



# OPPORTUNITY NOTICE

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<b><u>POSITION:</u></b>	<b>DIRECTIONAL BORE OPERATOR</b>
<b><u>HEADQUARTERS:</u></b>	<b>Carlsborg</b>
<b><u>STATUS:</u></b>	<b>Regular, Full-time, Non-exempt Represented Position</b>
<b><u>WORK WEEK:</u></b>	<b>Monday – Friday, 7:30 a.m. – 4:00 p.m.</b>
<b><u>SUPERVISOR:</u></b>	<b>Operations Superintendent</b>
<b><u>RATE OF PAY:</u></b>	<b>\$40.35 per hour (effective 5/1/2021-4/30/2022)</b>
<b><u>CLOSE DATE:</u></b>	<b>March 28, 2022</b>

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**POSITION OBJECTIVE:** To operate and maintain the directional bore machine and other equipment related to underground utilities installation, maintenance, and replacement. Perform miscellaneous supporting activities including assisting with warehouse operations, general maintenance and crew operations to facilitate accomplishment of the District’s mission and goals.

**REQUIREMENTS:** The District expects all employees to provide high quality and reliable service to its customers. To accomplish this, a high standard of professionalism, cooperation and team effort between individual employees, as well as among all departments, is required. The attached job description details the job functions, skills, knowledge, abilities, experience, training, working conditions and other requirements to fulfill this position. To be considered a candidate for this position, applicants must meet the requirements contained in the job description.

**SELECTION PROCESS:** Applicants must complete and submit an Application for Employment, Supplemental Questionnaire, and provide an Employment Driving Abstract.

Candidates' abilities and qualifications will be evaluated using examinations to determine math and reading skills; ability to learn, understand instructions, and solve problems; and physical ability to perform job functions.

Candidates' abilities and qualifications may be evaluated using a cognitive test, technical test, the bid form and an interview to determine: knowledge of fundamentals of vehicle and equipment operations; ability to read maps and blueprints; communications skills; ability to make decisions; and other skills and abilities needed to fulfill the requirements of this position. Candidates will be evaluated using work history, letters of commendation or discipline, participation in District programs, and training courses completed.

Based upon these evaluations, District Management will make the selection.

**POSITION CLOSING DATE:** Applications must be received by 4:00 pm on **March 28, 2022**. If you have questions regarding this notice, the requirements and/or the selection process, please contact Human Resources, P.O. Box 1000, Carlsborg, WA 98362, e-mail [humanresources@clallampud.net](mailto:humanresources@clallampud.net), telephone 360-565-3276.