

**COMMISSIONERS PREAGENDA
FOR THE REGULAR MEETING OF
CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
BOARD OF COMMISSIONERS
JANUARY 25, 2021**

Join Zoom Meeting:

<https://zoom.us/j/92715210400?pwd=ZW5Wb3R4VzBwQmFGMmt4MzBsWCtoQT09>

Meeting ID: 927 1521 0400 | **Passcode:** 466410

One tap mobile: +12532158782,,92715210400#,,,,*466410# US (Tacoma)

Dial by your location: +1 253 215 8782 US (Tacoma)

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- **Consent Agenda Items**

The Commissioners will consider approving Consent Agenda items.

- **RESOLUTION 2190-21 Amending the District's Investment Policy Established in Resolution No. 1885-08**

The Commissioners will consider adopting Resolution 2190-21 amending the District's Investment Policy established in Resolution No. 1885-08.

Staff recommendation: Adopt Resolution 2190-21 amending the District's Investment Policy established in Resolution No. 1885-08.

- **RESOLUTION 2191-21 Excess Capacity Network Access Charges and Rescinding Resolution 2172-20**

The Commissioners will consider adopting Resolution 2191-21 Establishing Excess Capacity Network Access Charges and Rescinding Resolution 2172-20.

Staff recommendation: Adopt Resolution 2191-21 establishing Excess Capacity Network Access Charges and Rescinding Resolution 2172-20.

The Commissioners will also consider the customary business matters associated with approval of payments, minutes of the previous meeting, reports from Commissioners and staff, comments from the public, and other items of information or general business. Items may be added to, or removed from, the agenda at the meeting.

AGENDA
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1. CALL TO ORDER

2. APPROVAL OF CONSENT AGENDA

- a. Minutes of the January 11 regular meeting;
- b. Claim vouchers for January 11 through January 19, 2021 for a total of \$4,316,328.18.
- c. Payroll vouchers for the period of December 16 through December 31, 2020; and
- d. Contractor prequalification of NW Utility Services LLC for the upcoming calendar year in the amount of \$1,000,000.

b. AGENDA REVISIONS

3. COMMENTS FROM THE PUBLIC

4. BUSINESS ITEMS

- a. RESOLUTION 2190-21 Amending the District's Investment Policy Sean Worthington
- b. RESOLUTION 2191-21 Establishing Excess Capacity Network Access Charges Shawn Delplain

5. CORRESPONDENCE/COMMUNICATIONS

- a. DOE letter to Governors re: prioritization of vaccines for energy employees Doug Nass
- b. Update on EDC and NW RiverPartner memberships Doug Nass

6. COMMISSIONER REPORTS

7. STAFF REPORTS

- a. Update on Panoramic Heights water system Tom Martin
- b. Update on efforts to mitigate Avian & Power Line interactions near Kirner Road Mike Hill

8. BOARD'S ACTION ITEMS FOR STAFF

9. COMMENTS FROM THE PUBLIC

10. EXECUTIVE SESSION

11. ADJOURN

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1

Minutes of the Regular Meeting of the Board of Commissioners

Main Office | 104 Hooker Road | Sequim, WA 98382

January 11, 2021 – This meeting was held remotely via ZOOM

Commissioners Present

Will Purser, President

Rick Paschall, Vice President

Jim Waddell, Secretary

Staff Present

Doug Nass, General Manager

John Purvis, Assistant General Manager

Sean Worthington, Finance Manager/Treasurer

Jamie Spence, HR Manager

Tom Martin, Water/Wastewater Manager

Nicole Hartman, Communications Manager

Steve Schopfer, IT Manager

Lori Carter, Controller/Auditing Officer

Rebecca Turner, Sr. Accountant

Ruth Kuch, Financial Analyst II

Karen Whitteker, Credit and Collection Specialist

Tyler King, Power Analyst

Shawn Delplain, Broadband Supervisor

Mike Hill, Engineering Manager

Larry Morris, Safety Manager

Colin Young, Distribution System Supervisor

Teresa Lyn, Executive Assistant

Others Present as Identified

Patti Morris

Richard DeBusman

Janet Marx

Krestine Reed

Shelley Ament

Ken Wiersma

Paula Simpson-Barnes

Alex Fane

Bob, no last name provided

Terry, no last name provided

The meeting commenced at 1:30 PM.

CONSENT AGENDA

Upon recommendation of staff, and upon motion of Commissioner Waddell, seconded by Commissioner Paschall and carried, the Commissioners approved the following consent agenda items:

- a. Minutes of the November 23 regular meeting;
- b. Claim vouchers for December 14, 2020 through January 4, 2021 for a total of \$4,041,310.11;
- c. Payroll vouchers for the period of December 1 through December 15, 2020;
- d. Removal of delinquent accounts from January 2021 active accounts receivable totaling \$5,499.82 including a 30% collection fee;
- e. Invoices to be removed from active miscellaneous accounts receivable totaling \$338.52 including a 30% collection fee; and
- f. Contractor prequalification for Alamon Inc., in the amount of \$750,000 for the upcoming calendar year.

Note: The minutes of the December 14 regular meeting were approved pending a revision indicating that Commissioner Waddell voted to not approve the District's 2021 Strategic Plan.

AGENDA REVISIONS

The title of Resolution 2189-21 was changed to Establishing the Roth ICMA-RC Deferred Compensation Plan and the text "That all prior Resolutions pertaining to the plan are rescinded" was deleted.

COMMENTS FROM THE PUBLIC

Comment was heard from an individual objecting to the District's membership in Northwest RiverPartners.

BUSINESS ITEMS

The Board elected the following: Commissioner Will Purser as President; Commissioner Rick Paschall as Vice President; and Commissioner Jim Waddell as Secretary. Commissioners Purser and Paschall approved the motion to elect the officers. Commissioner Waddell opposed the motion.

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board adopted RESOLUTION 2188-21 Establishing Staff Titles and Salary Ranges and Rescinding Resolution 2181-20, as presented for the 2021 calendar year. The 3.5% increase to salary ranges and the increasing salary range spreads from 80-120% to 80-130% was consistent with prior recommendations by the District's consultant Milliman in order to be competitive and retain and attract employees.

Upon recommendation of staff, and upon motion of Commissioner Paschall, seconded by Commissioner Waddell and carried, the Board adopted RESOLUTION 2189-21 Establishing the Roth ICMA-RC Deferred Compensation Plan for employees. There is no direct contribution cost to the District.

General Manager Doug Nass presented the District's 2021 Association Dues spreadsheet to the Board for discussion and/or authorization of payment (+/- 10%) as invoices are received. Discussion ensued regarding a) the Clallam County Economic Development Council's (EDC) proposed dues of \$20,000 which is an increase of \$10,000 from 2020 dues; and b) the re-establishment of the District's membership in Northwest RiverPartners, to which Commissioner Waddell objects. After discussion of the above, Commissioner Paschall made a motion to authorize the payment of \$10,000 in dues to the EDC. Commissioner Waddell seconded the motion. The motion to authorize payment of \$10,000 in dues to Clallam County EDC carried. Commissioner Paschall then made a motion to authorize the payment of dues to Northwest RiverPartners and their digital media campaign as presented. Commissioner Waddell opposed the motion. Commissioner Purser seconded and the motion to authorize payment of dues to Northwest RiverPartners and their digital media campaign "Our Power is Water" campaign both carried. Commissioner Paschall made a motion to authorize the payment of dues to the balance of organizations on the list and Commissioner Waddell seconded. The motion to authorize payment of dues to the balance of organizations listed in the amounts proposed (+/- 10%) carried.

General Manager Doug Nass presented the District's proposed 2021 Committee Membership delegate assignments to the Board for discussion and/or approval. Responding to an inquiry from Commissioner Waddell, General Manager Nass advised that the approved list will be posted on the website as part of and after approval of, this meeting's minutes. After some discussion, Commissioner Paschall made a motion to approve the District's 2021 Committee Membership and Organizations delegate assignments as presented. Commissioner Waddell opposed the motion. Commissioner Purser seconded the motion. The motion to approve the 2021 Committee Membership and Organizations delegate assignments as presented carried.

CORRESPONDENCE/COMMUNICATIONS

General Manager Nass shared WPUA's December 15th letter to Governor Inslee requesting the State to prioritize vaccination distribution for mission-essential utility workers. He also shared NWPPA's December article highlighting Clallam PUD#1's earned designation as a Smart Energy Provider (SEP) from the American Public Power Association (APPA) for demonstrating commitment to, and proficiency

in, energy efficiency, distributed generation, and environmental initiatives that support a goal of providing low-cost quality, safe, and reliable electrical service.

COMMISSIONER REPORTS

Commissioner Paschall reported that he is getting up to speed in reviewing all the Commissioner and District documents.

Commissioner Waddell relayed that he received ratepayer correspondence regarding BPA outages. He was also contacted by the Audubon Society regarding an ongoing issue of swans continuing to strike power lines despite the ongoing mitigation measures taken by the District. He advised that the Society will be raising funds to bury the power lines. In the interim, he requested that the District continue to do whatever it can to address the issue, which is expected to continue as the swan population has increased tenfold. Commissioner Waddell attended a WPAG meeting at which briefings by three or four PUDs were presented, including a good presentation by Clallam PUD's Power Analyst Tyler King. Also discussed was BPA's financial contracts and upcoming rate cases and increases, which are based on demand rates. Finance Manager Sean Worthington and Assistant Manager John Purvis pointed out that unlike most other utilities Clallam County does not have access to natural gas and thus is primarily reliant on electricity from BPA. Commissioner Purser advised that the District's future planned 'time of use' tracking and utility-scale battery cost decreases will enable us to 5-6 years from now to invest money in distribution batteries that could significantly mitigate BPA demand charges.

Commissioner Purser attended Energy Northwest (ENW) Executive board meetings. Topics included: ENW's retiring CEO, who will stay on through the next Columbia Generating Station's (CGS) refueling, which is a high-stress/high maintenance activity period; the extension of the licensing of CGS, which produces 15% of energy in the northwest; the recent reranking of CGS as a No. 1 performer by other nuclear plant operators; strong support from the industry for nuclear as part of the energy mix due to it's being zero carbon; NuScale's efforts to provide technical training on hydrogen gas as a fuel source; cybersecurity discussions; and the Horn Rapids Solar 75MW project, which has a 400MW battery, is now online, and which came in at \$400K under budget. He also reported that ENW recently received a \$1.5 million grant from the state which will partially fund six electrical vehicle charging stations along Highway 12; that BPA exceeded their financial targets due to higher secondary sales; that the BP22 rate case will be final in July 2021 and effective in October 2021; and that temperatures are above average, water availability is running historically high, and snowpack is still building.

STAFF REPORTS

General Manager Doug Nass advised that he just received communication via WPUDA that it will likely be May before PUD critical infrastructure workers would be able to receive the vaccine. WPUDA's Executive Director George Caan has requested PUD's to advise how many workers they believe need expedited access to the vaccine. WPUDA will then craft and send a response letter including these numbers to the Governor.

Assistant General Manager Purvis provided an overview on the January 5th through 6th power outages due to windstorms throughout the service territory, as well the power outages associated with 25 miles of BPA transmission line serving the west end of the county. The review included details of the District's and BPA's responses to these outages, including three BPA restoration efforts that resulted in additional brief outages for Lairds Corner and Joyce. He advised that the District will be meeting with BPA within the next few weeks to discuss a wide variety of subjects associated with recent BPA outages and ways to improve outage response and coordination with BPA. The subjects will include communications and

efforts to mitigate “danger trees” that are at risk of falling on BPA lines, but are located outside of BPA rights of way.

BOARD’S ACTION ITEMS FOR STAFF

1. Revise the December 14 board meeting minutes to record Commissioner Waddell’s opposition to the 2021 Strategic Plan; and
2. Staff is to notify the Commissioners when the District schedules a meeting with BPA.

COMMENTS

Comment was heard from an individual inquiring if the District is currently a member of Northwest RiverPartners and if so, what the received but as yet not paid invoice covers.

Comment was heard from an individual expressing concern about a statement that was removed from the 2021 Strategic Plan regarding hydropower and its place in changing energy markets.

ADJOURN

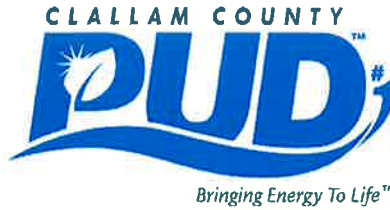
There being no further business to come before the Commission, the meeting adjourned at 3:40 PM.

ATTEST:

President

Vice President

Secretary



2021 COMMITTEE AND ORGANIZATION MEMBERSHIPS

Approved 1-11-2021

AMERICAN PUBLIC POWER ASSOCIATION (APPA)

Delegate
Alternate

Doug Nass
John Purvis

CLALLAM ECONOMIC DEVELOPMENT COUNCIL (EDC)

Delegate
Alternate

Rick Paschall
Nicole Hartman

CONSERVATION AND RENEWABLE ENERGY SYSTEMS (CARES)

Delegate
Alternate

Sean Worthington
Mattias Jarvegren

ENERGY NORTHWEST (EN)

Board of Directors Delegate (Also serves on Executive Board)
Board of Directors Alternate

Will Purser
Doug Nass

FORKS CHAMBER OF COMMERCE

Delegate
Alternate

Jim Waddell
Bill Decker

NORTH OLYMPIC DEVELOPMENT COUNCIL (NODC)

Delegate
Alternate

Jim Waddell
Sean Worthington

NORTH PENINSULA BUILDING ASSOCIATION (NPBA)

Delegate
Alternate

John Purvis
Mike Hill

NORTHWEST OPEN ACCESS NETWORK (NoaNet)

Board Director
Member Representative

Steve Schopfer
Shawn Delplain

NORTHWEST PUBLIC POWER ASSOCIATION (NWPPA)

Delegate
Alternate
Government Relations Committee
Alternate

Rick Paschall
John Purvis
Nicole Clark
Doug Nass

NORTH OLYMPIC LEGISLATIVE ALLIANCE (NOLA)

Delegate
Alternate

Nicole Hartman
Sean Worthington

PACKWOOD DEVELOPMENT COUNCIL

Delegate
Alternate

Sean Worthington
Tyler King

PORT ANGELES BUSINESS ASSOCIATION (PABA)

Delegate
Alternate

Sean Worthington
Rick Paschall

PORT ANGELES CHAMBER OF COMMERCE

Delegate
Alternate

Sean Worthington
Jamie Spence

PORT ANGELES FORWARD COMMITTEE

Delegate
Alternate

Sean Worthington
John Purvis

PUBLIC POWER COUNCIL (PPC) (If rejoin)

Delegate
Alternate

Rick Paschall
Doug Nass

PUBLIC UTILITY RISK MANAGEMENT SERVICES (PURMS)

Delegate
Alternate

Sean Worthington
Doug Nass

SEQUIM DUNGENESS CHAMBER OF COMMERCE

Delegate
Alternate

Will Purser
Nicole Hartman

WASHINGTON PUD ASSOCIATION (WPUDA)

Board of Directors Delegate
Board of Directors Alternate
Budget Committee
Government Relations Committee
Government Relations Committee Alternate
Communications Committee
Communications Committee Alternate
Managers Committee
Manager's Committee Alternate
Energy Committee
Energy Committee Alternate
Telecommunications Committee
Telecommunications Alternate
Water Committee
Water Committee Alternate

Rick Paschall
Doug Nass
Sean Worthington
Nicole Hartman
Doug Nass
Nicole Hartman
Doug Nass
Doug Nass
John Purvis
Will Purser
Rick Paschall
Steve Schopfer
Shawn Delplain
Tom Martin
Bowen Kendrick

WESTERN PUBLIC AGENCY GROUP (WPAG)

Delegate
Alternate

John Purvis
Sean Worthington

Organization Dues

	2021 Annual*	2020 Annual	2019 Annual	2018 Annual	2017 Annual	2016 Annual	2015 Annual	2014 Annual	2013 Annual	2012 Annual	2011 Annual	2010 Annual	2009 Annual
WPUDA (Washington Public Utility Districts Association)	92,182.00	94,038.00	91,008.00	101,016.00	98,374.00	98,136.00	98,136.00	106,800.00	106,441.00	104,482.00	104,484.00	94,992.00	93,402.00
PPC (Public Power Council)	0.00	7,532.50	30,359.00	32,916.00	32,154.00	29,621.00	31,808.00	31,169.00	34,689.00	32,975.00	30,568.00	30,569.00	33,125.00
NWPPA (Northwest Public Power Association)	30,000.00	30,000.00	27,000.00	30,000.00	30,000.00	30,000.00	25,176.47	25,340.17	25,689.30	23,827.53	26,010.00	26,010.00	26,010.00
APPA (American Public Power Association)	25,000.00	24,938.95	23,640.53	22,737.00	21,820.13	21,166.96	20,501.58	18,817.07	20,702.30	20,583.45	19,068.87	17,335.34	15,759.40
WPAG (Washington Public Agencies Group)-EES, Marsh Mundorf	27,000.00	26,529.29	14,745.23	16,268.87	15,103.00	28,713.00	27,711.00	22,921.00	22,921.00	20,497.00	21,282.00	20,497.00	18,584.00
PPC Fish Assessment for NW River Partners	0.00	-	13,220.00	13,220.00	13,220.00	13,220.00	12,587.00	12,587.00	12,587.00	12,587.00	12,587.00	12,587.00	12,587.00
APPA DEED	5,000.00	4,987.79	4,987.79	4,728.11	4,547.40	4,233.39	330.00	330.00	330.00	330.00	330.00	330.00	330.00
Sequim Chamber of Commerce	595.00	595.00	575.00	575.00	330.00	330.00	330.00	330.00	330.00	330.00	330.00	330.00	330.00
North Peninsula Building Association	475.00	475.00	475.00	475.00	452.00	452.00	452.00	436.00	372.00	420.00	395.00	395.00	395.00
Port Angeles Chamber of Commerce (incl. \$72 web ads?)	372.00	372.00	372.00	372.00	372.00	372.00	300.00	372.00	372.00	546.00	546.00	546.00	546.00
Forks Chamber of Commerce	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Clallam County Utilities Coordinating Council	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	25.00	25.00	25.00	25.00
PPC CleanHydro Campaign	0.00	0.00	0.00	0.00	0.00	0.00	10,700.00	10,700.00	10,700.00	10,700.00	10,700.00	10,700.00	10,700.00
NWPPA Labor & Employee Relations Group (Northwest Wage & Hour)	645.00	645.00	645.00	645.00	645.00	645.00	645.00	645.00	645.00	645.00	620.00	620.00	620.00
Clallam County EDC (Economic Development Council)	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Port Angeles Business Association	55.00	55.00	52.50	52.50	52.50	52.50	5,000.00	5,000.00	3,500.00	14,000.00	14,000.00	14,000.00	14,000.00
North Peninsula Building Association- Built Green	150.00	150.00	150.00	150.00	150.00	150.00	70.00	65.00	65.00	65.00	65.00	65.00	65.00
Washington Water Utilities Council (thru ANWA)	250.00	250.00	250.00	250.00	250.00	250.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00
American Water Works Association	365.00	365.00	365.00	365.00	365.00	365.00	339.00	339.00	339.00	339.00	339.00	339.00	339.00
Partnership for Water Conservation Utility Caucus	0.00	0.00	0.00	0.00	0.00	0.00	339.00	339.00	339.00	339.00	339.00	339.00	339.00
Evergreen Rural Water of Washington	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	600.00	600.00	600.00	600.00	600.00
NW River Partners	13,555.64	13,555.64	13,555.64	13,555.64	13,555.64	13,555.64	13,555.64	13,555.64	13,555.64	13,555.64	13,555.64	13,555.64	13,555.64
NW River Partners - Digital Media	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00
North Olympic Peninsula RC&D	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00

*2021 Figures are best estimates as of 01/05/2021



12/15/2020

Mr. Doug Nass
General Manager
Clallam Public Utility District

Dear Doug,

As you know, 2020 was an extraordinarily challenging year for communities in the Pacific Northwest and beyond. It was also a very important year for hydropower support.

Over the past year, Northwest RiverPartners, on behalf of its 100 member organizations, submitted comments for the following public processes:

- Columbia River System Operations Environmental Impact Statement
- Washington Department of Ecology's 401 Water Quality Certification Ruling
- EPA's NPDES permits for US Army Corps of Engineers' mainstem Columbia and Snake River dams
- EPA's Total Maximum Daily Load for Temperature for mainstem Columbia and Snake River dams
- Washington state's Lower Snake River Dams Stakeholder Process
- US Department of Fish & Wildlife Service's Avian Predation review

We've also worked very diligently to help the region better understand the importance of hydropower as a carbon-fighting resource that helps us add new carbon-free generation to the mix. As part of that effort, we successfully placed 25 op-eds in regional outlets and executed a successful paid media campaign that achieved 21 million completed video views among Pacific Northwest residents.

As your team prepares for the possibility of 20-year contract extension with BPA, we recognize that cost uncertainty is one your primary concerns on behalf of your customers. Much of that uncertainty is driven by public policy and litigation that threaten to undermine the value of the hydropower system.

We believe that one of the best investments you can make for your customers is to promote the benefits of hydropower in order to gain public support for pro-hydro policies.

As a result, we are asking that Clallam PUD rejoin Northwest RiverPartners as a member in 2021 and also consider an additional contribution to our next round of the Our Power Is Water campaign. The 2021 Dues for Clallam PUD would be \$16,525. We've asked that members consider contributing an additional 75% of their dues for the digital media effort.

Thank you,

A handwritten signature in black ink, appearing to read "Kurt Miller".

Kurt Miller
Executive Director
Northwest RiverPartners

AGREEMENT

Between

Clallam County Economic Development Council

and

Clallam PUD

THIS AGREEMENT, made this 31st day of December 2020 by and between the Public Utility District #1 of Clallam County (PUD), a Washington municipal corporation, (hereinafter referred to as "PUD"), and the Clallam County Economic Development Council, a non-profit corporation (hereinafter called "EDC"); and

WHEREAS, the EDC is a nonprofit corporation of the state of Washington that concentrates on enhancing and stabilizing the economic environment in Clallam County through business retention, expansion, recruitment and marketing. It is organized is to define, support, and promote policies and activities which will contribute to the economic stability and growth of Clallam County; and

WHEREAS, the PUD provides electric and water utility services throughout Clallam County and is therefore interested and concerned with the economic utilization of services; and

WHEREAS, economic development in Clallam County is in the PUD's interests; and

WHEREAS, the Corporation is capable of providing research data to the PUD that would be of value to the PUD in its operations; now, therefore,

WHEREAS, the PUD has need of research and education regarding these and other aspects of its operations; now, therefore,

In consideration of the mutual covenants and agreements herein the parties agree it as follows:

1. PERFORMANCE BY THE EDC

Performance requirements are outlined in Scope of Work Attached.

2. PERFORMANCE BY THE PUD

- A. For the services rendered by the EDC, the PUD will provide, by payment in cash, the amount of (twenty thousand) \$20,000 Dollars .
- B. Payment by the PUD shall be made in four installments, payment to be made during the first month of each quarter .
- C. The PUD shall participate, when applicable as determined by the PUD, by providing expertise to accomplish the actions of the Clallam County Economic Development Council.

3. TERM

This agreement shall be for a term of one year, commencing on January 1, 2021.

4. ASSIGNMENT

This agreement may not be assigned by either party to this agreement except by signed amendment .

5. TERMINATION

This agreement may be terminated upon thirty (30) days' notice .

IN WITNESS THEREOF, the parties have executed this Agreement on the ____ day of _____ 20__.

Executive Director

General Manager



Colleen McAleer

Doug Nass

12/31/2020

Date

Date

Scope of Work

Clallam County EDC

2021 Contract with Clallam PUD

Activities

Required reporting by ADOs on performance measures listed below represent two broad areas of work mandated by statute RCW 43.330.080

- Direct assistance, including business planning, to companies throughout the county who need support to stay in business, expand, or relocate to Washington from out of state or other countries. Assistance must comply with business recruitment and retention protocols established in RCW 43.330.062.
- Support for regional economic research and regional planning efforts to implement target industry sector strategies and other economic development strategies, including cluster-based strategies. Research and planning efforts should support increased living standards and increased foreign direct investment and be aligned with the statewide economic development strategy. Regional associate development organizations retain their independence to address local concerns and goals.

Deliverables:

1. The Clallam County EDC 2021 Work Plan is outlined in Section A below.
2. The Clallam County EDC and PUD have negotiated the required performance measures that will be used by the EDC and PUD to assess the EDC performance. These performance measure targets are identified in Section B below. These performance measures are specific deliverables under this agreement.
3. The Clallam County EDC shall collect data and shall provide quarterly reports to PUD on all required data in Table B below Performance Measures. These reports are an agreement deliverable.

4. Only those activities identified in Section B “Performance Measure Targets” in “Column A” will be used by the Clallam County EDC and PUD to assess achievement of “Performance Measure Targets”.
5. Quarterly Reports and quarterly invoices will be submitted to Doug Nass at Dougn@clallampud.net by the following dates:
 - a. April 15, 2021,
 - b. July 15, 2021,
 - c. October 15, 2021, and
 - d. January 15, 2022.

Section A – Work Plan for 2021

1. The Clallam County EDC (EDC) will provide direct assistance, including business planning, to companies throughout the county who need support to stay in business, expand, or relocate to Washington from other counties or out of state or other countries. Assistance complies with business recruitment and retention protocols established in RCW 43.330.062, and will include:
 - a. **Providing information to business owners on state and local permitting processes, tax issues, export assistance, and other essential information to respond to COVID-19 business restrictions, and for operating, expanding, or locating a business in Clallam County.**
 - The EDC will lead a Choose Clallam First program using social media, newsletters, newspapers and radio to support local businesses.
 - The EDC will produce at least 6 videos supporting public messaging in response to COVID-19.
 - The EDC will readily distribute information to business owners using the “*Doing Business in Clallam County*” brochure the EDC produced that is regularly updated and distributed widely to county locations through Realtor© channels, our partner NGOs and PUD/county office locations. It also appears on our website – www.clallam.org.
 - Other means of providing this information will include email, website, social media and newsletters. We will present (with partners if possible) at each of the four chamber forums across Clallam County and with community organizations such as Rotary Clubs, Soroptimist, Kiwanis, etc.
 - We will communicate with the local Realtor Associations to understand barriers for business growth and development. We will coordinate meetings and forums to connect decision-makers at the local level to ensure barriers are understood and addressed if possible.

- The EDC will respond to requests for assistance which will include regulatory research and support, community forums, housing study, recruitment incentives research and negotiations, land use planning and code assistance, and referrals. We will refer inquiries to appropriate partners across the county.
- b. Marketing PUD as an excellent location to expand or relocate a business and positioning Clallam as a competitive place to grow business, which may include developing and executing regional plans to attract companies from out of the area:**
- The EDC will work actively with the Port of Port Angeles' team to actively market, recruit, and support businesses in Clallam. This will include General Aviation conferences, Maritime conferences and Timber conferences.
 - Equally, the EDC will respond to regular inquiries from businesses seeking to locate in our area.
 - We will actively participate in recruitment of businesses in partnership with Dept of Commerce, Impact Washington, and local leaders.
 - We will continue to update and distribute the Emerald Coast Opportunity Zone prospectus to investors. It highlights the needs and opportunities of the region.
- c. Working with businesses on site location and selection assistance:**
- The Executive Director of the EDC is a Certified Commercial Investment Manager (CCIM) and was a commercial real estate broker in Clallam County for nine years prior to becoming the Director of Real Estate and Business Development for the Port of Port Angeles from 2011-2014. Her background, knowledge and ability to refer to professionals and work closely with the County's Director of Community Development and PUD officials will be thoroughly addressed.
 - The EDC will review all site selection opportunities presented. The EDC will send the inquiry to appropriate PUD or County partners if the area meets the minimum qualifications to assess interest.
 - EDC staff regularly receives calls for assistance with site selection and facilitates research through pertinent parties such as utility specialists, planners, and Realtors®. Additionally, EDC communicates with businesses almost daily to support their needs and understand the economies within the county.
 - The EDC created the www.Emeraldfund.org site that has Opportunity Zone coverage maps in Clallam County.
- d. Providing business retention and expansion services throughout the county. Such services include business outreach through multiple methods including in-person meetings (when allowed), surveys to identify and address challenges and opportunities faced by businesses. Information shared will address topics such as:**
- The EDC will work with partners to collect business data through surveys.
 - The EDC will share information to existing Clallam businesses about:
 - Grant opportunities for trade impacted businesses from the federal trade adjustment assistance program;
 - Resources available for microenterprise development;

- Resources available on the revitalization of commercial districts;
 - The opportunity to maintain jobs through shared work programs authorized under chapter 50.60 RCW;
 - Resources for manufacturers available through Impact Washington;
 - Strategic Reserve Fund applications as appropriate; and
 - Opportunity Fund applications through local government as appropriate.
- The EDC will continue to partner with the WSBDC, Score, each of the four Chambers, CIE, NODC, NPBA, Realtor Associations, Peninsula College, PUD, PUD and county staff to help serve the needs of businesses throughout the county.
 - The EDC staff will take calls for assistance with research, site selection and workforce issues. We facilitate research through pertinent parties such as utility specialists, planners, and Realtors.
- e. Participating in economic development system-wide discussions regarding gaps in business start-up assistance in Washington;**
- The EDC will participate in the semi-annual State Best Practices Conferences and will present information and programs to help other areas of the state understand barriers and practices that most readily overcome those barriers.
 - Specifically, we will share our partnership and practices of actively coordinating with Rick Dickinson and Micah Jonet at the Center for Inclusive Entrepreneurship (CIE) which provides in-depth personal business advising and technical assistance to startup business owners. We provide in-kind support and office furniture and supplies to support the nascent non-profit up and office at the Port of Port Angeles.
 - We will make introductions to interested buyers and existing small business owners to accommodate small business succession.
 - We will manage the Childcare Alliance Community Organizer to assess the need in Clallam County and identify and initiate innovative and collective solutions to make the Childcare industry more financially sustainable in 2021.
- f. Providing or facilitating the provision of export (outside of county) assistance through workshops or one-on-one assistance;**
- The EDC will provide resources and referrals by email, telephone, and in-person visits for those seeking export assistance. The Clallam EDC is working with experts at consulting firms and NWTAAAC to help those companies most effected by the recent tariffs.
- 2.** Support for regional economic research and regional planning efforts to implement target industry sector strategies and other economic development strategies, including cluster-based strategies. Research and planning efforts should support increased living standards and increased foreign direct investment and be aligned with the statewide economic development strategy. Regional associate development organizations retain their independence to address local concerns and goals. Activities include:

a. Participating with the State Board for Community and Technical Colleges, and Peninsula College, High School Career & Technical Programs and the Olympic Workforce Development Council.

- The EDC is in a direct and on-going partnership with Peninsula College (PC) in workforce education, outreach and economic development efforts throughout the County. We meet regularly and the PC president is an active member of the Clallam EDC Board of Directors.
- The EDC will serve as a Director on the Olympic Workforce Development Council.
- The Supervisor of the local WorkSource is an active member of the Clallam EDC Board of Directors. We coordinate extensively about programs and how to make them more effective locally.
- Clallam EDC helps to organize virtual job fairs in coordination with ESD and our local Chambers.

b. Participating in development of a countywide economic development plan in conjunction with other governmental jurisdictions and institutions.

- The Clallam EDC, in coordination with our county, cities and special district partners and non-profits such as NPBA, Realtor Associations, PABA, NODC, West End Business Association United Way and our four county chambers, will collaborate on economic initiatives, including an update of our regional CEDS document for Clallam and Jefferson Counties.
- The EDC Board created the Business Recovery Committee which plans to write a draft CEDS document for submission to the NODC which serves as the Economic Development District for Clallam and Jefferson Counties.
- The Clallam EDC is providing Administration and project management support for the Countywide Childcare Alliance grant program. The final report will be submitted to Department of Commerce in July 2021.
- Clallam EDC is leading the Choose Clallam First initiative through the first six months of 2021. This marketing and communication campaign will use newspaper, radio, email and social media platforms (Facebook, IG). The information provided will be focused on economic recovery resources and requests to support both for-profit and non-profit businesses in the county.
- The EDC will participate in the County's Affordable Housing Task Force and provides extensive analysis on the affordable housing projects.

c. Champion and provide administrative support to the North Olympic Legislative Alliance (NOLA).

- The EDC will contract with Josh Weiss of Gordon Thomas Honeywell to serve as the NOLA lobbyist for Clallam and Jefferson Counties.
- The EDC will host Josh Weiss on Coffee with Colleen on a monthly basis through the 2021 legislative Session.
- The EDC will support surveys for legislative input to NOLA.

Section B: 2021 Performance Measures

The Clallam PUD jurisdiction for the purposes of this contract is defined as Clallam County.

1. RECRUITMENT & MARKETING ACTIVITIES

Recruitment & Marketing — Business attraction (recruitment and marketing) is a means of contributing to the economic vitality of the community to enhance and diversify the local tax base, to increase the number of jobs available to residents in the community, and to improve the local quality of life. For communities to maintain and boost their economic vitality, they must persuade businesses or investors to locate, expand or remain in the area rather than in a competing location. Economic development marketing and attraction is not just selling business sites or attracting businesses, it is a means of promoting the community as a viable location for economic activity. Marketing techniques to reach targeted audience and attract potential investors could include advertising (e.g., electronic media, mailings, catalogs, magazine or news inserts or supplements, directories, billboards, broadcasts (radio, television commercials, online advertising)); public (e.g., press kits, public official speeches, news releases, public relations); promotional materials (e.g., trade exhibits, economic development newsletters, slide and video presentations, brochures, fact books, websites); direct mail (e.g., letters, e-mail, postcards, brochures); personal selling (e.g., trade fairs, trade shows, business envoys, events); email (e.g., electronic newsletters, event invitations, announcements, links to your website for prospects); social media (e.g., Facebook LinkedIn)

Recruitment & Marketing Activity	Performance Measure Targets – 2021
Number of first-time businesses contacts initiated, site selector contacts initiated, and trade shows attended suitable for location in PUD jurisdiction.	12

2. BUSINESS RETENTION & EXPANSION ACTIVITIES:

Retention & Expansion — Businesses retention and expansion (BRE) is the core program of any economic development plan. These programs are designed to 1) retain or keep existing businesses in the community; and 2) aid to businesses to expand. Retention and expansion programs can be implemented at the local, regional and state levels in a variety of ways.

Business Retention & Expansion Activities (BRE):	Performance Measure Targets – 2021
Number of outreach interactions initiated with existing businesses such as phone calls, site visits, or surveys in PUD jurisdiction:	18
Number of follow-up interactions initiated with existing businesses in PUD jurisdiction.	48

3. BUSINESS ASSISTANCE

Business Assistance (including start-ups). Respond to inquiries and support business needs with connecting directly or referring partners. Small and emerging businesses generate wealth and provide a significant source of employment in today's high technology global economy. They stimulate job creations, develop crucial innovations in both products and services, and diversify the economic base. It is critical that communities' economic development strategies dedicate resources to developing and promoting new business start-ups and establishing effective support systems so these new businesses can grow successfully. A community that meets the needs of its entrepreneurs increases its chances of job growth within small businesses, and those gains translate into a more vibrant community.

Business Assistance:	Performance Measure Targets – 2021
Support to number of businesses requesting assistance in PUD jurisdiction:	18
Number of follow-up interactions with businesses in PUD jurisdiction.	18

4. READINESS & CAPACITY BUILDING

Readiness & Capacity Building The purpose of readiness and capacity building is to raise the living standards and to improve the quality of life for all citizens in a community. It seeks to build initiatives around shared values, opportunities, problems, threats and concerns. Leaders work to transform their communities for the better and inspire others to do the same. It is an educational process that helps citizens to understand the economic, social, political, environmental and psychological aspects of various solutions.

Readiness & Capacity Building:	Performance Measure Targets – 2021
Number of engagements with other organization and local governments to increase community assets/capacity which supports PUD jurisdiction: Definition: This counts meetings, events, and contacts with other groups and individuals where the purpose is to increase the community's ability to grow and prosper economically.	60
Number of engagements led or co-sponsored by Clallam EDC which supports PUD jurisdiction. Definition: This includes fairs, parades, global entrepreneur week, business plan competitions, farmer's markets, seminars, and other structured activities involving the community in which the ADO is involved in planning, organizing sponsoring or co-sponsoring.	12



SUMMARY VOUCHER APPROVAL
PUBLIC UTILITY DISTRICT #1 OF CLALLAM COUNTY
OPERATING FUND

We certify, under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the attached list of claims are a just, due and unpaid obligation against Public Utility District No. 1 of Clallam County, and that we are authorized to authenticate and certify said claims.

SIGNED *Yoni Carter* DATE 1/20/2021
AUDITING OFFICER

[Signature] DATE 1/20/2021
GENERAL MANAGER
FM

Vouchers audited and certified by the Auditing Officer and the General Manager have been recorded on the attached list(s) which has been made available to the Board of Commissioners of Public Utility District No. 1 of Clallam County. We, the undersigned Board of Commissioners of Public Utility District No. 1 of Clallam County, approve for payment those vouchers included on the attached list(s):

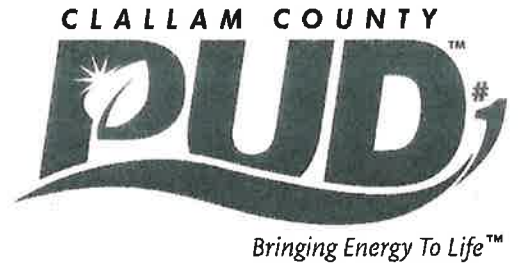
Summary for Voucher Lists Dated 1/11/2021–1/19/2021

Checks	\$	1,138,442.23
Wire Transfers		2,900,351.44
E-Payment		109,233.68
Prepays		168,300.83
Total	\$	4,316,328.18


COMMISSIONER

COMMISSIONER

COMMISSIONER



MEMORANDUM

Date: January 25, 2021
To: Doug Nass, General Manager
From: John Purvis, Assistant General Manager 
Re: CONTRACTOR PREQUALIFICATION APPLICATIONS

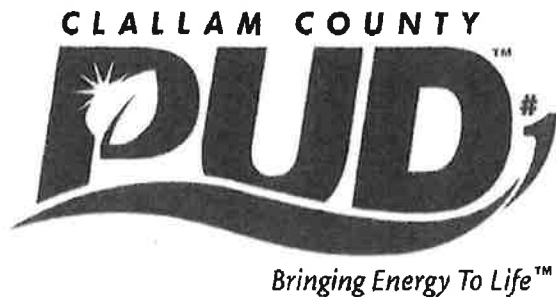
The contractor on the following list is requesting approval for prequalification for the upcoming calendar year. Sean Worthington, Treasurer/Finance Manager, has examined the financial data submitted with the application as well as the bonding letter from their surety and/or bonding company and has recommended the prequalification amount as indicated:

Contractor	Previously Approved Amount	Recommended Amount
NW Utility Services LLC	New Applicant	\$1,000,000

Approved by Board of Commissioners at meeting of: _____, 20____.

Doug Nass, General Manager

District Use Only: MH JP TL BD SW JS
 Previous Pre-Qual Amount: \$ _____ New Pre-Qual Amount: \$1,000,000
 References checked by: Terry Lind (on new contractors only) Date: 1/20/2021
 Date To Board: February 8, 2021



**APPLICATION FOR PREQUALIFICATION TO BID ON
 CONSTRUCTION OR IMPROVEMENT OF ELECTRICAL FACILITY**

Contractors wishing to apply to the PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY for designation as a pre-qualified bidder for construction or improvement of any electrical facility shall complete the following questionnaire and submit all the information requested.

As used herein, the term "construction or improvement of any electrical facility" shall mean the construction, the moving, maintenance, modification, or enlargement of facilities primarily used or to be used for the transmission or distribution of electricity at voltages above seven hundred fifty volts, including structures directly supporting transmission or distribution conductors but not including site preparation, housing, or protective fencing associated with but not included in a contract for such construction, moving, modification, maintenance, or enlargement of such facilities.

1. Name of Business: NW Utility Services, LLC
 2. Address -- Mailing: PO BOX 1008 Summer WA 98396
 Business: 228 Frontage Rd S Pacific WA 98047
 Telephone Number: 253-891-7802
 FAX Number: 253-891-7873
 E-Mail Address: NWUS@PU1E.COM
 U.B.I. Number: 602-131-678
 Contractor Registration No: NWUTISL972JN
 WA Employment Security No: 000163359005
 Dept. of Revenue State Excise Tax No: 602-131-678
 Company Federal Tax ID No: 91-2123606
 Sole Proprietorship Partnership Incorporation

3. If Applicant is a corporation:

a. State of incorporation: _____

b. Name and address of registered agent: _____

c. Names and addresses of officers of the corporation and their length of time with corporation. Indicate by an "*" those authorized to sign contracts:

d. Number of years the corporation has been in business: _____

4. If Applicant is a partnership, state -

a. Names and addresses of all partners:

b. Length of time partnership has been in business: _____

5. If Applicant is a sole proprietorship, how long have you been in business? 20 years

6. Number of years Applicant has performed the type of work for which Applicant is bidding: 20 years

7. Has the Applicant paid all current license fees to the State of Washington:

(circle one) **YES** NO

License type: Electrical X Construction X Both X

License # NWUTIVS927RB License # NWUTISL972JN

✓8. Attach a **general résumé** setting forth applicant's experience, technical qualifications, and organization's ability to perform the proposed construction.

✓9. Attach a **list of your supervisory personnel, their qualifications, and years of experience.** Also list the number and type of craftsmen available, and list equipment available for work.

✓10. Attach a **list of clients served over the last three (3) years** including their names, addresses, location of the jobs performed, and contract amounts of the larger contracts. Be sure to include all work done with other Washington public utility districts.

✓11. What is the maximum amount of work, expressed in dollars, which you consider you are capable of undertaking? \$ 8 million

12. Set forth the name and address of Applicant's bank, including the branch and name of the individual in said bank to be contacted for financial reference.

Banner BANK - 131005 meridian E Puyallup WA 98373
Tina Kelly 253-445-6626

13. Set forth the names and addresses of three (3) clients who will act as references.

Titus Butcher SOL - 206-549-7212

Matt Krause PSE - 206-617-4831

Cody Spence PSE - 425-466-8946

- ✓14. Attach your last fiscal year's complete financial statement (**Balance Sheet and Income Statement**). You must also submit a letter from your bonding/surety company that identifies their capacity in aggregate and by project.

Note: Application for Pre-qualification will not be considered without last fiscal year's complete financial statement.

15. Affirm that Applicant will pay wages and benefits for craftsmen employed on work that prevail in the locality of the work, as determined by the Department of Labor and Industries. AFFIRM
(Please write "affirm", if you agree)

16. Affirm that Applicant will comply with government regulations regarding non-discrimination of employment and employment practices on the basis of sex, race, color, or national origin. AFFIRM
(Please write "affirm", if you agree)

17. APPLICANT RECOGNIZES AND AGREES THAT UNDER THE PROVISIONS OF RCW 54.04.085, IF THE DISTRICT COMMISSION DETERMINES THAT A PREQUALIFIED CONTRACTOR NO LONGER MEETS ALL OF THE REQUIREMENTS FOR PREQUALIFICATION STATUS, THE DISTRICT MAY REFUSE TO FURNISH THAT CONTRACTOR WITH A CONTRACT PROPOSAL FORM AND MAY REJECT ANY BID PROPOSAL SUBMITTED BY THAT CONTRACTOR. AFFIRM
(Please write "affirm", if you agree)

- ✓18. List all OSHA citations received over the past three years including:

- Violation type
- Date
- Outcome and brief description of citation
- Any fatal accidents
- **MUST ATTACH OSHA 300 LOG FOR THE PREVIOUS 3 YEAR PERIOD**

N/A

19. Applicant confirms they are not on any State or Federal Suspended/Debarment lists. If for any reason applicant is placed on any State or Federal Suspended/Debarment lists, applicant must inform the District immediately and is banned from bidding on any project until the Suspension/Debarment is lifted and at the discretion of the District. **AFFIRM**

For which of the following classes of work are you seeking prequalification? *Indicate by use of "X" in proper square.*

- A. DISTRIBUTION
- | | | |
|----|-------------------------|-------------------------------------|
| 1. | Hot Work - Overhead | <input checked="" type="checkbox"/> |
| 2. | Overhead Construction | <input checked="" type="checkbox"/> |
| 3. | Underground - Primary | <input checked="" type="checkbox"/> |
| 4. | Underground - Secondary | <input checked="" type="checkbox"/> |
| 5. | Plowing | <input checked="" type="checkbox"/> |
| 6. | Trenching | <input checked="" type="checkbox"/> |
- B. TRANSMISSION
- | | | |
|----|---------------------------------|-------------------------------------|
| 1. | Wood or Fiberglass Poles | <input checked="" type="checkbox"/> |
| 2. | Steel Tower | <input checked="" type="checkbox"/> |
| 3. | Steel or Concrete Poles | <input checked="" type="checkbox"/> |
| 4. | Underground | <input checked="" type="checkbox"/> |
| 5. | Stringing and Sagging Conductor | <input type="checkbox"/> |
- C. POLE AND WOOD PRODUCT INSPECTION
- | | | |
|----|--|--------------------------|
| 1. | Inspection and Treatment of Poles in Place | <input type="checkbox"/> |
| 2. | Inspection of New Crossarms and Poles | <input type="checkbox"/> |
- D. SUBSTATION
- | | | |
|----|-----------------------------|--------------------------|
| 1. | Complete Installation | <input type="checkbox"/> |
| 2. | Control Wiring and Metering | <input type="checkbox"/> |
| 3. | Maintenance | <input type="checkbox"/> |
- E. AREA AND STREET LIGHTING
- | | | |
|----|--------------|-------------------------------------|
| 1. | Installation | <input checked="" type="checkbox"/> |
| 2. | Maintenance | <input checked="" type="checkbox"/> |
- F. TREE TRIMMING AND BRUSHING
- | | | |
|----|---------------------------|--------------------------|
| 1. | Involving "Hot" Lines | <input type="checkbox"/> |
| 2. | Not involving "Hot" Lines | <input type="checkbox"/> |
- G. RIGHT-OF-WAY CLEARING
- H. ENVIRONMENTAL CLEANUP SERVICES
- I. MISCELLANEOUS (List any special class not covered above)
- | | | |
|--|-------------------------------------|-------------------------------------|
| | <u>AMI</u> | <input checked="" type="checkbox"/> |
| | <u>NESC Compliance (make ready)</u> | <input checked="" type="checkbox"/> |

□

I certify that information herein and/or attached is correct, true, and complete.

SIGNED this 5 day of January, 2021.

[Signature]
Signature of Applicant

Randy Garoutte managing member
Name and Title (Typed or Printed)

STATE OF WASHINGTON)

County of King) ss.

Signed or attested before me on this 5th day of January, 2021, by

Randy L Garoutte



[Signature]
NOTARY PUBLIC in and for the
State of WA
My Commission Expires: June 5, 2022

[Notary Seal]

A RESOLUTION Amending the District's
Investment Policy Established in Resolution No.
1885-08.

WHEREAS, The District established an investment policy with Resolution No. 1520-96 in 1996, and

WHEREAS, the District has reviewed its Investment Policy and determined that the policy should be updated, and

WHEREAS, the District has grown since 1996 and has more investable funds, and

WHEREAS, Resolution No. 1885-08 established an investment limit of \$3,000,000 per any one institution at a time, and

WHEREAS, the District is currently reviewing its Investment Policy and will consider approving an updated policy at a later date,

NOW, THEREFORE, BE IT RESOLVED that the \$3,000,000 limit established in RESOLUTION 1885-08 is increased to \$6,000,000 per financial institution and section 10f of the Investment Policy shall be updated to reflect the new amount. That resolution 1885-08 is rescinded.

PASSED by the Board of Commissioners of Public Utility District No. 1 of Clallam County, Washington, this 25th day of January 2021.

President

ATTEST:

Vice President

Secretary

A RESOLUTION Establishing Excess Capacity Network Access Charges and Rescinding Resolution 2172-20

WHEREAS, the District has the authority and is constructing a communications network consisting of fiber optics, electronics, and associated technologies for the benefit of its electric and water systems; and

WHEREAS, the District will utilize the system for a variety of purposes to efficiently and effectively manage its electric and water transmission and distribution facilities, loads, and resources; and

WHEREAS, there will be excess capacity for communications on the network until such time as the District fully utilizes the network capability; and

WHEREAS, the District has the authority to provide access to the network to other parties at reasonable charges; and

WHEREAS, the District has secured additional internet capacity at a lower cost;

WHEREAS, it is in the best interests of the District and the community it serves to enable other parties to enhance rural telecommunications through utilization of said excess capacity on the District's network; now, therefore, be it

RESOLVED, That the attached document entitled Excess Capacity Network Access Charges be adopted for bills rendered after February 1, 2021; and

2. That Resolution 2172-20 is rescinded.

PASSED, by the Board of Commissioners of Public Utility District No. 1 of Clallam County, Washington, this 25th day of January, 2021.

President
ATTEST:

Vice President

Secretary



FEE SCHEDULE

*Important Information from
Your Local Non-Profit Utility*

EXCESS CAPACITY NETWORK ACCESS CHARGES

Approved: 1/25/2021
Effective: 2/1/2021

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1. Port Endpoints

A. Service Provider

- i. Internet Port Fees:
 - a. Monthly Recurring Charge (MRC): \$75 per 1Gb, \$125 per 10Gb port.
 - b. Non-recurring Charge (NRC) for Set-up: \$100 (per access port)
- ii. Internet Port Notes:
 - a. This port will be used in some manner by a Retail Service Provider (RSP) for purposes other than delivering Internet to an end user.
 - b. Examples of a Service Provider Internet port are: the demarcation point where the PUD hands off aggregated end user Internet traffic to the RSP, wireless access points, any private network exchange inside a PUD telecommunications facility, end user ports in use by an application service provider, end user ports used in support of “sale of resale” of Internet. These examples are not intended to be inclusive.
 - c. At least one of these ports is required for a service provider. As such, it will be the demarcation point where the PUD hands off aggregated end user Internet traffic to the retail service provider. The service provider then elects to obtain Internet from the provider of their choice. This port may be fed directly by PUD Internet.
 - d. As a courtesy, this fee includes with it a 2RMU router co-location space at either of the PUD's primary nodes. However, it is not mandatory that the demarcation be located in a PUD facility. The demarcation port may be located anywhere that is mutually acceptable with the PUD and the service provider.
 - e. Internet bandwidth rate will be determined using a 95th percentile metric based on a 60 second sampling rate. Alternately, an RSP can elect to have the port capped at any rate for a fixed cost and the 36 hours (the “5%”) of free bandwidth typical in a 30-day measured month.
 - f. A minimum of one Transport Group is required of each service provider.
 - g. Service provider wireless access points require Service Provider Internet Port/Multi service Port.

B. End User Internet Port

- i. Charges:
 - a. Non-Recurring Set-up Charge (NRC): \$100 per port
 - b. Monthly Recurring Charges (MRC)
 - 1) \$175 Multi Service 10Gb Port
 - 2) \$100 Multi Service 1Gb Port
 - 3) \$125 per port configured at 10Gb Access port
 - 4) \$75 per port configured at 1 Gb (Class I port)
 - 5) \$50 per port configured at 100 Mb (Class II port)

6) \$25 per port configured at 10 Mb (Class III port)

ii. Notes:

- a. This port will supply Internet to an end user attached to the PUD network.
- b. The RSP must add Internet to this port for it to be active. The RSP may acquire Internet from the PUD or any other third-party provider.
- c. Multiple end users served from a single premise gateway require a Multi Service Port.

2. PUD Internet

A. 95th Percentile/Minimum Commitment

i. Price schedule

Minimum Commit	Price/Megabit Current
20 Mb or less	\$6.50
30 Mb	\$6.00
50 Mb	\$5.00
100 Mb	\$4.75
200 Mb	\$4.50
500 Mb	\$4.00
1000 Mb	\$3.75
2000 Mb	\$3.25
3000 Mb	\$3.00

ii. 95th Percentile/Minimum Commitment Pricing Notes

- a. Billing to RSP's will be determined using a 95th percentile metric, to the nearest tenth of a megabit.
- b. If the measured usage is less than the contractually committed bandwidth requested, the minimum bandwidth charge will apply. The Minimum Bandwidth Charge schedule is as follows:

Minimum Bandwidth Charge Table
\$130 at a 20 Mb minimum commitment
\$475 at a 100 Mb minimum commitment
\$3750 at a 1000 Mb minimum commitment

- c. For example, if a commitment is made for a 200 Mb Minimum Commit and the usage is 206Mb, all 206 Mb will be billed at the 200 Mb price (206 x \$4.50 = \$927). If no Minimum Commitment is made, all usage will be at \$4.50/Mb. The RSP “buys down” the rate by committing to a minimum usage multiplier.
- d. Price is a monthly recurring charge.
- e. PUD internet will be delivered to any port on-net at no additional charge.

3. Layer 2 Ethernet Transport

A. Transport Group

- i. Fees
 - a. One-time non-recurring charge per transport group: \$500
 - b. Additional engineering fees may be charged for MPLS, QinQ or other Layer 2+ or Layer 3 implementations (\$25/mo /port qinq) (\$75/mo /port mpls).
- ii. Notes:
 - a. A transport group is defined as a set of network endpoints that all share a common discrete means for transmitting and receiving data between each other. (Similar to VLAN)

B. Point-to-Point Ethernet Transport (2 points)

- i. Monthly Recurring Charges (MRC):

Capacity	# Ports	MRC
1 Mb	2	\$160
10 Mb ^(c)	2	\$200
100 Mb ^(c)	2	\$400
1 Gb	2	\$800
10 Gb	2	\$1,200

- ii. Notes:
 - a. Ports will be used for point-to-point Ethernet connections on the PUD network.
 - b. Additional ports (>2) for one vlan are:
 - 1) 10/100Mb interface \$50
 - 2) 1Gb interface \$75
 - 3) 10Gb interface \$125
 - c. Between 10 Mbps and 100 Mbps each additional 10 Mbps = \$20
 - d. Forks area PTP additional \$155 per month for leased facilities.
 - e. Additional rates may be added for 3rd party leased lines as well.
 - f. Endpoint equipment upgrades, if needed, will be billed to customer as applicable.

4. Collocation Rack Space

A. Two-post 19" Chatsworth

i. Monthly Recurring Charges (MRC)

- a. Full Frame: \$150 per month
- b. Third Frame: \$75 per month

ii. Notes:

- a. UPS protection is to be provided by the lessee and must be rack-mountable.
- b. DC power is available on a case-by-case basis.
- c. Racks are multi-mount style. Universal tap mount is available upon request.
- d. Portable, on-site backup generator power to be provided by the PUD within four hours of an outage.
- e. Installation is the lessee's responsibility.

5. General Notes

- A. A port is defined as any physical point where network traffic enters or leaves the PUD telecommunications transport domain.
- B. A port charge applies to each port regardless of the class of equipment on which it is provisioned.
- C. The standard service connection shall be CAT 5, RJ-45 10/100.
- D. West End (i.e., Forks, Sekiu, &/or Clallam Bay) surcharges or credit may apply.
- E. All services are subject to the Clallam County PUD Terms of Service.
- F. Equipment charges will apply upon request of upgrade to services not currently available at locations requested.



FEE SCHEDULE

*Important Information from
Your Local Non-Profit Utility*

EXCESS CAPACITY NETWORK ACCESS CHARGES

Approved: x/x/xx

Effective: x/x/xx

[See REDLINED CHANGES](#)

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1. Port Endpoints

A. Service Provider

i. Internet Port Fees:

- a. Monthly Recurring Charge (MRC): \$75 per 1Gb, \$125 per 10Gb port.
- b. Non-recurring Charge (NRC) for Set-up: \$100 (per access port)

ii. Internet Port Notes:

- a. This port will be used in some manner by a Retail Service Provider (RSP) for purposes other than delivering Internet to an end user.
- b. Examples of a Service Provider Internet port are: the demarcation point where the PUD hands off aggregated end user Internet traffic to the RSP, wireless access points, any private network exchange inside a PUD telecommunications facility, end user ports in use by an application service provider, end user ports used in support of "sale of resale" of Internet. These examples are not intended to be inclusive.
- c. At least one of these ports is required for a service provider. As such, it will be the demarcation point where the PUD hands off aggregated end user Internet traffic to the retail service provider. The service provider then elects to obtain Internet from the provider of their choice. This port may be fed directly by PUD Internet.
- d. As a courtesy, this fee includes with it a 2RMU router co-location space at either of the PUD's primary nodes. However, it is not mandatory that the demarcation be located in a PUD facility. The demarcation port may be located anywhere that is mutually acceptable with the PUD and the service provider.
- e. Internet bandwidth rate will be determined using a 95th percentile metric based on a 60 second sampling rate. Alternately, an RSP can elect to have the port capped at any rate for a fixed cost and the 36 hours (the "5%") of free bandwidth typical in a 30-day measured month.
- f. A minimum of one Transport Group is required of each service provider.
- g. Service provider wireless access points require Service Provider Internet Port/Multi service Port.

B. End User Internet Port

i. Charges:

- a. Non-Recurring Set-up Charge (NRC): \$100 per port
- b. Monthly Recurring Charges (MRC)
 - 1) \$175 Multi Service 10Gb Port
 - 2) \$100 Multi Service 1Gb Port
 - 3) \$125 per port configured at 10Gb Access port
 - 4) \$75 per port configured at 1 Gb (Class I port)
 - 5) \$50 per port configured at 100 Mb (Class II port)
 - 6) \$25 per port configured at 10 Mb (Class III port)

ii. Notes:

- a. This port will supply Internet to an end user attached to the PUD network.

- b. The RSP must add Internet to this port for it to be active. The RSP may acquire Internet from the PUD or any other third-party provider.
- c. Multiple end users served from a single premise gateway require a Multi Service Port.

2. PUD Internet

A. 95th Percentile/Minimum Commitment

i. Price schedule

Minimum Commit	Price/Megabit Current
20 Mb Less than 2	\$6.50 \$40
30 Mb 2-Mb	\$6.00 \$40
50 Mb 5-Mb	\$5.00 \$30
10 Mb	\$25
100 Mb 30-Mb	\$4.75 \$25
50-Mb	\$22
75-Mb	\$20
200 Mb 100-Mb	\$4.50 \$18
500 Mb 125-Mb	\$4.00 \$16
1000 Mb 150-Mb	\$3.75
200-Mb	\$12
2000 Mb 250-Mb	\$3.25 \$10
300-Mb	\$8
3000 Mb 350-Mb	\$3.00
400-Mb	\$6
450-Mb	\$6
500-Mb	\$6

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ii. 95th Percentile/Minimum Commitment Pricing Notes

a. Billing to RSP's will be determined using a 95th percentile metric, to the nearest tenth of a megabit.

b. If the measured usage is less than the contractually committed bandwidth requested, the minimum bandwidth charge will apply. The Minimum Bandwidth Charge schedule is as follows:

Minimum Bandwidth Charge Table
\$150 at a 5-Mb minimum commitment
\$250 at a 10-Mb minimum commitment
\$1,800 at a 100-Mb minimum commitment
\$3,000 at a 500-Mb minimum commitment

- c. For example, if a commitment is made for a 200 Mb Minimum Commit and the usage is 206Mb, all 206 Mb will be billed at the 200 Mb price (206 x \$12.4.50 = \$2,472927). If no Minimum Commitment is made, all usage will be at \$404.50/Mb. The RSP "buys down" the rate by committing to a minimum usage multiplier.
- d. Price is a monthly recurring charge.
- e. PUD internet will be delivered to any port on-net at no additional charge.

3. Layer 2 Ethernet Transport

A. Transport Group

i. Fees

- a. One-time non-recurring charge per transport group: \$500
- b. Additional engineering fees may be charged for MPLS, QinQ or other Layer 2+ or Layer 3 implementations (\$25/mo /port qinq) (\$75/mo /port mpls).

ii. Notes:

- a. A transport group is defined as a set of network endpoints that all share a common discrete and each other. means for transmitting receiving data between (Similar to VLAN)

B. Point-to-Point points)

Minimum Bandwidth Charge Table	
\$130 at a 20 Mb minimum commitment	
\$475 at a 100 Mb minimum commitment	
\$3750 at a 1000 Mb minimum commitment	

Ethernet Transport (2

i. Monthly Recurring Charges (MRC):

Capacity	# Ports	MRC
1 Mb	2	\$160
10 Mb ^(c)	2	\$200 200
100 Mb ^(c)	2	\$400 400
1 Gb	2	\$800 800
10 Gb	2	\$1,400 200

ii. Notes:

- a. Ports will be used for point-to-point Ethernet connections on the PUD network.
- b. Additional ports (>2) for one vlan are:
 - a. 10/100Mb interface \$50
 - b. 1Gb interface \$75
 - c. 10Gb interface \$125
- c. Between 10 Mbps and 100 Mbps each additional 10 Mbps = \$20
- d. Forks area PTP additional \$155 per month for leased facilities.
- ~~d-e.~~ Additional rates may be added for 3rd party leased lines as well.
- e.f. Endpoint equipment upgrades, if needed, will be billed to customer as applicable.

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4. Collocation Rack Space

A. Two-post 19" Chatsworth

i. Monthly Recurring Charges (MRC)

- a. Full Frame: \$150 per month
- b. Third Frame: \$75 per month

ii. Notes:

- a. UPS protection is to be provided by the lessee and must be rack-mountable.
- b. DC power is available on a case-by-case basis.
- c. Racks are multi-mount style. Universal tap mount is available upon request.
- d. Portable, on-site backup generator power to be provided by the PUD within four hours of an outage.
- e. Installation is the lessee's responsibility.

5. General Notes

- A. A port is defined as any physical point where network traffic enters or leaves the PUD telecommunications transport domain.
- B. A port charge applies to each port regardless of the class of equipment on which it is provisioned.
- C. The standard service connection shall be CAT 5, RJ-45 10/100.
- D. West End (i.e., Forks, Sekiu, &/or Clallam Bay) surcharges or credit may apply.
- E. All services are subject to the Clallam County PUD Terms of Service.
- F. Equipment charges will apply upon request of upgrade to services not currently available at locations requested.



The Secretary of Energy

Washington, DC 20585

January 14, 2021

The Honorable Gretchen Whitmer
Governor of Michigan
P.O. Box 30013
Lansing, Michigan 48909

Dear Governor Whitmer:

As you might recall, I sent you two letters regarding the importance of essential critical infrastructure workers within the energy sector and nuclear matters in March and May 2020 regarding the COVID-19 pandemic. While initial concerns were surrounding the prioritization of personal protective equipment, recent efforts have focused on vaccine prioritization for our critical infrastructure workforce. This issue is vital to maintaining the safe and efficient energy services that have continued to sustain our Nation's economy during this challenging time, as well as ensuring essential energy services to meet national security commitments to the Federal Government and U.S. Military. I am now asking that the critical infrastructure workforce in both the public and private sector, including those at the Department of Energy's (DOE) Power Marketing Administrations (PMAs) and National Nuclear Security Administration (NNSA) sites, are prioritized for receipt of the COVID-19 vaccine.

The electric power industry, including the Nation's investor owned utilities, municipal-owned utilities, cooperatives, and the Department's PMAs, provide 24-7/365 electricity, necessary for the health and safety of all Americans. These critical electric infrastructure utility workers support and preserve the infrastructure and operations centers critical to maintaining the backbone of the electric grid. By prioritizing their health and safety for vaccine distribution alongside other frontline workers, we assure electricity distribution to the Nation's rural and urban communities.

Essential critical infrastructure workers, as designated in the Department of Homeland Security's (DHS) Cybersecurity and Infrastructure Security Agency (CISA) *Memorandum On Identification Of Essential Critical Infrastructure Workers During COVID-19 Response*,⁶⁷ at the PMAs and NNSA sites conduct highly specialized tasks and cannot work from home or in isolation from others on the job site. The PMAs operate electric systems and sell the electrical output of Federally-owned and -operated hydroelectric dams in 34 States; their employees operate facilities that are needed to maintain the reliability and security of the Nation's energy grid. Similarly, NNSA's essential workers handle a range of issues including nuclear weapon systems, global and

⁶⁷ DHS CISA Memorandum On Identification Of Essential Critical Infrastructure Workers During COVID-19 Response: <https://www.cisa.gov/publication/guidance-essential-critical-infrastructure-workforce>

potential domestic nuclear security threats, the management and disposal of hazardous nuclear materials, and the safe and secure transport of nuclear materials. These individuals continue to work every day, putting both themselves and their families' safety at risk in service of our Nation.

Prioritizing vaccination access for mission-essential workers is consistent with guidance contained in the October 2, 2020, *Framework for Equitable Allocation of COVID-19 Vaccine*, by the National Academies of Sciences, Engineering, and Medicine⁶⁸, and the October 29, 2020, *COVID-19 Vaccination Program Interim Operational Guidance for Jurisdictions Playbook*, by the Centers for Disease Control and Prevention.⁶⁹ These reports recommend critical infrastructure workers be considered for prioritization based upon job function and exposure to risk.

The PMAs' and NNSA's mission-essential workers must receive the vaccine through the States and territories, and therefore I respectfully ask that States and territories also include Federal energy workers along with private energy sector workers as a high priority for voluntary access to initial inoculation. Such work is critical to public health and safety, as well as our economic and national security.

President Trump's highest priority has always been to preserve the health, safety, and wellbeing of the American people. DOE remains dedicated to working closely with governors, mayors, county officials, and tribal leaders to ensure the safety of the workforce and the continued operation and security of the energy sector in support of our Nation's economy and the safety of our citizens.

Sincerely,



Dan Brouillette

⁶⁸ Framework for Equitable Allocation of COVID-19 Vaccine: <https://www.nationalacademies.org/our-work/a-framework-for-equitable-allocation-of-vaccine-for-the-novel-coronavirus>

⁶⁹ COVID-19 Vaccination Program Operational Guidance The COVID-19 Vaccination Program Interim Operational Guidance for Jurisdictions Playbook <https://www.cdc.gov/vaccines/covid-19/covid19-vaccination-guidance.html>