

PRE-AGENDA
FOR THE REGULAR MEETING OF
CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
BOARD OF COMMISSIONERS
JULY 25, 2022 AT 1:30 PM

Join Zoom Board Meeting:

<https://clallampud-net.zoom.us/j/89878204586?pwd=c29uVGR1SFRFb25TMGIrKzNMOG1OUT09>

Meeting ID: 898 7820 4586 | **Passcode:** 894647

One tap mobile: +12532158782,,89878204586#,,,,*894647# US (Tacoma)

- **Consent Agenda Items**

The Commissioners will consider approving Consent Agenda items.

- **Acceptance Memo of Completion Contract No. 210804**

The Commissioners will consider approving Acceptance Memo of Completion Contract No. 210804 for the transmission pole replacement project from Cherry Street to Race Street.

Staff requests a motion, second, and vote: to approve Acceptance Memo of Completion for Contract No. 210804 with Olympic Electric Company, Inc. This project was for the rebuild of transmission lines from Cherry Street to Race Street in Port Angeles, WA. This project was completed on July 1, 2022 for a total contact cost of \$315,065.76 (including WSST).

- **Bid Award No. 220801 Recommendation Memo**

The Commissioners will consider approving Bid Award No. 220801 Recommendation Memo for a Clallam Bay/Lower Sekiu water main replacement.

Staff requests a motion, second, and vote: to approve Bid Award No. 220801 Recommendation Memo for the construction of a water main replacement in Clallam Bay/Lower Sekiu, funded through a WA Public Works Board Loan. This Memo awards the bid to Interwest Construction, Inc., the lowest responsible bidder with a total based bid of \$4,009,180 (not including WSST).

- **Memo to Solicit Invitation to Bid 220806**

The Commissioners will consider authorizing staff to solicit invitations to bid for a Neah Bay substation transformer.

Staff requests a motion, second, and vote: to authorize District staff to solicit formal bids for the purchase of one (1) 3-phase, 12MVA power transformer without load tap changer, for the Neah Bay substation located at 1200 Backtrack Road in Neah Bay, WA. The engineer's estimate for the transformer is \$320,000.

- **Memo to Solicit Invitation to Bid 220807**

The Commissioners will consider authorizing staff to solicit invitations to bid for a Forks substation transformer.

Staff requests a motion, second, and vote: to authorize District staff to solicit formal bids for the purchase of one (1) 3-phase, 12MVA power transformer without load tap changer, for the Forks substation located at 441 West E Street in Forks, WA. The engineer's estimate for the transformer is \$320,000.

- **BPA Post-2028 Contract Discussion**

Commissioners and staff will discuss recent developments of the BPA post-2028 contract.

The Commissioners will also consider the customary business matters associated with approval of payments, minutes of the previous meeting, reports from Commissioners and staff, comments from the public, and other items of information or general business. Items may be added to, or removed from, the agenda at the meeting.

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1. CALL TO ORDER

2. COMMENTS FROM THE PUBLIC

3. AGENDA REVISIONS

4. APPROVAL OF CONSENT AGENDA

- a. Minutes of the July 11, 2022 regular meeting;
- b. Claim vouchers for July 11 through July 18, 2022 for a total of \$1,430,857.91;
- c. Payroll Vouchers for the period of July 1 through July 15, 2022; and
- d. Treasurer Reports for April and May 2022.

5. BUSINESS ITEMS

- a. Acceptance Memo of Completion Contract No. 210804 for Transmission Pole Replacement Project Cherry St. to Race St. Ben Phillips
- b. Bid Award No. 220801 Recommendation Memo for Clallam Bay/Lower Sekiu Water Main Replacement Tom Martin
- c. Memo to Solicit Invitation to Bid 220806 for Neah Bay Substation Transformer Doug Adams
- d. Memo to Solicit Invitation to Bid 220807 for Forks Substation Transformer Doug Adams
- e. BPA Post-2028 contract discussion Commissioners, Staff

6. CORRESPONDENCE/COMMUNICATIONS

7. COMMISSIONER REPORTS

8. STAFF REPORTS

9. BOARD ACTIONS FOR STAFF

10. COMMENTS FROM THE PUBLIC

11. EXECUTIVE SESSION

12. ADJOURN

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1

Minutes of the Regular Meeting of the Board of Commissioners

Main Office | 104 Hooker Road | Sequim, WA 98382

July 11, 2022 at 1:30 PM - This meeting was held remotely via ZOOM

Commissioners Present

Will Purser, President
Rick Paschall, Vice President
Jim Waddell, Secretary

Staff Present via Zoom

Sean Worthington, General Manager
John Purvis, Assistant General Manager
Lori Carter, Controller/Auditing Officer
Ruth Kuch, Finance Manager/Treasurer
Teresa Lyn, Executive Assistant
Steve Schopfer, IT Manager
Mike Hill, Engineering Manager
Jamie Spence, HR Manager
Larry Morris, Safety Manager
Chelsey Jung, Payroll Coordinator

Nicole Hartman, Communications Manager
Eric Jacobson, Business Analyst
Mary Doran, Sr. Accountant
Mattias Jarvegren, Utilities Services
Supervisor
Sarah Canepa, Financial Analyst
Tyler King, Power Analyst
Kaylie Hunter, Payroll Specialist
Julie Metzger

Others Present as Identified

Janet Marx
Ken Hays
Patti Morris
Richard, last name not provided

The meeting commenced at 1:30 PM.

PUBLIC COMMENT :20

There was no public comment.

AGENDA REVISIONS :53

There were no agenda revisions.

CONSENT AGENDA 1:03

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved the following consent agenda items:

- a. Minutes of the June 30, 2022 special meeting;
- b. Claim vouchers for June 27 through July 5, 2022 for a total of \$1,097,083.52;
- c. Payroll vouchers for the period of June 16 through June 30, 2022 and for July 8, 2022;
and
- d. Removal of delinquent accounts from the July 2022 active accounts receivable totaling \$18,478.65 including a 30% collection fee.

BUSINESS ITEMS STARTING AT 2:56

- a. **3:00:** Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board passed RESOLUTION 2245-22 Appointing Nicole Hartman the District's Public Records Officer effective July 11, 2022.
- b. **5:50:** Staff presented in detail the extensively-updated draft of the 2023 Strategic Plan to Commissioners. General Manager Sean Worthington took notes on Commissioner suggestions. Changes will be incorporated into the draft plan which will be posted on the District's website for public comment. Submitted public comment will be presented to the Commissioners for discussion at an upcoming work session.
- c. **2:35:01:** Commissioner Paschall queried the Commissioners regarding whether or not they should provide comment to WPAG regarding intervening in a petition for review under the Northwest Power Act. Due to potential costs, negative impact involved, the Commissioners decided to not pursue intervention.
- d. **2:39:** Commissioners and staff discussed recent BPA Post-2028 contract information. Topics discussed: recent re-definition of what Tier one is, resulting in concerns that BPA is going to be placed in a position to go out and acquire a significant amount of new power to meet new demand, which could result in increased rates.

CORRESPONDENCE/COMMUNICATIONS 2:41:14

No correspondence/communications.

COMMISSIONER REPORTS 2:41:26

Commissioner Waddell attended NW Power and Conservation Council resource advisory meeting. Commissioner Paschall attended Western Public Agencies Group (WPAG) meeting.

STAFF REPORTS 2:42:54

No staff reports.

BOARD ACTION ITEMS FOR STAFF 2:42:54

- a. Post the draft Strategic Plan (including the Commissioner's revisions) on the District website for public review and present a compilation of public comment received to the Commissioners at an upcoming work session.
- b. Provide a cyber-security update to the board in an executive session within the next few months.

COMMENTS FROM THE PUBLIC 2:43:10

No public comment.

ADJOURN

There being no further business to come before the board, the meeting adjourned at 4:18 PM.

ATTEST:

President

Vice President

Secretary

A detailed transcript of this meeting via audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.

July 11, 2022

SUMMARY VOUCHER APPROVAL
PUBLIC UTILITY DISTRICT #1 OF CLALLAM COUNTY
OPERATING FUND

We certify, under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the attached list of claims are a just, due and unpaid obligation against Public Utility District No. 1 of Clallam County, and that we are authorized to authenticate and certify said claims.

SIGNED Yori Carter DATE 7/18/22
AUDITING OFFICER

[Signature] DATE 7/19/22
GENERAL MANAGER

Vouchers audited and certified by the Auditing Officer and the General Manager have been recorded on the attached list(s) which has been made available to the Board of Commissioners of Public Utility District No. 1 of Clallam County. We, the undersigned Board of Commissioners of Public Utility District No. 1 of Clallam County, approve for payment those vouchers included on the attached list(s):

Summary for Voucher Lists Dated 7/11/2022–7/18/2022

Checks	\$	1,028,410.87
Wire Transfers		366,368.69
E-Payment		36,078.35
Prepays		
Total	\$	1,430,857.91

COMMISSIONER

COMMISSIONER

COMMISSIONER

Public Utility District No. 1 of Clallam County
Treasurer's Report May 31, 2022

	4/30/22			Receipts			Disbursements			5/31/22	5/31/21
	Cash	Transfers	Investments	Cash	Transfers	Investments	Cash	Transfers	Investments		
Electric Funds											
Electric Operating Fund	9,478,072.23	7,647,584.44	322,314.72	5,821,631.79	7,094,088.44		4,532,251.16			16,094,665.72	
Temporary Investments	20,997,470.74	10,761.49					21,008,222.23			9,297,380.20	
Safekeeping Account	4,606.52	9,375.02		27.00			13,954.54			4,755.22	
Working Funds	3,350.00				150.00		3,200.00			3,350.00	
Escrow in Lieu of Bond Fund										10,000.00	
Rate Stabilization Fund	4,145,145.24						4,145,145.24			2,000,000.00	
2018 Construction Fund										851,644.38	
2018 Construction Fund - Inv.											
2022 Construction Fund	4,616,549.94	1,499.79					4,618,049.73				
2022 Construction Fund - Inv.											
Rural Economic Dev. Fund										67,222.34	
CETA Decarbonization Fund	577,437.29	187.59	6,351,385.98				6,929,010.86			6,336,530.15	
Debt Service Funds	294,929.17		294,929.17				589,858.34			626,372.94	
Debt Service Reserve Fund	2,016,087.39						2,016,087.39			3,444,672.44	
Water Funds	42,133,648.52	7,669,398.33	6,968,629.87	5,821,658.79	7,094,238.44		43,855,779.49			38,736,593.39	
Water Operating Fund	910,866.79	295.95	442,135.42		365,936.20		987,461.96			3,619,744.99	
Water Capital Fund	4,952,506.19	1,608.93	44,919.45				4,999,034.57			1,964,188.18	
Debt Service Fund - 2019 Loan	19,625.00		3,925.00				23,550.00			23,529.98	
Sewer Funds	5,893,097.98	1,904.88	490,979.87		365,936.20		6,010,046.53			5,607,463.15	
Sewer Operating Fund	72,128.40	23.43	7,508.33		7,473.51		72,186.65			63,708.62	
Sewer Capital Fund	143,611.04	46.66	530.08				144,187.78			137,936.71	
	215,739.44	70.09	8,038.41		7,473.51		216,374.43			201,645.33	
Totals	48,232,485.94	7,671,373.30	7,467,648.15	5,821,658.79	7,467,648.15		50,082,200.45			44,545,701.87	

Interest	Current Month		
	2022	2021	
Electric Funds	26,149.29	77,266.82	72,005.44
Water Funds	1,904.88	9,138.36	7,079.58
Sewer Funds	70.09	332.61	282.05
Total	28,124.26	86,737.79	79,347.07

Cash & Investments	5/31/22		5/31/21	
FF/Gesa/Sound Accounts	29,056,823.68		35,240,216.45	
LGIP	-		-	
Working Funds	3,200.00		3,350.00	
Safekeeping	13,954.54		4,755.22	
Investments	21,008,222.23		9,297,380.20	
Total	50,082,200.45		44,545,701.87	

Cash & Investments May 31, 2022

Avg. Weighted Yield	0.70%
Avg. Days to Maturity	199

Electric	Investment Instrument	Yield/Rate	Term	Maturity Date	Balance
Gesa CU	CD	0.70%	12 MO.	1/28/2023	3,025,111.19
Gesa CU	CD	0.70%	12 MO.	1/21/2023	3,025,425.12
U.S. Treasury	U.S. Treas	0.70%	289 Days	11/30/2022	14,957,685.92
Subtotal					21,008,222.23

All Systems

LGIP			
Cash	Varied		29,073,978.22

*Cash held at FF, Sound, Gesa and US Bank (incl. Working Funds)

Total \$ 50,082,200.45

Cash & Investment Portfolio

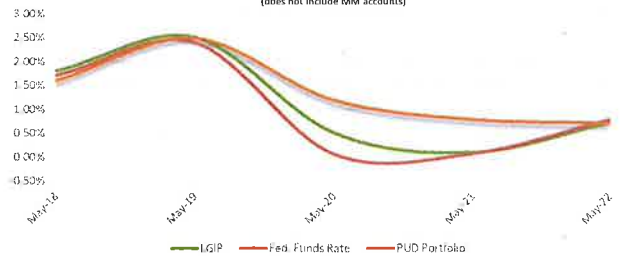


LGIP & Fed Funds: Rate History



PUD Investment Yield: History & Comparison

(does not include MM accounts)



Public Utility District No. 1 of Clallam County
Treasurer's Report
 May 31, 2022

Cash Receipts

Electric	Collections	7,643,249.04	
	Allocated Interest	4,335.40	
	Subtotal	7,647,584.44	
Temp. Investments	Bond Income	7,167.96	
	CD Interest	3,583.53	
	Subtotal	10,751.49	
Safekeeping	Treasury Bond Interest	9,375.00	
	Safekeeping Interest	0.02	
	Subtotal	9,375.02	
2022 Construction Fund	Allocated Interest	1,499.79	
CETA Decarbonization Fund	Allocated Interest	187.59	
Water	Collections	-	
	Allocated Interest	295.95	
	Subtotal	295.95	
Water Capital Fund	Allocated Interest	1,608.93	
Sewer	Collections	-	
	Allocated Interest	23.43	
	Subtotal	23.43	
Sewer Capital Fund	Allocated Interest	46.66	
	Total	7,671,373.30	

Transfers In

Electric	From Water Op warehouse rent	1,990.00	
	From Water Op GIS Loan Payment	-	
	From Wat/Sew Op shared services	39,781.91	
	From Wat/Sew Op Current Month Payroll	159,633.78	
	Intercompany Trfs. - fleet, materials OH, etc. (WS)	5,132.89	
	From Wat/Sew Current Month Voucher & RnV	115,626.14	
	From Working Funds	150.00	
	From 2022 Construction Fund	-	
	Subtotal	322,314.72	
CETA Decarbonization Fund	From Elec Op	6,351,385.98	
Debt Service Funds	From Electric Op monthly debt service transfers	294,929.17	
Water	From Electric Op for Current Month Receipts	438,237.45	
	Intercompany Trfs. - fleet, materials OH, etc. (ES)	3,897.97	
	From Sewer Op promissory note pymt.	-	
	Subtotal	442,135.42	
Water Capital Fund	From Water Op for charges billed	44,919.45	
	From Water Op Transfer	-	
	Subtotal	44,919.45	
Debt Service Fund - 2019 Loan	From Water Op	3,925.00	
Sewer	From Electric Op for Current Month Receipts	7,327.71	
	Intercompany Trfs. - fleet, materials OH, etc. (EW)	180.62	
	Subtotal	7,508.33	
Sewer Capital Fund	From Sewer Op for charges billed	530.08	
	Total	7,467,648.15	

Investments Matured/Purchased

Operating Fund			
	Subtotal	-	
Safekeeping			
	Subtotal	-	
Temp. Investments			
	Subtotal	-	
2022 Construction Fund			
	Subtotal	-	
	Total	-	

Cash Disbursements

Electric	Checks Iss'd/Fees	5,821,831.79	
	Subtotal	5,821,831.79	
Safekeeping Account	Fees	27.00	
Debt Service Fund - 2010	Principal & Interest	-	
Debt Service Fund - 2014	Principal & Interest	-	
Debt Service Fund - 2016	Principal & Interest	-	
Debt Service Fund - 2018	Principal & Interest	-	
Debt Service Fund - 2022	Principal & Interest	-	
	Subtotal	-	
Water			
Debt Service Fund - 2019 Loan		-	
	Total	5,821,658.79	

Transfers Out

Electric	To 2010 Electric Debt Service Fund	73,120.83	
	To 2014 Electric Debt Service Fund	64,312.50	
	To 2016 Electric Debt Service Fund	75,054.17	
	To 2018 Electric Debt Service Fund	59,325.00	
	To 2022 Electric Debt Service Fund	23,116.67	
	To CETA Fund	6,351,385.98	
	To Wat/Sew Op Current Month Receipts	445,565.16	
	Intercompany Trfs. - fleet, materials OH, etc. (S)	180.82	
	Intercompany Trfs. - fleet, materials OH, etc. (W)	2,027.51	
	Subtotal	7,094,088.44	
Working Funds	To Electric Op	150.00	
2022 Construction Fund	To Electric Op	-	
Water	To Electric Op Current Month Payroll	157,350.49	
	To Electric Op warehouse rent	1,990.00	
	To Electric Op shared services	39,377.94	
	To Electric Op Current Month Vouchers & RnV	114,066.60	
	To Electric Op GIS Loan Payment	-	
	Intercompany Trfs. - fleet, materials OH, etc. (E)	4,306.72	
	To Water Capital Fund charges billed	44,919.45	
	To Debt Service Fund - 2019 Loan	3,925.00	
	Subtotal	365,936.20	
Sewer	To Electric Op Current Month Payroll	2,283.29	
	To Elec Oper shared services	403.97	
	To Electric Op Current Month Vouchers & RnV	1,559.54	
	Intercompany Trfs. - fleet, materials OH, etc.	826.17	
	To Water Op promissory note pymt	-	
	Intercompany Trfs. - fleet, materials OH, etc. (W)	1,870.46	
	To Sewer Capital Fund charges billed	530.08	
	Subtotal	7,473.51	
	Total	7,467,648.15	

Investments Matured/Purchased

Operating Fund			
	Subtotal	-	
Safekeeping			
	Subtotal	-	
Temp. Investments			
	Subtotal	-	
2022 Construction Fund - Inv.			
	Subtotal	-	
	Total	-	

Public Utility District No. 1 of Clallam County
Treasurer's Report April 30, 2022

	3/31/22			Receipts			Disbursements			4/30/22	4/30/21
	Cash	Transfers	Investments	Cash	Transfers	Investments	Cash	Transfers	Investments		
Electric Funds											
Electric Operating Fund	8,397,701.03	7,942,916.19	415,449.62	6,540,577.93	737,416.68		9,478,072.23			15,365,286.36	
Temporary Investments	20,987,068.07	10,402.67					20,997,470.74			9,291,332.12	
Safekeeping Account	4,633.51	0.01					4,606.52			4,760.20	
Working Funds	3,350.00			27.00			3,350.00			3,350.00	
Escrow in Lieu of Bond Fund										10,000.00	
Rate Stabilization Fund	4,145,145.24								4,145,145.24	2,000,000.00	
2018 Construction Fund										851,350.44	
2018 Construction Fund - Inv.											
2022 Construction Fund	4,615,311.17	1,238.77							4,616,549.94		
2022 Construction Fund - Inv.											
Rural Economic Dev. Fund											67,199.14
CETA Decarbonization Fund	577,282.34	154.95							577,437.29	6,334,343.14	
Debt Service Funds			294,929.17						294,929.17	313,186.47	
Debt Service Reserve Fund	2,016,087.39								2,016,087.39	3,444,672.44	
Totals	40,746,578.75	7,954,712.59	710,378.79	6,540,604.93	737,416.68		42,133,648.52			37,685,480.31	
Water Funds											
Water Operating Fund	941,069.02	252.59	426,628.82				456,983.64			910,966.79	3,532,591.72
Water Capital Fund	4,904,605.04	1,316.42	46,584.73						4,952,505.19	1,935,038.96	
Debt Service Fund - 2019 Loan	15,700.00		3,925.00						19,625.00	19,608.31	
Totals	5,861,374.06	1,569.01	477,138.55				456,983.64		5,883,097.98	5,487,238.99	
Sewer Funds											
Sewer Operating Fund	65,754.26	17.65	16,142.95				9,786.46		72,128.40	66,583.79	
Sewer Capital Fund	143,046.16	38.39	526.49						143,611.04	137,454.60	
Totals	208,800.42	56.04	16,669.44				9,786.46		215,739.44	204,038.39	
Totals	46,816,753.23	7,956,337.64	1,204,186.78	6,540,604.93	1,204,186.78		48,232,485.94			43,376,757.69	

	Interest		
	Current Month	2022	2021
Electric Funds	15,514.64	51,117.53	72,005.44
Water Funds	1,569.01	7,233.48	7,079.58
Sewer Funds	56.04	262.52	262.05
Total	17,139.69	58,613.53	79,347.07

	Cash & Investments	
	4/30/22	4/30/21
FF/Gesa/Sound Accounts	27,227,056.68	34,077,315.37
LGIP	-	-
Working Funds	3,350.00	3,350.00
Safekeeping	4,606.52	4,760.20
Investments	20,997,470.74	9,291,332.12
Total	48,232,485.94	43,376,757.69

Cash & Investments April 30, 2022

Avg. Weighted Yield	0.70%
Avg. Days to Maturity	230

Electric	Investment Instrument	Yield/Rate	Term	Maturity Date	Balance
Gesa CU	CD	0.70%	12 MO.	1/28/2023	3,023,319.52
Gesa CU	CD	0.70%	12 MO.	1/21/2023	3,023,633.26
U.S. Treasury	U.S. Treas	0.70%	289 Days	11/30/2022	14,950,517.96
Subtotal					20,997,470.74

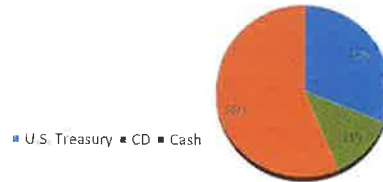
All Systems

LGIP			
Cash	Varied		27,235,015.20

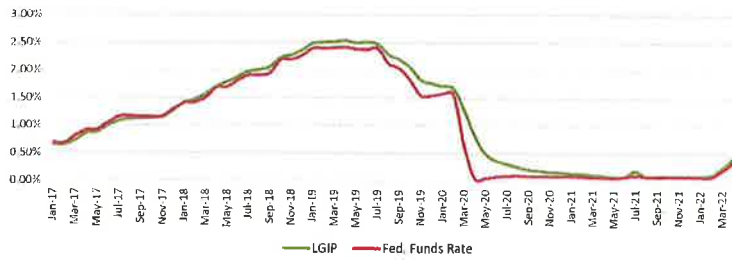
*Cash held at FF, Sound, Gesa and US Bank (incl. Working Funds)

Total \$ 48,232,485.94

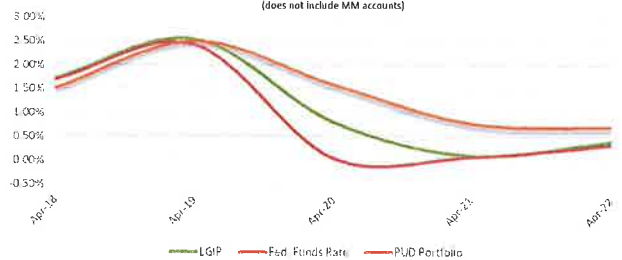
Cash & Investment Portfolio



LGIP & Fed Funds: Rate History



PUD Investment Yield: History & Comparison



Public Utility District No. 1 of Clallam County
Treasurer's Report April 30, 2022

Cash Receipts

Electric	Collections	7,939,197.95	
	Allocated Interest	3,718.24	
	Subtotal	7,942,916.19	
Temp. Investments	Bond Income	6,936.73	
	CD Interest	3,465.94	
	Subtotal	10,402.67	
Safekeeping	Treasury Bond Interest	-	
	Safekeeping Interest	0.01	
	Subtotal	0.01	
2022 Construction Fund	Allocated Interest	1,238.77	
CETA Decarbonization Fund	Allocated Interest	154.95	
Water	Collections	-	
	Allocated Interest	252.59	
	Subtotal	252.59	
Water Capital Fund	Allocated Interest	1,316.42	
Sewer	Collections	-	
	Allocated Interest	17.65	
	Subtotal	17.65	
Sewer Capital Fund	Allocated Interest	38.39	
	Total	7,956,337.64	

Transfers In

Electric	From Water Op warehouse rent	1,990.00	
	From Water Op GIS Loan Payment	-	
	From Wat/Sew Op shared services	39,781.91	
	From Wat/Sew Op Current Month Payroll	145,385.15	
	Intercompany Trfs. - fleet, materials OH, etc.	2,869.70	
	From Wat/Sew Current Month Voucher & RnV	225,422.86	
	From 2022 Construction Fund	-	
	Subtotal	415,449.62	
Rate Stabilization Fund	From Elec Op	-	
Debt Service Funds	From Electric Op monthly debt service transfers	294,929.17	
Water	From Electric Op for Current Month Receipts	426,321.85	
	Intercompany Trfs. - fleet, materials OH, etc. (ES)	306.95	
	From Sewer Op promissory note pymt.	-	
	Subtotal	426,628.82	
Water Capital Fund	From Water Op for charges billed	46,584.73	
	From Water Op Transfer	-	
	Subtotal	46,584.73	
Debt Service Fund - 2019 Loan	From Water Op	3,925.00	
Sewer	From Electric Op for Current Month Receipts	7,419.71	
	Intercompany Trfs. - fleet, materials OH, etc. (EW)	8,723.24	
	Subtotal	16,142.95	
Sewer Capital Fund	From Sewer Op for charges billed	526.49	
	Total	1,204,186.78	

Investments Matured/Purchased

Operating Fund			
	Subtotal	-	
Safekeeping			
	Subtotal	-	
Temp. Investments			
	Subtotal	-	
2022 Construction Fund			
	Subtotal	-	
	Total	-	

Cash Disbursements

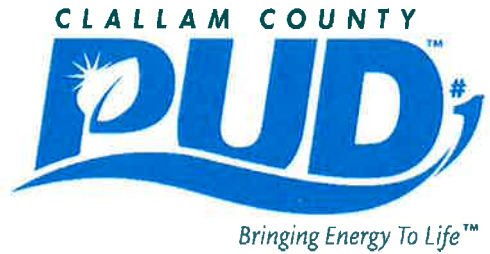
Electric	Checks Iss'd/Fees	6,540,577.93	
	Subtotal	6,540,577.93	
Safekeeping Account	Fees	27.00	
Debt Service Fund - 2010	Principal & Interest	-	
Debt Service Fund - 2014	Principal & Interest	-	
Debt Service Fund - 2016	Principal & Interest	-	
Debt Service Fund - 2018	Principal & Interest	-	
Debt Service Fund - 2022	Principal & Interest	-	
	Subtotal	-	
Water			
Debt Service Fund - 2019 Loan		-	
	Total	6,540,604.93	

Transfers Out

Electric	To 2010 Electric Debt Service Fund	73,120.83
	To 2014 Electric Debt Service Fund	64,312.50
	To 2016 Electric Debt Service Fund	75,054.17
	To 2018 Electric Debt Service Fund	59,325.00
	To 2022 Electric Debt Service Fund	23,116.67
	To Rate Stabilization Fund	-
	To Wat/Sew Op Current Month Receipts	433,741.57
	Intercompany Trfs. - fleet, materials OH, etc. (S)	8,723.24
	Intercompany Trfs. - fleet, materials OH, etc. (W)	22.70
	Subtotal	737,416.68
2022 Construction Fund	To Electric Op	-
Water	To Electric Op Current Month Payroll	138,918.22
	To Electric Op warehouse rent	1,990.00
	To Electric Oper shared services	39,377.94
	To Electric Op Current Month Vouchers & RnV	223,318.05
	To Electric Op GIS Loan Payment	-
	Intercompany Trfs. - fleet, materials OH, etc. (E)	2,869.70
	To Water Capital Fund charges billed	46,584.73
	To Debt Service Fund - 2019 Loan	3,925.00
	Subtotal	456,983.64
Sewer	To Electric Op Current Month Payroll	6,466.93
	To Elec Oper shared services	403.97
	To Electric Op Current Month Vouchers & RnV	2,104.81
	Intercompany Trfs. - fleet, materials OH, etc.	-
	To Water Op promissory note pymt	-
	Intercompany Trfs. - fleet, materials OH, etc. (W)	284.26
	To Sewer Capital Fund charges billed	526.49
	Subtotal	9,786.46
	Total	1,204,186.78

Investments Matured/Purchased

Operating Fund		
	Subtotal	-
Safekeeping		
	Subtotal	-
Temp. Investments		
	Subtotal	-
2022 Construction Fund - Inv.		
	Subtotal	-
	Total	-



MEMORANDUM

Date: July 25, 2022

To: Sean Worthington, General Manager

From: Ben Phillips, Project Manager *JBP*
 Mike Hill, Engineering Manager *MA*
 John Purvis, Assistant General Manager

Re: ACCEPTANCE MEMO OF COMPLETION
 BID OPENING MARCH 1, 2022
 TRANSMISSION POLE REPLACEMENT WITH DISTRIBUTION AND FIBER
 FROM CHERRY STREET TO RACE STREET, PORT ANGELES
CONTRACT NUMBER 210804

All work under the above-referenced contract with **Olympic Electric Company, Inc.**, has been completed. It is recommended that this work be accepted as complete.

The project rebuilt the transmission lines from Cherry Street to Race Street, in Port Angeles. The work included pole replacement with distribution and fiber line transfers.

The Contractor started the project on May 2, 2022, and completed the work on July 1, 2022. The total contract cost is as follows:

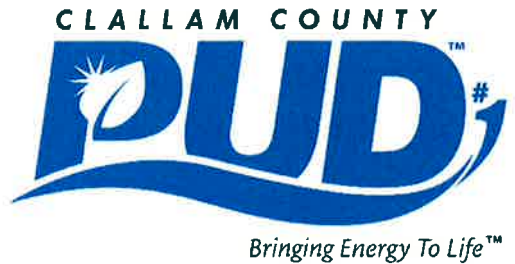
ITEM	TOTAL
Contract Amount	\$283,990.00
Change Orders Total	\$5,592.50
WSST (8.8%)	\$25,483.26
TOTAL COST	\$315,065.76

JP/BD/MH/jk

Accepted by Board of Commissioners at meeting of _____, 20__.

[Signature]

 Sean Worthington, General Manager



MEMORANDUM

Date: July 25, 2022

To: Sean Worthington, General Manager

From: John Purvis, Assistant General Manager *JP*
Tom Martin, Water and Wastewater Systems Manager *TM*

Re: BID AWARD RECOMMENDATION MEMO
BID OPENING JULY 6, 2022
CLALLAM BAY LOWER SEKIU WATER MAIN REPLACEMENT
BID NUMBER 220801

This contract is for the construction of water main replacement in Clallam Bay Lower Sekiu funded through the Washington Public Works Board Loan program. The work replaces approximately 12,500 linear feet of water main and associated water services and restoration of disturbed area. The new water is required to be installed via open trench construction, pipe bursting, and horizontal directional boring. The Engineer's Estimate for the project is \$4,215,000.

Interwest Construction, Inc., from Burlington, WA, is the lowest responsible bidder with a total base bid of \$4,009,180.00 (not including WSST). A tabulation of all bids received is attached.

We recommend the District let the contract to INTERWEST CONSTRUCTION, INC.

Accepted by Board of Commissioners at meeting of _____, 20__.

Sean Worthington, General Manager

Clallam Bay Lower Sekiu Water Main Replacement – Bid Number 220801
 Bids Due: 2:30 PM, 7/6/2022

Bidder	In Sealed Envelope?	Subtotal	Total Bid Amt with tax	Forms Included with Bid?							Indicate if exclusions, exceptions, alternate bids are apparent?	
				All Addendums Acknowledged	Proposal Signature Sheet	Contractor Certification Wage Law	Certification Debarment/ Suspension	Responsible Bidder Information	Proposed Equipment Manpower Schedule	Subcontractor Bidder List		Bid Bond
Interwest Construction Inc	Y	4,009,180.00	\$4,349,960.30	1 to 3 Yes	Y	Y	Y	Y	Y	Y	Y	N
Port Madison Enterprises Construction Corp	Y	5,047,239.80	\$5,476,255.18	1 to 3 Yes	Y	Y	Y	Y	Y	Y	Y	N
Rognlin's Inc	Y	5,324,280.00	\$5,776,843.80	1 to 3 Yes	Y	Y	Y	Y	Y	Y	Y	N

IMPORTANT NOTE: THIS DOCUMENT DOES NOT REPRESENT SELECTION OF AN APPARENT LOW BIDDER OR PROJECT AWARD. THESE DETERMINATIONS WILL BE MADE ONLY AFTER A MORE THOROUGH REVIEW OF ALL BIDS IS COMPLETED.



July 15, 2022

Mr. Tom Martin
Manager
Water and Wastewater Systems
Public Utility District No. 1 of Clallam County
PO Box 1000
Carlsborg, WA 98324

Re: Clallam Bay Sekiu Water Main Upgrades, Recommendation for Award

Dear Mr. Martin,

On July 6, 2022, the Public Utility District No. 1 of Clallam County received three bids on the Clallam Bay Sekiu Water Main Upgrades project (Bid No. 220801). The accepted proposal/summary of the bid is attached. The table below provides a summary of the bid totals including tax.

Bidder	Total Bid w/Tax
Interwest Construction, Inc.	\$4,349,960.30
Port Madison Enterprises Construction Corporation	\$5,476,255.18
Rognlin's, Inc.	\$5,776,843.80
Updated Engineering Estimate (Reflects addendum changes)	\$4,208,841.95

We have reviewed the bid proposal package and recommend award of the contract to Interwest Construction, Inc. (ICI) in the amount of \$4,349,960.30. ICI's bid proposal was complete, bid price calculations were correct, and their references provided generally positive feedback.

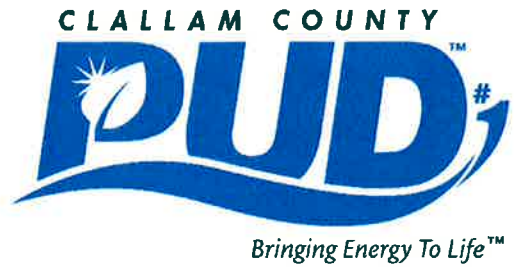
If you have any questions or comments, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Miner".

MURRAYSMITH
Jon Miner, PE

Enclosures: Bidder Responsibility Checklist, Bid Tabulation Form, Bid Tabulation Breakdown



MEMORANDUM

Date: July 25, 2022

To: Sean Worthington, General Manager

From: John Purvis, Assistant General Manager
Mike Hill, Engineering Manager
Doug Adams, Project Manager

Re: NEAH BAY SUBSTATION TRANSFORMER
SOLICIT INVITATION TO BID 220806

A handwritten signature in blue ink, appearing to be "John Purvis", is written over the "From:" line of the memorandum.

Staff recommends the District solicit formal bids for the purchase of one (1) 3-phase, 12MVA power transformer without Load Tap Changer, for the Neah Bay Substation, located at 1200 Backtrack Road, Neah Bay, WA, as more fully set forth in the Invitation to Bid attached hereto. The transformer is an integral part to bring the substation up to current standards. The engineer's estimate for the project is \$320,000.

Staff requests a motion, second, and vote to authorize District staff to publish a notice on July 27, 2022, in the Daily Journal of Commerce and by such other means as determined by staff to be prudent, inviting sealed proposals from vendors.

Accepted by Board of Commissioners at meeting of _____, 20__.

Sean Worthington, General Manager



INVITATION TO BID

Bid Number 220806

Sealed bids will be received by PUD NO. 1 OF CLALLAM COUNTY on or before **2:30 p.m.**, Pacific Time, Wednesday, August 17, 2022, at the District's Main office at 104 Hooker Road, Sequim, Washington (P.O. Box 1000, Carlsborg, WA 98324). If submitting via express delivery (i.e. FedEx, UPS), please deliver the sealed bid to Attn: Contracts Coordinator, PUD No 1 of Clallam County, 100 Hooker Road Sequim, WA 98382. Bid must be in sealed bid envelope with the name and address of Bidder, the bid number and the title Neah Bay Transformer. At 3:00 p.m. Pacific Time, a public bid opening will take place in the Boardroom at the District's Main office for the following:

One (1) 3-phase, 12 MVA power transformer without Load Tap Changer.

Each bid must be accompanied by a Bid Bond, Certified Check, or Cashier's Check in an amount equal to five percent (5%) of the Bid.

Bid packets may be viewed and obtained at no cost from the District's website:

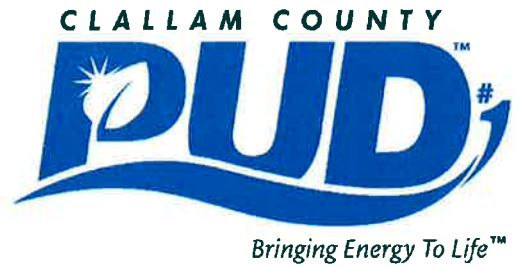
<https://www.clallampud.net/contractorsprojects/>

Information and details of the proposal may also be obtained from Doug Adams, Transmission & Substation Systems Supervisor at 360.565.3277 or via e-mail at dadams@clallampud.net or Jenean Keate, Contracts Coordinator at 360.565.3212 or via e-mail at contracts@clallampud.net.

PUBLIC UTILITY DISTRICT NO. 1
OF CLALLAM COUNTY

Date: _____

Jim Waddell, Secretary



MEMORANDUM

Date: July 25, 2022

To: Sean Worthington, General Manager

From: John Purvis, Assistant General Manager
Mike Hill, Engineering Manager
Doug Adams, Project Manager

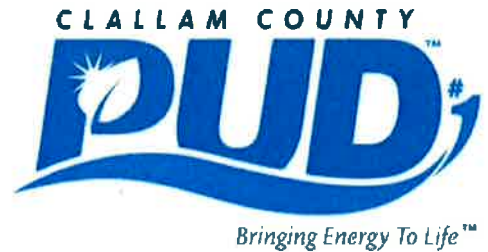
Re: FORKS SUBSTATION TRANSFORMER
SOLICIT INVITATION TO BID 220807

Staff recommends the District solicit formal bids for the purchase of one (1) 3-phase, 10/12/14 MVA power transformer without Load Tap Changer, for the Forks Substation, located at 441 West E Street, Forks, as more fully set forth in the Invitation to Bid attached hereto. The transformer is an integral part to bring the substation up to current standards. The engineer's estimate for the project is \$320,000.

Staff requests a motion, second, and vote to authorize District staff to publish a notice on July 27, 2022, in the Seattle Daily Journal of Commerce and by such other means as determined by staff to be prudent, inviting sealed bids for the transformer.

Accepted by Board of Commissioners at meeting of _____, 20____.

Sean Worthington, General Manager



INVITATION TO BIDError! Bookmark not defined.

Bid Number 220807

Sealed bids will be received by PUD NO. 1 OF CLALLAM COUNTY on or before 2:30 p.m., Pacific Time, Thursday, August 11, 2022, at the District's Main office at 104 Hooker Road, Sequim, Washington (P.O. Box 1000, Carlsborg, WA 98324). If submitting via express delivery (i.e. FedEx, UPS), please deliver the sealed bid to Attn: Contracts Coordinator, PUD No 1 of Clallam County, 100 Hooker Road Sequim, WA 98382. Bid must be in sealed bid envelope with the name and address of Bidder, the bid number, due date and time, and the title Forks Transformer. At 3:00 p.m. Pacific Time, a public bid opening will take place in the Boardroom at the District's Main office for the following:

One (1) 3-phase, 10/12/14 MVA power transformer without Load Tap Changer.

Each bid must be accompanied by a Bid Bond, Certified Check, or Cashier's Check in an amount equal to five percent (5%) of the Bid.

Bid packets may be obtained and obtained at no cost from the District's website:

<https://www.clallampud.net/contractorsprojects/>

Information and details of the proposal may be obtained from Doug Adams, Transmission & Substation Systems Supervisor at 360.565.3277 or via e-mail at dadams@clallampud.net or Jenean Keate, Contracts Coordinator at 360.565.3212 or via e-mail at contracts@clallampud.net

PUBLIC UTILITY DISTRICT NO. 1
OF CLALLAM COUNTY

Date: _____

Jim Waddell, Secretary