

**SECTION I
NOTICE AND INSTRUCTIONS TO BIDDERS
BID NUMBER 201009**

1. CALL FOR BIDS

Proposals for all work required for installing an 8-inch C-900 water main along the entire south side of 8th Street in Clallam Bay. The route of the water main is approximately 720-feet as shown in the project plans and specifications. Bids will be received by PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY, on or before Wednesday, January 6, 2021 by 2:30 p.m., Pacific Time, either by standard mail Attn: Contracts, P.O. Box 1000, Carlsborg, WA 98324, or by overnight mail or expedited mail, Attn: Contracts, 100 Hooker Rd., Sequim WA 98382. The name and address of the contractor and the bid number 201009 must appear on the envelope in which the bid is submitted. Documents must be filled out in ink or typewritten. no alterations or interlineations to the contractor's bid will be permitted, unless made before submission and initialed and dated. Please note, our offices are closed to the public at this time.

2. SCOPE OF WORK

PUD No. 1 of Clallam County (the "District") requests bids for all work required for installing a 8-inch C-900 water main along the entire south side of 8th Street in Clallam Bay (the "Project"). The route of the water main is approximately 720-feet as shown in the project plans and specifications (see Exhibit D).

The general scope of the work to be accomplished is as shown in this Notice and Instruction to Bidders, Proposal, Materials Specifications, and Exhibits A through D. The District's General Specifications for Main Extensions are as shown in Exhibit C. All exhibits are attached hereto and incorporated herein. The following items are included in the scope of work:

- Contractor to provide pipe, fittings, and assemblies.
- Install 8-inch C-900 pipe and tie into existing 2-inch pipe at east end and 8-inch pipe at west end.
- Materials and construction specifications pursuant with PUD General Specifications and details (attached Exhibit C)
- Hydrostatic testing, flushing, and sampling pursuant with PUD General Specifications Section II, 14-16
- Flagging and traffic control to be provided by the contractor as required.
- Contractor shall protect all existing utilities (public and private) and contractor shall repair any damaged utilities immediately.
- Restoration of all gravel and paved County Road surfaces per Clallam County Roads Dept. requirements and PUD specifications.

This project has an engineering estimate of \$135,810.00 (not including WSST).

3. STARTING / COMPLETION DATES

The work shall commence within 10 days of receipt of the Notice to Proceed. The Project must be completed by February 15, 2021.

4. AVAILABILITY OF CONTRACT DOCUMENTS

Specifications are on file and copies available by calling the Contracts Coordinator at 360-565-3243 or by e-mail contracts@clallampud.net to assist you as our offices are closed to the public at this time. You may also contact the Project Manager Tom Martin at 360-565-3449 or by e-mail tomm@clallampud.net.

5. EXAMINATION OF SITE AND CONDITIONS

Prior to the submission of the contractor's bid, the contractor shall make and shall be deemed to have made a careful examination of the Project site(s) and of all contract documents on file with the District, and shall become informed as to the location and nature of the proposed construction, the transportation facilities, the kind and character of the soil and terrain to be encountered, the kind of facilities required before and during the course of the Project, general local conditions, and all other matters that may affect the cost and the time of completion of the Project.

6. BIDDER QUALIFICATION

Contractors who submit a bid for this Project must be registered on the Municipal Research and Services Center ("MRSC") Small Works Roster as of the date of this RFQ and must have selected Clallam County PUD No. 1 as an awarding agency.

7. INSURANCE

The Contractor shall, at its own expense and cost, carry insurance from an insurance company or companies and under policies of insurance acceptable to and approved by the District, the following insurance with limits not less than shown on the respective items:

a. Worker's Compensation

To the limit required by the laws of the State of Washington.

b. Commercial General Liability and Property Damage Insurance

Minimum Coverage Limits:

Bodily Injury	\$1,000,000 each person
Property Damage	\$1,000,000 each occurrence \$2,000,000 aggregate
Umbrella Coverage	\$2,000,000

Any policy shall have no Self Insured Retained Limits or deductible.

c. All policies of insurance providing coverages required under paragraph "b" above shall name Public Utility District No. 1 of Clallam County as additional insured with a cross liability clause and provide that no cancellation or material changes in the policies shall become effective unless thirty (30) days prior notice of such cancellation or change shall be furnished the District by certified mail. The District shall be named in the policy as an additional insured without reservation or qualification. Blanket Additionally Insured is not acceptable.

Prior to commencement of any work hereunder, the Contractor shall provide the District with evidence of Worker's Compensation Insurance and with a Certificate of Insurance showing the District named as additional insured.

8. CONTRACTOR

This Project shall be performed by one general contractor. A contractor submitting a bid may not provide a bid for only a portion of the Project, but may use necessary subcontractors to complete the work. All subcontractors must be listed in the bid.

9. SUBMISSION OF PROPOSAL

Bids may be submitted via USPS addressed to the District. If mailed, they should be sent to Attention: Contracts Coordinator, P.O. Box 1000, Carlsborg, Washington 98324. If submitting via express delivery (i.e. FedEx, UPS), please deliver the sealed bid to the Clallam County PUD No. 1, Attention: Contracts Coordinator, at 100 Hooker Road Sequim, WA 98382. The name and address of the bidder and bid number must appear on the envelope in which the Proposal is submitted. Proposals must be filled out in ink or typewritten. No alterations or interlineations will be permitted, unless made before submission, initialed, and dated.

10. EMPLOYER'S IDENTIFICATION NUMBER

The bidder must furnish with the bid the firm's Federal Employer Identification Number.

11. SALES TAXES

Any county, city, or metropolitan municipal sales taxes that may be applicable to this transaction will be considered in evaluation of bids. In the event that a county, city, or metropolitan municipal sales tax is applicable to the proposed work, the Project will awarded to the responsible contractor with the lowest bid, on the basis of the relative amount of the stated bid price plus the amount of any county, city, or metropolitan municipal sales and use tax.

12. PAYMENT OF PREVAILING WAGES

The Contractor will be required to pay prevailing wages on this Project and comply with the most recent applicable prevailing wage rate(s) of the State of Washington Department of Labor and Industries (**Exhibit A**). Please note that those rates included for occupations listed in **Exhibit A** are as furnished by the State of Washington, but it shall be the Contractor's responsibility to verify current rates. This information may not be all-inclusive; any other occupation used on the Project but not listed in this information must comply with the most recent applicable prevailing wage rate.

A State-approved "Statement of Intent to Pay Prevailing Wages" must be filed with the State of Washington before payment can be made of any sums due on this contract. Upon completion of the contract, an "Affidavit of Wages Paid" must be filed with the State of Washington.

13. BID SECURITY

Each proposal shall be accompanied by a Certified Check or Cashier's Check payable to the order of the District for a sum not less than five percent (5%) of the amount of the bid, or accompanied by a Bid Bond in an amount not less than five percent (5%) of the total bid with a Corporate Surety licensed to do business in the State of Washington, conditioned that the Bidder will pay to the District as liquidated damages the total amount specified in the Bond unless entering into a contract in accordance with the bid and furnishing a Performance and Payment Bond(s) for not less than One Hundred percent (100%) of the contract price within ten (10) days of being notified as being the successful bidder, as required by Section 54.04.080 R.W.C.

If a proposal is not accepted, the Certified Check, Cashier's Check, or Bid Bond will be returned within 90 days to the Bidder furnishing same, except that of the successful Bidder shall be retained until a contract is entered into and a Performance and Payment Bond(s) furnished as mentioned above.

If the Bidder fails to enter into a contract and furnish the performance and payment bond(s) within ten (10) days of the date of being notified as being the successful Bidder, the check or Bid Bond and the amount thereof shall be forfeited to the District. No Bidder shall be permitted to withdraw a bid within a period of 30 days after the actual date on which the bids were opened.

14. PROPOSAL IRREGULARITIES OR ERRORS

The District reserves the right to waive non-material irregularities or minor errors in any proposal.

15. REJECTION OF PROPOSAL

The District reserves the right to reject all proposals and re-issue the request for proposals.

16. SUSPENSION/DEBARMENT

All bidders must have a current Washington Unified Business Identifier (UBI) number. If applicable they must have Industrial Insurance (worker' compensation) coverage for the bidder's employees working in Washington, as required in Title 51 RCW. They must also have a Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW. The bidder must not be in a suspended or debarment status or be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).