

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
Minutes of the Regular Meeting of the Board of Commissioners
Main Office | 104 Hooker Road | Sequim, WA 98382
November 9, 2020 – This meeting was held remotely via ZOOM

Commissioners Present

Will Purser, President
Jim Waddell, Vice President
Dave Anderson, Secretary

Staff Present

Doug Nass, General Manager
John Purvis, Assistant General Manager
Sean Worthington, Finance Manager/Treasurer
Colin Young, Distribution System Supervisor
Mattias Jarvegren, Utility Services Supervisor
Tom Martin, Water/Wastewater Manager
Jamie Spence, HR Manager
Lori Carter, Controller/Auditing Officer
Rebecca Turner, Sr. Accountant
Nicole Clark, Communications Manager
Teresa Lyn, Executive Assistant

Others Present as Identified

Patti Morris
Paula Barnes
Richard DeBusman

The meeting commenced at 1:30 PM.

CONSENT AGENDA

Upon recommendation of staff, and upon motion of Commissioner Waddell, seconded by Commissioner Anderson and carried, the Commissioners approved the following consent agenda items:

- a. Minutes of the October 26th, 2020 regular meeting;
- b. Claim vouchers for October 26 through November 2, 2020 for a total of \$2,328,418.72; and
- c. Removal of delinquent accounts from October active accounts receivable totaling \$7,974.92 including a 30% collection fee.

AGENDA REVISIONS

There were no agenda revisions.

COMMENTS FROM THE PUBLIC

Public comment was heard from a ratepayer requesting that the District put a discussion item on the agenda at an upcoming meeting, the topic being submittal of a Resolution to BPA asking them to defund the Snake River dams.

BUSINESS ITEMS

Upon recommendation of staff, and upon motion of Commissioner Anderson, seconded by Commissioner Waddell and carried, the Commissioners passed RESOLUTION 2184-20 Authorizing the Disposal of Surplus Property which included an outdated signal level meter and laser and an unused Panasonic camera, for an estimated total \$200 in value.

Upon recommendation of staff, and upon motion of Commissioner Anderson, seconded by Commissioner Purser and carried, the Commissioners passed RESOLUTION 2185-20 Adopting a Money Purchase Plan with ICMA Retirement Corporation for the establishment of a money purchase retirement plan that benefits District employees by providing funds for retirement and funds for their beneficiaries in the event of death.

CORRESPONDENCE/COMMUNICATIONS

No correspondence.

COMMISSIONER REPORTS

Commissioner Anderson attended virtual North Olympic Development Council (NODC) meetings. Topics of discussion revolved around the quality of broadband throughout the county; the Hoh Tribe becoming a beta tester for StarLink's satellite service; Port Angeles' economic development; and NODC's county-wide broadband speed survey. He also attended the Western Public Agency Group (WPAG) meeting where BPA's Provider of Choice survey was discussed.

Commissioner Waddell attended the virtual WPAG meeting where BPA's Provider of Choice survey was discussed. He expressed concern about the aging infrastructure of our hydro system, specifically as it relates to turbine rehabs and replacements, the loss of expertise in maintaining these, and the reduced number of manufacturing sources for these items.

Commissioner Purser attended a virtual Public Utility Risk Management Services (PURMS) meeting. Issues discussed were cybersecurity, wildfires, the changing over from First Choice insurance to Aetna, providing PPE for all employees, expected extensions of the Governors pandemic directives; and the Clean Energy Transformation Act (CETA) rulemaking process.

STAFF REPORTS

Finance Manager Sean Worthington announced that the WA State Auditor's Office (SOA) exit conference with the District for financial, accountability, and I97 compliance is scheduled for next Tuesday at 10 AM. It will be a public meeting.

Utilities Supervisor Mattias Jarvegren presented on the District's recent designation for the Smart Energy Provider (SEP) Program. The American Public Power Association (APPA) SEP Program recognizes public power utilities for excellence in these four areas: smart energy program structure; energy efficiency and distributed energy programs; environmental and sustainability initiatives, and customer experience. Clallam County PUD No. 1, along with 26 other utilities, was one out of more than 2000 member utilities nationwide who received this designation.

BOARD'S ACTION ITEMS FOR STAFF

No action items.

COMMENTS FROM THE PUBLIC

A ratepayer advised that although residents in her area report that there is a lag for the broadband signal to get up to and back from the new StarLink satellite, it is quite promising, especially in light of other limited options for broadband.

A ratepayer inquired about the potential 20-megawatt Hanford solar project planned for north of Richland, WA. Commissioner Purser promised to send the ratepayer a link to an article about the project.

ACTION ITEMS

There are no action items.

ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 2:19 PM.