

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1

Minutes of the Regular Meeting of the Board of Commissioners

Main Office | 104 Hooker Road | Sequim, WA 98382

February 8, 2021 – This meeting was held remotely via ZOOM

Commissioners Present

Will Purser, President

Rick Paschall, Vice President (partial attendance)

Jim Waddell, Secretary

Staff Present

Doug Nass, General Manager

John Purvis, Assistant General Manager

Sean Worthington, Finance Manager/Treasurer

Terry Lind, Operations Superintendent

Ben Phillips, Engineer III

Mike Hill, Engineering Manager

Tom Martin, Water/Wastewater Manager

Nicole Hartman, Communications Manager

Steve Schopfer, IT Manager

Lori Carter, Controller/Auditing Officer

Rebecca Turner, Sr. Accountant

Ruth Kuch, Financial Analyst II

Tyler King, Power Analyst

Jamie Spence, HR Manager

Larry Morris, Safety Manager

Teresa Lyn, Executive Assistant

Others Present as Identified

Patti Morris

Richard DeBusman

Krestine Reed

Paula Simpson-Barnes

Janet Marx

The meeting commenced at 1:30 PM.

CONSENT AGENDA 6:20

Upon recommendation of staff, and upon motion of Commissioner Waddell seconded by Commissioner Purser and carried, the Commissioners approved the following consent agenda items:

- a. Minutes of the January 11, 2021 regular meeting;
- b. Minutes of the January 25, 2021 regular meeting;
- c. Claim vouchers for January 25 through February 1, 2021 for a total of \$954,531.16;
- d. Payroll vouchers for the period of January 1 through January 15, 2021; and
- e. Removal of delinquent accounts from February 2021 active accounts receivable totaling \$7609.12 including a 30% collection fee.

AGENDA REVISIONS 7:03

- a. Resolution 2193-21 was added to the agenda under Business items as item c;
- b. Ben Phillips will present Recommendation for Bid# 210801 (now item d); and
- c. Sean Worthington will present Resolution 2191-21 in lieu of Shawn Delplain.

COMMENTS FROM THE PUBLIC 8:08

Comment was heard from an individual regarding the removal of the Snake River dams.

BUSINESS ITEMS 12:17

Upon recommendation of staff, and upon motion of Commissioner Waddell, seconded by Commissioner Purser and carried, the Board passed RESOLUTION 2191-21 Establishing Excess Capacity Network Access Charges.

Upon recommendation of staff, and upon motion of Commissioner Waddell, seconded by Commissioner Purser and carried, the Board passed RESOLUTION 2192-21 Authorizing the Disposal of Surplus Material.

Upon recommendation of staff, and upon motion of Commissioner Purvis, seconded by Commissioner Waddell and carried, the Board passed RESOLUTION 2193-21 In support of undergrounding a span of overhead electric line to reduce avian and power line interactions.

Upon recommendation of staff, and upon motion of Commissioner Waddell, seconded by Commissioner Purser and carried, the Board authorized Recommendation Memo to Bid #210801 for a transmission pole replacement project with distribution and fiber from Airport Road to Cherry Street, Port Angeles, WA. The engineer's estimate for the work under this contract is \$850,000.

CORRESPONDENCE/COMMUNICATIONS 25:19

General Manager Doug Nass shared a letter provided by WPUDA's Executive Director George Caan from eighteen private-sector companies and national organizations in support of House Bill 1336, which, if passed, will provide authority for public entities to provide broadband service to end-users.

COMMISSIONER REPORTS 28:27

Commissioner Waddell attended a North Olympic Development Council (NODC) meeting and a Forks Chamber of Commerce meeting.

Commissioner Purser attended several Energy Northwest (ENW) meetings.

STAFF REPORTS 44:14

Assistant General Manager John Purvis provided a summary of the District's January 27th meeting with BPA to discuss transmission reliability in our territory. Communications Manager Nicole Hartman discussed messaging plans for educating the public on how BPA and District crews address outages, and communication plans for sharing more detailed and timely information to customers while outages are actually occurring.

BOARD'S ACTION ITEMS FOR STAFF 1:12:02

1. Krestine Reed was added as a meeting attendee to the January 25, meeting minutes.

COMMENTS 1:13:01

Comment was heard from an individual expressing appreciation for PUDs sharing of information with the public.

ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 2:44 PM.

the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.

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