

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
Minutes of the Regular Meeting of the Board of Commissioners
Carlsborg Main Office | 104 Hooker Road | Sequim, WA 98382
SEPTEMBER 9, 2019

Commissioners Present

Will Purser, President – present via telephone
Jim Waddell, Vice President
Dave Anderson, Secretary

Staff Present

Doug Nass, General Manager
John Purvis, Assistant General Manager
Simon Barnhart, General Counsel
Sean Worthington, Finance Manager/Treasurer
Lori Carter, Controller/Auditing Officer
Brad Teel, Sr. Power Systems Project Coordinator
Steve Schopfer, IT Manager
Larry Morris, Safety Manager
Nicole Clark, Communications Manager
Teresa Lyn, Executive Assistant

Others Present

Werner Buehler
Michael Gonzales I
Michael Gonzales II

The meeting commenced at 1:30 PM.

CONSENT AGENDA

Upon recommendation of staff, and upon motion of Commissioner Anderson seconded by Commissioner Purser and carried, the Commission approved the following:

- a. Minutes of the August 12, 2019 regular meeting;
- b. Claim vouchers from August 12, 2019 through September 3, 2019 for a total of \$4,075,202.99;
- c. Payroll vouchers for the period of August 6, 2019 through August 21, 2019; and
- d. Removal of delinquent accounts from active accounts receivable in the amount of \$5,473.23 including a 30% collection fee.

PUBLIC COMMENT

Michael Gonzales of Invicta Solar Systems explained his company's flexible solar panels that adhere to walls or roofs. Commissioner Purser asked Mr. Gonzales to leave his company's literature.

BUSINESS ITEMS

- a. Upon recommendation of staff, and upon motion of Commissioner Purser, seconded by Commissioner Anderson and carried, the Commission accepted as complete the work performed under Contact 191003 with Nordland Construction, NW, Inc. for trenching of SR101 near the Elwha Bridge for the total amount of \$230,698.13, including WSST.
- b. Upon recommendation of staff, and upon motion of Commissioner Anderson, seconded by Commissioner Purser and carried, the Commission passed Resolution No. 2157-19, adopting the District's travel policy and rescinding Resolution 2119-18.
- c. Upon recommendation of staff, and upon motion of Commissioner Purser, seconded by Commissioner Anderson and carried, the Commission passed Resolution No. 2158-19, adopting the District's charge card policy and rescinding Resolution 2121-18.
- d. Upon recommendation of staff, and upon motion of Commissioner Anderson, seconded by Commissioner Purser and carried, the Commission passed Resolution No. 2159-19, declaring as surplus and authorizing the disposal of an unrepairable copier/scanner with no value.

CORRESPONDENCE/COMMUNICATIONS

General Manager Doug Nass discussed best practices and Robert's Rules for the recording of meeting minutes and public comment exchanges. He reported on an article in the Port Angeles Daily News regarding the Clallam County's acceptance of a \$356,864 bid to drill a test well near Carlsborg to facilitate the expansion of water rights in this urban growth area. He advised that he and his staff are working on Board Governance Policies and hoped to present them to the Board by the end of October for their review. GM Nass also congratulated Commission Will Purser on his recent election to Energy Northwest's Executive Board as Vice Chair.

COMMISSIONER REPORTS

Commissioner Jim Waddell reported that he attended the monthly Public Power Council (PPC) meeting. Items of discussion were: utility presentations, dams, and fish mitigation. Commissioner Waddell takes exception to BPA publishing zero percent rate increases whereas many utilities are projected to have 3% to 6% BPA rate increases.

Commissioner Anderson reported that he attended the Western Public Agency Group (WPAG) meeting. Items of discussion were: concern that BPA's press releases are setting up customer expectations for no or low rate increases that may not be borne out.

Commissioner Purser reported that he attended the monthly Public Power Council (PPC). Items of discussion were: other utilities different approaches to electric vehicles and time of day usage (both of which require AMI implementation), legislation to make BPA more competitive, and the introduction of salmon above the Chief Joseph dam and Canadian dams. He also attended Energy Northwest's (EN) executive board meeting. Items of discussion were: resource adequacy, plans to re-rate the Columbia Generating Station, and the impact of the Clean Energy Act.

STAFF REPORT

Treasurer/Finance Manager Sean Worthington reported on the status of new payment kiosks in Port Angeles at IGS on Blue Mountain Road, and at the Lower Elwha Food and Fuel on Highway 101. The payment center at Country Aire is closing by the end of October. The Main Administration building's drive up kiosk is scheduled to be operational by early 2020. It will accept cash, check, and credit or debit cards.

BOARD ACTION ITEMS FOR STAFF

- a. Commissioners agreed to have staff look into reordering the current agenda format to allow for public comment after Commissioner and staff reports are presented.
- b. Commissioners asked for a discussion of resource adequacy at an upcoming October board meeting.

There being no further business to come before the Commission, the meeting adjourned at 2:51 PM.