

**PRE-AGENDA**  
FOR THE REGULAR MEETING OF  
CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1  
BOARD OF COMMISSIONERS  
JULY 13, 2020

**Zoom Meeting Link:**

<https://zoom.us/j/99883263813?pwd=RUtJYkwwNGhCYzBWcGIERzNrM3lJZz09>

**Meeting ID: 998 8326 3813 | Password: 683227**

**One tap mobile: +12532158782,,99883263813#,,,0#,683227# US (Tacoma)**

**Dial by your location: +1 253 215 8782 US (Tacoma) |**

**Meeting ID: 998 8326 3813 | Password: 683227**

**Find your local number: <https://zoom.us/u/aelYXuoFvZ>**

- **Consent Agenda Items**

The Commissioners will consider approving Consent Agenda items.

- **RESOLUTION 2176-20 Establishing Current Schedule of Deposits and Charges**

Staff requests that the Commission pass RESOLUTION 2176-20 Establishing the Current Schedule of Deposits and Charges, Electric Line Extension Unit Prices and Rescinding Resolution 2147-19.

- **RESOLUTION 2177-20 Affirming the District's COVID-19 Pandemic Response Customer Support Programs**

Staff requests that the Commission pass RESOLUTION 2177-20 Affirming the District's COVID-19 Pandemic Response Customer Support Programs.

- **Letter of Understanding 20-08 by and between PUD #1 and IBEW Local 997**

Staff requests that the Commission authorize the General Manager to sign the Letter of Understanding (LOU) 20-08 by and between PUD #1 and IBEW Local 997.

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*The Commissioners will also consider the customary business matters associated with approval of payments, minutes of the previous meeting, reports from Commissioners and staff, comments from the public, and other items of information or general business. Items may be added to, or removed from, the agenda at the meeting.*

**AGENDA**  
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**1. CALL TO ORDER**

**2. APPROVAL OF CONSENT AGENDA**

- a. Minutes of the June 22<sup>nd</sup>, 2020 regular meeting;
- b. Claim vouchers from June 22<sup>nd</sup> through July 6<sup>th</sup>, 2020 for a total of \$3,168,194.94;
- c. Payroll vouchers for the period of June 1 through June 30<sup>th</sup>, 2020;
- d. Removal of delinquent accounts from July active accounts receivable in the amount of \$2,842.10 including a 30% collection fee; and
- e. Invoices to be removed from miscellaneous accounts receivable in the amount of \$6,892.67 including a 30% collection fee.

**3. AGENDA REVISIONS**

**4. COMMENTS FROM THE PUBLIC**

**5. BUSINESS ITEMS**

- a. RESOLUTION 2176-20 Establishing Current Schedule of Deposits and Charges and Line Extension Unit Prices Travis McClain
- b. RESOLUTION 2177-20 Affirming the District's COVID-19 Pandemic Response Customer Support Programs and a brief overview of our COVID-19 web page. Nicole Clark
- c. Letter of Understanding 20-08 by and between PUD #1 IBEW Local 997 Doug Nass

**6. CORRESPONDENCE/COMMUNICATIONS**

**7. COMMISSIONER REPORTS**

**8. STAFF REPORTS**

- a. CARES funding Doug Nass, Sean Worthington
- b. PUD support in July 9th ribbon cutting for Fir Street Project Doug Nass

**9. BOARD'S ACTION ITEMS FOR STAFF**

**10. COMMENTS FROM THE PUBLIC**

**11. EXECUTIVE SESSION (TENATIVE)**

**12. ADJOURN**

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1  
**Minutes of the Regular Meeting of the Board of Commissioners**  
Main Office | 104 Hooker Road | Sequim, WA 98382  
**JUNE 22, 2020** – This meeting held remotely via WebEx

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**Commissioners Present**

Will Purser, President  
Jim Waddell, Vice President  
Dave Anderson, Secretary

**Staff Present**

Doug Nass, General Manager  
John Purvis, Assistant General Manager  
Sean Worthington, Finance Manager/Treasurer  
Lori Carter, Controller/Auditing Officer  
Tom Martin, Water and Wastewater Systems Manager  
Travis McClain, Water and Wastewater Systems Coordinator  
Brad Teel, Sr. Power Systems Project Coordinator  
Steve Schopfer, IT Manager  
Shawn Delplain, Broadband Supervisor  
Nicole Clark, Communications Manager  
Mike Hill, Engineering Manager  
Charlie McCaughan, Procurement and Facilities Supervisor  
Colin Young, Distribution System Supervisor  
Teresa Lyn, Executive Assistant

**Others Present as Identified**

Janet Marx  
Krestine Reed  
Patti Morris  
Paula Simpson-Barnes  
Fred Mitchell  
James Schuenemann  
Scott Levy

The meeting commenced at 1:40 PM.

**CONSENT AGENDA**

Upon recommendation of staff, and upon motion of Commissioner Anderson seconded by Commissioner Waddell and carried, the Commissioners approved the following consent agenda items:

- a. Minutes of the June 8th, 2020 regular meeting;
- b. Claim vouchers from June 8th through June 15th, 2020 for a total of \$1,281,909.98; and
- c. Payroll vouchers for the period of May 16th through May 31st, 2020.

## **AGENDA REVISIONS**

There were no agenda revisions.

## **COMMENTS FROM THE PUBLIC**

Comments were heard from the public regarding next generation nuclear.

## **BUSINESS ITEMS**

Upon recommendation of staff, and upon motion of Commissioner Anderson seconded by Commissioner Waddell and carried, the Commissioners voted to approve acceptance Memo of completion of a contract with Trenchless Construction Services LLC., Reference Bid No. 201002 for horizontal directional drilling and installation of an underground water main along SR101 near S. Bagley Creek. The work was completed on June 3, 2020 for a total contract amount of \$171,798.90 including WSST.

Adoption of RESOLUTION 2173-20 Establishing the Current Schedule of Deposits and Charges, Electric Line Extension Unit Prices and Rescinding Resolution 2147-19 was deferred to the next regular board meeting scheduled for July 12<sup>th</sup>, 2020 in order to give the public an opportunity to view and comment on it.

Upon recommendation of staff, and upon motion of Commissioner Anderson seconded by Commissioner Waddell and carried, the Commissioners passed RESOLUTION 2174-20 Re-establishing the Dollar Amounts for the Working Funds and Rescinding Resolution 2083-17.

Upon recommendation of staff, and upon motion of Commissioner Anderson seconded by Commissioner Waddell and carried, the Commissioners voted to approve RESOLUTION 2175-20 Establishing a Phased One-System Capital Maintenance Fund Charge Structure for Wastewater Systems. The goal is have a 'postage stamp' rate in place for all wastewater customers by 2024.

## **CORRESPONDENCE/COMMUNICATIONS**

None

## **COMMISSIONER REPORTS**

Commissioner Anderson attended NoaNet, WPUDA, and WPAG virtual meetings. Topics were pushback from utilities on the Governor's recent Proclamation 20-23, which places the administration of extended mandates under the Utility and Transportation Commission (UTC); the upcoming Financial Reserve Policy (FRP) surcharge; and the development of a resource adequacy program.

Commissioner Waddell attended a virtual WPAG meeting. Topics were: resource adequacy and BPA's Integrated Program Review (IPR). He then read aloud letter that he composed in response to Public Power Agency's (PPC) letter notifying the PUD of its expulsion from its membership due to Commissioner Waddell's actions. After reading the letter, he proposed that GM Nass sign it and send the letter to PPC. Both Commissioner Purser and Anderson said that they felt that it would not be appropriate that the letter come from GM Nass or the Commissioners. They instead suggested that Commissioner Waddell sign and send the letter out on his own behalf.

Commissioner Purser attended Energy Northwest virtual meetings and NoaNet and WPAG virtual meetings. Discussions revolved around: shutdown of the Columbia Generating Station for maintenance due to excessive turbine vibrations; NoaNet pension contributions, liability, and return-on-investment; WPUDA's and individual PUD's pushback against the Governor's recent proclamation calling for UTC compliance; and concern voiced by linemen about the difficulties in communicating while wearing required masks. Also discussed were community 'helping hand-type' programs that could possibly assist customers in catching up their arrears accounts without dipping into PUD reserves or reducing rates to assist them, which essentially would be a gift of public funds and therefore not legal.

## **STAFF REPORTS**

IT Manager Steve Schopfer reported that NoaNet has received the balance of \$200K in funding (in the form of a revolving loan) from nine PUDs, which is to be used for various NoaNet capital project; he confirmed that Energy Northwest's plan to purchase NoaNet is no longer an option; and that NoaNet is considering becoming a competitive telecom provider. He advised that he and Broadband Supervisor Shawn Delplain met via Zoom with Crescent School District Superintendent David Bingham and Russ Elliot, Director of WA State Broadband to discuss the funding possibilities and obstacles related to expanding broadband to the Crescent school district. He and Mr. Delplain will within the next few weeks develop numbers for the potential costs of such a project. The expectation is that the cost will be very high and that the lead-time for procuring equipment to build the infrastructure will be lengthy.

GM Nass reported on the District's hiring of Seattle Attorney Don Cohen as a legal consultant in the interim, noting that Mr. Cohen was well thought of in the utility industry. He possesses a breadth of experience with utility and telecom companies, which has been difficult to locate on the Peninsula.

At 3:07 PM Commissioner Purser convened the meeting for a short break. The meeting reconvened at 3:12 PM.

Finance Manager/Treasurer Sean Worthington provided a response to inquiries about what percentage of Home Fund donations come from ratepayers (approx. 3% in 2018); and how the PUD solicits contributions for the Home Fund (quarterly in the PUD Hotline newsletter). To address a perception that local business customers are being severely impacted by their delinquent utility bills, he advised that total business arrears as of June 18<sup>th</sup> was \$30,716, one third of which came from two customers (marijuana grow operations). Removing those two customers from the totals, the average 60-day balance of delinquent accounts is \$146.37 for business customers. He has received no complaints from the business community regarding the District and its willingness to work with them, and said that CSRs are being proactive in implementing payment plans and/or referring customers to assistance agencies such as OlyCap as well as directing them to state and federal resources. Mr. Worthington also reported on the possible suspension of BPA's Financial Reserve Policy (FRP) surcharge, and the significant financial implications of its deferment. The surcharge, if there are no objections, is scheduled to take effect July 1, 2020.

**BOARD'S ACTION ITEMS FOR STAFF**

- a. Check the meeting call in number to ensure it is correct.
- b. Ask OlyCap to advise what percentage of donations received from ratepayers go to commercial businesses versus to individuals, and what percentage goes to (or comes from) Jefferson versus Clallam County.
- c. Contact WAVE to determine if they are interested in collaborating with us on the possible expansion of broadband into the County's west end.

**COMMENTS FROM THE PUBLIC**

Comments were heard from the public regarding PPC and the recent draft Environmental Impact Statement (EIS) regarding the Lower Snake River dams.

**ADJOURN**

There being no further business to come before the Commission, the meeting adjourned at 3:35 PM.

**ATTEST:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary

June 22, 2020

**SUMMARY VOUCHER APPROVAL**  
**PUBLIC UTILITY DISTRICT #1 OF CLALLAM COUNTY**  
**OPERATING FUND**

We certify, under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the attached list of claims are a just, due and unpaid obligation against Public Utility District No. 1 of Clallam County, and that we are authorized to authenticate and certify said claims.

SIGNED *Y. Ricarty* DATE 7/7/20  
AUDITING OFFICER

\_\_\_\_\_  
GENERAL MANAGER                      DATE \_\_\_\_\_

Vouchers audited and certified by the Auditing Officer and the General Manager have been recorded on the attached list which has been made available to the Board of Commissioners of Public Utility District No. 1 of Clallam County. We, the undersigned Board of Commissioners of Public Utility District No. 1 of Clallam County, approve for payment those vouchers included on the attached list:

Summary for Voucher Lists Dated 6/22/20–7/6/20

Checks	\$	1,073,379.87
Wire Transfers		2,021,593.57
E-Payment		72,940.75
Prepays		280.75
Total	\$	3,168,194.94

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

**PUD#1 OF CLALLAM COUNTY, WASHINGTON**

**JULY 2020  
DELINQUENT ACCOUNTS TO BE REMOVED  
FROM ACTIVE ACCOUNTS RECEIVABLE**

Delinquent accounts listed for electricity and water on the attached pages are approved to be removed from the active accounts receivable. All accounts to be removed are grouped and total as follows:

07/01/20	Clallam Bay – Evergreen	\$	-
07/01/20	Forks – Evergreen	\$	-
07/01/20	Port Angeles – Evergreen	\$	978.53
07/01/20	Sequim – Evergreen	\$	1,207.71
07/01/20	All Area-Direct W/O Bankruptcy	\$	-
07/01/20	All Area-Direct W/O Deceased	\$	-
07/01/20	All Area-Direct W/O Small Balance	\$	-
	<b>SUBTOTAL</b>	\$	<u>2,186.24</u>
07/01/20	30% Collection Fee	\$	655.86
	<b>TOTAL</b>	\$	<u><u>2,842.10</u></u>
	<b>Previous Debt Collected in June 2020</b>	\$	577.36
	<b>Previous Debt Collected Year To Date 2020</b>	\$	12,297.01

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Vice-President

SW:kw

Attachments

These lists comply with our CIS software which removes accounts from the active accounts receivable when placed with a collection agency (classifies them as bad debt). The exceptions are bankruptcies, deceased customers and customer accounts with small balances under \$20. These are removed under the categories of All-Area Direct W/O, but not placed with a collection agency.



A RESOLUTION Establishing the Current Schedule of Deposits and Charges, Electric Line Extension Unit Prices and Rescinding Resolution 2147-19

WHEREAS, staff has reviewed the District's cost to provide various services and perform work for customers; and

WHEREAS, the District's financial plan is based upon collecting actual cost for services and work provided; and

WHEREAS, the District can protect its customers through the use of deposits; now, therefore, be it

RESOLVED, that the attached documents entitled "Schedule of Deposits and Charges", and "Electric Line Extension Unit Prices" be adopted effective August 1, 2020 and

2. That Resolution 2147-19 establishing the prior Schedule of Deposits and Charges and Line Extension Unit Prices is hereby rescinded effective August 1, 2020.

PASSED, by the Board of Commissioners of Public Utility District No. 1 of Clallam County, Washington this 13th day of July, 2020.

\_\_\_\_\_  
President  
ATTEST:

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary

**PUBLIC UTILITY DISTRICT NO. 1  
OF CLALLAM COUNTY**

**SCHEDULE OF DEPOSITS AND CHARGES**

**Effective August 1, 2020**

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**PUBLIC UTILITY DISTRICT NO. 1  
OF CLALLAM COUNTY**

**SCHEDULE OF DEPOSITS AND CHARGES EFFECTIVE August 1, 2020**

**DEPOSITS**

**Electric**

- Residential: Two-twelfths of estimated annual billings with a minimum deposit of \$150, or as determined by the District.
- Non-Residential: Two-twelfths of estimated annual billings with a minimum deposit of \$150, or as determined by the District.

**Water**

- Residential: Two-twelfths of estimated annual billings with a minimum deposit of \$150, or as determined by the District.
- Non-Residential: Two-twelfths of estimated annual billings with a minimum deposit of \$150, or as determined by the District.

Satisfactory credit record with the District, credit assessment, or enrollment in SmartPay may allow the District to waive the deposit requirement.

Additional deposits may be required for participation in certain programs, such as opt-out self-read.

**CHARGES**

**Connect / Reconnect / Disconnect / Transfer**

– applicable to standard new or existing services.

**Electric**

- |  |       |
|--|-------|
| 1) Meter, including multiple meters for same account       | \$ 45 |
| 2) Separate account at same location                       | \$ 30 |
| 3) Using last reading, one or more meters for same account | \$ 25 |
| 4) Disconnect or reconnect remote meter                    | \$ 25 |
| 5) Disconnect or reconnect at transformer                  | \$ 65 |
| 6) Disconnect or reconnect CT meter - each                 | \$ 65 |

**Water**

- |  |       |
|--|-------|
| 1) Independent of electric                     | \$ 45 |
| 2) Simultaneous with electric                  | \$ 30 |
| 3) Using last reading, independent of electric | \$ 25 |

**Sewer**

- |  |      |
|--|------|
| 1) Independent of electric and/or water    | \$15 |
| 2) Simultaneous with electric and/or water | \$10 |

**After Hours and/or Nonpayment**

**After Hours and/or Nonpayment standard meter**

(in addition to other applicable charges)

- |                                |       |
|--------------------------------|-------|
| 1) Electric only or water only | \$ 90 |
|--------------------------------|-------|

2) Electric and Water	\$ 150
3) Additional charge to above: (actual cost) Requests received between 3:00 p.m. and 4:00 p.m. on regular business days <b>(per ½ hour of overtime incurred)</b>	\$ 55
4) Requests received between 4:00 p.m. and 7:30 a.m. of the next business day	\$ 500
<b>After Hours and/or Nonpayment - CT/320A/3 PHASE/at transformer</b> (in addition to other applicable charges)	
1) Electric only	\$ 130
2) Electric and Water	\$ 190
3) Additional charge to above: (actual cost) Requests received between 3:00 p.m. and 4:00 p.m. on regular business days <b>(per ½ hour of overtime incurred)</b>	\$ 85
4) Requests received between 4:00 p.m. and 7:30 a.m. of the next business day	\$ 500
<b>After Hours and/or Nonpayment W/ remote reconnect</b> (in addition to other applicable charges)	
1) Reconnect electric only during business hours (7:30 am – 4:00 pm)	\$ 50
2) Requests received between 4:00 p.m. and 7:30 a.m. of the next business day <b>(Remote reconnect only)</b>	\$ 155
<b>After Hours Dispatch of CSR without reconnect</b>	\$ 155
<b>Late Fee</b>	
1) To cover expenses related to processing past due accounts	\$5

**Misc. Service Charges**

-Alphabetical Order

<b>Access Appointment to Read Meter</b>	\$ 50
<b>Access Appointment (e.g.: Maintenance &amp; Repair)</b>	
1) Electric	\$ 110
2) Water	\$ 80
<b>Continuous Service Contract</b>	
1) New contract – Initial setup & units	\$ 50
2) Transfer reading	\$25
3) Restoration of services	
a) Electric	\$ 45
b) Water – simultaneous of electric	\$ 30
c) Water – independent with electric	\$ 45
***Refer to above sections for any variances regarding CT/320A/Remote Disconnect or After Hours/DNP for Continuous Service Contracts***	
<b>Energy Resources Surcharge</b>	
Applicable to mobile homes not meeting minimum energy efficiency standards.	
1) Regular charge	\$2000
2) Owner-occupied, low-income charge	\$500
<b>Field Collection/Extension</b>	\$ 65

**Lock Box**  
installed (one size only) \$430

**Meter Tampering**  
1) Cut or missing seal (electric or water) \$ 175  
2) Unauthorized connect or reconnect of meter (electric or water) \$ 230  
3) Power diversion investigation, minimum– actual cost & requires a W.O. \$ 400  
4) Water diversion investigation, minimum – actual cost & requires a W.O. \$ 355

**Meter Testing**  
This is a deposit. It will be refunded if meter tests bad.  
1) Electric meter \$ 95  
2) Water meter \$ 125

**Returned Payment Fee** \$ 30

**Reread Meter**  
(customer request due to high consumption)  
No Charge if reading is incorrect \$ 50

**Remote Read Meter Opt Out Charges**

**"Self-Read" Remote Read Opt Out Fees**  
1) "Self-Read" Opt Out (per month) \$17  
2) One Time Configuration & Development Fee \$35.50  
3) Failure to Read & Report Fee \$73.50

**"PUD-Read" Remote Read Opt Out Fee**  
(per month) \$19.50

**Analog Meter Fee**  
(per month in addition to applicable opt out fee) \$6.35

**Other Misc. Service Charges**

-Alphabetical Order

**Assessment Segregation – minimum deposit** \$350

**Customer Service Conversion**  
1) Convert overhead service to underground service \$165  
2) Change meter base to larger meter base size \$190  
3) Upgrade overhead service wire to larger size \$415

**Easements and Other Recorded Documents**  
1) Easements / Bill of Sale \$ 225  
2) Replacement Easements / Quit Claim Deeds \$ 230  
3) WSDOT Franchise Amendment \$2090

**Engineering Charge for Developer Proposals** Actual Cost over \$1000

**Fire Hydrant Fund** \$ 5.14/ft

Exception: when a hydrant is required in a specific location by other regulatory authority, the customer will pay the actual cost of installation.

(6" and larger mains)

### Increased Loads

Add service conversion charge when a transformer upgrade is required to maintain adequate capacity for a service upgrade.  
Add connect charge for new services.

1) Single overhead transformer	\$835
2) Two overhead transformers	\$1000
3) Three overhead transformers	\$1190
4) Single padmount transformer	\$530
5) Two padmount transformers	\$830
6) Three-phase padmount transformer	\$900

### Transformer Installation

This does not include the New Service Connect Charge

1) Install single phase overhead transformer	\$940
2) Install three phase overhead transformer	\$1560
3) Install single phase pad-mount transformer	\$635
4) Install three phase pad-mount transformer	\$605

### Trip Charge

(Customer not prepared for scheduled work or main disconnect not off)

1) Electrical Serviceman	\$110
2) Line Crew	\$285
3) Water Serviceman	\$80
4) Meter Reader	\$50

### Vegetation Removal and/or Fee

\$75

### Yard Lights

1) Install light only, along with new service	\$85
2) Install light only, established account	\$340

### New Service Connect Charges

– includes connect charge and engineering charge.

#### Electric – Overhead

Self-contained meter only

1) Single Phase – Connect to existing Overhead Transformer (Inc. OH Triplex svc to cust bldg)	\$510
2) Three phase – Connect to existing overhead transformers (Inc. OH Quad svc to cust bldg)	\$895

#### Electric – Padmount

Self-contained meter only

3) Single phase – Connect to existing padmount transformer	\$385
4) Three phase – Connect to existing padmount transformer	\$435

#### Electric – Others

5) Additional meter(s) at a multiple installation involving a single service run

a) Each additional meter installed with original connection in a multi-pack	\$40
b) Additional charge for each meter installed at a <u>later time</u> than original connection in a multi-pack	\$70

6) CT Meter Connection (in addition to one of the above)

a) Up to and including 800 AMP	\$235
b) Greater than 800 AMP	\$330

- 7) Net Meter Installation
  - a) Application fee: 0 W – 25 kW \$100
  - b) Application fee: 26 kW – 500 kW \$500
  - c) Application fee: 501 kW – 20 MW \$1000
  - d) Standard Meter / AMR Meter \$120
  - e) CT Meter / AMR-CT Meter \$215
- 8) Radio-Read Meter Installation
  - a) CT Meter \$300
  - b) 3-Phase - new Time & Materials only T & M
- 9) Temporary Service – in addition to above \$105  
Transformer Installation and New Service Connect charges
- 10) Temporary Service – Community Sponsored Festival Only, includes KWH consumption \$180
- 11) Unmetered installations – single-phase, overhead installation \$350
  - a) Connection to existing transformer

**Water**

- 1) Drop in Meter 3/4" meter installed in an existing meter box  
Install new meter \$ 180
- 2) Pressure Reducing Valve
  - a) Upgrade service to include 3/4" Pressure reducing valve \$ 980
  - b) Upgrade service to include 1" Pressure reducing valve \$ 985
  - c) Drop-in pressure reducing valve into existing tandem setter – 3/4" only \$ 145
- 3) All Water Systems

Meter Size	Meter Installation	Capital Facilities Charges	Total	Pressure Regulator Valve (if required)
3/4"	\$ 2,885	\$ 5,235	\$ 8,120	Included*
1"	\$ 3,180	\$ 13,095	\$ 16,275	Included*
1-1/2"	At Cost	\$ 26,195	At Cost + C.F.	At cost
2"	At Cost	\$ 41,910	At Cost + C.F.	At cost
3"	At Cost	\$ 83,820	At Cost + C.F.	At cost
4"	At Cost	\$ 130,975	At Cost + C.F.	At cost
6"	At Cost	\$ 261,950	At Cost + C.F.	At cost
8"	At Cost	\$ 419,120	At Cost + C.F.	At cost
10"	At Cost	\$ 602,485	At Cost + C.F.	At cost

\*Included with meter installation if, in the opinion of the District, one is needed.

Note: Please contact the Water Department to determine applicable charges.

**Fire Hydrant Use – Temporary Service**

- 1) Connection to hydrant – (same fee for all sizes) \$ 80
- 2) Meter usage/damage deposit – 3/4" \$525
- 3) Meter usage/damage deposit – 2" or 3" \$800
- 4) RPBA usage/damage deposit – 2" \$420

**Sewer**

- 1) Check Valve Assembly \$ 320
- 2) Inspect Customer Connection \$ 330



**P.U.D. NO. 1 OF CLALLAM COUNTY**  
**ELECTRIC LINE EXTENSION UNIT PRICES**  
**Effective August 1, 2020**

<b>UNDERGROUND</b>		<b>OVERHEAD</b>	
<b><u>PRIMARY CABLE</u></b>		<b><u>PRIMARY POLE</u></b>	
Single-Phase	7.00	Single-Phase	2,900.00
V-Phase	12.50	V-Phase	3,185.00
Three-Phase	17.95	Three-Phase	3,460.00
<b><u>PADMOUNTS FOR TRANSFORMERS</u></b>		<b><u>PRIMARY POLE INSERT</u></b>	
Single-Phase (SLAB & SCOOP)	1,250.00	Single-Phase	2,745.00
Three-Phase 75 - 300 (w/ VAULT)	4,620.00	V-Phase	2,965.00
Three-Phase 500 - 2500 (w/ VAULT)	6,630.00	Three-Phase	3,175.00
<b><u>JUNCTION BOX</u></b>		<b><u>ADD A PHASE TO ONE SPAN</u></b>	
Single-Phase (4-WAY)	1,915.00	Single-Phase to V-Phase	955.00
Single-Phase (5-WAY)	2,660.00	Single-Phase to 3-Phase	1,240.00
V-Phase	2,085.00		
Three-Phase	4,400.00		
<b><u>SWITCH &amp; FUSE CABINET</u></b>		<b><u>OVERHEAD TAP</u></b>	
Fuse Pad (SLAB & SCOOP)	2,860.00	Single-Phase	850.00
Single-Phase Fuse (Cabinet & Vault)	12,800.00	V-Phase	1,470.00
Three-Phase Fuse (Cabinet & Vault)	32,320.00	Three-Phase	2,210.00
Three-Phase Switch (Cabinet & Vault)	47,610.00		
<b><u>ELBOW</u></b>		<b><u>SEC / SVC POLE</u></b>	
Elbow	215.00		1,490.00
Rotatable Feed-Thru	345.00		
Elbow with 4-Way C/O	495.00	<b><u>SEC / SVC POLE</u></b>	1,915.00
Elbow with 5-Way C/O	1,420.00	<b><u>WITH GUY &amp; ANCHOR</u></b>	
		<b><u>GUY &amp; ANCHOR</u></b>	455.00
<b><u>SPLICE</u></b>	355.00	<b><u>GUY POLE &amp; SPAN GUY</u></b>	2,170.00
<b><u>RISER</u></b>		<b>THE FOLLOWING ARE USED FOR SHARING</b>	
Single-Phase	1,025.00	<b>PURPOSES ONLY:</b>	(WHICHEVER IS GREATER)
V-Phase	1,785.00		
Three-Phase	2,585.00	<b>TRENCH CR. PER FT.</b>	3.55
		<b>OR A MINIMUM OF</b>	600.00
<b><u>SECONDARY CABLE</u></b>			
<b><u>IN CONDUIT (SWEEPS NOT INC.)</u></b>			
4/0 - 4/0 - 2/0	5.75		
350 MCM	7.55		
<b><u>SECONDARY PED &amp; VAULT</u></b>			
Pedestal (for 1-Phase Trans.)	275.00		
3-Ph Sec. Cab. 14-Connection w/ Vault	9,840.00		
3-Ph Sec. Cab. 30-Connection w/ Vault	11,480.00		

<b>MISC. UNDERGROUND PRICES</b>					
<b>CONDUIT</b>			<b>SWEEPS</b>		
2" PVC	2.55	2" Galv.	8.40	2" PVC 90°	18.95
3" PVC	3.25	3" Galv.	14.45	3" PVC 90°	27.15
4" PVC	3.80	4" Galv.	9.70	4" PVC 90°	54.85
2" PVC Sch. 80	3.25	2" P&C Flex	4.35	2" Galv. 90°	43.40
3" PVC Sch. 80	3.75	3" P&C Flex	5.90	3" Galv. 90°	169.05
4" PVC Sch. 80	4.65	4" P&C Flex	7.20	4" Galv. 90°	407.95

# **PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY**

## **SCHEDULE OF DEPOSITS AND CHARGES**

**Effective ~~June 1, 2019~~ August 1 2020**

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**PUBLIC UTILITY DISTRICT NO. 1  
OF CLALLAM COUNTY**

**SCHEDULE OF DEPOSITS AND CHARGES EFFECTIVE ~~JUNE 1, 2019~~ August 1, 2020**

**DEPOSITS**

**Electric**

- Residential: Two-twelfths of estimated annual billings with a minimum deposit of \$150, or as determined by the District.
- Non-Residential: Two-twelfths of estimated annual billings with a minimum deposit of \$150, or as determined by the District.

**Water**

- Residential: ~~None if with an electric account:~~ Two-twelfths of estimated annual billings ~~if water only,~~ with a minimum deposit of \$150, or as determined by the District.
- Non-Residential: ~~None if with an electric account:~~ Two-twelfths of estimated annual billings ~~if water only,~~ with a minimum deposit of \$150, or as determined by the District.

~~Additional deposits may be required for participation in certain programs, such as remote read self-read opt-out. Satisfactory credit record with the District ~~or,~~ credit assessment, or enrollment in SmartPay may allow the District to waive the deposit requirement.~~

Additional deposits may be required for participation in certain programs, such as opt-out self-read.

**CHARGES**

**Connect / Reconnect / Disconnect / ~~Read-out Charges~~ Transfer**

– applicable to standard new or existing services.  
~~(Read-outs charged to incoming, not out-going)~~

**Electric**

- |  |                 |
|--|-----------------|
| 1) Meter, including multiple meters for same <del>acct.</del> <u>account</u> | \$ <u>40.45</u> |
| 2) Separate <u>account</u> at same location                                  | \$ <u>25.30</u> |
| 3) Using last reading, <u>one or more meters for same account</u>            | \$ <u>20.25</u> |
| 4) Disconnect or reconnect remote meter                                      | \$ <u>20.25</u> |
| <del>4) Additional meter set at a later time</del>                           | <del>\$40</del> |
| 5) Disconnect or reconnect at transformer                                    | \$ <u>60.65</u> |
| 6) Disconnect or reconnect CT meter - each                                   | \$ <u>60.65</u> |

**Water**

- |   |                 |
|---|-----------------|
| 1) Independent of electric                            | \$ <u>40.45</u> |
| 2) Simultaneous with electric                         | \$ <u>25.30</u> |
| 3) Using last reading, <u>independent of electric</u> | \$ <u>20.25</u> |

**Sewer**

- |   |      |
|---|------|
| 1) Independent of electric <u>and/or water</u>    | \$15 |
| 2) Simultaneous with electric <u>and/or water</u> | \$10 |

**After Hours and/or Nonpayment**

**After Hours and/or Nonpayment standard meter**

(in addition to other applicable charges)

- |  |                   |
|--|-------------------|
| 1) Electric only or water only   | \$ <u>75.90</u>   |
| 2) Electric and Water  | \$ <u>125.150</u> |
| 3) Additional charge to above: (actual cost)<br>Requests received between 3:00 p.m. and 4:00 p.m.<br>on regular business days ( <b>per 1/2 hour of overtime incurred</b> ) | \$ <u>50.55</u>   |
| 4) Requests received between 4:00 p.m. and 7:30 a.m.<br>of the next business day   | \$ <u>460.500</u> |

**After Hours and/or Nonpayment - CT/320A/3 PHASE/at transformer**

(in addition to other applicable charges)

- |   |                   |
|---|-------------------|
| 1) Electric only  | \$ <u>105.130</u> |
| 2) Electric and Water   | \$ <u>170.190</u> |
| 3) Additional charge to above: (actual cost)<br>a) Requests received between 3:00 p.m. and 4:00 p.m.<br>on regular business days ( <b>per 1/2 hour of overtime incurred</b> ) | \$ <u>80.85</u>   |
| 4) Requests received between 4:00 p.m. and 7:30 a.m.<br>of the next business day  | \$ <u>460.500</u> |

**After Hours and/or Nonpayment W/ remote reconnect**

(in addition to other applicable charges)

- |   |                   |
|---|-------------------|
| 1) Reconnect electric only during business hours (7:30 am – 4:00 pm)  | \$ <u>40.50</u>   |
| 2) Requests received between 4:00 p.m. and 7:30 a.m.<br>of the next business day ( <b>Remote reconnect only</b> ) | \$ <u>140.155</u> |

**After Hours Dispatch of CSR without reconnect**\$140.155**Late Fee**

- |  |     |
|--|-----|
| 1) To cover expenses related to processing past due accounts | \$5 |
|--|-----|

**Misc. Service Charges**

-Alphabetical Order

**Access Appointment to Read Meter**\$40.50**Access Appointment (e.g.: Maintenance & Repair)**

- |             |                   |
|-------------|-------------------|
| 1) Electric | \$ <u>100.110</u> |
| 2) Water    | \$ <u>75.80</u>   |

**Continuous Service Contract**

- |   |                 |
|---|-----------------|
| 1) New contract – Initial setup & units | \$ <u>45.50</u> |
| 2) Transfer reading                     | \$ <u>20.25</u> |
| 3) Restoration of services              |                 |
| a) Electric                             | \$ <u>40.45</u> |
| b) Water – simultaneous of electric     | \$ <u>25.30</u> |
| c) Water – independent with electric    | \$ <u>40.45</u> |

\*\*\*Refer to above sections for any variances regarding CT/320A/Remote Disconnect or After Hours/DNP for Continuous Service Contracts\*\*\*

**Energy Resources Surcharge**

Applicable to mobile homes not meeting minimum energy efficiency standards.

- |                                      |        |
|--------------------------------------|--------|
| 1) Regular charge                    | \$2000 |
| 2) Owner-occupied, low-income charge | \$500  |

**Field Collection /Extension**

\$55.65

**Field Door Hanger**

\$40

**Lock Box**

installed (one size only)

\$390.430

**Meter Tampering**

- 1) Cut or missing seal (electric or water)
- 2) Unauthorized connect or reconnect of meter (electric or water)
- 3) Power diversion investigation, minimum – actual cost & requires a W.O.
- 4) Water diversion investigation, minimum – actual cost & requires a W.O.

\$160.175  
\$210.230  
\$350.400  
\$320.355

**Meter Testing**

This is a deposit. It will be refunded if meter tests bad.

- 1) Electric meter
- 2) Water meter

\$85.95  
\$110.125

**Non-Sufficient Funds / EFT ReturnsReturned Payment Fee**

\$25.30

**Reread Meter**

(customer request due to high consumption)

No Charge if reading is incorrect

\$40.50

**Remote Read Meter Opt Out Charges**

**"Self-Read" Remote Read Opt Out Fees**

- 1) "Self-Read" Opt Out (per month)
- 2) One Time Configuration & Development Fee
- 3) Failure to Read & Report Fee

\$1517  
\$32.5035.50  
\$6673.50

**"PUD-Read" Remote Read Opt Out Fee**

(per month)

\$1819.50

**Analog Meter Fee**

(per month in addition to applicable opt out fee)

\$5.406.35

**Other Misc. Service Charges**

-Alphabetical Order

**Assessment Segregation – ~~actual cost~~ – minimum deposit**

\$ 315.350

**Customer Service Conversion**

- 1) Convert overhead service to underground service
- 2) Change meter base to larger meter base size
- 3) Upgrade overhead service wire to larger size

\$150165  
\$165190  
\$385415

**Easements and Other Recorded Documents**

- 1) Easements / Bill of Sale
- 2) Replacement Easements / Quit Claim Deeds

\$210.225  
\$215.230

3) WSDOT Franchise Amendment

~~\$20202090~~

**Engineering Charge for Developer Proposals**

Actual Cost over \$1000

**Fire Hydrant Fund**

Exception: when a hydrant is required in a specific location by other regulatory authority, the customer will pay the actual cost of installation.

~~\$5.08~~ 5.14/ft  
(6" and larger mains)

**Fire Hydrant Use—Temporary Service**

<del>1) Connection to hydrant—(same fee for all sizes)</del>	<del>\$75</del>
<del>2) Meter usage/damage deposit—3/4"</del>	<del>\$525</del>
<del>3) Meter usage/damage deposit—2" or 3"</del>	<del>\$800</del>
<del>4) RPBA usage/damage deposit—2"</del>	<del>\$420</del>

**Increased Loads**

Add service conversion charge when a transformer upgrade is required to maintain adequate capacity for a service upgrade.  
Add connect charge for new services.

1) Single overhead transformer	<del>\$750835</del>
2) Two overhead transformers	<del>\$9001000</del>
3) Three overhead transformers	<del>\$10701190</del>
4) Single padmount transformer	<del>\$480530</del>
5) Two padmount transformers	<del>\$750830</del>
6) Three-phase padmount transformer	<del>\$810900</del>

**Transformer Installation**

~~This does not include the New Service Connect Charge~~

<del>1) Install single phase overhead transformer</del>	<del>\$940</del>
<del>2) Install three phase overhead transformer</del>	<del>\$1560</del>
<del>3) Install single phase pad-mount transformer</del>	<del>\$635</del>
<del>4) Install three phase pad-mount transformer</del>	<del>\$605</del>

**Trip Charge**

(Customer not prepared for scheduled work or main disconnect not off)

1) Electrical Serviceman	<del>\$100</del> <u>110</u>
2) Line Crew	<del>\$255</del> <u>285</u>
3) Water Serviceman	<del>\$75</del> <u>80</u>
4) <del>Meter Reader/Main Disconnect not off</del>	<del>\$50</del>

**Vegetation Removal and/or Fee**

~~\$70-75~~

**Yard Lights**

1) Install light only, along with new service	<del>\$7585</del>
2) Install light only, established account	<del>\$305340</del>

### Transformer Installation

~~This does not include the New Service Connect Charge~~

<del>Install single phase overhead transformer</del>	<del>\$875</del>
<del>Install three phase overhead transformer</del>	<del>\$1300</del>
<del>Install single phase pad-mount transformer</del>	<del>\$575</del>
<del>Install three phase pad-mount transformer</del>	<del>\$475</del>

### New Service Connect Charges

– includes connect charge and engineering charge.

#### Electric – Overhead

Self-contained meter only

- 1) Single Phase – Connect to existing Overhead Transformer (Inc. OH Triplex svc to cust bldg) \$465510
- 2) Three phase – Connect to existing overhead transformers (Inc. OH Quad svc to cust bldg) \$810895

#### Electric – Padmount

Self-contained meter only

- 3) Single phase – Connect to existing padmount transformer \$345385
- 4) Three phase – Connect to existing padmount transformer \$390435

#### Electric – Others

- 5) Additional meter(s) at a multiple installation involving a single service run
  - a) Each additional meter installed with original connection in a multi-pack \$3540
  - b) Additional charge for each meter installed at a later time than original connection in a multi-pack \$6070
- 6) CT Meter Connection (in addition to one of the above)
  - a) Up to and including 800 AMP \$210235
  - b) Greater than 800 AMP \$295330
- 7) Net Meter Installation
  - a) Application fee: 0 W – 25 kW \$100
  - b) Application fee: 26 kW – 500 kW \$500
  - c) Application fee: 501 kW – 20 MW \$1000
  - d) Standard Meter / AMR Meter \$95120
  - e) CT Meter / AMR-CT Meter \$180215
- 8) Radio-Read Meter Installation
  - a) CT Meter \$295300
  - b) 3-Phase - new Time & Materials only T & M
- 9) Temporary Service – in addition to above Transformer Installation and New Service Connect charges \$95105
- 10) Temporary Service – Community Sponsored Festival Only, includes KWH consumption \$160180
- 11) Unmetered installations – single-phase, overhead installation
  - a) Connection to existing transformer \$315350



~~12) Production Meter — Customer owned ————— \$250~~

**Water**

- 1) Drop in Meter 3/4" meter installed in an existing meter box
  - a) Install new meter \$170,180
  - b) ~~Install radio-read meter ————— \$375~~
  
- 2) Pressure Reducing Valve
  - a) Upgrade service to include 3/4" Pressure reducing valve \$935,980
  - b) Upgrade service to include 1" Pressure reducing valve \$975,985
  - c) Drop-in pressure reducing valve into existing tandem setter – 3/4" only \$125,145

3) All Water Systems

Meter Size	Meter Installation	Capital Facilities Charges	Total	Pressure Regulator Valve (if required)
3/4"	\$ <u>2,715,2885</u>	\$ <u>4,845,5235</u>	\$ <u>7,560,8120</u>	Included*
1"	\$ <u>2,990,3180</u>	\$ <u>12,110,13095</u>	\$ <u>15,100,16275</u>	Included*
1-1/2"	At Cost	\$ <u>24,220,26195</u>	At Cost + C.F.	At cost
2"	At Cost	\$ <u>38,750,41910</u>	At Cost + C.F.	At cost
3"	At Cost	\$ <u>77,500,83820</u>	At Cost + C.F.	At cost
4"	At Cost	\$ <u>121,095,130975</u>	At Cost + C.F.	At cost
6"	At Cost	\$ <u>242,190,261950</u>	At Cost + C.F.	At cost
8"	At Cost	\$ <u>387,500,419120</u>	At Cost + C.F.	At cost
10"	At Cost	\$ <u>557,035,602485</u>	At Cost + C.F.	At cost

\* Included with meter installation if, in the opinion of the District, one is needed.

Note: ~~Water Hookup Charges vary from system to system. Contact the Water Department for the correct amount. Please contact the Water Department to determine applicable charges.~~

**Fire Hydrant Use – Temporary Service**

1) Connection to hydrant – (same fee for all sizes)	\$ 80
2) Meter usage/damage deposit – 3/4"	\$525
3) Meter usage/damage deposit – 2" or 3"	\$800
4) RPBA usage/damage deposit – 2"	\$420

**Sewer**

- 1) Check Valve Assembly \$290,320
- 2) Inspect Customer Connection \$300,330

## Overhead

Item	2015 cost	2018 cost	Notes
<b>Primary Pole</b>			
Single Phase	2,720	2,900	
V-Phase	2,985	3,185	
3-Phase	3,245	3,460	
<b>Primary Pole Insert</b>			
Single Phase	2,560	2,745	
V-Phase	2,765	2,965	
3-Phase	2,955	3,175	
<b>Add a Phase to one span</b>			
Single Phase to V-Phase	800	955	
Single to 3-Phase	1,155	1,240	
<b>Overhead Tap</b>			
Single Phase	800	850	
V-Phase	1,395	1,470	
3-Phase	2,095	2,210	
<b>Secondary Pole</b>			
	1,415	1,490	
<b>Secondary Pole with Guy &amp; Anchor</b>			
	1,845	1,915	
<b>Guy &amp; Anchor</b>			
	430	455	
<b>Guy Pole &amp; Span Guy</b>			
	2,035	2,170	

**(Red indicates increase) (Blue indicates decrease)**

<b>Conduit</b>			
2" (Schedule 40 PVC)	2.40	<b>2.55</b>	
3" (Schedule 40 PVC)	3.15	<b>3.25</b>	
4" (Schedule 40 PVC)	3.45	<b>3.80</b>	
2" (Schedule 80 PVC)	3.05	<b>3.25</b>	
3" (Schedule 80 PVC)	3.55	<b>3.75</b>	
4" (Schedule 80 PVC)	4.45	<b>4.65</b>	
2" Galvanized	8.20	<b>8.40</b>	
3" Galvanized	14.25	<b>14.45</b>	
4" Galvanized	9.50	<b>9.70</b>	
2" Flex	3.90	<b>4.35</b>	
3" Flex	5.70	<b>5.90</b>	
4" Flex	7.00	<b>7.20</b>	
<b>Sweeps</b>			
2" PVC 90°	16.85	<b>18.95</b>	
3" PVC 90°	27.85	<b>27.15</b>	
4" PVC 90°	53.10	<b>54.85</b>	
2" Galvanized 90°	41.65	<b>43.40</b>	
3" Galvanized 90°	167.25	<b>169.05</b>	
4" Galvanized 90°	181.65	<b>407.95</b>	<i>Spike in July 2019 prices</i>
<b>(Red indicates increase) (Blue indicates decrease)</b>			

## Underground

Item	2019 cost	2020 cost	Notes
<b>Primary cable</b>			
Single Phase	6.65	7.00	
V-Phase	12.00	12.50	
3-Phase	17.30	17.95	
<b>Padmounts for Transformers</b>			
Single Phase (Slab & Scoop)	1,095	1,250	
3-Phase 75-300 KVA vault	4,135	4,620	
3-Phase 500-2500 KVA vault	6,250	6,630	
<b>Junction Box</b>			
Single Phase (4-way feed thru)	1,695	1,915	
Single Phase (5-way feed thru)	2,480	2,660	
V-Phase	1,780	2,085	
3-Phase	3,395	4,400	
<b>Switch &amp; Fuse Cabinet</b>			
Fuse Pad with Slab & Scoop	2,705	2,860	
Single Phase Fuse (Cabinet with Vault)	11,595	12,800	
3-Phase Fuse (Cabinet with Vault)	17,455	32,320	<i>Spike in 2020 fuse cabinet price</i>
3-Phase Switch (Cabinet with Vault)	47,515	47,610	
<b>Elbow</b>			
Elbow	195	215	
Rotatable Feed Thru	325	345	
Elbow with 4-way C/O	280	495	
Elbow with 5-way C/O	1,190	1,420	
<b>Splice</b>	325	355	
<b>Riser</b>			
Single Phase	975	1,025	
V-Phase	1,705	1,785	
3-Phase	2,470	2,585	
<b>Secondary Cable in conduit</b>			
4/0 4/0 2/0	6.05	5.75	<i>Decrease in material</i>
350 MCM	7.40	7.55	
<b>Secondary Pedestal</b>			
1 Phase Secondary Pedestal	245	275	
3-Phase Cabinet (14 connection w/vault)	9,670	9,840	
Cabinet (30 connection w/vault)	11,315	11,480	

A RESOLUTION Affirming the District's COVID-19  
Pandemic Response Customer Support Programs

WHEREAS, Clallam County is currently experiencing a pandemic, identified as the COVID-19 coronavirus and subject to the Governor's Proclamation 20-05 declaring a State of Emergency, which has had a financial impact to District customers due to job loss, or reduced hours; and

WHEREAS, on March 18, 2020 Governor Inslee issued Proclamation 20-23 which strongly encouraged public utilities to take any and all actions necessary or appropriate to mitigate the economic impacts to their utility customers to address the COVID-19 crisis; and

WHEREAS, as of March 23, 2020 the District implemented parameters in response to these hardships, as well as the Governor's Stay Home, Stay Healthy order, which included:

- 1) Suspension of disconnection
- 2) Extension on payment plans to 6 months
- 3) Suspension of late fees

WHEREAS, The District's customer service department has also made a proactive effort to monitor and make contact with those customers who would have been otherwise subject to disconnect in order to establish payment plans and/or provide information on District programs and community resources for assistance; and

WHEREAS, on March 24, 2020, Governor Inslee issued Proclamation 20-23.1 which affirmed strongly encouraging public utilities to take any and all actions necessary or appropriate to mitigate the economic impacts to their utility customers to address the COVID-19 crisis, and additionally stipulated that these prohibitions do not relieve a utility customer from the obligation to pay for utility services; and

WHEREAS, on April 17, 2020, Governor Inslee issued Proclamation 20-23.2 which extended Proclamations 20-23 and 20-23.1 to May 4, 2020 and specified that all energy, telecommunications, and water providers in Washington State were prohibited from conducting the following activities from March 23, 2020 to May 4, 2020:

(1) disconnecting any residential customers from energy, telecommunications, or water service due to nonpayment, except at the request of the customer;

(2) refusing to reconnect any residential customer who has been disconnected due to nonpayment; and

(3) charging fees for late payment or reconnection of energy, telecommunications, or water service; and

WHEREAS , On May 5, 2020, Governor Inslee issued Proclamation 20-23.3 which amended Proclamations 20-23, and 20-23.2 to extend the prohibitions to May 31, 2020; and

WHEREAS, On May 29, 2020, Governor Inslee issued Proclamation 20-23.4 which amended Proclamations 20-23, and 20-23.2, and 20-23.3 to extend the prohibitions to July 1, 2020; and

WHEREAS on June 18, 2020, Governor Inslee issued Proclamation 20-23.5 which amended Proclamations 20-23, 20-23.2, and 20-23.3 to extend the prohibitions to July 28, 2020. Furthermore, as a condition of the prohibitions, the proclamation, required all utilities providing energy, telecommunications, and water services in Washington State to develop COVID-19 Customer Support Programs, consistent with a guidance document that was since removed from the Governor's website. The programs must be reviewed and posted prominently on a public website by July 10, 2020; and

WHEREAS on July 2, 2020, Governor Inslee issued Proclamation 20-23.6 which recognized the extension of statutory waivers, suspensions, and prohibitions therein until the termination of the COVID-19 State of Emergency or 11:59 p.m. on August 1, 2020, whichever occurs first and that utilities are required to develop COVID-19 Customer Support Programs

consistent with a revised guidance document attached as part of this resolution. The programs must be reviewed and posted prominently on a public website by August 1, 2020; and

WHEREAS, the District finds it is already largely in compliance with the guidance document due to the actions listed above and has implemented the following additional steps:

- 1) Consolidated webpage approved by the General Manager that is accessible with one click from the homepage to a dedicated COVID-19 Customer Support Programs page
- 2) Notification of the Customer Support Programs page availability to all customers via the District's HotLine customer newsletter and social media
- 3) Entering into a joint agreement with Clallam County EDC to secure and administer assistance grant funds (CARES), a portion of which will benefit District customers
- 4) For the duration of the COVID-19 emergency, continue the practice established that increased the length of payment plans for customers financially impacted by the emergency

WHEREAS, in order to finalize compliance with the requirements of the guidance document attached to Proclamation 20-23.6, now, therefore, be it

RESOLVED, That District staff has participated in a public review process through a staff presentation at a Board of Commissioners meeting held July 13, 2020.

2. That the Commission recognizes, affirms and approves the actions taken to date in regards to the District's response to customers during the COVID-19 pandemic.

PASSED by the Board of Commissioners of Public Utility District No. 1 of Clallam County,  
Washington, this 13th day of July 2020.

\_\_\_\_\_  
President  
ATTEST:

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary



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## MEMORANDUM TO BOARD OF COMMISSIONERS

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**TO:** CLALLAM PUD BOARD OF COMMISSIONERS

**FROM:** DOUG NASS, GENERAL MANAGER

**SUBJECT:** AUTHORIZATION TO SIGN LOU 20-08

**DATE:** \_\_\_\_\_, 2020

### BACKGROUND

Recent contract negotiations at adjacent local utilities, as well as contract reopeners by other Washington PUDs, have highlighted an apparent disparity in compensation for some journeyman lineman at our utility. As conveyed to the Board on several occasions, the compensation disparity has resulted in negative consequences:

- The affected workforce is fully aware of the disparity, with a resulting impact on morale and retention
- Two of 22 linemen have left the District within the last 3 months for higher paying positions elsewhere, and there is a significant risk for additional losses.
- Functionally, lineman vacancies have resulted in the District losing one of the five line crews, for an extended period, if not indefinitely.
- The District's in-house capital and maintenance programs are significantly impacted, and without remedy, there is an increasing need for higher cost contracted resources to perform the necessary work.
- Fewer qualified electrical employees will affect after hours outage response, particularly if not remedied prior to the fall storm season.
- Aggravating the problem, the District has four retirement eligible linemen expected to retire within the next two years.
- The Lineman Apprentice program, the preferred mechanism to develop a qualified lineman workforce, which takes up to four years to complete, is at maximum capacity allowed by the State and cannot be utilized to mitigate the unexpected loss of qualified electrical employees
- The disparity has adversely affected recruiting and substantially narrowed the pool of desirable candidates, extended the period of job vacancies, and increased recruiting costs.

## **PROPOSED REMIDY**

LOU 20-08 is sufficient to mitigate the wage disparity and associated negative consequences, as evidenced in part by vote and approval of the LOU by represented linemen. The LOU will offset a substantial portion of the added cost through a reduction of District expenses and lost productivity associated with compensation for Rest Periods, which will no longer apply to planned afterhours work. Furthermore, the LOU should allow us to cost effectively keep five in-house crews, and avoid a need to contract a dock crew for distribution maintenance and capital work.

## **REQUESTED ACTION**

The requested action is a motion, second and vote to authorize the General Manager to sign Letter of Understanding No. 20-08 that restricts compensation during rest period and modifies wages for select journeyman lineman positions.

LETTER OF UNDERSTANDING

By and Between

PUD NO. 1 OF CLALLAM COUNTY AND IBEW LOCAL 997

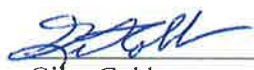
IBEW Local 997 and PUD No. 1 of Clallam County (District), parties to a Collective Bargaining Agreement (CBA), agree to amend the CBA by the following:

1. Delete/Remove Section 11.7 of the Collective Bargaining Agreement. The Area Pay Stipend is eliminated effective July 15, 2020 at 11:59pm.
2. LOU 14-06 shall only apply to work initiated by an afterhours callout, emergency response or declaration of a major event. LOU 14-06 will not apply to work scheduled or planned more than 24 hours in advance of the work being performed, unless prior permission is granted by an Operations Superintendent, Assistant General Manager or General Manager.
  - a. At the conclusion of the current collective bargaining agreement on April 30, 2023, the intent is to remove LOU 20-08 and LOU 14-06 from the CBA and incorporate the equivalent item 2.b. language into section 8.2.7 of the next CBA.
  - b. "8.2.7 Employees, who have worked four (4) hours of overtime or more prior to the beginning of their regular work shift, shall be entitled to an eight (8) hour rest period. The rest period shall begin after relieved from duty. If the rest period continues into the regular scheduled work day, the employee shall be compensated at their straight time rate of pay while on their rest period. At the option of the employee and with their supervisor's approval, the employee may elect to use PTO, Vacation or Leave Without Pay to fulfill the remainder of the workday once the rest period has ended; or work the remainder of the workday at their regular straight-time rate of pay. This section shall only apply to work initiated by an afterhours callout, emergency response or declaration of a major event. This section shall not apply to work scheduled or planned more than 24 hours in advance of the work being performed, unless prior permission is granted by an Operations Superintendent, Assistant General Manager or General Manager."

3. Amend Wage Rates Effective July 16, 2020 as follows for the positions of Lineman, Line Foreman and Serviceman Representative:

<b>Classification "A"</b>	<b>5/1/2019</b>	<b>5/1/2020</b>	<b>7/16/2020</b>	<b>5/1/2021</b>	<b>5/1/2022</b>
	<b>through</b>	<b>through</b>	<b>through</b>	<b>through</b>	<b>through</b>
<b>Position</b>	<b>4/30/2020</b>	<b>7/15/2020</b>	<b>4/30/2021</b>	<b>4/30/2022</b>	<b>4/30/2023</b>
Line Foreman (M/F) (112.5% of Lineman Rate)	53.31	54.91	57.16	58.88	60.64
Line Foreman/Forks/Clallam Bay/Seki (M/F) (112.5% of Lineman Rate)	53.31	54.91	58.52	60.28	62.09
Lineman (M/F)	47.39	48.81	50.81	52.33	53.90
Lineman/Forks (M/F)	47.39	48.81	52.02	53.58	55.19
Lineman/Clallam Bay/Seki with water certifications (M/F)	50.94	52.47	52.47	54.04	55.66
Serviceman Representative (M/F) (108% of Lineman Rate)	51.18	52.71	54.87	56.52	58.22
Serviceman Representative/Forks/Clallam Bay/Seki (M/F) (108% of Lineman Rate)	51.18	52.71	56.18	57.87	59.60

This Letter of Understanding will be effective upon signing and **WILL BE** incorporated into the next Collective Bargaining Agreement.

 6-25-2020  
 \_\_\_\_\_  
 Giles Cobb Date  
 President IBEW Local 997

\_\_\_\_\_  
 Doug Nass Date  
 General Manager