SECTION I
BID NUMBER 220806
NOTICE AND INSTRUCTIONS TO BIDDERS

1. CALL FOR BIDS

Sealed bids will be received by PUD NO. 1 OF CLALLAM COUNTY, on or before 2:30 p.m., Pacific Time, August 17, 2022, at its office at 104 Hooker Road, Sequim, Washington, to be publicly opened and read at 3:00 p.m. If the District office is still closed to the public due to Covid by August 12, please send the bid by mail, the mailing details are below. You can find details & updates on our office closure/opening on our website at https://clallampud.net/news-events/.

2. SCOPE OF WORK

The Material to be purchased consists of:

One (1) 3-phase, 12 MVA power transformer without Load Tap Changer.

3. AVAILABILITY OF CONTRACT DOCUMENTS

Plans and specifications can be viewed and obtained at no cost on the District's website at https://www.clallampud.net/contractorsprojects or by contacting Contracts Coordinator at 360-565-3212 or via e-mail at contracts@clallampud.net or Doug Adams, Transmission & Substation Systems Supervisor at 360-565-3277 or via e-mail at dadams@clallampud.net.

4. SUBMISSION OF BID

Sealed bids may be submitted via USPS and sent to PUD No. 1 of Clallam County, Attn: Contracts Coordinator, P.O. Box 1000, Carlsborg, Washington 98324.

If submitting a sealed bid via express delivery (i.e. FedEx, UPS), please deliver the sealed bid to the PUD No. 1 of Clallam County, Attn: Contracts Coordinator, 100 Hooker Road Sequim, WA 98382.

The bid must be in a sealed bid envelope with the name and address of the Bidder, bid number, due date and time, and title Neah Bay Substation Transformer on the sealed envelope and then placed inside the delivery envelope to be mailed.

If hand-delivered, the sealed and labeled envelope should be brought to the main office at 104 Hooker Road, Sequim, WA 98382. Proposal form must be filled out in ink or typewritten. No alterations or interlineations will be permitted, unless made before submission, initialed, and dated. Please verify by August 8, if our office is open to the pubic by checking for updates on our website, https://clallampud.net/news-events/.

Sealed bids will be received by until 2:30 p.m. Pacific time on Wednesday, August 17, 2022. At 3:00 p.m. Pacific Time, a public bid opening will take place in the Boardroom at the District's Main office at 104 Hooker Road, Sequim, WA.

5. BID SECURITY

Each proposal shall be accompanied by a Certified Check or Cashier's Check payable to the order of the District for a sum not less than five percent (5%) of the amount of the bid, or accompanied by a Bid Bond in an amount not less than five percent (5%) of the total bid with a Corporate Surety licensed to do business in the State of Washington, conditioned that the Bidder will pay to the District as liquidated damages the total amount specified in the Bond unless entering into a contract in accordance with the bid and furnishing a Performance Bond for not less than One Hundred percent (100%) of the contract price within ten (10) days of being notified as being the successful bidder, as required by Section 54.04.080 R.W.C.

If a proposal is not accepted, the Certified Check, Cashier's Check, or Bid Bond will be returned within 90 days to the Bidder furnishing same, except that of the successful Bidder shall be retained until a contract is entered into and a Performance/Payment Bond furnished as mentioned above.

If the Bidder fails to enter into a contract and furnish the Bond within ten (10) days of the date of being notified as being the successful Bidder, the check or Bid Bond and the amount thereof shall be forfeited to the District. No Bidder shall be permitted to withdraw a bid within a period of 30 days after the actual date on which the bids were opened.

6. ESCALATION

The competitive bidding system is based on the premise that all bidders must submit offers under the same terms and conditions to permit fair and equitable comparison. Therefore, offers which are not firm or based on the latest published Bureau of Labor Indices and updated to the bid opening date will be considered nonresponsive and will be evaluated accordingly.

Base bid prices may be escalated following the award date as follows:

(1) The escalation is based on a fixed percentage increase per month, and this condition was part of the Bidder's original Proposal.

(2) The escalation is based on a nationally established index, and the Bidder's original bid establishes the percentage of weighted price escalation to apply to each index and the manner in which the price escalation shall be applied.

Any decrease in the price of items covered by escalation provisions at the time of delivery shall be reflected in the purchase price. Unless otherwise authorized by written change order approved by the District, any provision for escalation of purchase price shall not give rise to any increase in the purchase price beyond that applicable on the specified date of delivery set forth in the Contract or the actual date of delivery, whichever shall be the sooner. In no event shall the supplier withhold delivery solely for the purpose of escalating the purchase price.

The basis and formula for any provisions for escalation shall be clearly set forth in the bid. The successful Bidder shall not make any changes in the escalation terms during the period of the Contract awarded to that Bidder.

7. EXECUTION OF CONTRACT

The Contract, when executed, shall be deemed to include the entire agreement, or any portion thereof, between the parties thereto, and the Contractor shall not claim any modification thereof resulting from any representation or promise made at any time by any officer, agent, or employee of the District or by any other person.

8. PROPOSAL IRREGULARITIES OR ERRORS

The District reserves the right to waive minor irregularities or minor errors in any Proposal, if it appears to the District that such irregularities or errors were made through inadvertence. Any such irregularities or errors so waived must be corrected on the Proposal in which they may occur prior to the execution of any contract that may be awarded thereon.

9. REJECTION OF PROPOSAL

The District reserves the right to reject any or all Proposals, or any portion of any Proposal. Preference consideration may be given to domestic manufacturers with qualified repair facilities within the Western Washington area. Preference consideration may be given to the manufacturers having qualified maintenance and application engineers within the Western Washington area. Preference consideration may be given for previous manufacture of comparable units as qualified by listing.

10. NO-LOAD AND LOAD LOSS

Loss factors will be evaluated as a part of the gross bid price, with no-load loss being evaluated at $6,330.00/kW and with load loss being evaluated at $2,120.00/kW. Should the no-load and/or load losses determined under test exceed the Contractor's guaranteed maximum values, the District reserves the right to deduct, as liquidated damages from the purchase price of the transformer, the cost of these excess losses determined by the values above. The District will not grant credit for no-load or load losses that may be lower than the guaranteed maximum values.

11. EQUIVALENT MATERIALS

Proposals for equivalent materials, including pre-owned and/or refurbished, may be considered by the District if detailed information furnished by Bidder shows that such materials substantially comply with the specifications herein. Bidder is to include details in Section 2 – 5 – Alternate Bid Provisions and Specifications.

12. SUBMITTAL DATA

Full data including manufacturer, type, physical dimensions, characteristics, material used, type of finish and color, and ratings for the equipment proposed to be furnished shall be furnished with the Proposal.

13. DELIVERY DATE

The delivery date as specified by the Bidder in the Proposal may be used as a factor in deciding the award of the Contract. Therefore, the District reserves the right to deduct the following amounts from the bid price after the quoted delivery date: first 30 days, $100 per day; each succeeding calendar day, $200 per day. Delivery date is the date all the material is received by the District.

14. CONTRACT NUMBER

All shipments and documents relative to this Contract should be plainly marked with this

number for identification purposes.

15. EMPLOYER'S IDENTIFICATION NUMBER

In carrying out the requirements of Presidential Executive Order 10936, the Bidder must furnish with the Bid, the firm's Employer's Identification Number. This is the number which is used by companies when filing their "Employer's Quarterly Federal Tax Return," U.S. Treasury Department Form 941.

16. SALES TAXES

The cost of any county, city, or metropolitan municipal sales taxes (RCW 82.14) that may be applicable to this transaction will be considered by the Board in evaluation of bids. In the event that a county, city, or metropolitan municipal sales tax is applicable to the proposed purchase, the Board will award the contract to the lowest Bidder, on the basis of the relative amount of the stated bid price plus the amount of county, city, or metropolitan municipal sales and use tax imposed pursuant to Chapter 82.14, Revised Code of Washington (1970 1st Ex. Sess., Chapter 94).

PUBLIC UTILITY DISTRICT NO. 1
OF CLALLAM COUNTY

Date: 7/26/22

By: _____
John Purvis, Assistant General Manager