

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1

Minutes of the Special Meeting of the Board of Commissioners

Main Office | 104 Hooker Road | Sequim, WA 98382

June 30, 2022 at 11:00 AM - This meeting was held remotely via ZOOM

Commissioners Present

Will Purser, President

Rick Paschall, Vice President

Jim Waddell, Secretary

Staff Present via Zoom

Sean Worthington, General Manager

John Purvis, Assistant General Manager

Lori Carter, Controller/Auditing Officer

Ruth Kuch, Finance Manager/Treasurer

Teresa Lyn, Executive Assistant

Steve Schopfer, IT Manager

Mike Hill, Engineering Manager

Jamie Spence, HR Manager

Tom Martin, Water/Wastewater Manager

Terry Lind, Operations Manager

Xanthius Christenson, Engineer

Chelsey Jung, Payroll Coordinator

Nicole Hartman, Communications Manager

Eric Jacobson, Business Analyst

Colin Young, Distribution System

Supervisor

Others Present as Identified

Attorney Dave Worley

Bethany Rondeaux

Patty Morris

Rick Rupp

Heather Nicolson

Matt Chaney

Ken Hays

The meeting commenced at 11:00 AM.

PUBLIC COMMENT :33

Public comment was heard from a customer regarding a business meter hookup price increase.

AGENDA REVISIONS 3:55

No revisions.

CONSENT AGENDA 4:03

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved the following consent agenda items:

- a. Minutes of the June 13, 2022 regular meeting;
- b. Claim vouchers for June 13 through June 20, 2022 for a total of \$2,938,504.42;
- c. Payroll vouchers for the period of June 1 through June 15, 2022; and
- d. Contractor prequalification for Osmose Utility Services in the amount of \$1,000,000 for the upcoming calendar year.

BUSINESS ITEMS STARTING AT 4:39

- a. **4:53:** Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board passed RESOLUTION 2241-22 and rescind Resolution 2236-22. This Resolution authorizes additions to the 2022 Schedule of Deposits and Charges and introduces a new service capacity charge that will shift the elevated transformer cost to customers requesting new service, as opposed to the existing rate payers.
- b. **18:48:** Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board passed RESOLUTION 2244-22 Authorizing Staff to Purchase Long Lead-time Vehicles and Equipment for 2023 and 2024 Budget Years.
- c. **24:43:** Commissioners and staff discussed recent BPA Post-2028 contract information. Topics discussed: recent utility requests to increase power generation; expected load-growth due to EV power needs, CETA requirements, and climate change expectations; the potential effect of BPA going into a big acquisition mode for power not sourced from hydro; and a suggestion for self-augmentation for larger utilities. General Manager Sean Worthington asked the Commissioners if they supported the WPAG draft proposal to support a \$31 million Columbia Generating Station upgrade study. Commissioners Paschall and Purser agreed with the WPAG draft as submitted and Commissioner Waddell advised he needed more information.

CORRESPONDENCE/COMMUNICATIONS 52:57

No correspondence or communications.

COMMISSIONER REPORTS 53:04

Commissioner Waddell attended integrated program review workshops, a WPUDA strategic plan meeting, and a WPAG meeting. Commissioner Paschall attended a WPAG meeting. Commissioner Purser attended an Energy Northwest (ENW) executive board meeting.

STAFF REPORTS 1:05:33

Water and wastewater Manager Tom Martin presented a detailed update the status of obtaining Carlsborg UGA water rights. Included in the update was an outline of shareholder interests; a report on the June 17th Ecology Mitigation Plan meeting; a diagram of the proposed service area expansion per the draft Memo of Understanding (MOU); an inventory of current water rights; a build out demand summary as of 2018; and options and a plan to expand the service area.

BOARD ACTION ITEMS FOR STAFF 1:40:54

- a. Staff is to respond to correspondence from a customer regarding a business meter hookup price increase.

COMMENTS FROM THE PUBLIC 1:41:08

There was no public comment.

EXECUTIVE SESSION 1:42:06

The regular meeting recessed at 12:42 PM to go into executive session for approximately 20 minutes to discuss litigation or potential litigation with legal counsel, pursuant to RCW 42.30.110(1)(i). Those in attendance were: Commissioners Purser, Paschall, and Waddell; Attorney David Worley; General Manager Sean Worthington; and Human Resources Manager Jamie Spence. No action is expected.

The executive session adjourned at 1:05 PM and the regular meeting reconvened at that time.

ADJOURN

There being no further business to come before the board, the meeting adjourned at 1:05 PM.

A detailed transcript of this meeting via audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.

June 30, 2022