

**PRE-AGENDA**  
FOR THE REGULAR MEETING OF  
CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1  
BOARD OF COMMISSIONERS  
October 26, 2020

**Join Zoom Meeting:**

<https://zoom.us/j/96401840850?pwd=eUISM3E2R0EwMnlmdGNoSXBtMGlyQT09>

**Meeting ID:** 964 0184 0850 | **Passcode:** 810480

**One tap mobile:** +12532158782,,96401840850#,,,,,0#,,810480# US (Tacoma)

**Dial by your location:** +1 253 215 8782 US (Tacoma) |

**Find your local number:** <https://zoom.us/u/aCoqK5m64>

- **Consent Agenda Items**

The Commissioners will consider approving Consent Agenda items.

- **Clallam County Economic Development Council Update**

EDC Director Colleen McAleer will provide the Commissioners and Staff with an update on EDC Activities and plans for 2021.

- **Acceptance Memo of Completion Bid No. 190802**

Staff requests that the Commission authorize Acceptance Memo of Completion for Bid No. 190802 with Layfield USA Corporation for completing the replacement of the existing floating cover and liner for the Gales Addition Reservoir. The total contract cost of the project is \$380,878.33, including WSST.

- **Resolution 2182-20 Declaration of Water Emergency**

Staff will request that the Commissioners approve Resolution 2182-20 Declaring an Emergency and authorizing certain emergency work without formal bid, for excavation and asphalt repair at the corner of Carlsborg Road and Business Park Loop.

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*The Commissioners will also consider the customary business matters associated with approval of payments, minutes of the previous meeting, reports from Commissioners and staff, comments from the public, and other items of information or general business. Items may be added to, or removed from, the agenda at the meeting.*

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**1. CALL TO ORDER**

**2. APPROVAL OF CONSENT AGENDA**

- a. Minutes of the October 12<sup>th</sup>, 2020 regular meeting;
- b. Claim vouchers for October 12<sup>th</sup> through October 19<sup>th</sup>, 2020 for a total of \$2,489,095.40;
- c. Payroll vouchers for the period of September 16<sup>th</sup> through October 21<sup>st</sup>, 2020;
- d. Contractor Prequalification for Sturgeon Electric Company, Inc. in the amount of \$5,000,000; and
- e. Contractor Prequalification for Wilson Construction Company in the amount of \$10,000,000.

**3. AGENDA REVISIONS**

**4. COMMENTS FROM THE PUBLIC**

**5. BUSINESS ITEMS**

- a. Clallam County Economic Development Council presentation Colleen McAleer
- b. Resolution 2182-20 Emergency Declaration Memo Tom Martin  
for Carlsborg Water Main Break
- c. Acceptance Memo of Completion Bid NO. 190802 Tom Martin

**6. CORRESPONDENCE/COMMUNICATIONS**

**7. COMMISSIONER REPORTS**

**8. STAFF REPORTS**

- a. BPA Provider of Choice Customer Engagement Summary John Purvis, Sean Worthington
- b. Broadband grant update Steve Schopfer

**9. BOARD'S ACTION ITEMS FOR STAFF**

**10. COMMENTS FROM THE PUBLIC**

**11. EXECUTIVE SESSION**

**12. ADJOURN**

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1  
**Minutes of the Regular Meeting of the Board of Commissioners**  
Main Office | 104 Hooker Road | Sequim, WA 98382  
**October 12, 2020** – This meeting held remotely via ZOOM

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**Commissioners Present**

Will Purser, President  
Jim Waddell, Vice President  
Dave Anderson, Secretary

**Staff Present**

Doug Nass, General Manager  
John Purvis, Assistant General Manager  
Sean Worthington, Finance  
Manager/Treasurer  
Ruth Kuch, Financial Analyst  
Steve Schopfer, IT Manager  
Tom Martin, Water/Wastewater Manager

Larry Morris, Safety Manager  
Lori Carter, Controller/Auditing Officer  
Jamie Spencer, HR Manager  
Rebecca Turner, Sr. Accountant  
Chanda Halvorsen, Customer Service  
Supervisor  
Nicole Clark, Communications Manager  
Teresa Lyn, Executive Assistant

**Others Present as Identified**

Rick Paschall  
Patti Morris  
Paula Barnes  
Janet Marx  
Carolyn Wilcox  
Rob, last name not provided

The meeting commenced at 1:30 PM.

**CONSENT AGENDA**

Upon recommendation of staff, and upon motion of Commissioner Waddell, seconded by Commissioner Anderson and carried, the Commissioners approved the following consent agenda items:

- a. Minutes of the September 17th, 2020 regular meeting;
- b. Minutes of the September 17th, 2020 special meeting;
- c. Claim vouchers for September 14th through October 5th, 2020 for a total of \$4,146,838.44;
- d. Payroll vouchers for the period of September 1st through September 15th, 2020;
- e. Removal of delinquent accounts from September active accounts receivable totaling \$15,614.18 including a 30% collection fee; and
- f. Removal of invoices from active accounts receivable totaling \$21,175.05, including a 30% collection fee.

**AGENDA REVISIONS**

None

## **COMMENTS FROM THE PUBLIC**

Public comment was heard regarding the Snake River dams.

## **BUSINESS ITEMS**

The Commissioners approved the appointment of a Hearing Officer. The appointee will handle claims and disputes, one of the responsibilities that Simon Barnhart, PUD's former staff attorney, attended to.

Upon recommendation of staff, and upon motion of Commissioner Anderson, seconded by Commissioner Waddell and carried, the Commissioners authorized Acceptance Memo of Completion for Bid No. 201004 to Pacific Pole Inspection, LLC. This pole inspection, treating, and reporting project for electrical transmission and distribution poles within Clallam and Jefferson Counties was completed August 19, 2020. The total contract cost is \$136,133.11 (including WSST).

Upon recommendation of staff, and upon motion of Commissioner Anderson, seconded by Commissioner Waddell and carried, the Commissioners passed Resolution 2181-20 – 2020 Staff Titles, Salary Ranges, and Position Addition. The position addition is for a part-time Compliance Analyst, who will assist with risk management issues, which were previously handled by Simon Barnhart, PUD's former staff attorney.

Finance Manager /Treasurer Sean Worthington and Financial Analyst Ruth Kuch presented a comprehensive proposal for the District's 2021 Electric, Water and Wastewater Budget. The presentation covered:

- The budget approval timeline;
- Budget objectives (stable rates, financial responsibility, system reliability, and maintaining healthy fiscal targets);
- Budget challenges (declining sales, unpredictable weather, increasing costs, capital projects, and regulatory costs);
- 2020 year end assumptions on revenues, expenses, and capital projects for electric, water, and wastewater;
- 2021 general budget assumptions related to cost increases, retirement contributions, collective bargaining employee personnel increases, and approved electric and water increases;
- Expected fiscal impacts due to Clean Air Transformation Act (CETA) regulation requirements;
- A detailed analyses of 2021 projected electric revenues, expenses, departmental budgets, and capital costs;
- A detailed analyses of 2021 projected water and wastewater revenues, expenses, and capital costs;
- An overview of 2021 debt payment schedules;
- Personnel changes, additions, and highlights;
- 2021 budget summary and 10 year outlook; and
- An overview of the 2021 monthly rate impact to residential ratepayers.

The proposal is shared on the website at <https://clallampud.net/commission-meetings/> for public viewing and comment. The final budget, designed to achieve the District's mission of *Providing reliable, efficient, safe and low cost utility services in a financially and environmentally responsible manner* will be presented to the Commissioners for adoption at a December board meeting.

### **CORRESPONDENCE/COMMUNICATIONS**

Commissioner Purser performed a blind drawing from a basket of candidate names for entry into the WPUA Educational Scholarship competition. This \$1000 scholarship is awarded annually to a high school student who is a dependent of a Washington state PUD employee. The scholarship awardee will be a well-rounded student who demonstrates scholastic ability, community involvement, and thoughtful consideration of the services provided by PUDs, as demonstrated via a written essay. Clallam PUD No. 1's candidate is the daughter of Forks employee Rebecca Laushe.

### **COMMISSIONER REPORTS**

Commissioner Anderson attended North Olympic Development Council (NODC) meetings and a North Olympic Legislative Alliance (NOLA). Meetings primarily focused on broadband and identifying the areas of greatest needs. NOLA hired a lobbyist to lobby legislators about broadband needs on the Peninsula, specifically those of low-income groups and rural areas. He reported on a PC Magazine article about the Hoh Tribe's recent implementation of satellite internet service via the installation of a StarLink ground transceiver. He also attended the WPUA Water Workshop. Discussion topics were emerging issues and regulations affecting PUD water systems, PUD water rights, and local and regional disaster and emergency scenario planning.

Commissioner Waddell did not attend the auditor entrance conference for I937 compliance but did speak with the auditor after the fact for an overview of the conference. He asked if the District had a policy on pursuing end-of-mile broadband service. IT Manager Schopfer confirmed that we do not; our focus has been on middle mile only and in supporting substations and ISP's. General Manager Nass said that pre-COVID there has not been a strong push for service but now that there is, the District is responding and has applied for a broadband infrastructure grant funding, as any expansion of broadband infrastructure will be very costly.

Commissioner Purser represented the District at our auditor's entrance conference. He also attended a virtual Energy Northwest 'due diligence' conference with a number of attending bond rating agencies who advise on debt programs. The favorable rates of Energy Northwest's regional cooperation debt (which is backed up by BPA's debt) has contributed significantly to reduced rates for the region, to the tune of a savings of \$2.7 million dollars through reduced BPA interest rates.

### **STAFF REPORTS**

Finance Manager/Treasurer Sean Worthington advised that the District will continue to distribute Coronavirus Aid, Relief and Economic Security (CARES) Act funds to struggling ratepayers up to the newly extended deadline of November 20, 2020.

IT Services Manager Steve Schopfer advised that the that awardees of the WA state Public Works Board's Broadband Grant, for which the District applied, will be announced October 23, 2020.

**BOARD'S ACTION ITEMS FOR STAFF**

- a. Place another ad in the PDN stating that the District's Strategic Plan is available for review;
- b. The District's 2021 Electric, Water and Wastewater Budget Proposal is to be posted on the PUD website and social media outlets for public viewing and comment; and
- c. The District's Draft 2021 Strategic Plan, which was presented in detail to the Board and the public at September 14, 2020 meeting is to be posted on the PUD website and social media outlets for public viewing and comment.

**COMMENTS FROM THE PUBLIC**

No public comment.

**ADJOURN**

There being no further business to come before the Commission, the meeting adjourned at 3:42 PM.

**ATTEST:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary

October 12, 2020

**SUMMARY VOUCHER APPROVAL**  
**PUBLIC UTILITY DISTRICT #1 OF CLALLAM COUNTY**  
**OPERATING FUND**

We certify, under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the attached list of claims are a just, due and unpaid obligation against Public Utility District No. 1 of Clallam County, and that we are authorized to authenticate and certify said claims.

SIGNED *Yosh Carter* DATE 10/20/20  
AUDITING OFFICER

*[Signature]* DATE 10/20/20  
GENERAL MANAGER  
*fen*

Vouchers audited and certified by the Auditing Officer and the General Manager have been recorded on the attached list which has been made available to the Board of Commissioners of Public Utility District No. 1 of Clallam County. We, the undersigned Board of Commissioners of Public Utility District No. 1 of Clallam County, approve for payment those vouchers included on the attached list:

Summary for Voucher Lists Dated 10/12/20–10/19/20

Checks	\$	1,759,120.09
Wire Transfers		323,179.39
E-Payment		16,700.48
Prepays-Solar Incentive Payments		390,095.44
Total	\$	2,489,095.40

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER



MEMORANDUM

Date: October 26, 2020  
To: Doug Nass, General Manager  
From: John Purvis, Assistant General Manager  
Re: CONTRACTOR PREQUALIFICATION APPLICATIONS

The contractor on the following list is requesting approval for prequalification for the upcoming calendar year. Sean Worthington, Treasurer/Finance Manager, has examined the financial data submitted with the application as well as the bonding letter from their surety and/or bonding company and has recommended the prequalification amount as indicated:

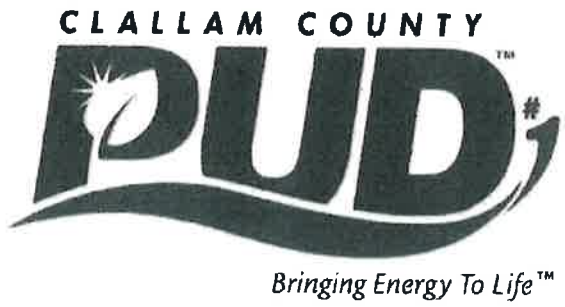
Contractor	Previously Approved Amount	Recommended Amount
Sturgeon Electric Company, Inc	\$2,500,000	\$5,000,000

Approved by Board of Commissioners at meeting of: \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Doug Nass, General Manager



District Use Only: JP  TL  BD  SW  KH  Previous Pre-Qual Amount: \$ 2,500,000  
 New Pre-Qual Amount: \$ 5,000,000 Date To Board: 10/26/2020  
 References checked by: \_\_\_\_\_ (on new contractors only) Date: \_\_\_\_\_



**APPLICATION FOR PREQUALIFICATION TO BID ON  
 CONSTRUCTION OR IMPROVEMENT OF ELECTRICAL FACILITY**

Contractors wishing to apply to the PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY for designation as a pre-qualified bidder for construction or improvement of any electrical facility shall complete the following questionnaire and submit all the information requested.

As used herein, the term "construction or improvement of any electrical facility" shall mean the construction, the moving, maintenance, modification, or enlargement of facilities primarily used or to be used for the transmission or distribution of electricity at voltages above seven hundred fifty volts, including structures directly supporting transmission or distribution conductors but not including site preparation, housing, or protective fencing associated with but not included in a contract for such construction, moving, modification, maintenance, or enlargement of such facilities.

1. Name of Business: Sturgeon Electric Company, Inc.
2. Address -- Mailing: 1500 NE Graham Road, Troutdale, OR 97060  
 Business: Same as above.  
 Telephone Number: 503-661-1568  
 FAX Number: 503-661-8064  
 E-Mail Address: sturgeonbidsnw@myrgroup.com  
 U.B.I. Number: 601-246-974  
 Contractor Registration No: EC STURGEC853BL / CC STURGEC883NC  
 WA Employment Security No: 461114003

Dept. of Revenue State Excise Tax No: 601-246-974

Company Federal Tax ID No: 84-0681206

Sole Proprietorship

Partnership

Incorporation

3. If Applicant is a corporation:

a. State of incorporation: Michigan

b. Name and address of registered agent: CT Corporation System

c. Names and addresses of officers of the corporation and their length of time with corporation. Indicate by an "\*" those authorized to sign contracts:

Michael Lambert, Regional Manager, 6 yrs Sturgeon Electric, 14+ yrs industry

Brian Stern, President T&D, 19 years MYR Group and industry

Mindie Mccliff, Regional VP, 25+ yrs Sturgeon Electric and industry

d. Number of years the corporation has been in business: 108

4. If Applicant is a partnership, state -

a. Names and addresses of all partners:

N/A

b. Length of time partnership has been in business: N/A

5. If Applicant is a sole proprietorship, how long have you been in business? N/A

6. Number of years Applicant has performed the type of work for which Applicant is bidding: 108

7. Has the Applicant paid all current license fees to the State of Washington:

(circle one) **YES** NO

License type: Electrical  Construction  Both

8. Attach a **general résumé** setting forth applicant's experience, technical qualifications, and organization's ability to perform the proposed construction.  
Please see Attachment A: Company Resume
9. Attach a **list of your supervisory personnel, their qualifications, and years of experience**. Also list the number and type of craftsmen available, and list equipment available for work.  
Please see Attachment B: Supervisory Personnel Resumes
10. Attach a **list of clients served over the last three (3) years** including their names, addresses, location of the jobs performed, and contract amounts of the larger contracts. Be sure to include all work done with other Washington public utility districts.  
Please see Attachment C: List of Clients Served
11. What is the maximum amount of work, expressed in dollars, which you consider you are capable of undertaking? \$ 250M  
As a subsidiary of MYR Group, Sturgeon Electric has significant bonding capabilities with numerous projects under contract with bonded values exceeding \$614M. Sturgeon Electric has the capacity to bond projects in excess of \$250M.
12. Set forth the name and address of Applicant's bank, including the branch and name of the individual in said bank to be contacted for financial reference.

JP Morgan Chase, 10 South Dearborn Street, Chicago, IL 60603  
Michelle Wilks, 312-732-2459

13. Set forth the names and addresses of three (3) clients who will act as references.  
Bonneville Power Administration, Heidi Haak, 541-922-6856, hlhaak@bpa.gov  
PacifiCorp, John Aniello, 503-813-6030, john.aniello@pacificorp.com  
City of Richland, Joe Bircher, 509-942-7432
14. Attach your last fiscal year's complete financial statement (**Balance Sheet and Income Statement**). You must also submit a letter from your bonding/surety company that identifies their capacity in aggregate and by project.  
Please see Attachment D: Financial Statement  
**Note: Application for Pre-qualification will not be considered without last fiscal year's complete financial statement.**
15. Affirm that Applicant will pay wages and benefits for craftsmen employed on work that prevail in the locality of the work, as determined by the Department of Labor and Industries. affirm  
(Please write "affirm", if you agree)
16. Affirm that Applicant will comply with government regulations regarding non-discrimination of employment and employment practices on the basis of sex, race, color, or national origin. affirm (Please write "affirm", if you agree)
17. APPLICANT RECOGNIZES AND AGREES THAT UNDER THE PROVISIONS OF RCW 54.04.085, IF THE DISTRICT COMMISSION DETERMINES THAT A PREQUALIFIED CONTRACTOR NO LONGER MEETS ALL OF THE REQUIREMENTS FOR PREQUALIFICATION STATUS, THE DISTRICT MAY REFUSE TO FURNISH THAT CONTRACTOR WITH A CONTRACT PROPOSAL FORM AND MAY REJECT ANY BID PROPOSAL SUBMITTED BY THAT CONTRACTOR. affirm  
(Please write "affirm", if you agree)

18. List all OSHA citations received over the past three years including:

- Violation type
- Date
- Outcome and brief description of citation
- Any fatal accidents

**•MUST ATTACH OSHA 300 LOG FOR THE PREVIOUS 3 YEAR PERIOD**

Please see Attachment E: OSHA Logs

OSHA inspects MYR Group projects and occasionally, inspections have resulted in citations.

Most are settled with reductions in classification and penalty. When deficiencies are

noted, MYR Group takes appropriate actions to alleviate the potential for recurrence. Form

more information please contact the Corporate Safety Department at (847) 290-1891

19. Applicant confirms they are not on any State or Federal Suspended/Debarment lists. If for any reason applicant is placed on any State or Federal Suspended/Debarment lists, applicant must inform the District immediately and is banned from bidding on any project until the Suspension/Debarment is lifted and at the discretion of the District. **affirm**

For which of the following classes of work are you seeking prequalification? *Indicate by use of "X" in proper square.*

A. DISTRIBUTION

- |                            |                                     |
|----------------------------|-------------------------------------|
| 1. Hot Work - Overhead     | <input checked="" type="checkbox"/> |
| 2. Overhead Construction   | <input checked="" type="checkbox"/> |
| 3. Underground - Primary   | <input checked="" type="checkbox"/> |
| 4. Underground - Secondary | <input checked="" type="checkbox"/> |
| 5. Plowing                 | <input type="checkbox"/>            |
| 6. Trenching               | <input type="checkbox"/>            |

B. TRANSMISSION

- |                                    |                                     |
|------------------------------------|-------------------------------------|
| 1. Wood or Fiberglass Poles        | <input checked="" type="checkbox"/> |
| 2. Steel Tower                     | <input checked="" type="checkbox"/> |
| 3. Steel or Concrete Poles         | <input checked="" type="checkbox"/> |
| 4. Underground                     | <input checked="" type="checkbox"/> |
| 5. Stringing and Sagging Conductor | <input checked="" type="checkbox"/> |

C. POLE AND WOOD PRODUCT INSPECTION

- |   |                          |
|---|--------------------------|
| 1. Inspection and Treatment of Poles in Place | <input type="checkbox"/> |
| 2. Inspection of New Crossarms and Poles      | <input type="checkbox"/> |

D. SUBSTATION

- |                                |                                     |
|--------------------------------|-------------------------------------|
| 1. Complete Installation       | <input checked="" type="checkbox"/> |
| 2. Control Wiring and Metering | <input checked="" type="checkbox"/> |
| 3. Maintenance                 | <input checked="" type="checkbox"/> |

E. AREA AND STREET LIGHTING

- |                 |                          |
|-----------------|--------------------------|
| 1. Installation | <input type="checkbox"/> |
| 2. Maintenance  | <input type="checkbox"/> |

- F. TREE TRIMMING AND BRUSHING
  - 1. Involving "Hot" Lines
  - 2. Not involving "Hot" Lines
- G. RIGHT-OF-WAY CLEARING
- H. ENVIRONMENTAL CLEANUP SERVICES
- I. MISCELLANEOUS (List any special class not covered above)
  - Foundations
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_

I certify that information herein and/or attached is correct, true, and complete

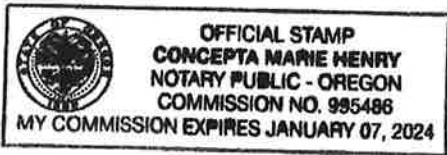
SIGNED this 22 day of September, 2020.

*Michael Lambert*  
Signature of Applicant

Michael Lambert, Regional Manager  
Name and Title (Typed or Printed)

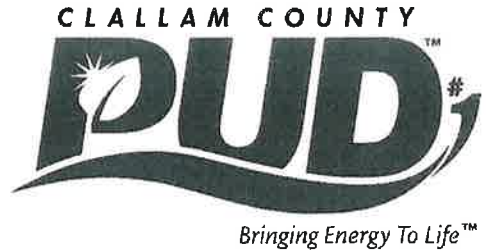
STATE OF Oregon )  
County of Multnomah ) ss.

Signed or attested before me on this 22 day of September, 2020, by Michael Lambert.



[Notary Seal]

*Concepta Marie Henry*  
NOTARY PUBLIC in and for the  
State of Oregon  
My Commission Expires: January 07, 2024



MEMORANDUM

Date: October 26, 2020
To: Doug Nass, General Manager
From: John Purvis, Assistant General Manager
Re: CONTRACTOR PREQUALIFICATION APPLICATIONS

The contractor on the following list is requesting approval for prequalification for the upcoming calendar year. Sean Worthington, Treasurer/Finance Manager, has examined the financial data submitted with the application as well as the bonding letter from their surety and/or bonding company and has recommended the prequalification amount as indicated:

Table with 3 columns: Contractor, Previously Approved Amount, Recommended Amount. Row 1: Wilson Construction Company, \$10,000,000, \$10,000,000

Approved by Board of Commissioners at meeting of: \_\_\_\_\_, 20\_\_.

Doug Nass, General Manager



Dept. of Revenue State Excise Tax No: 409-008-687

Company Federal Tax ID No: 93-0455270

Sole Proprietorship  Partnership  Incorporation

3. If Applicant is a corporation:

- a. State of incorporation: Oregon
- b. Name and address of registered agent: CSC: 1127 Broadway Street NE, Suite 310, Salem, OR 97301
- c. Names and addresses of officers of the corporation and their length of time with corporation. Indicate by an "\*" those authorized to sign contracts:  
\* Donald M. Wilson, President - 1190 NW Third Avenue, Canby, OR 97013 - 46 years  
\* Kim E. Wilson, Corporate Secretary - 1190 NW Third Avenue, Canby, OR 97013 - 40 years  
\* Stacy Wilson, Vice President - 1190 NW Third Avenue, Canby, OR 97013 - 16 years  
Not an officer, but authorized to sign:  
\* Debbie Greene, Comptroller - 1190 NW Third Avenue, Canby, OR 97013 - 39 years  
\* Jeffrey A. Johnson, Executive VP & General Counsel, 1190 NW Third Avenue, Canby, OR 97013 - 14 years
- d. Number of years the corporation has been in business: 68 years

4. If Applicant is a partnership, state -

- a. Names and addresses of all partners:  
N/A  
\_\_\_\_\_  
\_\_\_\_\_
- b. Length of time partnership has been in business: N/A

5. If Applicant is a sole proprietorship, how long have you been in business? N/A

6. Number of years Applicant has performed the type of work for which Applicant is bidding: 68 years

7. Has the Applicant paid all current license fees to the State of Washington:

(circle one) **YES** NO

License type: Electrical  Construction  Both



8. Attach a **general résumé** setting forth applicant's experience, technical qualifications, and organization's ability to perform the proposed construction.  
Please see attached Statement of Qualifications.
9. Attach a **list of your supervisory personnel, their qualifications, and years of experience**. Also list the number and type of craftsmen available, and list equipment available for work.  
Please see attached Statement of Qualifications.
10. Attach a **list of clients served over the last three (3) years** including their names, addresses, location of the jobs performed, and contract amounts of the larger contracts. Be sure to include all work done with other Washington public utility districts.  
Please see attached Past Project List.
11. What is the maximum amount of work, expressed in dollars, which you consider you are capable of undertaking? \$ 500,000,000.00
12. Set forth the name and address of Applicant's bank, including the branch and name of the individual in said bank to be contacted for financial reference.

Columbia Bank, Attn: Nik Stice, VP, Commercial Banking Officer  
500 Meadows Rd, Ste 220, Lake Oswego, OR 97035

13. Set forth the names and addresses of three (3) clients who will act as references.  
Avista Utilities, 1411 E. Mission Ave., Spokane, WA 99220 - Russ Feist, 509-495-4567 (Russ.Feist@avistacorp.com)  
Kootenai Electric, 2451 W. Dakota Ave., Hayden, ID 83835 - Don Bush, 208-292-3270 (dbush@kec.com)  
City of Tacoma, 3628 South 35th Street, Tacoma, WA 98409 - Arl Roberts, 253-503-8674 (acroberts@cityoftacoma.org)

14. Attach your last fiscal year's complete financial statement (**Balance Sheet and Income Statement**). You must also submit a letter from your bonding/surety company that identifies their capacity in aggregate and by project.  
Please see separate envelope for Financial Information.

**Note: Application for Pre-qualification will not be considered without last fiscal year's complete financial statement.**

15. Affirm that Applicant will pay wages and benefits for craftsmen employed on work that prevail in the locality of the work, as determined by the Department of Labor and Industries. affirm  
(Please write "affirm", if you agree)
16. Affirm that Applicant will comply with government regulations regarding non-discrimination of employment and employment practices on the basis of sex, race, color, or national origin. affirm (Please write "affirm", if you agree)
17. APPLICANT RECOGNIZES AND AGREES THAT UNDER THE PROVISIONS OF RCW 54.04.085, IF THE DISTRICT COMMISSION DETERMINES THAT A PREQUALIFIED CONTRACTOR NO LONGER MEETS ALL OF THE REQUIREMENTS FOR PREQUALIFICATION STATUS, THE DISTRICT MAY REFUSE TO FURNISH THAT CONTRACTOR WITH A CONTRACT PROPOSAL FORM AND MAY REJECT ANY BID PROPOSAL SUBMITTED BY THAT CONTRACTOR. affirm  
(Please write "affirm", if you agree)

18. List all OSHA citations received over the past three years including:

- Violation type
- Date
- Outcome and brief description of citation
- Any fatal accidents

•**MUST ATTACH OSHA 300 LOG FOR THE PREVIOUS 3 YEAR PERIOD**

Please see attached Safety Information.

Please Note: In October 2019, a Wilson employee received fatal injuries from a motor vehicle accident.

19. Applicant confirms they are not on any State or Federal Suspended/Debarment lists. If for any reason applicant is placed on any State or Federal Suspended/Debarment lists, applicant must inform the District immediately and is banned from bidding on any project until the Suspension/Debarment is lifted and at the discretion of the District.

For which of the following classes of work are you seeking prequalification? Indicate by use of "X" in proper square.

A. DISTRIBUTION

- |                            |                                     |
|----------------------------|-------------------------------------|
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| 2. Overhead Construction   | <input checked="" type="checkbox"/> |
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B. TRANSMISSION

- |                                    |                                     |
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| 1. Wood or Fiberglass Poles        | <input checked="" type="checkbox"/> |
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C. POLE AND WOOD PRODUCT INSPECTION

- |   |                          |
|---|--------------------------|
| 1. Inspection and Treatment of Poles in Place | <input type="checkbox"/> |
| 2. Inspection of New Crossarms and Poles      | <input type="checkbox"/> |

D. SUBSTATION

- |                                |                                     |
|--------------------------------|-------------------------------------|
| 1. Complete Installation       | <input checked="" type="checkbox"/> |
| 2. Control Wiring and Metering | <input checked="" type="checkbox"/> |
| 3. Maintenance                 | <input checked="" type="checkbox"/> |

E. AREA AND STREET LIGHTING

- |                 |                                     |
|-----------------|-------------------------------------|
| 1. Installation | <input checked="" type="checkbox"/> |
| 2. Maintenance  | <input checked="" type="checkbox"/> |

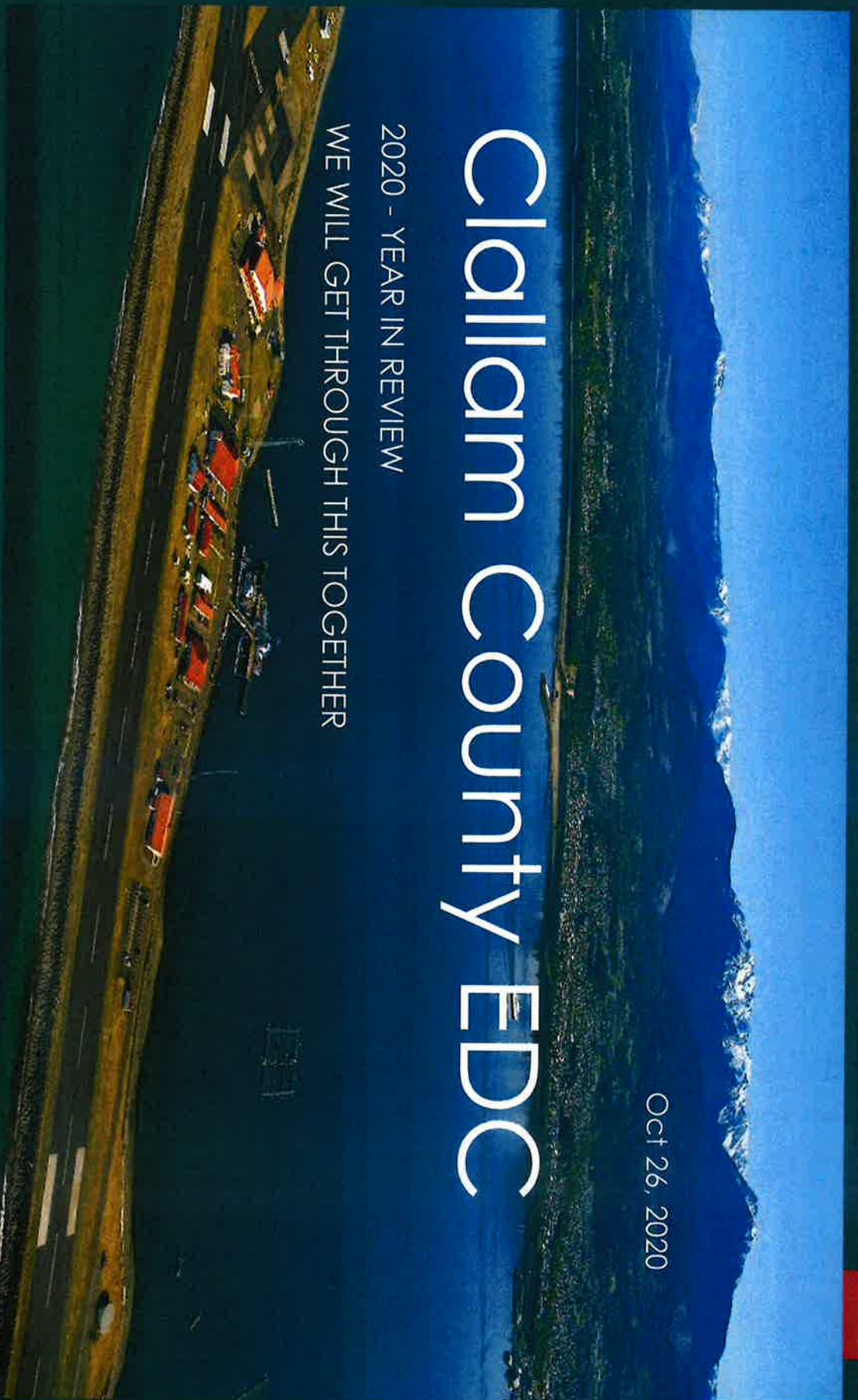


Oct 26, 2020

# Clallam County EDC

2020 - YEAR IN REVIEW

WE WILL GET THROUGH THIS TOGETHER



# COVID-19 Response:

Choose Clallam First Campaign: Website, Social Media, Radio and Newspapers

Email Campaigns: Newsletters

43 Coffee with Colleen Meetings & 9 Technical Webinars

Management of 3 Websites

- ▶ Choose Clallam First [www.ChooseClallamFirst.com](http://www.ChooseClallamFirst.com)
- ▶ Clallam EDC [www.clallam.org](http://www.clallam.org)
- ▶ ECOZ [www.EmeraldFunds.org](http://www.EmeraldFunds.org)

Social Media Platforms

- ▶ Facebook: Clallam EDC, Choose Clallam First, Emerald Coast Opportunity Zone
- ▶ Instagram: Clallam EDC & Choose Clallam First
- ▶ YouTube: Choose Clallam First

KONP Radio interviews 1 with Nicole Clark of PUD and Cherish Cornish of Olycap

www.ChooseClallamFirst.com:



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A landscape photograph showing a coastline with a forested hillside, a body of water, and a clear sky. The text is overlaid on the image.

# Choose Clallam First

We will get through this together!

www.ChooseClallamFirst.com:



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Coffee with Colleen

Contact

- COVID-19 Response Loans for Businesses

- Grants

- Unemployment

- Safe Start

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- Unemployment

- Food Assistance

- Utility Relief Programs

- Rent/ Mortgage Relief

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### Utility Relief Programs



# Social Media Reach – 2020

## Choose Clallam First:

(Initiated 6 months ago)

### Facebook

➤ Followers: **3,787**

➤ Views: **192,000+**

### Instagram

➤ Followers: 1020

## Clallam EDC:

(Initiated 7 years ago)

### Facebook

➤ Followers: 462

➤ Views: 17,000+

### Instagram

➤ Followers: 93

## Websites:

### Choose Clallam First

➤ 22,821 Visits in 2020

### Clallam EDC

➤ 10,294 Visits in 2020

## In Comparison:

1,680 follow Clallam County; **15,782 follow County Sheriff,**

1,552 follow Clallam Health & Human Services

513 follow Port of PA; 1,760 follow FIA airport;

1,962 follow City of Sequim; **3,140 follow Sequim Chamber,**

747 follow City of PA; **4,443 follow PA Chamber;**

**11,239 Forks Chamber;** 1,049 Forks Hospital; & 1,678 follow OMC.

# COVID-19 Response

## Got the word out on Federal Programs

- PPP Loans-- Offered Courses and communicated the value so that \$79M of PPP funds were distributed to Clallam Biz.
- Sequim & Carlsborg - 446 loans totaling \$31.1M
- PA - 608 loans totaling \$37.43M
- Forks, Sekiu, Clallam Bay, Neah Bay, La Push, Beaver -- 91 loans totaling \$10.5M
- EIDL Loans & Grants
- Unemployment benefit programs

EDC, SBDC and CIE provided business advising and assistance.

# 2020 Email Campaigns



## 93 Newsletters in 2020

- ▶ Averaging 3/week since outbreak of Public Health Emergency
- ▶ Targeted Email Campaigns to Specific Groups
- ▶ **382,608 Newsletters & Updates Sent**

## Database:

- ▶ One year ago just over 1K in Clallam database
- ▶ Increased list tenfold; Now **10,110** Unique Email Recipients

## Great Open Rate:

- ▶ Averaging 32.30% open rate
- ▶ Industry Average is 15%

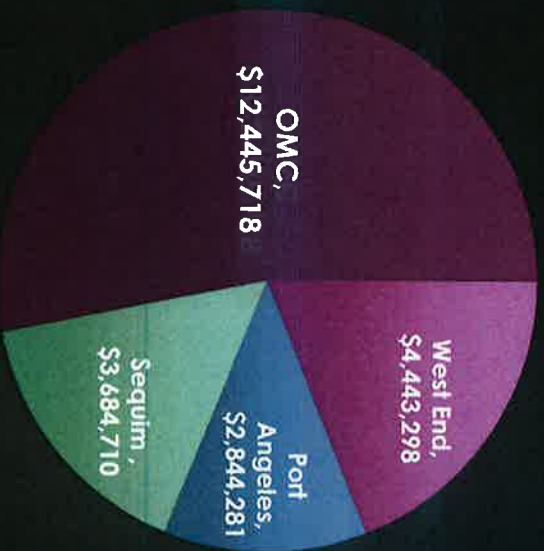
# Provider Relief Fund \$175B



- 3 Rounds – 3<sup>rd</sup> Round now open until Nov 4<sup>th</sup>.
- 2% of 2019 Gross Revenues to any provider that accepted Medicaid or Medicare in 2018 or 2019.
- 2% of 2019 Gross Revenues to any dental provider.
- Dentists, massage therapists, mental health counselors, chiropractors, physical therapists, etc.
- Most businesses were unfamiliar with the program.

\$71M to Congressional District 6 in first Round of \$30B; Reached out to **126** companies that were unfamiliar with the program and have now received the federal funds.

# Providers Receiving > \$50K



CLALLAM COUNTY PUBLIC HOSPITAL DISTRICT 1	\$4,430,411
CLALLAM COUNTY PUBLIC HOSPITAL DISTRICT 2	\$12,445,718
OLYMPIC MEDICAL PHYSICIANS	\$704,674
NORTH OLYMPIC HEALTHCARE NETWORK	\$675,242
CRESTWOOD CONVALESCENT - PORT ANGELES, LLC	\$524,562
LOWER ELWHA KLALLAM TRIBE	\$398,074
CAMMACKS PHARMACIES INC	\$62,505
TODD R. IRWIN DMD, PLLC	\$60,821
NOBLE CRAMER CARLILE PLLC	\$50,054
SEQUIM HEALTH, LLC	\$817,422
RETINA CENTER NW, PLLC	\$740,917
SEQUIM REHABILITATION LLC	\$630,696
JAMESTOWN SKLALLAM TRIBE	\$573,591
SWEDISH HEALTH SERVICES	\$453,838
CORNERSTONE PROSTHETICS AND ORTHOTICS INC	\$123,905
PARAGON DERMATOLOGY	\$96,971
PEAK PERFORMANCE THERAPY LLC	\$65,954
SEQUIM MEDICAL ASSOCIATES PLLP	\$54,343



Forks Hospital

OMC

Port Angeles

Sequim



# Grant Administration of \$2.1M



1. Working Washington: \$177K; 48 for profit businesses
2. Lifeboat: \$350K; 68 Biz includes 11 childcare; 8 non-profits
3. CDBG microenterprise - \$82K – 19 Low to Moderate Income Biz
4. Working Washington 2 - \$160K ongoing now; For Profit Biz
5. Chamber Grants - \$35K to PA, Sequim, Forks & Clallam Bay/Seki
6. Lifeboat 2 - \$680K ongoing now; targeting most impacted Biz
7. Blackball - \$500K
8. ACTI - \$200K

# CDBG Administration



## FONDO DE ASISTENCIA CORONAVIRUS PARA NEGOCIO PEQUEÑO

Becas para pequeños negocios afectados por el coronavirus

**APLICA:**  
ChooseCallamFirst.org/beccas

Los fondos se pueden usar para renta, los salarios de los empleados, y servicios públicos

Un programa de ayuda CDBG de Community

### REQUISITOS DE ELEGIBILIDAD

- Los negocios pequeños pueden aplicar si cumplen con los siguientes requisitos. El negocio...
- Debe ser con fines de lucro
  - Debe tener 5 empleados o menos, a partir del momento de esta solicitud. El/Los dueño(s) del negocio debe(n) ser incluido(s) como parte de los cinco empleados o menos.
  - Debe estar localizado en el condado de Callam
  - Abrió hace un año o más, a partir del momento de esta solicitud
  - Puede presentar documentos que comprueban pérdida de ingresos de por lo menos 25% o más debido al coronavirus
- El dueño del negocio, quien está solicitando, debe cumplir con el criterio de ingreso familiar bajo a moderado del Community Development Block Grant en el condado de Callam. (Vea abajo)



Para cumplir con los criterios de CDBG, el ingreso familiar bruto del dueño del negocio, basado en el promedio de su hogar, debe ser menos que la cantidad indicada en esta tabla.

PERSONAS EN EL HOGAR	1	2	3	4	5	6	7	8+
INGRESO TOTAL	\$37,700	\$43,100	\$48,500	\$53,850	\$59,200	\$62,500	\$66,800	\$71,100+

El dueño del negocio necesitará los siguientes documentos para aplicar para este programa.

- DE EL DUEÑO SE NECESITA ...**
- Identificación del estado de Washington
  - Tarjeta de seguro social
  - Declaración de impuestos personales del 2018 y 2019
  - Carta de los ingresos salariales de hogar\*
  - Estado de ingresos suplemental de seguridad\*
- \*SÍ LE APLICA
- DE EL NEGOCIO SE NECESITA ...**
- Licencia de negocio de el estado de Washington.
  - Número DUNS – Si usted no tiene un número DUNS, YCDA le puede ayudar a conseguirlo
  - Documentos que comprueban por lo menos el 25% de pérdida de ingresos a causa del coronavirus
  - Gestor mensual de operación
  - Carta de los ingresos salariales que comprueban el número de empleados.

### ¿TIENES PREGUNTAS?

LLAMANOS AL **608-248-7274** | VISITA NUESTRA PÁGINA WEB **CALLAMFIRST.ORG**

CALLAM FIRST, EASTERN DEVELOPMENT COUNCIL, CENTER FOR INNOVATION AND ENTREPRENEURSHIP, YCDA, AND COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ARE PART OF THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM. THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM IS A FEDERAL PROGRAM ADMINISTERED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT. THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM IS A FEDERAL PROGRAM ADMINISTERED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT. THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM IS A FEDERAL PROGRAM ADMINISTERED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.



# Ongoing Programs

## Business Recruitment - via ECOZ

- ▶ Prospectus developed
- ▶ Investors considering 5 projects in County.
- ▶ Providing \$5K Grants for Design and Feasibility for Projects
- ▶ Working with two entities that would use 3-5MW of power in the West End

## NOLA

- ▶ Steering Committee incorporating Jefferson County
- ▶ Top 3 Priorities being established
  - ▶ Rural Broadband Investments – expected
  - ▶ Other possibilities include a two county Capital Priorities list, Tax Increment Financing, EAP modification or delay, Federal Funding Exchange Program.

## PIAC

- ▶ What is it? Procurement Technical Assistant Center
- ▶ Our County's Greatest Area of Leakage – Government Contracts
- ▶ Near term successes 20 hr /week Counselor dedicated to Clallam/Jefferson

# \$278K of Grants Awarded for Clallam



## Wrote and Won \$78K: Getting the Word out on the Census

- ▶ Clallam County Government was awarded \$78k for a grant the EDC identified and wrote.
- ▶ The grant funds have been distributed to non-profits across the county.
- ▶ Clallam EDC did not ask for or receive any grant funding.

## Wrote and Won \$75K: ECOZ Projects

- ▶ Spearheaded the First Federal Community Foundation grant for ECOZ projects and a county wide prospectus.
- ▶ Awarding funds to multiple ECOZ RE projects for feasibility studies and design.

## Identified 2 Grants and Wrote Letters of Support:

- ▶ Sequim Valley Airport repaving – CARB \$75K & USDA \$50K Dungeness Creamery

## Applied \$100K: County Childcare Navigator:

- ▶ EDC lead applicant to Dept of Commerce. Partnering with YMCA, Prevention Works & others.

# Virtual Job Fair August 13, 2020

## Next Scheduled for Nov 20, 2020

- ▶ We spearheaded the state's first regional Virtual Job Fair where 40 businesses were able to participate along with 400+ job seekers.
- ▶ 4 resource booths: PC, CIE, Childcare Resources & WorkSource
- ▶ Coordinating Next Virtual Job Fair with Chambers
- ▶ Job Search requirements resume mid November;
- ▶ 3200+ people still receiving some type of unemployment

# Other Work Areas

1. Hired 2 GREAT Staff
  - Peggy Simmons - Operations Manager
  - Aimee Conkle - Admin Asst
2. Opportunity Fund Field Arts & Events Hall & Carlsborg Sewer
3. Distributed 254 no-touch thermometers to small businesses
4. Countywide Business Recovery Committee with Chambers
5. Statewide Protocols for Hair Salons with Mayor Armaccost
6. Redeveloped 2 of our 3 Websites
7. PSA video - <https://youtu.be/BEOf7J0QDpo>

RESOLUTION NO. 2182-20

A RESOLUTION Declaring an Emergency and Authorizing Certain Emergency Work, Without Formal Bid, for Excavation and Asphalt Repair at the corner of Carlsborg Road and Business Park Loop.

WHEREAS, The District has a water main along Carlsborg Road; and

WHEREAS, the break in the main resulted in significant flooding and damages to the road and a local business and need to be repaired; and

WHEREAS, procuring the necessary excavating and asphalt repair services through the normal procurement process would take several weeks to accomplish; and

WHEREAS, an emergency declaration and quotation procedure will reduce procurement and mobilization time to allow C & J Excavating and Lakeside Industries to immediately excavate and repair damaged asphalt on Carlsborg Road and Business Park Loop; now, therefore, be it

RESOLVED, That District staff is authorized to negotiate a purchase order with C & J Excavating and Lakeside Industries for the excavation and repair of damaged asphalt to Carlsborg Road and Business Park Loop, without a formal bid after having taken precautions to secure the lowest price practicable under the circumstances.

PASSED, by the Board of Commissioners of Public Utility District No. 1 of Clallam County, Washington, this the 26th day of October 2020.

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President

ATTEST:

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Vice President

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Secretary



MEMORANDUM

Date: October 26, 2020  
To: Doug Nass, General Manager  
From: Tom Martin, Project Manager   
Re: ACCEPTANCE MEMO OF COMPLETION  
BID OPENING MARCH 20, 2019  
GALES ADDITION RESERVOIR COVER REPLACEMENT  
BID NUMBER 190802

All work under the above-referenced contract with **LAYFIELD USA CORPORATION**, has been completed. It is recommended that this work be accepted as complete.

The project consisted of replacement of the existing floating cover and liner for the Gales Addition Reservoir. The site is located on the eastern side of Round Tree Lane, approximately 400 feet south of the intersection of Round Tree Lane and Monroe Road.

The Contractor started the project on April 2, 2019, and completed the work on September 3, 2020. The total contract cost:

	Item	Total
JP:TM:jk	Original Contract Amount	\$365,760.00
	Contract Cost	\$351,039.93
	WSST (8.5%)	\$29,838.40
	<b>Total Contract Amount</b>	<b>\$380,878.33</b>

Accepted by Board of Commissioners at meeting of: \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Doug Nass, General Manager



## **Provider of Choice Customer Engagement During 2020**

A summary of customers' views on the direction of post-2028 interests, contracts, and rate structure.

*October 2020*



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## 1. Executive Summary

In preparation for the long-term Regional Dialogue power sales agreements expiring in 2028, and in order to understand its customers' concerns and their long-term interests and service needs, Bonneville Power Administration (BPA) conducted a Provider of Choice customer engagement initiative between November 2019 and August 2020. During this period, BPA's Power Services customer account executives (AEs) engaged in open conversations with customer utilities regarding post-2028 needs for products, services, contracts and rate structure.

The following are the key themes that emerged from this engagement:

1. *This is a period of significant uncertainty in our industry and region.* Factors including evolving power markets, resource adequacy, legislative uncertainty, the Columbia River Treaty, the future of the Residential Exchange Program (REP), fish and wildlife obligations, and the Covid-19 pandemic make for an extremely dynamic operating environment. These uncertainties make it difficult to predict needs, interests and priorities in the post 2028 world.
2. *Most of the underlying interests and principles that provided the foundation of the Regional Dialogue contracts remain valid, prescient and relevant.* Customers placed particular emphasis on lowest Tier 1 costs and Tier 1 rates, customer/regional support and equity, and promote infrastructure development.
3. *Customers generally feel that the current contracts and rates structure are working well, but would like to see certain key adjustments. Notably these include increased flexibilities related to customers' election and application of new non-federal resources to serve their loads as well as product modifications that will help utilities meet their peak loads.* Customers appreciate the certainty, reliability and ease of operations afforded by their long-term BPA contract and are generally satisfied with the current product mix and tiered rate structure. Customers expressed an interest for more flexibility around the application of new non-federal resources. BPA also heard interest around refining aspects of the Block and Slice/Block products.
4. *There is significant interest for clean, carbon-free product offerings, coupled with a strong desire to preserve BPA's current low-carbon fuel mix. The ability to comply with existing or anticipated low-carbon legislative requirements will be critical to many utilities.* BPA's products will ideally help customers meet legislative requirements; at the very least, they cannot hinder customers' ability to do so.

Beyond these key themes, BPA heard a range of thoughts and opinions on a variety of policy, contract and rate design elements associated with post-2028 service. Customers expressed sometimes mixed views on transfer service, Low Density Discount, Irrigation Rate Discount, energy efficiency, ideas around High Water Mark determinations and other adjustments to rate design and contract details. Tensions and tradeoffs exist when customers prioritize lowest cost rates, affordability and cost control in light of certain programs and service flexibilities.

Moving forward BPA will continue to listen and take feedback, creating ongoing opportunities for customers to communicate their post-2028 needs and wants to BPA. Upon release of this summary paper, BPA's goals are:

1. Reaffirm to preference customers that BPA hears their interests and concerns, and that it is BPA's goal to be their Provider of Choice post 2028; and,
2. Ask customers to confirm and/or refine BPA's key findings.

Through continued AE-led outreach, BPA plans to work with customers through the remainder of calendar year 2020 to further refine the key Provider of Choice themes and interests. In early 2021, BPA will start the iterative process of formulating the policy framework that will set the foundation for post-2028 Provider of Choice contracts and rates. This will involve continued collaboration and forward-thinking policy discussions with customers and representative groups. BPA is targeting late 2021 for the release of a Concept Paper and, beyond that, establishing a path toward contract offers in 2025.

## 2. The Customer Engagement Process

BPA kicked off the Provider of Choice discussions with preference customers in 2016. At the time, BPA was preparing its 2018-2023 Strategic Plan and contemplating its long-term cost competitiveness goals. Such goals would lend support to BPA's objective of remaining the wholesale power provider of choice when it offers new power sales contracts ahead of October 1, 2028. Through the 2016 Provider of Choice conversations, BPA gained an early understanding of customers' concerns and their long-term interests and service needs. A summary of the feedback gathered during those 2016 conversations can be found at [bpa.gov](http://bpa.gov).

In late 2019, BPA initiated a second round of Provider of Choice customer discussions. Led by AEs, BPA wanted to hear about customers' refined needs and interests regarding post-2028 service. While initially planned to conclude in the spring of 2020, this engagement period was extended through the summer to accommodate utilities' responses to the COVID-19 pandemic. BPA developed a number of tools to help facilitate this engagement including a customer questionnaire. Based on customer feedback, BPA decided against issuing the questionnaire as a formal survey, and AEs instead used the questions as a framework for more open, unstructured conversations about customers' post-2028 perspectives.

This summary paper reflects the feedback BPA collected during the customer engagement from November 2019 through August 2020. In addition to hearing feedback directly from customers, BPA also heard from the Public Power Council (PPC) and Northwest Requirements Utilities (NRU), two customer representative groups that advocate for the needs of many of BPA's preference customers.

While BPA reached out to all existing preference customers, some customers were unable to or elected not to participate in the post-2028 conversations during the engagement period. Therefore this summary does not reflect all customers' voices and perspectives, only those that participated. BPA will, of course, continue to listen and take feedback going forward. This

summary paper represents BPA's best attempt to capture customer perspectives. However, without a standardized, formal survey completed directly by customers, the bulk of the data used to inform this summary is secondary in nature, largely having been distilled from notes taken by the AEs of conversations with their customers. Despite best efforts the notes may not have always captured every aspect or nuance of a customer's expressed viewpoint.

### 3. Overview of Major Themes from 2020 Engagement

The following are the key themes that emerged from many months of conversations with customers. These themes are discussed in greater detail below.

1. This is a period of significant uncertainty in our industry and region.
2. Most of the underlying interests and principles that provided the foundation of the Regional Dialogue contracts remain valid, prescient and relevant.
3. Customers generally feel that the current contracts and rates structure are working well, but would like to see certain key adjustments. Notably these include increased flexibilities related to customers' election and application of new non-federal resources to serve their loads as well as product modifications that will help utilities meet their peak loads.
4. There is significant interest for clean, carbon-free product offerings, coupled with a strong desire to preserve BPA's current low-carbon fuel mix. The ability to comply with existing or anticipated low-carbon legislative requirements will be critical to many utilities.

### 4. Uncertainties and Concerns

Explicit in some cases and implied in others, BPA heard a theme of concern about a significant number of uncertainties that utilities are facing right now. These uncertainties are associated with processes that utilities do have some ability to influence, but also stem from outside influences that are largely beyond their control. Factors including evolving power markets (e.g. the Energy Imbalance Market (EIM), Day Ahead Market Enhancements, and the proposed Extended Day Ahead Market), potential resource adequacy requirements, electrification, progression of smart grid initiatives, the continued build out of distributed energy resources (e.g. solar and batteries), carbon requirements, and the pandemic (and associated economic and load uncertainties) are some of the significant uncertainties with which utilities, the region, and the energy industry are grappling. These uncertainties create an extremely dynamic market landscape. They challenge the ability of customers, and BPA, to predict how the electricity market will look and operate in the future, and make it difficult to identify priorities post 2028.

BPA overwhelmingly heard that customers appreciate BPA starting the post-2028 Provider of Choice process with a customer-centric focus on engagement. However, while post-2028 is very important to their utilities, staff and resources are limited in these unusual times. Utilities report that they are having to focus on other more pressing near-term issues right now, leaving less bandwidth for post-2028.

Many utilities spoke about the ongoing global pandemic, noting that the longer-term implications are still uncertain. Utilities generally report that loss of load and consumers' non-payment from the pandemic and resulting economic downturn has been less than initially expected, however load uncertainty was named by customers as a continued concern going forward.

Also, there are those issues that utilities feel they have less control over, what one customer dubbed as "the *big 5*": (1) fish and wildlife, (2) Columbia River Treaty, (3) REP, (4) legislative uncertainty, and (5) increased demand on the Federal Columbia River Power System (FCRPS) paired with a declining Tier 1 system capability. Many customers share the concern regarding preference customers' long-term access to clean, affordable federal hydropower by limits placed on the FCRPS because of fish operations and other reasons, as well as cost concerns related to BPA's fish and wildlife program. Legislative uncertainty expressed by customers was most often related to states' carbon legislation and associated resource planning. These concerns were especially notable among utilities that are subject to Washington State's Clean Energy Transformation Act (CETA).

Not unrelated, customers are very concerned about resource adequacy. Customers inquired about BPA's ability or plans to add baseload generating resources, whether BPA would consider adding a capacity product to its offerings, and some expressed uncertainty as to how their utilities will cover their hourly peak for resource adequacy. With increased demand and the potential for FCRPS and Tier 1 system capability declines, customers are also concerned about the dilution of the existing clean/green benefits of the FCRPS, either from BPA's entrance into the EIM or BPA's need to supplement the system to meet energy or capacity shortfalls.

Additionally, uncertainty concerning the REP looms over the post 2028 period, with the expiration of the REP Settlement Agreement coinciding with expiration of BPA's Regional Dialogue contracts in 2028. One customer expressed strong opposition to continued benefits, and other customers cautiously lent support to the region pursuing another settlement. Overall, customers were interested in better understanding the history of the REP and how the region got to the current program and settlement. There was also some concern expressed that "the Residential Exchange will only get larger with carbon legislation and retirements of thermal resources."

In the face of these many significant and varied uncertainties, one customer specifically requested that BPA provide customers with frequent, transparent communications. Keeping customers updated, they indicated, reassures them and helps to provide confidence in BPA and our shared future.

## 5. Interests/Foundational Principles

When BPA developed its post-2028 questionnaire in preparation for the 2019/2020 customer engagement, one of the key aspects BPA sought to better understand was customers' current priorities and whether they align, create tension with, or overlap with the "interests" or foundational principles of Regional Dialogue. As stated in the Long-Term Regional Dialogue Final Policy, those interests are: lowest Tier 1 costs and Tier 1 rates; durability/stability/contract

enforceability; customer/regional support and equity; certainty of obligations for all parties; promote infrastructure development consistent with the Northwest Power Act; consistency with BPA stewardship obligations; legality; simplicity; and advancement of national objectives. Given BPA's strategic emphasis on competitiveness and cost control, are these interests still relevant? Do customers want them carried forward into the Provider of Choice policy and contracts?

BPA heard customers' direct or indirect support for most of the Regional Dialogue interests, with primary emphasis on the following three interests:

- (1) Lowest Tier 1 costs and Tier 1 rates (aligns with interests around cost control/affordability);
- (2) Customer/regional support and equity (maximize the value of the existing federal system for preference customers, and ensure an equivalent value proposition between different products); and,
- (3) Promote infrastructure development (including investment in the transmission system, resource development for resource adequacy purposes, and support for customers' integration of renewable resources necessary to meet legislative requirements).

Borrowing the vernacular of BPA's Strategic Plan, BPA has worked diligently in recent years to 'bend the cost curve'. Customers acknowledged BPA's efforts in cost control to date and expressed their expectation that BPA will continue finding ways to control its costs and keep rates competitive. Customers want stable, predictable rates, minimal surcharges and cost control. Some customers also indicated a perspective that infrastructure development will be necessary, constituting a good investment worthy of an associated rate increase, and they are concerned that BPA may defer such maintenance/development costs into the future.

One customer requested that the next contract include a 'most favored nations' clause, generally understood to include terms that ensure all counterparties to an agreement get the same terms at contract execution, and this equivalency is preserved as the contract ages. BPA interprets this sentiment as support for the continuation of BPA's current practice of offering largely standardized contracts—whereby similarly situated customers receive identical contract terms, conditions, and access to services, with limited allowances for unique and special provisions and necessary tailoring of terms to accommodate customers' unique characteristics (e.g. use of third party transmission, or public entity versus cooperative). The interest in a 'most favored nations' clause also validates the continuation of transparency practices such as the Transparency of Net Requirements process. The standardization of contracts and a shared commitment to transparency align with the interests of simplicity, customer support and equity, and lends themselves to contract stability and ease of administration.

Once adopted, the Provider of Choice interests will be the guiding principles for BPA's post-2028 business decisions, informing the policy as well as the contracts. BPA looks forward to continuing the important conversation to formulate these principles with customers in the coming year.

## 6. Current Contracts and Rate Structure

BPA heard from a vast majority of customers that the existing deal—the service provided through terms and conditions in the existing Regional Dialogue power contracts, coupled with the rate design provided through the Tiered Rate Methodology (TRM)—is generally working well for them. Customers value the consistent terms and equivalent value proposition between different products and contracts. They appreciate the equity provided through the “high water mark” allocation of system costs and benefits. With some exceptions from customers that would prefer shorter contracts, customers appreciate the stability and planning certainty provided via the long term duration of the contracts. There have been no formal contract disputes under the Regional Dialogue contracts.

### 6(a) Product Considerations

Under Regional Dialogue, BPA offers three products: Load Following, Block, and Slice/Block. A very small number of customers communicated that the current contract is not working for them. There are some customers that would like to see BPA “get out of the box of its current products and services” and seek a new direction. However, the majority of customers that BPA heard from indicated that the current products are working well for their utilities.

Many Load Following customers place high value in the certainty, reliability and ease of operations afforded by their BPA contract. BPA heard from a number of customers that they appreciate not having to think very much about their BPA contracts or wholesale power supply. Block and Slice/Block customers also acknowledged that the basic deal is working well for them, albeit for distinct reasons. Block and Slice/Block customers appreciate the ease with which they can manage more diversified power portfolios of federal and non-federal resources. Likewise, BPA heard that Slice/Block customers value their freedom to pursue varied strategies for hedging and maximizing the value of surplus power in accordance with their own utility’s risk policies.

All this said, customers would like to see some improvements and have begun to offer ideas for desirable changes to the current products, services, and rates.

A common theme around the Load Following product was the interest for a more simplified rate design. Some of these customers noted the complexity of the TRM and its sometimes convoluted billing implications. Some customers expressed interest in a rate design that could be translated into a more traditional \$/MWh rate. Some customers also expressed concern about the reliance on inflexible load forecasts that lock utilities into purchase commitments for the portion of their load above their Rate Period High Water Mark (RHWM).

Current Slice/Block customers would like the ability to purchase an increased amount of Slice. There were various ideas shared around the specific mechanics, but essentially they would like to increase the allowable Slice percentage a customer can buy from today’s roughly 50% of their net requirement. Slice/Block customers are also interested in ways to reduce the Slice product’s operational complexity, which may reduce associated system and staffing costs. In response to changing market conditions, some Slice/Block customers mentioned the need to adjust certain

operational aspects of the product including scheduling timelines, and even contemplated shifting Slice to a day-ahead product. Universally, Slice/Block customers would also like to streamline or altogether eliminate the Requirements Slice Output Test.

Several Block and Slice/Block customers asked BPA to revisit aspects of the Block product to provide customers additional capacity to better meet their peak loads. This includes looking at the Block shaping factors to allow for a block shape that better fits a utility's monthly and diurnal net requirement, looking at adjustments to the Shaping Capacity product, and other ideas including the ability for Slice customers to "trade" Slice capacity amongst themselves to meet peak loads. Several Slice/Block customers also expressed an interest in having BPA pursue a "Peak Net Requirements" process for post-2028 contracts. For some customers, the lack of a Peak Net Requirement mechanism means their Slice/Block requirements purchase leaves them short on capacity at certain times of the year.

### 6(b) Flexibilities and Considerations for Non-federal Resources

A major area of feedback that spanned across all customer groups is the interest for additional flexibilities when applying non-federal resources to serve load. BPA interprets this request as being driven by the uncertainty utilities are experiencing right now, the prevailing use of market purchases for load service, as well as frustrations with certain aspects of the current Regional Dialogue contracts. Customers have asked for increased flexibilities specifically when it comes to the ability to add and remove resources more nimbly with less advance notice and shorter commitment windows than currently allowed under the Regional Dialogue contracts. Some customers expressed an interest in relaxing aspects of BPA's Tier 1 take-or-pay requirements. There was also interest for raising the size threshold (currently 200 kilowatts) for small resources needing to be metered and tracked in the contract which, customers argue, would make the addition of small renewable resources less onerous and time-intensive. Many customers expressed frustration with both the costs and complexities associated with BPA's offering and pricing of Resource Support Services.

Many customers are eager for further discussion on the treatment of longer-term non-federal storage resources such as batteries and pumped hydro resources. To date, BPA has largely not needed to address such resources in the contract. However, as the region moves forward, given potential resource adequacy requirements and low-carbon legislative mandates, these resources will likely become more common and treatment will need to be clarified for the next contract. Questions posed include: Will BPA treat batteries and pumped hydro as a resource or a load? How would they factor into a utility's net requirement for both energy and capacity?

### 6(c) Rate Structure, Rate Case Frequency, High Water Marks, Costs

When BPA and its preference customers transitioned from the Subscription contract to Regional Dialogue, it was a complete paradigm shift from melded rates to a tiered rate structure. Equitable access to BPA's lowest cost Tier 1 power, the equitable distribution of costs, and the establishment of cost pools are tenets of the TRM. Though some customers signaled a desire for a different or simpler rate structure, most customers expressed support for the general approach provided through BPA's current tiered rate structure.



Customer feedback on preferred rate case frequency varied, but generally aligned around the cadence of every two to three years, as that was “the sweet spot between too often and not often enough”. By statute, BPA has to conduct 7(i) rate cases no less frequent than every five years. For one utility that prefers rate cases to be held annually, it reasoned that it does not like large rate increases and would rather have smaller rate increases more frequently, making it is easier to evaluate and budget on an annual basis. Others state that every two years is too often, preferring every four to five years. One customer commented on the timing of the rate case, stating that, for utility budgeting purposes, finalizing the rate case in May or June would be helpful.

Relative to rates, the tiered rate structure, and the TRM, most customers deferred to high-level comments such as wanting increased simplicity or expressing general satisfaction. However, some utilities were more specific in describing their preferences.

On Contract High Water Marks (CHWM), some customers preferred a rollover of customers’ existing CHWMs into the Provider of Choice contract. Others indicated they will ask for a more wholesale resetting of CHWMs, one that will take into account a utility’s changes in loads and resources. One customer suggested the use of a composite, or average, of some given set of multiple years for setting CHWMs, rather than the use of a single baseline year as was done in Regional Dialogue. Regarding RHWMs, some customers suggested the idea of fixing the size of the Tier 1 system, and thereby fixing RHWMs, by augmenting the system to offset any reductions in system capability, instead of having RHWMs adjust every two years. Such a refinement would provide customers greater planning certainty around their Tier 1 purchase amount. Some customers also suggested a shift to using average water, instead of critical, when determining the size of the Tier 1 system. This approach would increase each customer’s Tier 1 purchase ability, but would reduce the amount of surplus power available for sale (and accordingly reduce the secondary energy credit available for Load Following and Block customers).

Other feedback BPA received regarding rates, charges, and costs include the following ideas:

- Reset contract demand quantities and explore adjusting the demand calculation.
- Retain secondary revenues as a credit based on forecasts or use an after-the-fact rebate based on actuals.
- Rebalance the allocation of costs for generation and flood control on the FCRPS as well as Columbia River Treaty.
- Offer a more attractive, competitively priced New Resource (NR) rate for service to New Large Single Loads that would also be available for Slice/Block customers.

#### 6(d) Timing for Contract Offers and Term

The current timeline that BPA has shared with customers for the preparation of the Provider of Choice post-2028 policy, ROD and contract development has BPA offering and executing contracts at the end of calendar year 2025, just short of three years prior to the anticipated October 1, 2028 start of power deliveries under those contracts. A few customers asked, for different reasons, whether BPA would consider offering contracts prior to 2025, while one

customer expressed that 2025 is too soon. BPA intentionally built flexibilities into its work plan and proposed timeline to allow for process expansion or contraction, as necessary.

Some Washington customers expressed that there are certain key milestone dates of CETA that may necessitate their resource decisions prior to 2025.<sup>1</sup> BPA and customers may decide to further discuss and consider the signing dates and duration of the post-2028 contracts in light of these milestones.

Many customers expressed that they like the security of a long-term, 20-year power sales contract, though some noted a preference for shorter-term contracts if BPA was to deviate significantly from today's contracts and rate design. Customers recognized that BPA's very low-carbon FCRPS is becoming increasingly valuable and desirable, and they want to maximize and lock in their allocation of BPA's supply. BPA prefers a long-term 20-year contract, which is consistent with sound business principles and helps protect its long-term financial stability. Many customers acknowledged that long-term, 20-year contracts are in BPA's best interests, though some expressed trepidation with 20 years given the uncertainties noted earlier. Of the customers that provided post-2028 feedback, they almost universally expressed a desire for contracts between 10 and 20 years, and many customers expressed interest in a 20-year contract if it were to come with off-ramps.

## 7. Preservation of BPA's Fuel Mix and Compliance with Low-Carbon Legislative Requirements

Utilities throughout the region want BPA to continue to offer clean power and distribute customers' pro rata share of the federal system's environmental attributes; similarly, a significant number of customers punctuated how crucial it will be for BPA to preserve its current low-carbon fuel mix. With the onset of CETA in Washington, together with expectations for similar legislation in Oregon, a large number of customers emphasized that any future BPA service offering must facilitate utility compliance with these low-carbon legislative requirements. One customer described how BPA's future service offerings would ideally help customers comply with these requirements, but at a minimum, they should not be an impediment. In the event that BPA's offerings frustrate utilities' ability to comply, it could materially weigh on these customers' interest in BPA's Provider of Choice products and put BPA's competitiveness in peril.

Stepping back, customers do see BPA's low-carbon fuel mix as an extremely attractive product attribute, one that will likely increase in value as we move toward 2028 and beyond. Some customers also noted appreciation for BPA's willingness to assist smaller utilities with reporting requirements and expressed a desire for BPA to continue this role moving forward.

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<sup>1</sup> Under CETA, by 2025 – All electric utilities must eliminate coal-fired generation from rates when serving Washington state customers. 2030 – All electric utilities must be greenhouse gas neutral—for example, remaining carbon emissions are offset by renewable energy, energy efficiency, carbon reduction project investments, or payments funding low-income assistance. 2045 – All electric utilities must generate 100% of their power from renewable or zero-carbon resources.

Source: <https://www.utc.wa.gov/regulatedIndustries/utilities/energy/Pages/CETAoverview.aspx>

Many customers stated that they want BPA to offer a 100% carbon-free product or even a product that could guarantee compliance with CETA. Some customers also expressed a concern for the small amount of carbon emissions in BPA's system mix due to unspecified market purchases and worried how this might impact their compliance with state mandates. Many customers noted concerns around their ability to add and remove new carbon-free non-federal resources when necessary to comply with state requirements. Additionally, BPA heard relatively robust support for nuclear generation, whether in the FCRPS resource mix given its carbon-free, baseload characteristics, or related to the region's utilities pursuing small modular reactors. Interest in some of these product offerings may be constrained by BPA's statutorily-based practice of providing power from a single system with a single fuel mix, but more work may reveal creative solutions. Interest in a low-carbon/carbon-free product may also be constrained by price, as some customers worried that the associated premium will make the product too expensive.

Given the volume and fervor of the feedback BPA received around preserving BPA's fuel mix and the necessity for BPA to offer carbon-free or near carbon-free products, compliance with low-carbon legislative requirements may emerge as a foundational interest for the Provider of Choice contracts.

## 8. Additional Takeaways

The following topics were also discussed during the customer engagement phase, though with less frequency or emphasis as the topics noted above. BPA anticipates that these topics will feature significantly in the discussions ahead on the Provider of Choice contracts.

### 8(a) Transfer Service

Transfer service customers expressed significant anxieties around the enormous uncertainties and potential cost exposures they face due to BPA's lack of transmission facilities that extend to their system. These customers advocated for BPA to continue acquiring reliable and consistent transfer service, and to treat these acquisitions as a cost shared amongst all BPA customers. A few transfer customers also specifically requested that BPA continue to provide a certain amount of financial assistance for their non-federal resources used to serve requirement loads above their RHW. Some customers stressed the critical importance for BPA's continued support of the Regional Dialogue principle that transfer service customers are treated the same as directly connected customers. Other customers expressed an interest in considering alternatives (i.e. exchanges) or a scaling back to the current transfer service program that would present lower costs for Tier 1 rates post 2028. Many customers supported the concept of exploring a shift of all transfer service costs to BPA Transmission.

### 8(b) Low Density Discount (LDD) and Irrigation Rate Discount (IRD)

Many customers expressed strong support for BPA to continue administering the LDD and IRD programs at current levels, while other customers indicated interest in exploring ways to lower

the costs associated with these programs. A number of customers communicated deep dissatisfaction with the current IRD program, noting inequitable treatment regarding which utilities have grandfathered access to IRD benefits. Such customers would like to see BPA evaluate the eligibility criteria for the program, considering the role of corporate farms, for instance. One customer also requested that BPA look for ways to “reduce the administrative burdens” of the LDD program.

### 8(c) Energy Efficiency

While the engagement with customers was focused on core power products, rate design and associated policies, BPA did receive feedback on its energy efficiency (EE) program. There was distinct appreciation expressed for the technical expertise that BPA’s EE staff provides, particularly the engineering assistance some customers receive. One customer opined that they would like to see EE staff utilize their expertise more as consultants instead of managing incentives and programs. Some customers expressed a desire for increased self-funding options (up to 100%), while others appreciated the current mix. There seemed to be general support for the basic equity model, which associates a utility’s conservation budget with that customer’s Tier 1 cost allocator (TOCA). Customers also valued the ability for utilities to shift energy efficiency incentive (EEI) dollars between one another. A few customers encouraged BPA to continue or expand its demand response program post-2028, with one utility asking BPA to explore allowing utilities to use their EEI toward renewable resources and/or demand response projects. There was a sentiment shared with BPA that west-side utilities benefit from regional based conservation programs more so than east-side utilities, and that the availability of low cost conservation is diminishing in largely rural and residential areas. Additionally, BPA heard support for increased ease of implementation, flexibility or options for the smaller utilities.

### 8(d) Staffing and Resources

Staff turnover at utilities and the resulting loss of customer institutional knowledge are concerns across the region. When asked their opinions on the Regional Dialogue policy and contracts, it became clear that many utility staffs, managers and board members would find value in educational materials to either establish a baseline knowledge for newer employees or to refresh memories about the products, services and rate structure that customers currently have. To that end, BPA has developed and launched a [Provider of Choice website](#) that contains various tools and resources, including educational fact sheets on a variety of topics.

Some customers expressed concern with BPA’s current staffing levels, questioning whether current staff levels can support the many initiatives BPA is advancing. Specifically, customers mentioned EIM, EDAM, and post-2028 contract development. BPA also heard feedback that customers need closer, more proactive collaboration between BPA Power and BPA Transmission staff to ensure transmission products and services work seamlessly with post-2028 power contracts.

## 9. Moving Forward: Next Steps and Addressing Tough Issues Together

This summary paper is a means of sharing the aggregate results of the customer feedback BPA collected during its customer engagement from November 2019 through August 2020. BPA acknowledges that this summary may not be a perfect reflection of customer sentiments and that there may be gaps representing the customers' viewpoints not yet shared with BPA. It is important that customers know that this is just the beginning. BPA will continue to create the time and space for customers to engage in these conversations and communicate their post-2028 needs and wants to BPA.

In releasing this summary paper BPA wants to:

1. Reaffirm to preference customers that we hear their interests and concerns, and that it is BPA's goal to be their Provider of Choice post 2028.
2. Offer customers the opportunity to confirm and refine key findings and contemplate the following questions:
  - Did BPA hear the customers' concerns and interests correctly?
  - Have the pandemic, economy, legislative environment and other recent factors changed the perspectives reflected in this document?

Through continued AE-led outreach, BPA plans to work with customers through the remainder of calendar year 2020 to further hone in on the key Provider of Choice themes and interests. In early 2021, the focus will turn toward the development of a Concept Paper. With the results of the customer engagement, BPA expects to have sufficient feedback to begin the iterative process of aligning around the high-level Provider of Choice contract principles, rate structure, products, and policy direction. This effort will consist of extensive outreach and partnering with customers and customer representative groups, in addition to BPA's internal analysis and policy development.

As BPA transitions into these iterative policy discussions that will inform the late-2021 Concept Paper, BPA anticipates customers and other stakeholders will also start regional consideration around some of the more challenging policy questions. BPA invites customers, trade groups, and other stakeholders to assist in the consideration and analysis of the following questions (among others):

- Is it correct that customers want to maintain today's basic product mix and tiered rate design? Should BPA consider changing the methodology of CHWM determinations? RHWM process?
- How should BPA manage implications for the carbon content of the federal system, either good or bad, if BPA needs to augment the system?
- If a resource adequacy standard is enacted, what role should BPA's products serve? How should BPA's product mix respond to the customers' need for additional capacity to meet peak loads?

- Should BPA consider product refinements to allow for more flexible addition or removal of non-federal resources? What might be the trade-offs?

BPA looks forward to the thoughtful conversations, collaboration and healthy Provider of Choice policy debates in the coming years as the region, together, advances toward the next phase of BPA's policy and contracts to extend the Pacific Northwest's rich history of low-cost, reliable and low-carbon public power for regional benefit into the future.