

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
Minutes of the Regular Meeting of the Board of Commissioners
Main Office | 104 Hooker Road | Sequim, WA 98382
MAY 10, 2021 – This meeting was held remotely via ZOOM

Commissioners Present

Will Purser, President
Rick Paschall, Vice President
Jim Waddell, Secretary

Staff Present

Doug Nass, General Manager	Nicole Hartman, Communications Manager
John Purvis, Assistant General Manager	Lori Carter, Controller/Auditing Officer
Sean Worthington, Finance Manager/Treasurer	Ruth Kuch, Financial Analyst
Bill Decker, Forks Operations Superintendent	Jamie Spence, HR Manager
Terry Lind, Port Angeles Operations Superintendent	Rebecca Turner, Sr. Accountant
Travis McClain, Water/Wastewater Systems Coordinator	Tyler King, Power Analyst
Xanthius Christensen, Engineer	Larry Morris, Safety Manager
Ben Phillips, Engineer	Shawn Delplain, Broadband Supervisor
Mike Hill, Engineering Manager	Steve Schopfer, IT Manager
Tom Martin, Water/Wastewater Manager	Teresa Lyn, Executive Assistant

Others Present as Identified

Patti Morris
Janet Marx
Krestine Reed
Paula Simpson-Barnes
Murphy Jackson

The meeting commenced at 1:30 PM.

CONSENT AGENDA 2:48

Upon recommendation of staff, and upon motion of Commissioner Paschall seconded by Commissioner Waddell and carried, the Commissioners approved the following consent agenda items:

- a. Minutes of the April 12, 2021 regular meeting;
- b. Claim vouchers for April 12 through May 3, 2021 for a total of \$5,304,053.86;
- c. Payroll vouchers for the period of March 16 through April 15, 2021;
- d. Removal of delinquent accounts from January 2021 active accounts receivable totaling \$5,499.82 including a 30% collection fee;
- e. Contractor prequalification for DJ/S Electrical, Inc. in the amount of \$2,500,000 for the upcoming calendar year; and
- f. Contractor prequalification for Olympic Electric Company, Inc., in the amount of \$1,250,000 for the upcoming calendar year.

AGENDA REVISIONS 2:41

Later in the meeting, due to the number of business items to left address, and the anticipated length of the meeting, Utility Services Supervisor Mattias Jarvegren will present the on the District's Smart Provider (SEP) designation at the May 24th board meeting.

COMMENTS FROM THE PUBLIC 7:54

There was no public comment.

BUSINESS ITEMS 8:02

General Manager Doug Nass and Communications Manager Nicole Hartman presented an overview to Commissioners on the District's Reliable Public Power Provider (RP3) designation. A RP3 designation is a sign of a utility's dedication to operating an efficient, safe, and reliable distribution system. Being recognized by the RP3 program demonstrates to community leaders, governing board members, suppliers, and service providers a utility's commitment to its employees, customers, and community. The District is very proud to have received the highest RP3 Diamond Provider (100% of 100) rating by the American Public Power Association (APPA). Staff provided detailed presentations on the following RP3 proficiencies:

1. Reliability (by John Purvis and Steve Schopfer);
2. Safety (by Larry Morris);
3. Workplace development (by Jamie Spence);
4. System Improvement (by John Purvis and Sean Worthington).

As part of the above review, Finance Manager/Treasurer Sean Worthington also presented on the District's financial health. He then presented on the status of the District's partnering with the Olympic Community Action Programs (OlyCAP) low-income program to meet the 2019 Clean Energy Transformation Act (CETA) compliance, with the goal of achieving an electricity supply free of greenhouse gas emissions by 2045 while also providing energy assistance to low-income customers.

The meeting convened and recessed at 3:08 PM for a break. The meeting reconvened at 3:13 PM.

BUSINESS ITEMS CONTINUED 1:44

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board authorized staff to award Bid No. 210802 to purchase a Sherman Reilly diesel engine trailer-mounter puller DDXA-75 from Sherman & Reilly, Inc. for a purchase price of \$175,964.00 (not including WSST).

Upon recommendation of staff, and upon motion of Commissioner Waddell, seconded by Commissioner Paschall and carried, the Board authorized staff to award Bid No. 211003 for pole inspection, treating, and reporting to Pacific Pole Inspection, LLC., from Kelso, WA. This contract will have an estimated not-to-exceed amount of \$129,368.00 (not including WSST).

Upon recommendation of staff, and upon motion of Commissioner Waddell, seconded by Commissioner Paschall and carried, the Board voted to postpone voting on Resolution 2196-21 Establishing the Current Schedule of Deposits and Charges, Electric Line Extension Unit Prices until the May 24th, 2021 board meeting.

Upon recommendation of staff, and upon motion of Commissioner Waddell, seconded by Commissioner Paschall and carried, the Board approved Resolution 2197-21 Amending the District's Healthcare Plan.

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board approved Resolution 2198-21 Providing for College Level Course Tuition Reimbursement and Rescinding Resolution 2060-16.

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board adopted Resolution 2198-21 Establishing a Professional Licenses and Membership Policy.

CORRESPONDENCE/COMMUNICATIONS 2:21

There were no correspondence/communication items.

COMMISSIONER REPORTS 2:21

Commissioner Paschall attended a number of Washington Public Utility District Association (WPUA) meetings, including New Commissioner orientations, and the District's annual Entrance Conference with the WA State Auditor (SOA).

Commissioner Waddell attended WPUA, Northwest Power and Conservation Council (NPCC), and Washington Public Agency Group (WPAG) meetings. Topics included organizational briefings, legislative updates, the possibility of having BPA provide 2028 contract briefings; and a support system allowing easier selection of energy providers of choice in 2028 contracts.

Commissioner Purser attended several Energy Northwest meetings . Topics included lithium battery storage sources, EN's recently-awarded grant to install electric vehicle charging stations along Highway 12, and the Columbia Generating Station's upcoming refueling and maintenance.

STAFF REPORTS 2:39

General Manager Doug Nass addressed the previous board meeting's action items for staff, including:

- A June 8th planned presentation of the District's vegetation management efforts as they pertain to wildfire mitigation (specifically in regards to protective equipment maintenance and testing and adherence to national standards);
- Plans for an upcoming public solar workshop; and
- Determining the level of Commissioner interest in BPA 2028 contract negotiations.

BOARD'S ACTION ITEMS FOR STAFF 2:41

- A. Staff is to resubmit for consideration Resolution 2196-21 Establishing the Current Schedule of Deposits and Charges and Electric Line Extension Unit Prices at the May 24th, 2021 board meeting.

COMMENTS FROM THE PUBLIC 2:42

There was no public comment.

ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 4:10 PM.