

**COMMISSIONERS PREAGENDA  
FOR THE REGULAR MEETING OF  
CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1  
BOARD OF COMMISSIONERS  
June 27, 2022 at 1:30 PM**

**Join Zoom Meeting:**

<https://us06web.zoom.us/j/82098850580?pwd=RGZHWnNQU1dGOW5RcXNCYlJLWCtPUT09>

**Meeting ID:** 820 9885 0580 | **Passcode:** 620411

**One tap mobile:** +12532158782,,82098850580#,,,,\*620411# US (Tacoma)

**Find your local number:** <https://us06web.zoom.us/u/kICGDxHDj>

- **Consent Agenda Items**

The Commissioners will consider approving Consent Agenda items.

- **RESOLUTION 2241-22 Authorizing Additions to the 2022 Schedule of Deposits and Charges and Rescinding Resolution 2236-22**

Staff requests that the Commission pass Resolution No. 2241-22 authorizing additions to the 2022 Schedule of Deposits and Charges.

Staff requests that the Commission pass Resolution No. 2241-22 authorizing additions to the 2022 Schedule of Deposits and Charges and Rescinding Resolution 2236-22. This Resolution introduces a new service capacity charge that will shift elevated transformer costs to customers requesting new service, as opposed to existing rate payers.

- **RESOLUTION 2244-22 Authorizing the District to Purchase Long Lead-time Vehicles and Equipment**

Commissioners will consider approving RESOLUTION 2244-22 Authorizing the District to Purchase Long Lead-time Vehicles and Equipment for 2023 and 2024 Budget Years.

**Staff requests a motion, second and vote:** to approve RESOLUTION 2244-22 Authorizing the District to Purchase Long Lead-time Vehicles and Equipment for 2023 and 2024 Budget Years.

- **BPA Post-2028 Contract Discussion**

Commissioners and staff will discuss recent updates and presentations.

- **Executive Session**

The Commissioners will hold an executive session to discuss litigation or potential litigation with legal counsel, pursuant to RCW 42.30.110(1)(i).

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*The Commissioners will also consider the customary business matters associated with approval of payments, minutes of the previous meeting, reports from Commissioners and staff, comments from the public, and other items of information or general business. Items may be added to, or removed from, the agenda at the meeting.*

**AGENDA**  
FOR THE REGULAR MEETING OF  
CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1  
BOARD OF COMMISSIONERS  
JUNE 27, 2022 AT 1:30 PM

**Join Zoom Meeting:**

<https://us06web.zoom.us/j/82098850580?pwd=RGZHWnNQUlQGW5RcXNcYjJLWCtPUT09>

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1. **CALL TO ORDER**
2. **COMMENTS FROM THE PUBLIC**
3. **AGENDA REVISIONS**
4. **APPROVAL OF CONSENT AGENDA**
  - a. Minutes of the June 13, 2022 regular meeting;
  - b. Claim vouchers for June 13 through June 20, 2022 for a total of \$2,938,504.42;
  - c. Payroll vouchers for the period of June 1 through June 15, 2022; and
  - d. Contractor prequalification for Osmose Utility Services in the amount of \$1,000,000 for the upcoming calendar year.
5. **BUSINESS ITEMS**
  - a. Transformer update and proposed capacity charge and RESOLUTION 2241-22 Authorizing Additions to the 2022 Schedule of Deposits and Charges and Rescinding Resolution 2236-22 John Purvis
  - b. RESOLUTION 2244-22 Authorizing the District to Purchase Long Lead-time Vehicles and Equipment for 2023 and 2024 Budget Years Terry Lind
  - c. BPA Post-2028 contract discussion Commissioners, Staff
6. **CORRESPONDENCE/COMMUNICATIONS**
7. **COMMISSIONER REPORTS**
8. **STAFF REPORTS**
  - a. Update on Carlsborg UGA Water Rights Tom Martin
9. **BOARD ACTIONS FOR STAFF**
10. **COMMENTS FROM THE PUBLIC**
11. **EXECUTIVE SESSION**

The Commissioners will hold an executive session to discuss litigation or potential litigation with legal counsel, pursuant to RCW 42.30.110(1)(i).
12. **ADJOURN**

**CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1**  
Minutes of the Regular Meeting of the Board of Commissioners  
Main Office | 104 Hooker Road | Sequim, WA 98382  
**June 13, 2022** - This meeting was held remotely via ZOOM

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**Commissioners Present**

Will Purser, President  
Rick Paschall, Vice President  
Jim Waddell, Secretary

**Staff Present via Zoom**

Sean Worthington, General Manager  
John Purvis, Assistant General Manager  
Lori Carter, Controller/Auditing Officer  
Ruth Kuch, Finance Manager/Treasurer  
Teresa Lyn, Executive Assistant  
Xanthius Christenson, Engineer  
Kaylie Hunter, Procurement and Facilities  
Supervisor  
Bowen Kendrick, WWW Systems  
Superintendent  
Shawn Delplain, Broadband Supervisor  
Jamie Spence, HR Manager  
Tom Martin, Water/Wastewater Manager

Sarah Canepa, Financial Analyst  
Julie Metzger, Power Systems Project  
Coordinator  
Mary Doran, Accountant  
Rebecca Turner, Sr. Accountant  
Tyler King, Power Analyst  
Eric Jacobson, Business Analyst  
Ben Phillips, Engineer  
Chanda Halvorson, Customer Service  
Supervisor  
Colin Young, Distribution System  
Supervisor  
Barb Sires, Accounts Specialist

**Others Present as Identified**

Fred Mitchell  
Patti Morris  
Alan – last name not provided  
Emily Scavarda  
Eric Clarke  
Logan Hammond

Lisa Marie Donaldson  
Paul Dunn  
Ken Hays  
CT – initials only, no name provided  
James Scheunemann  
Sam Woods

The meeting commenced at 1:30 PM.

**PUBLIC COMMENT :29**

Public comment was received via a letter from Emily Scavarda on behalf of Estes Builders to petition for action and a resolution to the extreme scarcity of pad mounted transformers and the refusal of new service accounts that require transformers for the foreseeable future. The letter was forwarded to the Commissioners.

Public comment was heard regarding a request to expedite water rights to the Carlsborg community within the UGA to facilitate the building of a 53 unit manufactured home targeted for workforce housing.

Public comment was heard regarding a request to expedite water rights within the Carlsborg UGA community.

Public comment was heard regarding recent Northwest RiverPartner ads.

#### **AGENDA REVISIONS 7:41**

There were no agenda revisions.

#### **CONSENT AGENDA 7:42**

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved the following consent agenda items:

- a. Minutes of the May 9, 2022 regular meeting;
- b. Minutes of the May 19, 2022 special meeting;
- c. Claim vouchers for May 9 through June 6, 2022 for a total of \$4,783,588.90;
- d. Payroll vouchers for the period of April 16 through April 30th, 2022 and May 1 through May 31, 2022;
- e. Removal of delinquent accounts from active accounts receivable in the amount of \$13,748.59, including a 30% collection fee;
- f. Contractor prequalification for Wasatch Electric in the amount of \$10,000,000 for the upcoming calendar year; and
- g. The March 2022 Treasurer's Report.

#### **BUSINESS ITEMS STARTING AT 8:18**

- a. **8:20:** On behalf of the Commissioners, Commissioner Will Purser congratulated Treasurer/Auditing Auditor Lori Carter and her accounting staff as well as Finance staff on receiving the coveted Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting. The District's annual comprehensive financial report for the fiscal year ended December 31, 2020 and per the GFOA, the District "*went beyond the minimum requirements of generally accepted accounting principles to prepare annual comprehensive financial reports that evidence the spirit of transparency and full disclosure.*" The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting.
- b. **10:16:** Assistant General Manager John Purvis provided an update on transformer supply chain issues and on a related proposed capacity charge. Our PUD has not yet received any of our transformer orders scheduled for delivery in calendar year 2022 and quoted delivery dates continue to be pushed out. The primary issue is associated with 15-50 KVA single-phase pad transformers, the most commonly used transformers for new services. The underlying issue is a lack of high grade grain orientated electric steel (GOES) used in manufacture of transformer cores. Causes include curtailed pandemic production, more nations adopting of high efficiency standards requiring more specialized GOES, diminished global exports as nations allocate production to local needs, and reduced availability of GOES due to reconfigured international supply chains due to war in eastern Europe; as well as a growing demand for EV motors which also requires GOES. A review of stock on hand and on order was provided as well as the actions the District is taking to reduce the impact of transformer shortages, including emergency Resolution 2243-22, submitted to the Board today for approval. Current transformer pricing, as well as escalation costs for transformers already scheduled for

delivery in 2022 and 2023 will increase our transformer procurement costs dramatically from about \$800,000 per year to over 2,300,000 per year which very likely will result in an approximate 2.3% rate impact by end of 2023. For consideration today is a modification to Deposits and Charges that will introduce a new service capacity charge that will shift elevated transformer costs to customers requesting new service, as opposed to existing rate payers. This action would not apply to the backlog of existing requests and will adjusted downward if elevated transformer costs subside. The transformer supply chain issue is also being exacerbated by growth (Clallam is one of only eleven rural counties nationwide experiencing growth).

- c. **38:40:** Staff submitted and recommended that the board approve RESOLUTION 2241-22 and rescind Resolution 2236-22. This Resolution authorizes additions to the 2022 Schedule of Deposits and Charges and introduces a new service capacity charge that will shift the elevated transformer cost to customers requesting new service, as opposed to the existing rate payers. The Commissioners requested that the Resolution be posted to the website for two weeks of public viewing prior to resubmitting to the board for approval at the June 27<sup>th</sup> meeting.
- d. **50:11:** Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board passed RESOLUTION 2243-22 declaring an emergency and authorizing the purchase of various sizes and types of transformers, without formal bid, for immediate and necessary District needs and supply. The purchase order is to be awarded to Wesco Distribution, Inc., reference Sourcewell Contract 121218-WES for a not-to-exceed amount of \$520,000 not including WSST.
- e. **54:27:** Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board passed RESOLUTION 2242-22 authorizing the disposal of water fittings and appurtenances that are either damaged, outdated or otherwise do not meet the current business needs of the District. The total estimated surplus value is \$3294.81. This surplus property will be recycled or listed on the surplus website in accordance with the provided list.
- f. **58:31:** Commissioners and staff discussed recent BPA Post-2028 contract information. WPAG meeting topics were: provider of choice; a review of BPA's quarterly business review/financial update; BPA integrated resource planning; system size and allocation; transformer curtailments and re-dispatchment; balancing scenarios to integrate solar wind and battery into future resource portfolios; a request from Energy NW (ENW) to BPA to allocate \$32 million in their preliminary budget for Columbia nuclear power generating station (CGS) upgrades and relicensing, which would result in an additional 180 MW of energy; and a suggestion to invite ENW to present to the District on those activities. Assistant General Manager John Purvis shared that the District's concern about Tier 2 pricing has been somewhat alleviated by the news that BPA expects to utilize above high contract water mark generation to fulfill the predominance of Tier 2 requirements, which will reduce the price of Tier 2 for 2024 from \$60 to \$39 per megawatt hour.

### **CORRESPONDENCE/COMMUNICATIONS 1:03:12**

General Manager Sean Worthington reported on a recent letter from Carlsborg Village Properties, Inc. requesting the District to wait to provide water outside the current Carlsborg UGA until water has been provided to property owners currently within the UGA. He also received email correspondence regarding tree-trimming activities in the District's right-of-way area.

### **COMMISSIONER REPORTS 1:05:24**

Commissioner Waddell attended a WPAG meeting; topics covered are referenced under the BPA discussion section. He also attended a BPA financial plan workshop regarding debt financing.

Commissioner Paschall complimented General Manager Sean Worthington for his great communication in explaining in detail the District's vegetation management practices to a customer.

Commissioner Purser relayed that the Public Power Council (PPC) is in support of the Columbia nuclear power generating station (CGS) planned upgrades and relicensing. He shared information on Southwest Power Pool (SPP), who is in competition with California Independent System Operator (CAISO) to become a regional transmission organization (RTO). He also attended an NWPPA meeting, at which recently retired District General Manager Doug Nass received a Lifetime Achievement award.

### **STAFF REPORTS 1:15:52**

Broadband Supervisor Shawn Delplain provided an update on our PUD's broadband projects. To provide some history, he referred to two recently passed 2021 bills, HB 1336 and SB 5383, which allows not-for-profit, community-owned public utility districts (PUD), ports, and counties to provide retail broadband service directly to customers. Under previous legislation enacted in 2000, PUDs have been able to build out the infrastructure for broadband internet, but were required to let private internet service providers deliver (retail) service. Since passage of those 2021 bills, our PUD has applied for (but did not receive) four state or federal grants. We are currently working on a middle mile grant application via National Telecommunications and Information Administration (NTIA)/Infrastructure Investment and Jobs Act (ITJA) with NOANET that is due at end of September 2022. The application is for a build to connect Elwha River/Lairds Corner to Forks. Preliminary estimated build costs \$11 to 13 million. The District is also working on a project to build the infrastructure that will provide Lake Dawn residents with the ability to meet at our pole line for direct cabling to their residences. Our PUD was instrumental in assisting Clallam County with three of their grant-award dependent projects, supports eight local internet providers, and maintains 120 fiber miles of internet infrastructure (not including the individual drops to businesses and homes), many with multiple river crossings. Commissioner Purser advised that to date Jefferson is the only WA county that has decided to offer retail broadband, the cost of which he believes will be subsidized by their electric customers. The competition of several already established private internet service providers was also discussed.

**BOARD ACTION ITEMS FOR STAFF 1:36:40**

- a. Respond to the public commenter regarding NW RiverPartners.
- b. Look into the feasibility of reviewing/increasing stock of electrical equipment supplies (cable, wiring – items other than transformers) in order to be able to recover from any (potential) supply chain issues for these items in the future.
- c. Public commenter noted in the Zoom meeting room chat that resolution 2243-22 may not comply with RCW 39.04.280. Staff reviewed and vetted the Resolution for compliance.
- d. Address questions regarding water rights for Carlsborg UGA (Note: a staff report/update on this topic is scheduled to be provided at the June 27 board meeting).

**COMMENTS FROM THE PUBLIC 1:40:33**

No public comment.

**ADJOURN**

The meeting adjourned at 3:11 PM.

**ATTEST:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary

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*A detailed transcript of this meeting via audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.*

June 13, 2022

**SUMMARY VOUCHER APPROVAL**  
**PUBLIC UTILITY DISTRICT #1 OF CLALLAM COUNTY**  
**OPERATING FUND**

We certify, under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the attached list of claims are a just, due and unpaid obligation against Public Utility District No. 1 of Clallam County, and that we are authorized to authenticate and certify said claims.

SIGNED *Yvonne Carter* DATE 6/21/22  
AUDITING OFFICER

*[Signature]* DATE 6-21-22  
GENERAL MANAGER

Vouchers audited and certified by the Auditing Officer and the General Manager have been recorded on the attached list(s) which has been made available to the Board of Commissioners of Public Utility District No. 1 of Clallam County. We, the undersigned Board of Commissioners of Public Utility District No. 1 of Clallam County, approve for payment those vouchers included on the attached list(s):

Summary for Voucher Lists Dated 6/13/2022-6/20/2022

|                |    |              |
|----------------|----|--------------|
| Checks         | \$ | 811,384.09   |
| Wire Transfers |    | 2,101,770.13 |
| E-Payment      |    | 25,350.20    |
| Prepays        |    |              |
| Total          | \$ | 2,938,504.42 |

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER





MEMORANDUM

Date: July 27, 2022  
To: Sean Worthington, General Manager  
From: John Purvis, Assistant General Manager  
Re: CONTRACTOR PREQUALIFICATION APPLICATIONS

The contractor on the following list is requesting approval for prequalification for the upcoming calendar year. Ruth Kuch, Treasurer/Finance Manager, has examined the financial data submitted with the application as well as the bonding letter from their surety and/or bonding company and has recommended the prequalification amount as indicated:

| Contractor                | Previously Approved Amount | Recommended Amount |
|---------------------------|----------------------------|--------------------|
| Osmose Utilities Services | \$1,000,000                | \$1,000,000        |

Approved by Board of Commissioners at meeting of: \_\_\_\_\_, 20\_\_.

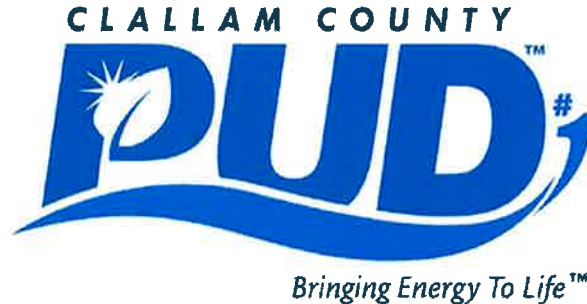
\_\_\_\_\_  
Sean Worthington, General Manager

District Use Only: MH  JP  TL  BD  RK  JS

Previous Pre-Qual Amount: \$1,000,000 New Pre-Qual Amount: \$1,000,000

References checked by: \_\_\_\_\_ (on new contractors only) Date: \_\_\_\_\_

Date To Board: July 27, 2022



**APPLICATION FOR PREQUALIFICATION TO BID ON  
CONSTRUCTION OR IMPROVEMENT OF ELECTRICAL FACILITY**

Contractors wishing to apply to the PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY for designation as a pre-qualified bidder for construction or improvement of any electrical facility, as defined by RCW 54.04.080 and required by RCW 54.04.085, shall complete the following questionnaire and submit all the information requested.

As used herein, the term "construction or improvement of any electrical facility" shall mean the construction, the moving, maintenance, modification, or enlargement of facilities primarily used or to be used for the transmission or distribution of electricity at voltages above seven hundred fifty volts, including structures directly supporting transmission or distribution conductors but not including site preparation, housing, or protective fencing associated with but not included in a contract for such construction, moving, modification, maintenance, or enlargement of such facilities.

- 1. Name of Business: Osmoste Utilities Services
- 2. Address -- Mailing: 635 Highway 74 S, Peachtree City, GA 30269  
Business: Large Business-Corporation  
Telephone Number: 770.632.6700  
FAX Number: 678.364.0844  
E-Mail Address: osmostecontracts@osmoste.com  
U.B.I. Number: 602-250-679  
Contractor Registration No: CC OSMOSUS960Q9  
WA Employment Security No: 213194 00 8  
Dept. of Revenue State Excise Tax No: 602-250-679  
Company Federal Tax ID No: 35-2175310  
Sole Proprietorship  Partnership  Incorporation

3. If Applicant is a corporation:
- a. State of incorporation: Delaware
  - b. Name and address of registered agent: Corporation Service Company  
2711 Centerville Rd., Suite 400, Wilmington, DE 19808
  - c. Names and addresses of officers of the corporation and their length of time with corporation. Indicate by an "\*" those authorized to sign contracts:  
Please see attached Officers List
  - d. Number of years the corporation has been in business: 87 years (since 1934)
4. If Applicant is a partnership, state -
- a. Names and addresses of all partners:  
N/A
  - b. Length of time partnership has been in business: N/A
5. If Applicant is a sole proprietorship, how long have you been in business? N/A
6. Number of years Applicant has performed the type of work for which Applicant is bidding: 87yrs
7. Has the Applicant paid all current license fees to the State of Washington:

(circle one)  YES  NO

License type: Electrical  Electrical License # \_\_\_\_\_  
 General Construction  General License # CC OSMOSUS960Q9

- 8. Attach a **general résumé** setting forth applicant's experience, technical qualifications, and organization's ability to perform the proposed construction. See History & Overview of Osmose - Attached
- 9. Attach a **list of your supervisory personnel, their qualifications, and years of experience.** Also list the number and type of craftsmen available, and list equipment available for work.
- 10. Attach a **list of clients served over the last three (3) years** including their names, addresses, location of the jobs performed, and contract amounts of the larger contracts. Be sure to include all work done with other Washington public utility districts.
- 11. What is the maximum amount of work, expressed in dollars, which you consider you are

Osmose's top sales customer is currently \$90M, however, Osmose is capable of undertaking an unlimited amount of work as our crews are setup to be increased to meet additional requirements.

capable of undertaking? \$ See above

12. Set forth the name and address of Applicant's bank, including the branch and name of the individual in said bank to be contacted for financial reference.

Sun Trust Bank, Attn: William Buchly, Mail Code GA-ATL-0496, 1155 Peachtree Street, NE, Suite 800

Atlanta, GA 30309. Ph: 404-724-3472, Email: William.Buchly@suntrust.com

13. Set forth the names and addresses of three (3) clients who will act as references.

See attached Project References

14. Attach your last fiscal year's complete financial statement (**Balance Sheet and Income Statement**). You must also submit a letter from your bonding/surety company that identifies their capacity in aggregate and by project.

**Note: Application for Pre-qualification will not be considered without last fiscal year's complete financial statement.**

15. Affirm that Applicant will pay wages and benefits for craftsmen employed on work that prevail in the locality of the work, as determined by the Department of Labor and Industries. affirm  
(Please write "affirm", if you agree)

16. Affirm that Applicant will comply with government regulations regarding non-discrimination of employment and employment practices on the basis of sex, race, color, or national origin.  
affirm (Please write "affirm", if you agree)

17. APPLICANT RECOGNIZES AND AGREES THAT UNDER THE PROVISIONS OF RCW 54.04.085, IF THE DISTRICT COMMISSION DETERMINES THAT A PREQUALIFIED CONTRACTOR NO LONGER MEETS ALL OF THE REQUIREMENTS FOR PREQUALIFICATION STATUS, THE DISTRICT MAY REFUSE TO FURNISH THAT CONTRACTOR WITH A CONTRACT PROPOSAL FORM AND MAY REJECT ANY BID PROPOSAL SUBMITTED BY THAT CONTRACTOR. affirm  
(Please write "affirm", if you agree)

18. List all OSHA citations received over the past three years including:

- Violation type
- Date
- Outcome and brief description of citation
- Any fatal accidents
- **MUST ATTACH OSHA 300 LOG FOR THE PREVIOUS 3 YEAR PERIOD**

Please see attached OSHA citations along with our OSHA 300 Logs

19. Applicant confirms they are not on any State or Federal Suspended/Debarment lists. If for any reason applicant is placed on any State or Federal Suspended/Debarment lists, applicant must inform the District immediately and is banned from bidding on any project until the Suspension/Debarment is lifted and at the discretion of the District.

For which of the following classes of work are you seeking prequalification? *Indicate by use of "X" in proper square.*

A. DISTRIBUTION

- 1. Hot Work - Overhead
- 2. Overhead Construction
- 3. Underground - Primary
- 4. Underground - Secondary
- 5. Plowing
- 6. Trenching

B. TRANSMISSION

- 1. Wood or Fiberglass Poles
- 2. Steel Tower
- 3. Steel or Concrete Poles
- 4. Underground
- 5. Stringing and Sagging Conductor

C. POLE AND WOOD PRODUCT INSPECTION

- 1. Inspection and Treatment of Poles in Place
- 2. Inspection of New Crossarms and Poles

D. SUBSTATION

- 1. Complete Installation
- 2. Control Wiring and Metering
- 3. Maintenance

E. AREA AND STREET LIGHTING

- 1. Installation
- 2. Maintenance

F. TREE TRIMMING AND BRUSHING

- 1. Involving "Hot" Lines
- 2. Not involving "Hot" Lines

G. RIGHT-OF-WAY CLEARING

H. ENVIRONMENTAL CLEANUP SERVICES

I. MISCELLANEOUS (List any special class not covered above)

\_\_\_\_\_

\_\_\_\_\_



OSMOSE UTILITIES SERVICES, INC. - SECRETARY'S CERTIFICATE

I, John G. Rigney, do hereby certify that I am the duly appointed and acting Secretary of Osmose Utilities Services, Inc., a Corporation organized and existing under the laws of the State of Delaware and having a place of business in Peachtree City, Georgia (the "Corporation"), and that listed below is a true, accurate, and complete list of the officers of the Corporation as of May 25, 2022. This list of officers has not been amended or modified in any way and remain true, accurate, and complete on the date hereof:

|                    |  |
|--------------------|--|
| Michael T. Adams   | Chief Executive Officer and President                            |
| Jeff Cagle         | Chief Financial Officer and Treasurer                            |
| David R. Hagley    | Chief Operating Officer  |
| Karim Jules        | Vice President and Treasurer                                     |
| Albert J. Musciano | Chief Information Officer and Vice President                     |
| Megan Hilley       | Chief Human Resources Officer                                    |
| Ashley N. Moss     | Vice President-Operations Support                                |
| Jaclyn Sullivan    | Vice President-Contracts   |
| Jeffrey R. Giffen  | Vice President-Engineering                                       |
| John G. Rigney     | Secretary, Chief Legal Officer, and Chief Administrative Officer |
| Adel Badiee        | Sr. Lead Engineer - Engineering                                  |

IN WITNESS WHEREOF, I have hereunto set my hand this 25 day of May 2022.



  
John G. Rigney  
Secretary, Chief Legal Officer &  
Chief Administrative Officer

RESOLUTION NO. 2241-22

A RESOLUTION Authorizing Additions to the 2022 Schedule of Deposits and Charges and Rescinding Resolution 2236-22

WHEREAS, Staff has reviewed the District's cost to provide various services and perform work for customers; and

WHEREAS, the District's financial plan is based upon collecting actual cost for services and work provided; and

WHEREAS, the District can protect its customers through the use of deposits; now, therefore, be it

RESOLVED, that the attached documents entitled "Schedule of Deposits and Charges", be adopted effective July 1, 2022 and for all payments made after that day. If a cost estimate is given to a customer between June 1st and June 30th and a payment is received by August 1st, the previous unit prices will be accepted.

2. That Resolution 2236-22 establishing the prior Schedule of Deposits and Charges is hereby rescinded effective June 27, 2022.

PASSED, by the Board of Commissioners of Public Utility District No. 1 of Clallam County, Washington this 27th day of June, 2022.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary



A RESOLUTION Authorizing the District to Purchase of Long Lead-time Vehicles and Equipment for 2023 and 2024 Budget Years

WHEREAS, The District has a need for vehicles and equipment; and

WHEREAS, the District maintains a running ten-year vehicle procurement plan; and

WHEREAS, the District is now receiving quoted delivery times far beyond historical norms due to supply chain issues; and

WHEREAS, procuring the necessary vehicles and equipment after Board approval of the 2023 and 2024 budgets will result in receipt of long lead time vehicles one to two years after the year budgeted; and

WHEREAS, ordering of vehicles and equipment earlier will ensure vehicles are received with needed by the District, consistent with the ten-year vehicle procurement plan, and within the calendar year budgeted; be it

RESOLVED, That District staff is given budget authorization to procure long lead time vehicles in advance of regular District budget approval for years 2023 and 2024 for the purchase of long lead time vehicles and equipment for a not-to-exceed a total purchase price of \$1,100,000 for 2023 and \$1,100,000 for 2024, not including sales tax.

PASSED, by the Board of Commissioners of Public Utility District No. 1 of Clallam County, Washington, this 27th day of June, 2022.

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President

ATTEST:

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Vice President

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Secretary