

iCLALLAM COUNTY PUBLIC UTILITY DISTRICT #1

Minutes of the Regular Meeting of the Board of Commissioners

Main Office | 104 Hooker Road | Sequim, WA 98382

January 25, 2021 – This meeting was held remotely via ZOOM

Commissioners Present

Will Purser, President

Rick Paschall, Vice President

Jim Waddell, Secretary

Staff Present

Doug Nass, General Manager

John Purvis, Assistant General Manager

Sean Worthington, Finance Manager/Treasurer

Tom Martin, Water/Wastewater Manager

Nicole Hartman, Communications Manager

Steve Schopfer, IT Manager

Lori Carter, Controller/Auditing Officer

Ruth Kuch, Financial Analyst II

Tyler King, Power Analyst

Shawn Delplain, Broadband Supervisor

Mike Hill, Engineering Manager

Larry Morris, Safety Manager

Teresa Lyn, Executive Assistant

Others Present as Identified

Patti Morris

Richard DeBusman

Paula Simpson-Barnes

Janet Marx

Krestine Reed

The meeting commenced at 1:30 PM.

CONSENT AGENDA

Upon recommendation of staff, and upon motion of Commissioner Waddell seconded by Commissioner Paschall and carried, the Commissioners approved the following consent agenda items:

- a. Claim vouchers for January 11 through January 19, 2021 for a total of \$4,316,328.18;
- b. Payroll vouchers for the period of December 16 through December 31, 2020; and
- c. Contractor prequalification of NW Utility Services LLC for the upcoming calendar year in the amount of \$1,000,000.

The minutes from the January 11th regular meeting were removed from the consent agenda. The minutes will be resubmitted to the Board at the February 8th board meeting.

AGENDA REVISIONS

- a. RESOLUTION 2191-21 Establishing Excess Capacity Network Access Charges was moved up on the agenda so it could be submitted prior to Comments from the Public to accommodate the presenting employee's schedule.

BUSINESS ITEM

Broadband Supervisor Shawn Delplain submitted RESOLUTION 2191-21 Establishing Excess Capacity Network Access Charges to the Board for approval. At the request of a Commissioner, the Resolution was tabled for two weeks. The Resolution will be resubmitted to the Board at the February 8th board meeting.

COMMENTS FROM THE PUBLIC

Comment was heard from an individual who objects to the District's membership in NorthwestRiver Partners.

BUSINESS ITEMS

Upon recommendation of staff, and upon motion of Commissioner Waddell, seconded by Commissioner Paschall and carried, the Board adopted RESOLUTION 2190-21 Amending the District's Investment Policy.

CORRESPONDENCE/COMMUNICATIONS

General Manager Doug Nass shared Secretary of Energy Secretary Dan Brouillette's letter to 55 U.S. Governors and Territories urging the prioritization of vaccines for critical energy utility employees. He shared a letter from John Harlow of Snohomish PUD expressing appreciation for the District's recently provided mutual aid assistance. He provided an update on the District's membership with the Clallam County Economic Development Council (EDC) and NW RiverPartners. He shared an issue paper that WPUDA published in support of House Bill 1336.

General Manager Doug Nass requested the Commissioners provide him with any questions or concerns they have regarding BPA outages and their outage response and communications prior to the January 27 staff meeting with the District's BPA account executive.

COMMISSIONER REPORTS

Commissioner Paschall a Clallam County Economic Development Council meeting.

Commissioner Waddell attended WPUDA and WPAG meetings.

Commissioner Purser attended Energy Northwest meetings and WPUDA meetings.

STAFF REPORTS

Water/Wastewater Manager Tom Martin provided an update on the Panoramic Heights water system recent over-chlorination incident and the rapid response actions and comprehensive communications that were taken.

Engineering Manager Mike Hill provided an update on efforts to mitigate swan and power line interactions near Kirner and Woodcock Roads in Sequim.

BOARD'S ACTION ITEMS FOR STAFF

1. Going forward, staff is to provide a copy of the draft minutes to the Commissioners for review the Tuesday before the upcoming Board meeting.

COMMENTS

Comment was heard from an individual who objects to the dues that the District pays to industry organizations.

ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 3:16 PM.

A detailed transcript of this meeting via an audio recording is available to the public on the Commission Meetings page of the PUD website here: <https://clallampud.net/commission-meetings/>.