

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1  
**Minutes of the Regular Meeting of the Board of Commissioners**  
Main Office | 104 Hooker Road | Sequim, WA 98382  
**FEBRUARY 24, 2020**

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**Commissioners Present**

Will Purser, President  
Jim Waddell, Vice President  
Dave Anderson, Secretary

**Staff Present**

Doug Nass, General Manager  
John Purvis, Assistant General Manager  
Bill Decker, Forks Operations Superintendent  
Simon Barnhart, General Counsel  
Sean Worthington, Finance Manager/Treasurer  
Lori Carter, Controller/Auditing Officer  
Nicole Clark, Communications Manager  
Larry Morris, Safety Manager  
Teresa Lyn, Executive Assistant

**Others Present**

Werner Buehler  
Jim Schunemann  
Krestene Reed  
Richard DeBusman  
Patti Morris  
Brian Grad  
Sam Woods

The meeting commenced at 1:30 PM.

**CONSENT AGENDA**

Upon recommendation of staff, and upon motion of Commissioner Anderson, seconded by Commissioner Waddell and carried, the Commissioners approved the following consent agenda items:

- a. Minutes of the February 10, 2020 regular meeting;
- b. Claim vouchers from February 10 and February 18, 2020;
- c. Payroll vouchers for the period of January 16 through January 31, 2020;
- d. Removal of delinquent accounts from active accounts receivable;
- e. Contractor prequalification for Power City Electric, Inc., in the amount of \$5,000,000 for the upcoming calendar year; and
- f. Contractor prequalification for International Line Builders, Inc., in the amount of \$10,000,000 for the upcoming calendar year.

**PUBLIC COMMENT 1**

A customer made an inquiry regarding the District's recent Milliman Salary Study.

A customer commended the Commissioners and staff on their professional and timely responses to her recent inquiries.

**BUSINESS ITEMS**

Upon recommendation of staff, and upon motion of Commissioner Anderson, seconded by Commissioner Waddell and carried, the Commissioners authorized a Bid Award Recommendation Memo for Bid No.

190804 to Interwest Construction, Inc., of Burlington WA. The contract is for the construction of the operations building located at 241 Industrial Center in Forks, WA. The total base bid amount from Interwest was \$3,175,103 (not including WSST).

Upon recommendation of staff, and upon motion of Commissioner Anderson, seconded by Commissioner Waddell and carried, the Commissioners passed Resolution 2169-20 adopting the Board of Commissioner's Governance Policy with the addition of the words *'While Always Seeking Reduced Costs'* added to the District's current strategic objective of *'Provide Stable Rates.'*

Upon motion of Commissioner Anderson seconded by Commissioner Purser, the Commission passed Resolution 2170-20 Establishing Compensation for the General Manager, with Commissioner Waddell voting no on a two to one vote.

### **CORRESPONDENCE/COMMUNICATIONS**

GM Doug Nass submitted for discussion and approval WPUDA and Northwest RiverPartners invoices for annual fees to the Board. After some discussion it was decided approve the WPUDA invoice, but not Northwest RiverPartners invoice.

### **COMMISSIONER REPORTS**

Commissioner Anderson attended WPUDA and WPAG meetings. Board of Governance policies at different PUDs and resource adequacy were topics of discussion.

Commissioner Waddell attended WPUDA. Topics included the new way of filling out financial disclosure reports online, community solar, and the Lower Snake River dams. He also attended the Sequim Home Show.

Commissioner Purser participated in Energy Northwest teleconferences regarding resource adequacy, and the upgrade of the Columbia Generating Station. He also participated in the monthly NoaNet teleconference

### **STAFF REPORT**

Utility Services Supervisor Mattias Jarvegren provided an update on upcoming electric vehicle charging station grant opportunities from: the Electric Vehicle Infrastructure Transportation Alliance (EVITA); the Department of Ecology's Volkswagen Settlement Grant; and the Department of Commerce's Clean Energy Fund.

### **PUBLIC COMMENT 2**

A customer inquired about benchmarks for management salary ranges.

A customer stated his opposition to dams, nuclear plants, and salary increases.

A customer made an inquiry regarding the District's management compensation study.

### **BOARD ACTION ITEMS FOR STAFF**

Staff is requested to add to the District's current strategic objective of *'Provide Stable Rates'* In section three on page eight the following words *'While Always Seeking Reduced Costs.'*

There being no further business to come before the Commission, the meeting adjourned at 3:44 PM.

February 24, 2020