

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
Minutes of the Regular Meeting of the Board of Commissioners
Main Office | 104 Hooker Road | Sequim, WA 98382
MAY 24, 2021 – This meeting was held remotely via ZOOM

Commissioners Present

Will Purser, President
Rick Paschall, Vice President
Jim Waddell, Secretary

Staff Present

Doug Nass, General Manager	Lori Carter, Controller/Auditing Officer
John Purvis, Assistant General Manager	Ruth Kuch, Financial Analyst
Sean Worthington, Finance Manager/Treasurer	Jamie Spence, HR Manager
Travis McClain, WWW Systems Coordinator	Rebecca Turner, Sr. Accountant
Xanthius Christensen, Engineer	Larry Morris, Safety Manager
Colin Young, Distribution System Supervisor	Shawn Delplain, Broadband Supervisor
Mike Hill, Engineering Manager	Steve Schopfer, IT Manager
Tom Martin, Water/Wastewater Manager	Teresa Lyn, Executive Assistant
Nicole Hartman, Communications Manager	

Others Present as Identified

Janet Marx
Paula Simpson-Barnes
Richard deBusman

The meeting commenced at 1:30 PM.

CONSENT AGENDA :58

Upon recommendation of staff, and upon motion of Commissioner Waddell seconded by Commissioner Paschall and carried, the Commissioners approved the following consent agenda items:

- a. Minutes of the May 10, 2021 regular meeting;
- b. Claim vouchers for May 10 through May 17, 2021 for a total of \$1,124,285.75; and
- c. Payroll vouchers for the period of April 16 through April 30, 2021.

AGENDA REVISIONS 1:46

There were no agenda revisions.

COMMENTS FROM THE PUBLIC 1:59

There was no public comment.

BUSINESS ITEMS 2:18

Utility Services Supervisor Mattias Jarvegren presented on the District's recent Smart Energy Provider (SEP) designation. The American Public Power Association (APPA) awards the designation to utilities demonstrating a commitment to and proficiency in energy efficiency, distributed generation, renewable energy, and environmental initiatives. Clallam PUD No. 1 is one of only 94 out of APPA's more than 2,000 public power utilities that have received this designation.

Upon recommendation of staff, and upon motion of Commissioner Waddell, seconded by Commissioner Paschall and carried, the Board approved Resolution 2196-21 Establishing the Current Schedule of Deposits and Charges, Electric Line Extension Unit Prices.

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board authorized Acceptance Memo of Completion for Contract No. 201009 with Rognlins Inc.,

for replacement of a portion of a water main on 8th Street in Clallam Bay for a total project cost of \$168,001.40 (including WSST).

Finance Manager/Treasurer Sean Worthington discussed Clallam PUD's letter requesting Clallam County Commissioners to make the District a subrecipient of ARPA funds in order to resolve current arrearages due to the pandemic and to fund broadband, SCADA, and water system infrastructure projects. Upon recommendation of staff, and upon motion of Commissioner Waddell, seconded by Commissioner Paschall and carried, the Board authorized that their signature be affixed to the letter and that it be sent to the County Commissioners for consideration.

CORRESPONDENCE/COMMUNICATIONS 58:40

None.

COMMISSIONER REPORTS 58:45

Commissioner Paschall attended the Northwest Public Power Association (NWPPA) annual meeting. He also attended a Washington Public Utility Districts Association (WPUDA) telecommunication workshop. Topics revolved around broadband; specifically if we need to start thinking of broadband as an essential service, and if so, how to fund it (with grants, and not with electric or water money), and potentially setting up broadband as a business separate from electric and water. Other topics were BPA's provider of choice, negotiating with BPA, and concerns over not having representation at Public Power Council (PPC) meetings, and the efforts being made to rejoin the Council.

Commissioner Waddell attended BPA's quarterly technical and business review meetings. Topics were: BPA's cash on hand (reserves are currently looking good at 90 days); and a brief discussion on strategic cost management. He attended a Northwest Conservation Council meeting where the topics revolved around resource adequacy modeling and the impacts that markets, current surpluses, and renewables have on the modeling.

Commissioner Purser attended Energy Northwest (EN) meetings. Discussions revolved around: meeting CETA requirements, specifically as it relates to extending the Columbia Generating System's licensing to 2064, and making modifications so it can generate more power into the future; and small modular reactors, in regards to EN offering technical support and later operating them; and upcoming changes to and retirements in the Energy Northwest Executive Board.

The meeting recessed at 2:42 PM for a short break and reconvened at 2:47 PM.

STAFF REPORTS 1:17:46

- a. General Manager Doug Nass addressed the previous board meeting's action items for staff, including:
 - i. The posting of some business items – such as the strategic plan – for public commentary prior to the Board's vote.
 - ii. Broadband reorganization: Broadband Supervisor Shawn Delplain will be hiring a Network Administrator to assist in the Districts broadband department. John Purvis, Assistant General Manager, will oversee the broadband efforts at the District.
 - iii. June 14 presentation of District's vegetation efforts re: wildfire mitigation
 - iv. Plans for public solar workshop in June
- b. Assistant General Manager John Purvis presented on the potential impacts of vehicle electrification on the District's electric system.

COMMENTS FROM THE PUBLIC 2:17:00

An inquiry was made about the potential impact that electrification of government vehicles might have on the District's electric system. Assistant Manager John Purser advised that currently we are considering the potential impact of personal vehicles only; however as we learn of local government electrification efforts, we will include those in our analysis.

BOARD'S ACTION ITEMS FOR STAFF 2:19:42

- a. Broadband Supervisor Shawn Delplain will present on the feasibility of broadband buildout and pending middle mile grant applications at an upcoming meeting.

The meeting recessed for five minutes at 3:47 PM for a short break and reconvened at 3:52PM.

EXECUTIVE SESSION 2:220:06

The regular meeting recessed at 3:52 PM to go into executive session for approximately 30 minutes to review the performance of public employees, pursuant to RCW 42.30.110(1)(g). Those in attendance were General Manager Doug Nass and Commissioners Purser, Waddell, and Paschall. No action was taken.

ADJOURN

The regular meeting reconvened at 4:20 PM. There being no further business to come before the Commission, the meeting adjourned at 4:22 PM.

A detailed transcript of this meeting via audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.

May 24, 2021