

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1

Minutes of the Regular Meeting of the Board of Commissioners

Main Office | 104 Hooker Road | Sequim, WA 98382

July 25, 2022 at 1:30 PM - This meeting was held remotely via ZOOM

Commissioners Present

Will Purser, President

Rick Paschall, Vice President

Jim Waddell, Secretary

Staff Present via Zoom

Sean Worthington, General Manager

John Purvis, Assistant General Manager

Lori Carter, Controller/Auditing Officer

Ruth Kuch, Finance Manager/Treasurer

Teresa Lyn, Executive Assistant

Steve Schopfer, IT Manager

Mike Hill, Engineering Manager

Jenean Keate, Contracts Coordinator

Doug Adams, Transmission/Substation

System Supervisor

Tom Martin, WWW Manager

Nicole Hartman, Communications Manager

Eric Jacobson, Business Analyst

Tyler King, Power Analyst

Julie Metzger, Power Systems Project
Coordinator

Chelsey Jung, Payroll Specialist

Shawn Delplain, Broadband Supervisor

Cheryl Thomas, Engineering Technician

Chanda Halvorsen, Customer Service

Supervisor

Others Present as Identified

Janet Marx

Ken Hays

Patti Morris

JojoBeadArt

Robert Knapp

Krestine Reed

Brian Gawley

Ken Hays

360-670-9178

The meeting commenced at 1:30 PM.

PUBLIC COMMENT :15

There was no public comment.

AGENDA REVISIONS :49

There were no agenda revisions.

CONSENT AGENDA :56

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved the following consent agenda items:

- a. Minutes of the July 11, 2022 regular meeting;
- b. Claim vouchers for July 11 through July 18, 2022 for a total of \$1,430,857.91;
- c. Payroll vouchers for the period of July 1 through July 15, 2022; and
- d. Treasurer Reports for April and May 2022.

BUSINESS ITEMS STARTING AT: 2:03

- a. **2:22:** Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved Acceptance Memo of Completion for Contract No. 210804 with Olympic Electric Company, Inc. This project was for the rebuild of transmission lines from Cherry Street to Race Street in Port Angeles, WA. This project was completed on July 1, 2022 for a total contact cost of \$315,065.76 (including WSST).
- b. **4:21:** Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved Bid Award No. 220801 Recommendation Memo for the construction of a water main replacement in Clallam Bay/Lower Sekiu, funded through a WA Public Works Board Loan. This Memo awards the bid to Interwest Construction, Inc., the lowest responsible bidder with a total base bid of \$4,009,180 (not including WSST).
- c. **7:46:** Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board Memo authorized District staff to solicit formal bids for the purchase of one (1) 3-phase, 12MVA power transformer without load tap changer, for the Neah Bay substation located at 1200 Backtrack Road in Neah Bay, WA. The engineer's estimate for the transformer is \$320,000.
- d. **11:05:** Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board authorize District staff to solicit formal bids for the purchase of one (1) 3-phase, 12MVA power transformer without load tap changer, for the Forks substation located at 441 West E Street in Forks, WA. The engineer's estimate for the transformer is \$320,000.
- e. **12:29:** Commissioners and staff discussed recent BPA Post-2028 contract information. The BPA post 2028 concept paper was discussed at length. Topics: the new resource connection policy of 200 kilowatts; looking at the cost of hydro projects on a project by project basis as a way of managing costs; and concerns that BPA does not consider solving the carbon issue as integral to their system.

CORRESPONDENCE/COMMUNICATIONS 19:56

General Manager Sean Worthington asked the Board if we could reopen the lobby to the public on August 15th, while still maintaining virtual Zoom Board meetings. Public meeting rooms would remain closed until the County reaches the safe low zone of 200 cases 100K. Currently we are in the high zone at 604 cases per 100K. Commissioners expressed concern about putting employees at risk as the last time we reopened the lobby several employees became infected, resulting in significant departmental shortages. The consensus is that the District can continue to service our customers well without reopening the lobby. This topic will be revisited at the August 8 board meeting.

General Manager Worthington advised that last weekend's feeder outage on Laird's corner line was due to wildlife contact with the transmission line which subsequently opened the breaker.

There are 900 people on that feeder. The outage started about 10 AM and by the time crews got there, patrolled, and closed it back up it was about 1:30 PM.

COMMISSIONER REPORTS 25:50

Commissioner Waddell attended a WPUDA meeting. Commissioner Paschall attended WPUDA meetings. Commissioner Paschall was elected vice chair of WPUDA's energy committee. Commissioner Purser attended an Energy Northwest resource advocacy committee meeting and an executive board meeting.

STAFF REPORTS 38:44

No staff reports.

BOARD ACTION ITEMS FOR STAFF 38:53

No action.

COMMENTS FROM THE PUBLIC 40:20

No public comment.

ADJOURN

There being no further business to come before the board, the meeting adjourned at 2:10 PM.

A detailed transcript of this meeting via audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.

July 25, 2022