

**CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1**  
Minutes of the Regular Meeting of the Board of Commissioners  
Main Office | 104 Hooker Road | Sequim, WA 98382  
**November 22, 2021 – This meeting was held remotely via ZOOM**

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**Commissioners Present**

Will Purser, President  
Rick Paschall, Vice President  
Jim Waddell, Secretary

**Staff Present**

Doug Nass, General Manager  
John Purvis, Assistant General Manager  
Sean Worthington, Finance  
Manager/Treasurer  
Steve Schopfer, IT Services Manager  
Lori Carter, Controller, Auditing Officer  
Ruth Kuch, Finance Analyst  
Chelsey Jung, Payroll Coordinator  
Tom Martin, WWW Manager  
Tyler King, Power Analyst

Sarah Canepa, Compliance Analyst  
Travis McClain, WWW Coordinator  
Rebecca Turner, Senior Accountant  
Jason Siebel, Operations Superintendent  
Nicole Hartman, Communications Manager  
Larry Morris, Safety Manager

**Others Present as Identified**

Patricia Morris  
Ken Park  
Kris Hanson  
Ted, no last name provided  
Jim McEntire  
Ed Evans

The meeting commenced at 1:30 PM.

**CONSENT AGENDA :46**

Upon recommendation of staff, and upon motion of Commissioner Paschall seconded by Commissioner Waddell and carried, the Commissioners approved the following consent agenda items:

- a. Minutes of the November 8, 2021 regular meeting; and
- b. Claim vouchers for November 8 through November 15, 2021 for a total of \$985,477.53.

**AGENDA REVISIONS 1:10**

After Business Item No. D, Safety Manager Larry Morris will provide an update on Clallam County Emergency Operations (CCEOC) activities during and after the recent storm which resulted in water issues in Clallam Bay and Sekiu.

## **COMMENTS FROM THE PUBLIC 1:36**

Individuals from Clallam Bay requested that District address or resolve a variety of community water issues that were a result of recent strong storms.

## **BUSINESS ITEMS STARTING AT 8:32**

- a. **9:00:** Finance Manager/Treasurer Sean Worthington provided a high-level overview of the 2020 Census results along with a recommendation to adopt the submitted redistricting map in order to balance the populations within the three represented PUD districts. The proposed map will be posted for public review on the District's website and is to be voted on at the December 13, 2021 board meeting.
- b. **20:06:** Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved the purchase of a 100 ft. aerial Highline bucket truck with a flatbed on a new Freightliner 114 SD diesel-powered chassis. Per the Sourcewell contract, the not-to-exceed purchase amount is \$496,649.00 (not including WSST) from the lowest bidder, Altec Industries. This truck will replace an existing truck that has substantial issues.
- c. **23:20:** Finance Manager/Treasurer Sean Worthington presented on changes to the District's 2022 Strategic Plan. The proposed Plan will be posted for public review on the District's website and is to be voted on at the December 13, 2021 board meeting, with any additional changes that the Board votes for.
- d. **30:49:** Water/Wastewater Manager Tom Martin provided an update on the Clallam-Bay Sekiu water situation. A series of intense storms resulted in flooding, landslides, closure to access routes to the Clallam Bay – Sekiu water system, as well as impacts to the pipeline that runs through the slide zone and conveys water from Sekiu to Clallam Bay. This resulted in low levels of the Clallam Bay reservoir and an empty Sekiu reservoir. Customers were notified via robocalls to use extreme conservation to reduce water demand. PUD serves about 1000 people in Sekiu and they need 5 gallons per day per person, or 5000 gallons per day. The State Department of Health was contacted to assist in transporting water supplies however they said that the State Emergency Management Agency coordinates emergency water supplies. Bottled water was flown to Sekiu and then Clallam Bay where District employees, the Fire District, and the community distributed it per Sean Worthington's instructions to allocate on a first-come-first-serve basis limited to six 16oz bottles per person. Water crew drove the water truck via Aberdeen to Clallam Bay to distribute additional water. Meanwhile, repairs to the Hoko pump station, the SCADA system, and the construction of a new bypass pipeline commenced. The plan for Tuesday, November 23<sup>rd</sup> is to complete the bypass pipeline and interties and then put the pipeline into service with a boil water notice by noon tomorrow, which we hope to lift by Thanksgiving Day.

- e. **1:12:06:** Safety Manager Larry Morris provided an overview and expression of gratitude for District employee, Emergency Operations Center, community organization, and individual efforts to provide water to the affected communities.
- f. **1:17:19:** Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved RESOLUTION 2222-21 authorizing the Clallam Bay-Sekiu emergency water repair.
- g. **1:19:36:** Bonneville Power Administration's (BPA)'s post-2028 Contract: Prior to this discussion, Assistant General Manager presented on BPA 2028 contract discussion items. Topics covered were: tiered BPA rates; length of the contract; BPA power supply products; contract high-water marks (CHWMs) and options; residential exchange; and staff's viewpoints on each of these topics. Afterwards, there was discussion among the Commissioners about how best to come up with a unified position on BPA contract issues.

## **CORRESPONDENCE/COMMUNICATIONS 1:51:15**

There were no correspondence or communications.

## **COMMISSIONER REPORTS 1:51:31**

Commissioner Waddell attended Washington PUD Association (WPUDA) Energy Committee and board meetings. Topics were grid reliability, resource adequacy analyses and assessments; and BPA's resource adequacy program.

Commissioner Paschall attended a Western Public Agency Group (WPAG) meeting. Topics were the creation of a concept paper from Public Power on what customers are looking for, such as: system size and capacity, contract terms, carbonization; and WPAG's 2022 budget.

Commissioner Purser attended Energy Northwest (EN) meetings. Topics were: a clean hydrogen plant; substations to accommodate Microsoft server farms in Quincy; new general managers throughout the PUDs; Mason 3 and Skamania increases; the 2022 Legislative sessions and PUD broadband authority and middle mile grant opportunities; the formation of broadband LUDs; CETA rules as they apply to the UTC; grid reliability; possible new customer rights bills and electrification bills; surcharges to protect rural customers.

## **STAFF REPORTS 2:05:**

Communications Manager Nicole Hartman advised that lineman Ivan Welch won a 2<sup>nd</sup> place photography award from NWPPA in their utility category. The photo will be included in the 2022 PUD calendar. She also advised that Cheyenne Maggard (daughter of employee Brent Maggard) was awarded a \$1000 WPUDA scholarship. Congratulations Cheyenne!

## **BOARD ACTION ITEMS FOR STAFF 2:10:24**

- A. A request to have our customer service representatives specifically contact Clallam Bay and Sekiu customers in order to update their contact information to insure these customers receive future PUD robocalls;

- B. Aggressively pursue funding opportunities to address Clallam-Bay Sekiu water-restoration projects;
- C. Follow up briefings on mid- and long-term water restoration issues in Clallam Bay and Sekiu;
- D. Commissioners and staff come up with a position on BPA post-2028 contract issues; and
- E. Update the 2022 Strategic Plan to include a section on the District's active participation in BPA post-2028 contract discussions.

## **COMMENTS FROM THE PUBLIC**

There was no public comment.

## **ADJOURN 2:13:53**

There being no further business to come before the Commission, the meeting adjourned at 3:43 PM.

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*A detailed transcript of this meeting via audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.*

November 22, 2021