

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
Minutes of the Regular Meeting of the Board of Commissioners
Main Office | 104 Hooker Road | Sequim, WA 98382
July 11, 2022 at 1:30 PM - This meeting was held remotely via ZOOM

Commissioners Present

Will Purser, President
Rick Paschall, Vice President
Jim Waddell, Secretary

Staff Present via Zoom

Sean Worthington, General Manager
John Purvis, Assistant General Manager
Lori Carter, Controller/Auditing Officer
Ruth Kuch, Finance Manager/Treasurer
Teresa Lyn, Executive Assistant
Steve Schopfer, IT Manager
Mike Hill, Engineering Manager
Jamie Spence, HR Manager
Larry Morris, Safety Manager
Chelsey Jung, Payroll Coordinator

Nicole Hartman, Communications Manager
Eric Jacobson, Business Analyst
Mary Doran, Sr. Accountant
Mattias Jarvegren, Utilities Services
Supervisor
Sarah Canepa, Financial Analyst
Tyler King, Power Analyst
Kaylie Hunter, Payroll Specialist
Julie Metzger

Others Present as Identified

Janet Marx
Ken Hays
Patti Morris
Richard, last name not provided

The meeting commenced at 1:30 PM.

PUBLIC COMMENT :20

There was no public comment.

AGENDA REVISIONS :53

There were no agenda revisions.

CONSENT AGENDA 1:03

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved the following consent agenda items:

- a. Minutes of the June 30, 2022 special meeting;
- b. Claim vouchers for June 27 through July 5, 2022 for a total of \$1,097,083.52;
- c. Payroll vouchers for the period of June 16 through June 30, 2022 and for July 8, 2022; and
- d. Removal of delinquent accounts from the July 2022 active accounts receivable totaling \$18,478.65 including a 30% collection fee.

BUSINESS ITEMS STARTING AT 2:56

- a. **3:00:** Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board passed RESOLUTION 2245-

22 Appointing Nicole Hartman the District's Public Records Officer effective July 11, 2022.

- b. **5:50:** Staff presented in detail the extensively-updated draft of the 2023 Strategic Plan to Commissioners. General Manager Sean Worthington took notes on Commissioner suggestions. Changes will be incorporated into the draft plan which will be posted on the District's website for public comment. Submitted public comment will be presented to the Commissioners for discussion at an upcoming work session.
- c. **2:35:01:** Commissioner Paschall queried the Commissioners regarding whether or not they should provide comment to WPAG regarding intervening in a petition for review under the Northwest Power Act. Due to potential costs, negative impact involved, the Commissioners decided to not pursue intervention.
- d. **2:39:** Commissioners and staff discussed recent BPA Post-2028 contract information. Topics discussed: recent re-definition of what Tier one is, resulting in concerns that BPA is going to be placed in a position to go out and acquire a significant amount of new power to meet new demand, which could result in increased rates.

CORRESPONDENCE/COMMUNICATIONS 2:41:14

No correspondence/communications.

COMMISSIONER REPORTS 2:41:26

Commissioner Waddell attended NW Power and Conservation Council resource advisory meeting. Commissioner Paschall attended Western Public Agencies Group (WPAG) meeting.

STAFF REPORTS 2:42:54

No staff reports.

BOARD ACTION ITEMS FOR STAFF 2:42:54

- a. Post the draft Strategic Plan (including the Commissioner's revisions) on the District website for public review and present a compilation of public comment received to the Commissioners at an upcoming work session.
- b. Provide a cyber-security update to the board in an executive session within the next few months.

COMMENTS FROM THE PUBLIC 2:43:10

No public comment.

ADJOURN

There being no further business to come before the board, the meeting adjourned at 4:18 PM. *A detailed transcript of this meeting via audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.*

July 11, 2022