

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
Minutes of the Regular Meeting of the Board of Commissioners
Main Office | 104 Hooker Road | Sequim, WA 98382
January 24, 2022 – This meeting was held remotely via ZOOM

Commissioners Present

Will Purser, President
Rick Paschall, Vice President
Jim Waddell, Secretary

Staff Present

Sean Worthington, General Manager	Annette Long, Finance Coordinator
Jamie Spence, HR Manager	Sarah Canepa, Financial Analyst
Larry Morris, Safety Manager	Colin Young, Distribution System Supervisor
Lori Carter, Controller, Auditing Officer	Chelsey Jung, Payroll Coordinator
Nicole Hartman, Communications Manager	Tyler King, Power Analyst
Ruth Kuch, Finance Manager/Treasurer	Rebecca Turner, Sr. Accountant
Steve Schopfer, IT Services Manager	Julie Metzger, Power Systems Project Coordinator
Teresa Lyn, Executive Assistant	Mike Hill, Engineering Manager
Tom Martin, WWW Manager	
Mattias Järvegren, Utility Services Supervisor	
Chanda Halvorson, Customer Service Supervisor	

Others Present as Identified

Patti Morris
Ken Reandeau
Colleen McAleer
Mark Ozias

The meeting commenced at 1:30 PM.

CONSENT AGENDA 2:58

Upon recommendation of staff, and upon motion of Commissioner Paschall seconded by Commissioner Waddell and carried, the Commissioners approved the following consent agenda items:

- a. Revised minutes of the December 13, 2021 regular meeting;
- b. Minutes of the January 10, 2022 regular meeting; and
- c. Claim vouchers for January 10 through January 18, 2022 for a total of \$1,146,409.74.

AGENDA REVISIONS

None

COMMENTS FROM THE PUBLIC 3:46

Three identical letters for public comment were received from the cities of Forks and Sequim as well as the Port of Port Angeles requesting the PUD participate in stakeholder meetings regarding the next BPA contract.

Public comment was heard from Clallam Commissioner Mark Ozias requesting community stakeholder outreach and engagement ahead of the post-2028 BPA contract.

BUSINESS ITEMS STARTING AT 5:57

- a. **6:00:** Clallam County Economic Development Council Executive Director Colleen McAleer presented a recap of 2021 accomplishments and 2022 EDC goals for the PUD to the Commissioners.
- b. **42:13:** Utility Services Supervisor Mattias Järvegren presented on Solar Washington, a non-profit organization comprised of individuals and organizations working to advance solar energy in Washington State.
- c. **48:02:** The Commissioners discussed adding Solar Washington to the District's organization memberships and assigning delegates. Upon motion of Commissioner Waddell, seconded by Commissioner Purser with Commissioner Paschal abstaining, the motion carried. Solar Washington will be added to the District's membership list on a trial basis. Staff suggested and assigned delegates Utility Services Supervisor Mattias Järvegren and Engineer Colin Young.
- d. **55:19:** Bonneville Power Administration's (BPA)'s post-2028 contract: Assistant Manager John Purvis will present on the Tier 1 system size analysis in an upcoming meeting. Topics of the discussion were: tier rate structure methodology; the potential impact of contract high water marks upon PUD rates; and utility allocations. Commissioner Paschal advised that the board needs to find a way to get "out in front of" contract discussions in order to provide WPAG with a united stance/answer from our PUD, when asked for input.

CORRESPONDENCE/COMMUNICATIONS 1:06:41

Water/Wastewater Manager Tom Martin provided an update on the District's communication history with the Sequim airport management regarding water issues,. This was in response to the January 18, 2022 Peninsula Daily News article requesting that the Sequim Valley Airport be hooked up with the PUD's water and sewer by becoming part of the Carlsborg Urban Growth Area (UGA).

General Manager Sean Worthington was pleased to report that the District went into the market last Wednesday to act upon the board-approved 2014 bond defeasance and purchase of new bonds. Taking action on that date resulted in a reduction of the District's debt service by 1.9 million dollars.

COMMISSIONER REPORTS 1:22:20

Commissioner Waddell attended an WPUDA education meeting and complimented Commissioner Purser on his hiring presentation at that meeting.

Commissioner Paschall attended WPUDA and WPAG meetings. Of most concern to Commissioner Paschall is a proposed bill before the House that may if passed, make the presumption that a utility is at fault/responsible for a WA wildfire if transmission lines are nearby.

Commissioner Purser attended WPUDA, WPAG, and Energy Northwest meetings. Topics were: proposed bills for electrification and buyback of gasoline-powered appliances and the improvement of indoor air quality, and other climate change-related bills. He reminded Commissioners that if they voice in an organization meeting a position that is opposition to that of the District's stated position, that the Commissioner is obligated to specifically state that the opinion is his own personal one (and not that of the District's).

STAFF REPORTS 1:42:32

Customer Service Supervisor Chanda Halvorson and Finance Manager/Treasurer Ruth Kuch presented on a plan to restructure the Sekiu office due to an upcoming retirement there. Specifically, Forks office staff will increase from 2.5 to 3 full time CSRs; the Sekiu office will remain open on Fridays, rotating Forks CSRs to staff it every week; and the Sekiu office drop box will be removed, as it is redundant now that there is a payment kiosk in Sekiu. Commissioners approved the plan, and asked that staff (after implementation) forward any customer feedback to the board.

The meeting convened and recessed at 2:55 for a five minute break. The meeting reconvened a 3:00 PM.

Water/Wastewater Manager Tom Martin presented on the Carlsborg Urban Growth Area's (UGA) existing and pending water rights, including a briefing on the LUD #10 well nitrate increase; the Carlsborg LUD area service history and the new Carlsborg well history; the Dungeness groundwater model and mitigation concepts; future use and water rights development schedule; and Department of Ecology requirements.

BOARD ACTION ITEMS FOR STAFF 1:54:41 and 2:44:24

- a. Staff is to look into the Enabling Agreement and present findings;
- b. Staff is to work on a succinct response that outlines the history of the District's involvement in Carlsborg water issues and our correspondence with the Sequim airport owner in regards to the 1-18-22 PDN article;
- c. Staff is to provide a presentation/update on our broadband efforts and grants applied for.
- d. If there is any customer feedback on the Sekiu restructuring, staff is to forward it to the board; and
- e. Staff is to respond to the letters submitted for public comment by the cities of Forks and Sequim, and the Port of Port Angeles.

COMMENTS FROM THE PUBLIC 2:44:43

Economic Development Council Director Colleen McAleer suggested holding an educational stakeholder meeting in regards to the post-2028 BPA contract.

ADJOURN 2:57:57

There being no further business to come before the Commission, the meeting adjourned at 4:24 PM.

A detailed transcript of this meeting via audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.

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