## **D. Large Industrial Power Line Extensions**

Line extensions for industrial and large power accounts shall be made by individual arrangement.

## **E. Developer Line Extensions**

1. **Construction Costs** - A Developer requesting extension of electric lines in Conventional or Non-Conventional Subdivisions or to provide service for manufactured home rental facilities or multi family dwelling structures shall pay to the District the District's estimated cost of the required facilities prior to work being scheduled.

## **F. Irrigation Line Extensions**

1. Line extensions built to serve irrigation pumps and/or nonresidential farm installations exclusively shall be constructed at the Customer's expense.
2. The District's New Service Charge(s) shall provide installation of a transformer(s), overhead service conductors, and the District's portion of the metering equipment for the irrigation service. New Service Charge(s) shall be paid prior to connection to District facilities.
3. Irrigation line construction costs shall be shared by additional Customers using the line, in the same manner as residential/commercial line construction costs.

## **G. Facilities**

Line extensions will be owned and maintained by the District as long as customers utilize them for electric service. When it is determined that District facilities have been idle for a period of one year, the District has the right to remove the facilities or parts thereof. The District will attempt to contact the property owner to determine if he/she has a future need for the idle facilities. Customers who are not using any energy but wish to have the facilities available can do so by paying a monthly service charge as determined by the District.

## **SECTION 4: District's Obligations**

### **A. Interruption of Service**

The District shall exercise diligence and care to furnish and deliver a continuous supply of electric power to the Customer, but will not be liable for interruption or shortage of supply due to accident or conditions beyond the District's control. In the event of such interruption or shortage, the District shall not be liable for any loss or damage occasioned thereby, nor shall such interruption or shortage constitute a breach of its contract.

### **B. Claims for Damages**

The District has a procedure to evaluate claims for damages. A *Claim for Damages form* will be provided to parties, at their request, who have experienced property damage as a result of District action or as a consequence of connection to District facilities. Provision of a claim form is not an admission of liability. The District will investigate each claim for damages and respond to the claimant.

## **SECTION 5: Customer's Obligations**

### **A. Increased Use**

1. In order to prevent damage to the District's equipment and impairment of its service, the Customer shall give the District notice before making any additions to his connected load so that the District, at its option, may provide such facilities as may be necessary for the furnishing of increased service. Such additions include, but are not limited to, electric heating. The District reserves the right to limit service to any Customer.
2. When increased load requires underground service conductor must be changed, the Customer must pay the expense of the installation of the new conductor and conduit, and the District will provide reconnection to its facilities.
3. In cases where a Customer load increases enough at one time to require upgrading of District electrical facilities, the Customer will pay the charge set forth in the *Schedule of Deposits and Charges*. In cases where system upgrade to primary distribution, transmission, or substation is required, the Customer will pay the upgrade cost (subject to Section 3). (Exception: where the District determines that service conductor must be replaced with primary conductor to maintain adequate voltage for the original service panel size, the District will perform the work at no charge.) Where gradually increasing loads from multiple Customers requires upgrading of District electrical facilities, the upgrade will be at no charge to the Customers.

### **B. Balancing of Load**

The Customer or contractor shall connect any equipment to keep the load, under normal operating conditions, balanced within plus or minus 10 percent of the average load across the phase wires.

### **C. Claims for Damages**

If a customer believes that District action or connection to District facilities may have resulted in property damage, the customer should notify the District as soon as possible. The expense of contractor repairs and/or parts may not be reimbursed unless the District has first been contacted and had opportunity to respond to the situation. The District's Claim for Damages form is available for use by the Customer and will be helpful in making certain all pertinent information is provided.

### **D. Access to District Facilities**

The Customer shall not permit access to District equipment or lines by anyone other than authorized representatives of the District. The Customer shall obtain and grant all necessary permission to enable District Representatives to install, maintain, service, or remove its facilities located on the Customer's property.

## **SECTION 6: Service Regulations**

### **A. Availability of Service**

1. **Customer Requests Service** - A Customer, before proceeding with the wiring or installation of equipment, shall request a determination of the availability of service from the District.
2. **Available Electric Service** - The District will advise the Customer of the most suitable phase and voltage available on established circuits. Service will be installed, connected, supplied, and maintained in accordance with the *District's Electric Service Requirements* and these *Electric Service Regulations*.
3. **Protective Devices** - Suitable protective devices on the Customer's premises may be required whenever the District deems such installation necessary to protect its property or that of its other Customers.

### **B. Temporary Service**

1. **Availability** - Temporary service will be supplied under applicable rate schedules and in accordance with the following conditions:
  - a. The Customer will pay in advance the estimated cost of furnishing and removing the required facilities, less the value of materials returned to stock; provided, that where service conductors and a meter are required; the advance payment will be as set forth in the applicable *Schedule of Deposits and Charges*.
  - b. The Customer will pay for such service at the monthly rate applicable to the class of service.

- c. Temporary service will be provided for one year from the date the service is connected to District facilities. The Customer may request continuance of temporary service annually thereafter, and the District may continue such service at the Manager's discretion. If continuance of temporary service is not determined to be safe, the Customer will be notified of termination of such service and will be given a reasonable time, not to exceed one year, to convert to a permanent service.

## **C. Service Installation and Maintenance**

1. **Electric Service Requirements** - The District's *Electric Service Requirements* are applicable to every service in addition to the subsections below.
2. **Overhead Services** - Overhead service conductors will be installed by the District and attached to a connection point, acceptable to the District, provided by the Customer on the Customer's facility. In the case of metering on a District pole, the District will attach its conductors to the pole and connect to the Customer's wiring thereon.
3. **Service Poles** - The District will furnish and install any service poles where they are required. Payment for service poles shall be as determined in Section 3.
4. **Underground Services** - Underground service conductors will be provided and installed by the Customer or contractor, except that they will be connected by the District to District facilities. Residential underground service conductors must be installed to District specifications and inspected and approved by a District representative prior to backfill.
5. **Maintenance of Services**
  - a. The District will maintain the service conductors between the District's transformer and the connections on the source side of the customer's weather-head on all overhead residential, commercial and industrial services.
  - b. Residential underground service conductors installed to District specifications between a District facility and the Customer's meter will be maintained by the District after acceptance and a one year warranty period.
  - c. **Apartments and Condominiums** - The underground service or services to any multi-unit residential structure or structures containing more than 4 individually metered dwelling units shall be classified as commercial with respect to the requirements of this section.
  - d. Non-residential underground service installed from the District transformer to the customer's point of metering will be maintained by the customer or the customer's contractor at the customer's expense. The District will assist, by request, in the maintenance by providing available resources at the customer's expense.

- e. The Customer's point of metering of an instrument transformer installation is considered to be at the instrument transformer.
- f. Whenever a Customer requests changes to the service that affect the maintenance responsibility, the Customer will be so advised.

#### **D. Service Entrance**

1. **Location of Service Entrance** - The applicant for service shall determine from the District the location of the service entrance and metering equipment. Any wiring installed without first determining service entrance and/or meter locations as covered above is done at the risk of having to relocate the service to conform with the requirements of the District.
2. **Number of Attachments** - All service entrances will be so located that the service conductors installed by the District will reach the service entrance by attachment at only one location on the building.
3. **Specific Requirements** - Specific requirements are contained in the District's *Electric Service Requirements*.

#### **E. Customer Equipment on Poles**

No equipment, devices, or wiring, other than service entrance equipment belonging to a Customer, shall be attached to District owned poles except by special permission from the District; and any such attachment shall be done strictly in accordance with District specifications.

#### **F. Determination of Demand and Reactive**

1. **Load Requirements** - Demand metering shall be installed on services when demand or anticipated demand exceeds 50kW. Reactive metering shall be installed when the actual or anticipated power factor of the load is less than 98 percent lagging.
2. **Time Interval** - Where the rate is based on kW demand, the kW demand shall be the highest 15 minute demand in the month, as determined by suitable indicating or recording instruments.
3. **Demands of Fluctuating Loads** - For demands that are widely fluctuating, there shall be added to the 15-minute interval demand described in rate schedules an additional demand equal to 40% of the positive difference between the maximum one minute demand minus 150% of the 15 minute interval demand.

#### **G. Power Factor Adjustment**

1. **Power Factor Charge** - Under rate schedules providing for a kW demand charge, adjustment for power factor shall be made as detailed in the applicable *Rate Schedules*.
2. **Power Factor Correction** - If the District determines that the power factor of a Customer's load is less than 95 percent lagging, the District may require the Customer to install proper equipment to prevent its power factor from falling below 98 percent.

## **H. Energy Efficiency**

1. **Cities and County Areas** - The current Washington State Energy Code and the current Washington State Ventilation and Indoor Air Quality Code are considered District-wide minimum energy efficiency standards for the applicable structures requiring code compliance.
  - a. The District shall consider a certificate of completion or similar occupancy permit issued by a building official and recognized by the State of Washington or other official and/or agency approved by the District, as evidence of satisfactory compliance with the District's energy efficiency standards in lieu of verification by District representatives.
  - b. Failure to secure the proper inspections and/or to comply with the District's energy efficiency standards will result in denial of service or disconnection.
2. **Federal and Tribal Areas** - In those areas of the District's service territory not regulated by the State of Washington, the current Washington State Energy Code and the current Washington State Ventilation and Indoor Air Quality Code, as applicable to Group R occupancy, shall be considered the District's minimum energy efficiency standards. The standards shall be applied by the District in a way that parallels enforcement by the State of Washington for the purposes of regulating the distribution of electric energy in a uniform manner and providing for the actual and prospective needs of the District.
  - a. District representatives shall be notified and allowed access to verify compliance with the District's energy efficiency standards.
  - b. Failure to comply with the District's energy efficiency standards will result in assessment of an *Energy Resources Surcharge* in order to receive or maintain new or altered electrical service.



## **SECTION 7: Connection of Motors to District Facilities**

### **A. General**

Approval of the District is required before installation of any single-phase motor exceeding 5 horsepower or combination of single or poly-phase motors exceeding 15 horsepower.

### **B. Large Motors**

Starting of any motor shall not produce more than a 2% dip in primary voltage, or more than a 3% dip in service voltage of any other customer. Larger voltage dips shall be mitigated at the expense of the motor owning customer.

## **SECTION 8: Deposits, Charges, Payments, and Billing**

### **A. Deposits**

1. **Residential** - A deposit may be required from a residential Customer when applying for service and opening an account. An identity validation and credit assessment will be conducted for customers who are applying for service with Clallam County PUD. If a satisfactory credit rating is obtained through the assessment or you are an existing customer who has an established satisfactory credit rating with Clallam County PUD, you may be excluded from the deposit requirement. The deposit shall be as set forth in the District's *Schedule of Deposits and Charges*.
2. **Nonresidential** - A deposit may be required from a nonresidential Customer unless the Customer has established a satisfactory credit record with the District. The amount of such deposit will be determined by the District after consideration of estimated billings (*see Schedule of Deposits and Charges*).
3. **Additional or New Deposits** - Nothing in these rules shall prevent the District from requiring additional or new deposits when conditions warrant.
4. **Refund of Deposits** - At the discretion of the District, deposits may be refunded or credited to an account when the Customer, by prompt payment of all bills rendered over a period of one year or more, has established a satisfactory credit rating. Deposit refunds or credits will be as set forth in the District's *Schedule of Deposits and Charges*. Deposits will be refunded upon termination of service after all outstanding amounts due the District have been paid.

### **B. Charges**

Payment of charges, as set forth in the applicable *Schedule of Deposits and Charges*, will be required of all.

## C. Payments

1. **Bills Payable Within 28 Days** - All bills, for service rendered and minimum charges, are due when rendered and payable within 28 days from the statement billing date, unless otherwise specified, and if not so paid, become delinquent and subject to disconnection as outlined in Section 8.
2. **Delinquent Payments** - When a Customer develops a history of delinquency with the District in that billings are not paid within a 28 day period as stipulated above, and further, are not paid for two or more occasions, which need not be consecutive, the District may, at its option, require a deposit or additional deposit as security.
3. **Budget Payment Plan** - *Budget Payment Plan* shall be interpreted to mean that the Customer shall pay an estimated amount each month on or before the bill due date; and continuing on a regular monthly basis thereafter, and if not so paid, the amount may be deemed delinquent and subject to disconnection.
4. At the option of the Customer Service Supervisor, new Customers of the District, including all Customers who have not established credit with the District, may be placed on a *Budget Payment Plan* at a monthly amount estimated by the Customer Service Supervisor. Such monthly payments are due on the date established, and if not so paid, shall result in the account associated with said payments becoming delinquent and being subject to disconnection.
5. **Right to Disconnect Service** - The right to discontinue service for default may be exercised whenever and as often as default shall occur; and neither delay nor omission on the part of the District to enforce this rule at any one or more times shall be deemed a waiver of rights to enforce the same at any time, so long as the default continues.
6. **Notice of Pending Disconnection** – Written notice will be sent to a customer by first class mail five (5) days before service is discontinued under this regulation and will advise the Customer of the reason(s) for the disconnection action except in the case of fraudulent use of service, when the District may disconnect service without notice. For the purpose of this regulation, notice shall be considered to have been given when placed in the United States mail addressed to the Customer at his address as shown on the District's records.
7. **Collection Notice** - When it is necessary, in the opinion of the District, to mail a collection notice to any Customer (in addition to regular billing statement), a charge of the actual cost to the District may be added to the Customer's bill, in order that collection costs may be paid by those Customers creating said costs.

## D. Returned Payment Charge

An accounting service charge (*Returned Payment Charge*), as set forth in applicable *Schedule of Deposits and Charges*, may be made to a Customer if a payment tendered to the District as payment for utility service is not honored by the Customer's financial institution because of insufficient funds, the bank account's having been closed, submission of incorrect financial information, or other irregularity. Payment of a delinquent balance with a dishonored check payment submission may result in immediate termination of service.

Field Collection or Extension Charge A *Field Collection or Extension Charge*, as set forth in applicable *Schedule of Deposits and Charges*, may be made to a Customer who has not responded to a *Notice of Unpaid Account*, requiring a District representative to make a personal visit that may allow for immediate electronic payment or arrangements for collection of the unpaid account.

## E. Customer Rights

1. **Informal Conference** - A Customer who disputes the amount of a bill when due, or who does not intend to pay the full amount of the bill or invoice when due, shall have the right to an informal conference with certain designated employees in the District.
  - a. Informal conferences shall take place during the normal working hours 8:00 a.m. to 5:00 p.m., Monday through Friday.
  - b. The Customer may either appear in person in the District's office or confer by telephone.
  - c. Such designated employees shall have the authority to reach agreements with the Customer for a deferred payment schedule of the particular bill.
2. **Appeal Hearings** - If a Customer is not satisfied with the determination of the District's designated employee during the informal conference, the Customer may schedule a hearing with the District Hearing Officer.
  - a. The Hearing Officer and any Deputy or Assistant Hearing Officers shall be management level employees and shall be appointed by the Commission from employees whose other duties are not connected with the credit section.
  - b. A written or verbal appeal by a Customer must be filed with the Hearing Officer within five working days after the determination of the informal conference.

- c. In response to a timely appeal, the Hearing Officer shall arrange an appeal hearing at a mutually convenient and accessible location or conduct the hearing by telephone. Such hearing must be scheduled during normal working hours 8:00 a.m. to 5:00 p.m., Monday through Friday, and within seven (7) days of receipt of the Customer's appeal.
- d. If the Customer requests, a record will be made of the proceedings. The Hearing Officer may use a tape recorder or other means of preserving a record which he/she deems appropriate; the Customer may provide, at his/her own expense, a court reporter, or supplemental means of providing a record. The Customer shall have the right to counsel.
- e. The Customer shall open the hearing with a statement of the nature of the appeal and shall present whatever evidence the Customer deems relevant. The Customer shall have the reasonable right to examine the records of the District relating to his/her account. After the Customer has completed presenting his/her appeal, the appropriate District personnel shall provide the District's position. The Customer shall have the right to rebuttal.
- f. The Hearing Officer shall provide the Customer with a written decision setting forth (a) the nature of the Customer's appeal; (b) the decision of the Hearing Officer; and (c) the reasons for the decision of the Hearing Officer. The written decision shall be promptly sent to the Customer by certified mail and may also be communicated by telephone.
- g. Service will not be disconnected while an appeal is pending provided that the Customer has complied with the above procedural requirements. The Customer shall have seventy two (72) hours following the receipt of the written decision of the Hearing Officer to comply with the terms and conditions of the decision. If the Customer fails to take the action required by the Hearing Officer, including payment of a past due bill, or if he/she refuses to accept receipt of the Hearing Officer's decision, the District may disconnect service without further notice to the Customer.

## **F. Reconnection Charge**

Whenever service has been discontinued as per these Regulations, a charge, as set forth in the District's Schedule of Deposits and Charges, will be made for restoring service. In the event that the actual cost of labor, transportation, and overhead to cover the expense of such restoration exceeds the designated charge, the Customer shall pay the actual cost.

## **G. Meter Testing**

1. When a Customer inquires into his/her billing for any particular month, the District will, upon request, have such meter reread and the service inspected for defects. Should the Customer then desire that the meter be tested, he/she shall be required to make a deposit, as set forth in the *Schedule of Deposits and Charges*, to cover the cost of making such test. The meter will then be tested.

2. Should the meter show an error of over two (2) percent, said deposit will be refunded to the Customer, the meter corrected, and the bill adjusted. If the test of such meter should show an accurate measure within two (2) percent, the deposit will be retained by the District to cover the cost of testing. Whenever it shall be determined that any meter has not been registering correctly, then an average bill may be rendered, based either on the nearest four preceding months' average use when the meter was in good order, or on the same month of the preceding year if the use is seasonal.

## **H. Meter Tampering Charge**

1. Any Customer receiving unmeasured or unauthorized electrical services is responsible for paying the full amount of said services reasonably determined by the District to have been diverted around the meter or received unmeasured or unauthorized due to meter tampering, alteration, or replacement.
2. A *Meter Tampering Charge*, as set forth in *Schedule of Deposits and Charges*, will be added to the estimated billing for unmeasured or unauthorized services to cover the expense of District equipment restoration. In the event that the actual cost of labor, transportation, and overhead to cover the expense of such restoration exceeds the designated charge, the Customer shall pay the actual cost.

## **I. Meter Reading and Estimations**

1. Meters will normally be read and bills rendered on a monthly cycle, except for Irrigation Service and certain remote or contract accounts. Readings may be done electronically.
2. If, in the opinion of the District, inclement weather or other extenuating circumstances make it impossible for the District to read meters for a temporary period, the District reserves the right to estimate meter readings and render bills based upon such estimates. Estimates will be based upon account history and weather factors. Actual energy consumption will be confirmed and adjusted as necessary with a subsequent regular meter reading cycle.
3. Closing meter readings will be done on the day requested by the Customer.

## **J. Billing**

1. **Regular Bills** - Bills for the regular billing period will be rendered based upon the meter reading or estimate.
2. **Closing Bills** -Closing bills will normally be rendered within seven (7) days of the Customer requested disconnect date.

### 3. Billing Error Adjustments

- a. The customer is financially responsible for all electric energy or water passing through their meter. In the event of a billing error, such as equipment failure or employee recording error, the District will make an adjustment to the billing on the basis of the best information available.
- b. In the event the adjustment is in favor of the customer (present or previous), the District will credit the customer's account or refund the credit. The retroactive billing computation will be limited to the 36-month period measured immediately prior to the time of the correction.
- c. In the event the adjustment is in favor of the District, a retroactive bill to the customer will be provided. The retroactive billing computation will be limited to the 36-month period measured immediately prior to the time of the correction. The customer may choose to pay the retroactive bill over a period of time as agreed to with the District.

## SECTION 9: Validity, Effective Date, Revision Log

### A. Validity

If any section, subsection, subdivision, sentence, clause, or phrase of these Regulations is for any reason held to be unconstitutional or void, such invalidity shall not thereby affect the validity of the remaining portions of these Regulations.

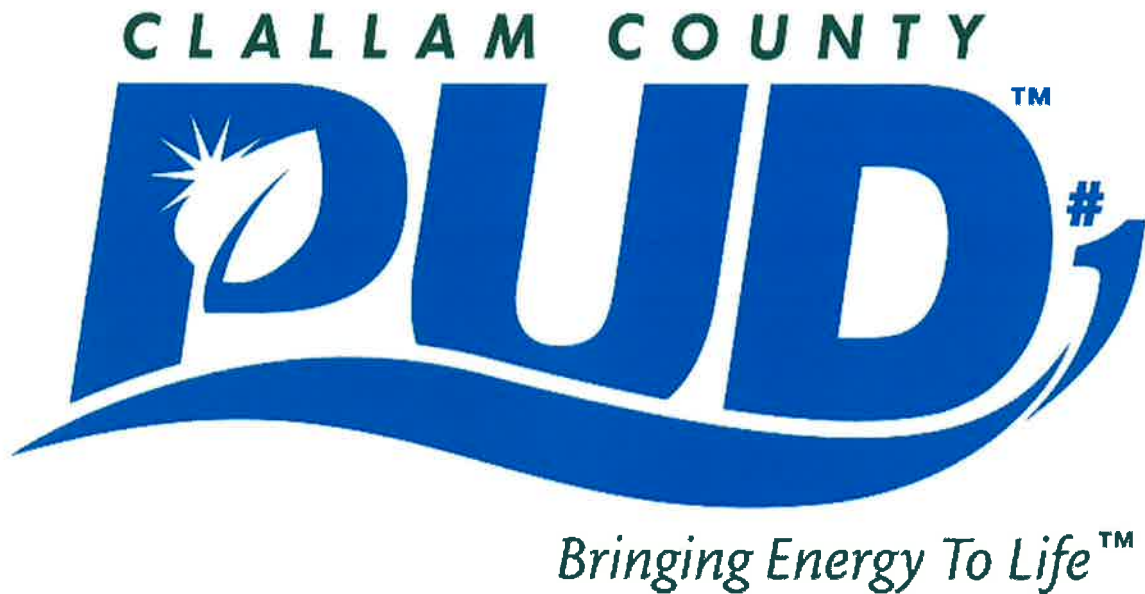
### B. Effective Date

These Regulations are to take effect and be in force from the 19th of September, 2022.

### C. Electric Service Regulations Revision Log

Revision Date	Distribution Date	Intranet Upload Date	Comments
12-13-21	12-13-21	12-13-21	Added language in Section 3A (General Provisions)
4-11-22	5-1-22	5-1-22	Change cost accounting Section 13
8-29-22	9-19-22	9-19-22	Eliminate Sharing Regulations

PUBLIC UTILITY DISTRICT #1  
OF CLALLAM COUNTY



**ELECTRIC SERVICE  
REGULATIONS**

Adopted by Resolution ~~2239-22~~ on ~~4-11-22~~

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## **SECTION 1: Definitions**

### **Annual Load Factor**

The quotient of the annual electric usage divided by the product of the highest monthly peak demand multiplied by 8,760.

### **Approved Lessee**

A person or legal entity furnishing evidence of a lease of sufficient duration and provisions, in the opinion of the General Manager of the District, to justify application of the *Line Extension Policy* for line construction to serve a proposed facility.

### **Billing Period**

The normal billing period will be from 27 to 33 days and adjusted so that there are twelve (12) billing periods per calendar year. The District reserves the right to adjust billing periods in order to facilitate operations.

### **General Service**

Commercial and individual customers including schools, public agencies and other users not eligible under other rate schedules, further classified by demand as small, medium and large.

### **Contracted Service Location**

The designated site on a parcel of land where service is requested by the person(s) initiating line construction, which site determines both timing and ownership of refunds which become available. To qualify as a Contracted Service Location, a site must be of adequate size to accommodate the facility stipulated in the Customer's contract.

### **Contribution in Aid of Construction**

The construction cost of a line extension as paid by the Customer for lines installed by the District or installed by the customer under a modified *Line Extension Agreement*.

### **Conventional Subdivision**

A subdivision of land such that installation of electric utility lines is required by the County for approval for marketing of building sites.

### **Customer**

A person, commercial business, or other entity that has, or has applied for, a service account with the District.

### **Developer**

A person, commercial business, or legal entity requesting service to two or more dwelling sites, to a manufactured home rental facility, or to a multi-family structure.

## **District**

Public Utility District No. 1 of Clallam County, Washington.

## **Financial Institutions**

Banks, credit unions, and savings and loans.

## **Home Enterprise and Home-Based Industry Service**

Home-based enterprise, business, or industries shall be defined by requirements set forth in the Clallam County Zoning Code under Zoning Code (CCC 33). When meeting these requirements, the service shall be classified as a Residential Service.

## **Idle Facilities**

Overhead and underground lines and equipment which were installed as a means of providing service to customers and have not been used by the customer for active service for a period of one year or more.

## **Large Industrial Service**

Customers with metered loads exceeding 1000kW subject to conditions described in the most current version of the District's *Electric System Rate Schedules*.

## **Low Income**

Meeting the guidelines established by state or federal regulations and administered by Community Action Council.

## **Manager**

The General Manager of Public Utility District No. 1 of Clallam County, Washington, or authorized agent thereof.

## **Manufactured Home**

A structure for residential occupancy (eating, sleeping, and sanitation accommodations) that is built on a permanent chassis designed to be transportable and is a minimum of 8 feet wide and 40 feet long excluding the tongue. (Formerly referred to as "mobile home.")

## **Nonconventional Subdivision**

Any other subdivision of land, including short platting, where installation of electric utility lines is not required under County regulations.

## **Owner**

~~For Sharing purposes, the Owner of property shall be deemed the holder of the Statutory Warranty Deed, EXCEPT that in the event of contract sale, the Owner shall be deemed to be that person (those persons) purchasing the property by Real Estate Contract.~~

## **Person**

Human Beings, associations, co partnerships, and corporations, whether acting by themselves or by a servant, agent, or employee.

## **Residential Service**

Applies to residential and farm customers for domestic, seasonal or recreational use. A residential service is service to any building, facility or structure that is associated with a residence, either single or multi family. For a farm to qualify for this schedule, it must include a residence.

## **Sharing**

~~Monies collected by the District from Customers connecting to a line extension wherein other Customers connected to that line have paid a Contribution in Aid of Construction.~~

## **Substation Capacity**

Based on the most recent PUD planning study, the amount of available MVA divided by the rated MVA of the transformer during peak loading conditions.

## **Trench**

Trenching, bedding, backfilling, compaction, restoration, and maintenance of subsequent ditch settling.

## **Trench Cost**

~~The unit cost of trenching as established by the District used for computing construction cost sharing.~~

## SECTION 2: General Regulations

### A. Contracts, Rates, and Resale

Electric service shall be provided upon approval of written application; such application being a contract for service, subject to the Electric Service Regulations of the District. Rates shall be as detailed in the applicable Rate Schedule. Where, by special consideration of the Manager, more than one Customer receives service from one metering point, the basic charges may be multiplied by the number of Customers. Unless otherwise provided in the contract, the Customer shall not resell the electric energy provided under this Regulation. Any customer desiring to resell electric energy received under the terms of this contract shall be required to enter into a *Submetering Service Provider Contract* with the District.

1. **Effective Date of Contracts** - All service contracts shall take effect from the day they are signed, and rates will be charged and bills rendered from the date the premises are connected with electrical power.
2. **Term of Contracts** - All service contracts shall be binding and, unless otherwise specified, shall continue in effect until after notice of discontinuance is filed in the office of the District.
3. **Customer's Protection** - No inspector, agent, or employee of the District may ask, demand, receive, or accept any personal compensation for any service rendered to Customers of electric power, or other persons, in connection with supplying or furnishing electric power by the District.
4. **Obligations of District to be in Writing** - No promise, agreement, or representation of any employee or agent of the District with reference to furnishing of electric power shall be binding on the District unless the same shall be in writing, signed by the Manager in accordance with the provisions in these Regulations.
5. **Liability for Violating Provisions of these Regulations** - Any person violating any of the provisions of these Regulations shall be prosecuted in accordance with applicable laws; and in addition, the service of any person found guilty of violating the provisions of these Regulations may be disconnected, and the person violating shall be liable for all damage and expenses incurred by the District and for all electric power used by reason of such violation.
6. **Requirement to Meet Building Code Standards** - No building shall qualify for service connection if it does not meet or exceed any Regional, State, County, Municipal, or District building code or energy-efficiency standard.

## **B. Service Not Covered in Rate Schedules**

Service may be supplied to Customers not coming within the scope of the regular Rate Schedules of the District; provided that such service shall be covered by separate contract, which may be subject to provisions of the District's power purchase agreements, and shall be approved by the Commissioners of the District. Examples include:

1. New Service(s) involving line extensions in excess of 5,000 feet where estimated line operation, maintenance or capital replacement costs cannot be supported by estimated revenue within the applicable established rate schedule(s).
2. New Service(s) that are primary metered.
3. New Service(s) subject to non-standard regulatory or legal requirements and conditions.

## **C. Delivery Point**

A delivery point will be established by the District for each customer.

## **D. Tax Adjustment**

The amount of the total of any or all revenue, kilowatt hours, or other form of tax imposed by any municipal, federal, or state taxing body upon the District, may be apportioned by the Commission of the District according to the territory in which such tax or taxes may be effective and amongst the various different classes of service furnished therein, and shall constitute an additional charge to any amounts which may be billed to any Customer under any rate schedule or special contract covered by these Regulations.

## **E. Discontinuance of Service**

The District reserves the right to cut off the supply of electric power and discontinue service in the event the Customer:

1. Shall fail to comply with the District's *Electric Service Regulations, Facility Access Policy* or provisions of the *Service Contract*, or,
2. After due-process, non-payment of a District invoice. Service may be disconnected by the District at any time to prevent fraudulent use or to protect its property. Reconnection will occur after satisfactory remedy to the District (see Section 8).

## **F. Board of Commissioners**

The Board of Commissioners of Clallam County PUD establishes policies for the District. Any customer who wishes to comment on, make a recommendation regarding a policy, or who disagrees with a decision made by District staff may address the Commissioners at a regularly scheduled Board meeting.



## **G. Applicability of Electrical Service Requirements/Facility Access Policy**

In addition to these Regulations, the District's *Electric Service Requirements* and *Facility Access Policy* are also applicable to the installation, operation and maintenance of all District electrical facilities.

## **H. Right to Refuse Service**

The District reserves the right to refuse to connect, or render service to, any applicant or any Customer where such connection and/or where the applicant or Customer has not complied with State, Municipal, or with this District *Electric Service Requirements* or *Facility Access Policy* concerning the rendition of service or has an unpaid obligation to the District.

## **I. Right to Enter Upon Premises**

The District shall have the right, through its agents or employees, to safely enter the property of the Customer at all times for the purpose of: reading, inspecting, repairing, or removing metering devices, appliances, and wiring of the District; trimming or removing trees and brush around meters, transformers, or other equipment that may interfere with the safe and efficient operation of the utility system; maintenance of utility lines, both overhead and underground; and inspection, replacement, installation and removal of District facilities.

# **SECTION 3: Line Extension Regulations**

## **A. General Provisions**

1. **Location** - Permanent line extensions will normally be built in the most direct route from the nearest source of supply. However, availability of easements and maintenance considerations may affect line routing. Placement of line extensions shall be at the discretion of the Manager of the District.
2. **Trenches** - The Customer or Developer shall provide trenches to District specifications for all underground installations.
3. **Easements** - The Customer or Developer shall provide easements as required for the extension, in the location and of the width specified by the District.
4. **Ownership of Facilities** - Ownership of any and all facilities constructed under the District's Line Extension Regulations shall remain with the Public Utility District No. 1 of Clallam County, Washington. Ownership of Customer or Contractor installed extensions will begin when approved and energized by the District.

5. **Increase, Maintenance, and Upgrading of Facilities** - Any costs incurred to provide any increase in facilities beyond those requested or needed to serve the load of an individual Customer or Developer shall be absorbed by the District, provided that the Manager of the District shall be the final authority as to the size of facilities to be installed, and provided that certain standard and minimum facilities may be established as customary for District installation. Maintenance and upgrading of facilities for District purposes following initial construction shall be the responsibility of the District.

6. **Construction Cost Sharing**

a. Customers with paid construction estimates prior to August \_\_\_\_\_, 2022 shall be allowed sharing under the April 11, 2022 Electric Service Regulations Resolution 2239-22.

b. Customers with paid construction estimates on or after August \_\_\_\_\_, 2022 may be required to contribute construction cost sharing to those customers eligible under the April 11, 2022 Electric Service Regulations Resolution 2239-22.

~~a. Any Contribution in Aid of Construction paid by the initial Customer(s) for which a line extension is built and which in total exceeds \$500 shall be distributed over the number of primary poles installed and/or the number of feet of underground line installed, and shall become the basis for future Sharing of costs by additional Customers using the line.~~

~~b. Sharing on construction costs shall continue for seven (7) years from the time service is available from the line or until the first time after such Share shall become less than Five Hundred Dollars (\$500) or until the property served by the line is sold, whichever comes first. The purchaser of a Pioneer or Shareholder property is not eligible to receive Sharing.~~

~~c. Shares shall be computed based on that portion of the line to be used by the additional Customer and on the resulting total number of Customers served by the line segment involved. For overhead lines, Sharing shall be on a per pole basis; for underground lines, Sharing shall be on a per foot basis. Sharing of monies collected shall be based on the number of users of each segment of line who are still eligible for Sharing refunds.~~

~~d. The monies collected for "Sharing" of the extension cost shall be distributed to eligible shareholders within 120 days after completion of construction.~~

~~e. Trench cost allowance will be included in Sharing costs.~~

~~7. **Refund of Sharing**—Line construction shares as stipulated in Section 3 shall be refunded to the Owner of the property at the time the Sharing becomes available, EXCEPT where payment for construction has been made by an Approved Lessee, in which case refund shall be made to the lease holder, and EXCEPT where property is held as a Life Estate, refund shall be made to that Person(s) making payment for construction.~~

~~8. **Mailing of Sharing**—Any payment derived from Sharing shall be mailed to the last known address of the present Owner. When a Sharing has been mailed to such Person(s) and has been returned to the District due to lack of proper mailing address, the District shall make all reasonable efforts to locate the present Owner. However, in the event the present Owner may not be located, after one year's time has elapsed, the monies shall become the property of the District.~~

~~9. **Contracted Service Location**—When a line extension is initiated by a Customer, the location on the property where service is requested shall become a part of the contractual agreement. Acceptance of service by the Customer shall be deemed evidence of proper identification of that location. In the event that the parcel first served is divided by sale prior to Sharing, ownership of monies and entitlement to Sharing shall run with the parcel of land encompassing the Contracted Service Location. The Customer may modify the Contracted Service Location by notifying the District in writing prior to service first being connected at the site; and when such notification is acknowledged by the District, the new site shall become the Contracted Service Location, and the Owner of said parcel shall be entitled to any and all applicable Sharings.~~

10.7. **Construction and Ownership of Extension** - The Customer(s) shall bear the entire cost of the extension and may elect either to have the extension constructed by the District in compliance with this Section or by a contractor of choice, in accordance with all specifications of, and subject to inspection (the cost of such inspection, etc. shall be paid for by the Customer or Customers) and approval by the District. Upon completion of the contractor extension, title thereto, together with all necessary franchises, easements, rights of way, and/or permits pertaining to the extension shall be conveyed to the District, and the District agrees to assume obligations and liabilities for maintenance and operation. In the event that the extension is built by a contractor:

a. The extension shall be guaranteed by the Customer, for a period of not less than one year, against physical defects. Electrical service will not be made available until all requirements are met by the Customer(s).

~~b. The Customer shall have the option of entering into a modified **Line Extension Agreement** whereby future Customers using the line will be required to pay certain costs of Sharing, as stipulated by the District's Regulations. The Customer shall then furnish evidence of the cost of the extension, and the District shall record that cost as a sharable "Contribution in Aid of Construction" for the contracted service location of the property to be served. Such evidence must be provided within six (6) months of completion or the line will be considered a free line and not subject to sharing. The Customer shall be entitled to Sharing only while the balance of the **Contribution in Aid of Construction** exceeds \$500, and within the time limits established by District Regulations.~~

11.8. **Proposal Cost** - The District will provide line extension cost estimates to the Customer or potential developers. If the cost of preparing the estimate(s) exceeds \$1,000,

the customer or developer will pay in advance the estimated engineering cost for amounts in excess of \$1,000.

**12.9. Unit Costs** - The District Manager will establish unit costs (based on actual District cost) for components of the electrical system used in line extensions and a unit cost trench allowance. These costs will be changed as needed to reflect current actual expenses.

**13.10. Cost Accounting** - The District will review the actual cost of each line extension. If the actual cost exceeds the estimate by more than \$200, the Customer will be invoiced for that amount in excess of the estimate; or if the estimate exceeds the actual cost by more than \$200, a refund of the excess will be made to the Customer.

**14.11. Substation Capacity Charge** -When an existing substation transformer will exceed 80% of full air-cooled transformer rating due to a peak load addition of more than 600 KVA, the requesting customer will be assessed a substation capacity charge. This charge will be based on the current estimated substation upgrade cost, and the existing transformer capacity shall be based on the most recent District planning study. Peak load addition will be based on 80% of the customer submitted main disconnect panel amp rating. Primary metered services peak load addition will be based on PUD engineering calculation incorporating the following formula:

Capacity Charge =  $A*B/(C-D)$  where:

- A = Current estimated substation upgrade cost
- B = Portion of load addition above 80% of existing transformer rating
- C = New transformer full air-cooled rating
- D = Current load on existing transformer

## **B. Residential Line Extensions**

1. **New Service Charge(s)** - The District's New Service Charge(s) shall be paid prior to connection to District facilities, and shall provide for installation of a transformer, overhead service conductor installation, underground service inspection and connection, and the District's portion of the metering equipment for a service to a single-family residence. In addition, a service pole may be installed, without cost to the Customer, if that service pole is required for the convenience of the District.
2. **Construction Costs** - Where facilities construction is required to make service available to a single family residence, the costs to the Customer(s) shall be determined as follows:
  - a. The estimated cost of the facilities to be constructed by the District plus the New Service Charge will be determined by the District.
  - b. The Customer(s) desiring service shall pay to the District the estimated cost of the facilities plus the New Service Charge.

~~e. Cost sharing will be included in construction cost estimates.~~

~~3. **Construction Cost Sharing**— construction costs shall be shared by additional Customers using the line in accordance with the *General Provisions* of this Section.~~

## C. General Power Line Extensions (Non-Residential)

1. **New Service Charge(s)** - The New Service Charge(s) shall be paid prior to connection to District facilities.
  - a. **For General Power Accounts with Anticipated Annual Load Factors Equal to or Greater than 40 Percent.** The District's New Service Charge(s) shall provide for installation of transformers, overhead service conductors, underground service connection and the District's portion of metering equipment.
  - b. **For General Power Accounts with Anticipated Annual Load Factors Less than 40 Percent.** At the discretion of the Manager, some portion of the transformation and metering cost shall be paid by the Customer. Surcharges collected for transformation or metering shall not be sharable.
  - c. **For Primary Metering** - The cost of primary metering shall be paid by the Customer, unless such primary metering is required by the District for its benefit.
  - d. **For a Service Pole** - A service pole may be installed without cost to a General Power Customer if such service pole is required for the District's convenience.
2. **Construction Costs** - Where facilities construction is required to make service available to a General Power account, the costs to the Customer shall be determined as follows:
  - a. The estimated cost of the facilities to be constructed by the District plus the New Service Charge(s) will be determined by the District.
  - b. The General Power Customer(s) desiring service shall pay to the District the estimated cost of the facilities plus the New Service Charge(s).

~~e. Cost sharing will be included in construction cost estimates.~~

### 3. Construction Cost Sharing

- a. Customers with paid construction estimates prior to August \_\_\_\_\_, 2022 shall be allowed sharing under April 11, 2022 Electric Service Regulations Resolution 2239-22.
- b. Customers with paid construction estimates on or after August \_\_\_\_\_, 2022 may be required to contribute construction cost sharing to those customers eligible under the April 11, 2022 Electric Service Regulations Resolution 2239-22.
- a. ~~General Power line extension costs shall be shared as provided for in Section 3 except where a multi-phase line has been provided and a Customer utilizes a portion of the line for single-phase (or VØ) service, the single-phase (or VØ) Customer's costs shall be based on single-phase (or VØ) costs from the Table of Construction Costs in use at the time the line was built.~~

~~b. Transformer installation charges for three-phase service shall be a Contribution in Aid of Construction and eligible for sharing by other three-phase customers.~~

## **D. Large Industrial Power Line Extensions**

Line extensions for industrial and large power accounts shall be made by individual arrangement.

## **E. Developer Line Extensions**

1. **Construction Costs** - A Developer requesting extension of electric lines in Conventional or Non-Conventional Subdivisions or to provide service for manufactured home rental facilities or multi family dwelling structures shall pay to the District the District's estimated cost of the required facilities prior to work being scheduled.

~~2. **Construction Cost Sharing**—Line extensions occurring as a result of Developer activities may be subject to sharing. Contribution in Aid of Construction shall be shared in the same manner. Only that portion of a line utilized by another party shall be included in cost sharing calculations.~~

## **F. Irrigation Line Extensions**

1. Line extensions built to serve irrigation pumps and/or nonresidential farm installations exclusively shall be constructed at the Customer's expense.
2. The District's New Service Charge(s) shall provide installation of a transformer(s), overhead service conductors, and the District's portion of the metering equipment for the irrigation service. New Service Charge(s) shall be paid prior to connection to District facilities.
3. Irrigation line construction costs shall be shared by additional Customers using the line, in the same manner as residential/commercial line construction costs.

## **G. Facilities**

Line extensions will be owned and maintained by the District as long as customers utilize them for electric service. When it is determined that District facilities have been idle for a period of one year, the District has the right to remove the facilities or parts thereof. The District will attempt to contact the property owner to determine if he/she has a future need for the idle facilities. Customers who are not using any energy but wish to have the facilities available can do so by paying a monthly service charge as determined by the District.

## **SECTION 4: District's Obligations**

### **A. Interruption of Service**

The District shall exercise diligence and care to furnish and deliver a continuous supply of electric power to the Customer, but will not be liable for interruption or shortage of supply due to accident or conditions beyond the District's control. In the event of such interruption or shortage, the District shall not be liable for any loss or damage occasioned thereby, nor shall such interruption or shortage constitute a breach of its contract.

### **B. Claims for Damages**

The District has a procedure to evaluate claims for damages. A *Claim for Damages form* will be provided to parties, at their request, who have experienced property damage as a result of District action or as a consequence of connection to District facilities. Provision of a claim form is not an admission of liability. The District will investigate each claim for damages and respond to the claimant.

## **SECTION 5: Customer's Obligations**

### **A. Increased Use**

1. In order to prevent damage to the District's equipment and impairment of its service, the Customer shall give the District notice before making any additions to his connected load so that the District, at its option, may provide such facilities as may be necessary for the furnishing of increased service. Such additions include, but are not limited to, electric heating. The District reserves the right to limit service to any Customer.
2. When increased load requires underground service conductor must be changed, the Customer must pay the expense of the installation of the new conductor and conduit, and the District will provide reconnection to its facilities.
3. In cases where a Customer load increases enough at one time to require upgrading of District electrical facilities, the Customer will pay the charge set forth in the *Schedule of Deposits and Charges*. In cases where system upgrade to primary distribution, transmission, or substation is required, the Customer will pay the upgrade cost (subject to Section 3). (Exception: where the District determines that service conductor must be replaced with primary conductor to maintain adequate voltage for the original service panel size, the District will perform the work at no charge.) Where gradually increasing loads from multiple Customers requires upgrading of District electrical facilities, the upgrade will be at no charge to the Customers.

### **B. Balancing of Load**

The Customer or contractor shall connect any equipment to keep the load, under normal operating conditions, balanced within plus or minus 10 percent of the average load across the phase wires.



## C. Claims for Damages

If a customer believes that District action or connection to District facilities may have resulted in property damage, the customer should notify the District as soon as possible. The expense of contractor repairs and/or parts may not be reimbursed unless the District has first been contacted and had opportunity to respond to the situation. The District's Claim for Damages form is available for use by the Customer and will be helpful in making certain all pertinent information is provided.

## D. Access to District Facilities

The Customer shall not permit access to District equipment or lines by anyone other than authorized representatives of the District. The Customer shall obtain and grant all necessary permission to enable District Representatives to install, maintain, service, or remove its facilities located on the Customer's property.

# SECTION 6: Service Regulations

## A. Availability of Service

1. **Customer Requests Service** - A Customer, before proceeding with the wiring or installation of equipment, shall request a determination of the availability of service from the District.
2. **Available Electric Service** - The District will advise the Customer of the most suitable phase and voltage available on established circuits. Service will be installed, connected, supplied, and maintained in accordance with the *District's Electric Service Requirements* and these *Electric Service Regulations*.
3. **Protective Devices** - Suitable protective devices on the Customer's premises may be required whenever the District deems such installation necessary to protect its property or that of its other Customers.

## B. Temporary Service

1. **Availability** - Temporary service will be supplied under applicable rate schedules and in accordance with the following conditions:
  - a. The Customer will pay in advance the estimated cost of furnishing and removing the required facilities, less the value of materials returned to stock; provided, that where service conductors and a meter are required; the advance payment will be as set forth in the applicable *Schedule of Deposits and Charges*.
  - b. The Customer will pay for such service at the monthly rate applicable to the class of service.

- c. Temporary service will be provided for one year from the date the service is connected to District facilities. The Customer may request continuance of temporary service annually thereafter, and the District may continue such service at the Manager's discretion. If continuance of temporary service is not determined to be safe, the Customer will be notified of termination of such service and will be given a reasonable time, not to exceed one year, to convert to a permanent service.

## **C. Service Installation and Maintenance**

1. **Electric Service Requirements** - The District's *Electric Service Requirements* are applicable to every service in addition to the subsections below.
2. **Overhead Services** - Overhead service conductors will be installed by the District and attached to a connection point, acceptable to the District, provided by the Customer on the Customer's facility. In the case of metering on a District pole, the District will attach its conductors to the pole and connect to the Customer's wiring thereon.
3. **Service Poles** - The District will furnish and install any service poles where they are required. Payment for service poles shall be as determined in Section 3.
4. **Underground Services** - Underground service conductors will be provided and installed by the Customer or contractor, except that they will be connected by the District to District facilities. Residential underground service conductors must be installed to District specifications and inspected and approved by a District representative prior to backfill.
5. **Maintenance of Services**
  - a. The District will maintain the service conductors between the District's transformer and the connections on the source side of the customer's weather-head on all overhead residential, commercial and industrial services.
  - b. Residential underground service conductors installed to District specifications between a District facility and the Customer's meter will be maintained by the District after acceptance and a one year warranty period.
  - c. **Apartments and Condominiums** - The underground service or services to any multi-unit residential structure or structures containing more than 4 individually metered dwelling units shall be classified as commercial with respect to the requirements of this section.
  - d. Non-residential underground service installed from the District transformer to the customer's point of metering will be maintained by the customer or the customer's contractor at the customer's expense. The District will assist, by request, in the maintenance by providing available resources at the customer's expense.

- e. The Customer's point of metering of an instrument transformer installation is considered to be at the instrument transformer.
- f. Whenever a Customer requests changes to the service that affect the maintenance responsibility, the Customer will be so advised.

#### **D. Service Entrance**

1. **Location of Service Entrance** - The applicant for service shall determine from the District the location of the service entrance and metering equipment. Any wiring installed without first determining service entrance and/or meter locations as covered above is done at the risk of having to relocate the service to conform with the requirements of the District.
2. **Number of Attachments** - All service entrances will be so located that the service conductors installed by the District will reach the service entrance by attachment at only one location on the building.
3. **Specific Requirements** - Specific requirements are contained in the District's *Electric Service Requirements*.

#### **E. Customer Equipment on Poles**

No equipment, devices, or wiring, other than service entrance equipment belonging to a Customer, shall be attached to District owned poles except by special permission from the District; and any such attachment shall be done strictly in accordance with District specifications.

#### **F. Determination of Demand and Reactive**

1. **Load Requirements** - Demand metering shall be installed on services when demand or anticipated demand exceeds 50kW. Reactive metering shall be installed when the actual or anticipated power factor of the load is less than 98 percent lagging.
2. **Time Interval** - Where the rate is based on kW demand, the kW demand shall be the highest 15 minute demand in the month, as determined by suitable indicating or recording instruments.
3. **Demands of Fluctuating Loads** - For demands that are widely fluctuating, there shall be added to the 15-minute interval demand described in rate schedules an additional demand equal to 40% of the positive difference between the maximum one minute demand minus 150% of the 15 minute interval demand.

#### **G. Power Factor Adjustment**

1. **Power Factor Charge** - Under rate schedules providing for a kW demand charge, adjustment for power factor shall be made as detailed in the applicable *Rate Schedules*.
2. **Power Factor Correction** - If the District determines that the power factor of a Customer's load is less than 95 percent lagging, the District may require the Customer to install proper equipment to prevent its power factor from falling below 98 percent.

## H. Energy Efficiency

1. **Cities and County Areas** - The current Washington State Energy Code and the current Washington State Ventilation and Indoor Air Quality Code are considered District-wide minimum energy efficiency standards for the applicable structures requiring code compliance.
  - a. The District shall consider a certificate of completion or similar occupancy permit issued by a building official and recognized by the State of Washington or other official and/or agency approved by the District, as evidence of satisfactory compliance with the District's energy efficiency standards in lieu of verification by District representatives.
  - b. Failure to secure the proper inspections and/or to comply with the District's energy efficiency standards will result in denial of service or disconnection.
2. **Federal and Tribal Areas** - In those areas of the District's service territory not regulated by the State of Washington, the current Washington State Energy Code and the current Washington State Ventilation and Indoor Air Quality Code, as applicable to Group R occupancy, shall be considered the District's minimum energy efficiency standards. The standards shall be applied by the District in a way that parallels enforcement by the State of Washington for the purposes of regulating the distribution of electric energy in a uniform manner and providing for the actual and prospective needs of the District.
  - a. District representatives shall be notified and allowed access to verify compliance with the District's energy efficiency standards.
  - b. Failure to comply with the District's energy efficiency standards will result in assessment of an *Energy Resources Surcharge* in order to receive or maintain new or altered electrical service.

## SECTION 7: Connection of Motors to District Facilities

### A. General

Approval of the District is required before installation of any single-phase motor exceeding 5 horsepower or combination of single or poly-phase motors exceeding 15 horsepower.

### B. Large Motors

Starting of any motor shall not produce more than a 2% dip in primary voltage, or more than a 3% dip in service voltage of any other customer. Larger voltage dips shall be mitigated at the expense of the motor owning customer.

## SECTION 8: Deposits, Charges, Payments, and Billing

### A. Deposits

1. **Residential** - A deposit may be required from a residential Customer when applying for service and opening an account. An identity validation and credit assessment will be conducted for customers who are applying for service with Clallam County PUD. If a satisfactory credit rating is obtained through the assessment or you are an existing customer who has an established satisfactory credit rating with Clallam County PUD, you may be excluded from the deposit requirement. The deposit shall be as set forth in the District's *Schedule of Deposits and Charges*.
2. **Nonresidential** - A deposit may be required from a nonresidential Customer unless the Customer has established a satisfactory credit record with the District. The amount of such deposit will be determined by the District after consideration of estimated billings (*see Schedule of Deposits and Charges*).
3. **Additional or New Deposits** - Nothing in these rules shall prevent the District from requiring additional or new deposits when conditions warrant.
4. **Refund of Deposits** - At the discretion of the District, deposits may be refunded or credited to an account when the Customer, by prompt payment of all bills rendered over a period of one year or more, has established a satisfactory credit rating. Deposit refunds or credits will be as set forth in the District's *Schedule of Deposits and Charges*. Deposits will be refunded upon termination of service after all outstanding amounts due the District have been paid.

### B. Charges

Payment of charges, as set forth in the applicable *Schedule of Deposits and Charges*, will be required of all.

## C. Payments

1. **Bills Payable Within 28 Days** - All bills, for service rendered and minimum charges, are due when rendered and payable within 28 days from the statement billing date, unless otherwise specified, and if not so paid, become delinquent and subject to disconnection as outlined in Section 8.
2. **Delinquent Payments** - When a Customer develops a history of delinquency with the District in that billings are not paid within a 28 day period as stipulated above, and further, are not paid for two or more occasions, which need not be consecutive, the District may, at its option, require a deposit or additional deposit as security.
3. **Budget Payment Plan - *Budget Payment Plan*** shall be interpreted to mean that the Customer shall pay an estimated amount each month on or before the bill due date; and continuing on a regular monthly basis thereafter, and if not so paid, the amount may be deemed delinquent and subject to disconnection.
4. At the option of the Customer Service Supervisor, new Customers of the District, including all Customers who have not established credit with the District, may be placed on a ***Budget Payment Plan*** at a monthly amount estimated by the Customer Service Supervisor. Such monthly payments are due on the date established, and if not so paid, shall result in the account associated with said payments becoming delinquent and being subject to disconnection.
5. **Right to Disconnect Service** - The right to discontinue service for default may be exercised whenever and as often as default shall occur; and neither delay nor omission on the part of the District to enforce this rule at any one or more times shall be deemed a waiver of rights to enforce the same at any time, so long as the default continues.
6. **Notice of Pending Disconnection** – Written notice will be sent to a customer by first class mail five (5) days before service is discontinued under this regulation and will advise the Customer of the reason(s) for the disconnection action except in the case of fraudulent use of service, when the District may disconnect service without notice. For the purpose of this regulation, notice shall be considered to have been given when placed in the United States mail addressed to the Customer at his address as shown on the District's records.
7. **Collection Notice** - When it is necessary, in the opinion of the District, to mail a collection notice to any Customer (in addition to regular billing statement), a charge of the actual cost to the District may be added to the Customer's bill, in order that collection costs may be paid by those Customers creating said costs.

## **D. Returned Payment Charge**

An accounting service charge (*Returned Payment Charge*), as set forth in applicable *Schedule of Deposits and Charges*, may be made to a Customer if a payment tendered to the District as payment for utility service is not honored by the Customer's financial institution because of insufficient funds, the bank account's having been closed, submission of incorrect financial information, or other irregularity. Payment of a delinquent balance with a dishonored check payment submission may result in immediate termination of service.

Field Collection or Extension Charge A *Field Collection or Extension Charge*, as set forth in applicable *Schedule of Deposits and Charges*, may be made to a Customer who has not responded to a *Notice of Unpaid Account*, requiring a District representative to make a personal visit that may allow for immediate electronic payment or arrangements for collection of the unpaid account.

## **E. Customer Rights**

1. **Informal Conference** - A Customer who disputes the amount of a bill when due, or who does not intend to pay the full amount of the bill or invoice when due, shall have the right to an informal conference with certain designated employees in the District.
  - a. Informal conferences shall take place during the normal working hours 8:00 a.m. to 5:00 p.m., Monday through Friday.
  - b. The Customer may either appear in person in the District's office or confer by telephone.
  - c. Such designated employees shall have the authority to reach agreements with the Customer for a deferred payment schedule of the particular bill.
2. **Appeal Hearings** - If a Customer is not satisfied with the determination of the District's designated employee during the informal conference, the Customer may schedule a hearing with the District Hearing Officer.
  - a. The Hearing Officer and any Deputy or Assistant Hearing Officers shall be management level employees and shall be appointed by the Commission from employees whose other duties are not connected with the credit section.
  - b. A written or verbal appeal by a Customer must be filed with the Hearing Officer within five working days after the determination of the informal conference.

- c. In response to a timely appeal, the Hearing Officer shall arrange an appeal hearing at a mutually convenient and accessible location or conduct the hearing by telephone. Such hearing must be scheduled during normal working hours 8:00 a.m. to 5:00 p.m., Monday through Friday, and within seven (7) days of receipt of the Customer's appeal.
- d. If the Customer requests, a record will be made of the proceedings. The Hearing Officer may use a tape recorder or other means of preserving a record which he/she deems appropriate; the Customer may provide, at his/her own expense, a court reporter, or supplemental means of providing a record. The Customer shall have the right to counsel.
- e. The Customer shall open the hearing with a statement of the nature of the appeal and shall present whatever evidence the Customer deems relevant. The Customer shall have the reasonable right to examine the records of the District relating to his/her account. After the Customer has completed presenting his/her appeal, the appropriate District personnel shall provide the District's position. The Customer shall have the right to rebuttal.
- f. The Hearing Officer shall provide the Customer with a written decision setting forth (a) the nature of the Customer's appeal; (b) the decision of the Hearing Officer; and (c) the reasons for the decision of the Hearing Officer. The written decision shall be promptly sent to the Customer by certified mail and may also be communicated by telephone.
- g. Service will not be disconnected while an appeal is pending provided that the Customer has complied with the above procedural requirements. The Customer shall have seventy two (72) hours following the receipt of the written decision of the Hearing Officer to comply with the terms and conditions of the decision. If the Customer fails to take the action required by the Hearing Officer, including payment of a past due bill, or if he/she refuses to accept receipt of the Hearing Officer's decision, the District may disconnect service without further notice to the Customer.

## **F. Reconnection Charge**

Whenever service has been discontinued as per these Regulations, a charge, as set forth in the District's Schedule of Deposits and Charges, will be made for restoring service. In the event that the actual cost of labor, transportation, and overhead to cover the expense of such restoration exceeds the designated charge, the Customer shall pay the actual cost.

## **G. Meter Testing**

1. When a Customer inquires into his/her billing for any particular month, the District will, upon request, have such meter reread and the service inspected for defects. Should the Customer then desire that the meter be tested, he/she shall be required to make a deposit, as set forth in the *Schedule of Deposits and Charges*, to cover the cost of making such test. The meter will then be tested.



2. Should the meter show an error of over two (2) percent, said deposit will be refunded to the Customer, the meter corrected, and the bill adjusted. If the test of such meter should show an accurate measure within two (2) percent, the deposit will be retained by the District to cover the cost of testing. Whenever it shall be determined that any meter has not been registering correctly, then an average bill may be rendered, based either on the nearest four preceding months' average use when the meter was in good order, or on the same month of the preceding year if the use is seasonal.

## **H. Meter Tampering Charge**

1. Any Customer receiving unmeasured or unauthorized electrical services is responsible for paying the full amount of said services reasonably determined by the District to have been diverted around the meter or received unmeasured or unauthorized due to meter tampering, alteration, or replacement.
2. A *Meter Tampering Charge*, as set forth in *Schedule of Deposits and Charges*, will be added to the estimated billing for unmeasured or unauthorized services to cover the expense of District equipment restoration. In the event that the actual cost of labor, transportation, and overhead to cover the expense of such restoration exceeds the designated charge, the Customer shall pay the actual cost.

## **I. Meter Reading and Estimations**

1. Meters will normally be read and bills rendered on a monthly cycle, except for Irrigation Service and certain remote or contract accounts. Readings may be done electronically.
2. If, in the opinion of the District, inclement weather or other extenuating circumstances make it impossible for the District to read meters for a temporary period, the District reserves the right to estimate meter readings and render bills based upon such estimates. Estimates will be based upon account history and weather factors. Actual energy consumption will be confirmed and adjusted as necessary with a subsequent regular meter reading cycle.
3. Closing meter readings will be done on the day requested by the Customer.

## **J. Billing**

1. **Regular Bills** - Bills for the regular billing period will be rendered based upon the meter reading or estimate.
2. **Closing Bills** - Closing bills will normally be rendered within seven (7) days of the Customer requested disconnect date.

### 3. Billing Error Adjustments

- a. The customer is financially responsible for all electric energy or water passing through their meter. In the event of a billing error, such as equipment failure or employee recording error, the District will make an adjustment to the billing on the basis of the best information available.
- b. In the event the adjustment is in favor of the customer (present or previous), the District will credit the customer's account or refund the credit. The retroactive billing computation will be limited to the 36-month period measured immediately prior to the time of the correction.
- c. In the event the adjustment is in favor of the District, a retroactive bill to the customer will be provided. The retroactive billing computation will be limited to the 36-month period measured immediately prior to the time of the correction. The customer may choose to pay the retroactive bill over a period of time as agreed to with the District.

## SECTION 9: Validity, Effective Date, Revision Log

### A. Validity

If any section, subsection, subdivision, sentence, clause, or phrase of these Regulations is for any reason held to be unconstitutional or void, such invalidity shall not thereby affect the validity of the remaining portions of these Regulations.

### B. Effective Date

These Regulations are to take effect and be in force from the 13th day of December, 2021.

### C. Electric Service Regulations Revision Log

Revision Date	Distribution Date	Intranet Upload Date	Comments
12-13-21	12-13-21	12-13-21	Added language in Section 3A (General Provisions)
4-11-22	5-1-22	5-1-22	Change cost accounting Section 13

A RESOLUTION Authorizing the Disposal of Surplus Property

WHEREAS, in accordance with RCW 54.16.180, the District property and equipment described on the attached list, has been determined to be no longer necessary or useful in the operation of the District's system; and

WHEREAS, removal, storage, and accounting for such surplus equipment is wasteful: now, therefore, be it

RESOLVED, That the General Manager is hereby authorized to dispose of the material described on the attached list as determined to be in the District's best interest.

PASSED, by the Board of Commissioners of Public Utility District No. 1 of Clallam County, Washington, this 12<sup>th</sup> day of September, 2022.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary

