

**CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1
MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF COMMISSIONERS
August 6, 2018**

A special meeting of the Board of Commissioners of Public Utility District #1 of Clallam County was held at the Carlsborg Main Office, 104 Hooker Road, on the above date commencing at 1:29 PM.

Commissioners Present: Hugh (Ted) E. Simpson, Jr., President
Will Purser, Vice President

Staff Present: Doug Nass, General Manager
John Purvis, Assistant General Manager
Dave Papandrew, Auditor
Sean Worthington, Treasurer
Lori Clark, Controller/Auditing Officer
Nicole Clark, Communications Manager
Teresa Lyn, Executive Assistant

Others Present: Werner Buehler
Jack Smith
Rick Paschall
Nick Brestoff

On motion of Commissioner Purser seconded by Commissioner Simpson and carried, the Commission approved the minutes of the July 23, 2018 meeting.

Public comment was heard from Nick Brestoff of Sequim who inquired if the District would be interested in connecting to an early warning earthquake system, if one were available.

Upon recommendation of staff, and upon motion of Commissioner Purser and seconded by Commissioner Simpson and carried, the Commission adopted Resolution 2112-18 Authorizing the Execution of an Interlocal Agreement and Contract for the Purchase and Operation of a TransBanker.

Upon recommendation of staff, and upon motion of Commissioner Simpson and seconded by Commissioner Purser and carried, the Commission approved Resolution 2113-18 Approving Energy Northwest's Undertaking of the Horn Rapids Solar, Storage, and Training Project.

General Manager Doug Nass reported on industry news, including letters from NWPPA's Executive Director Anita J. Decker to the FCC's Broadband Deployment Advisory Committee (BDAC) and members of the Senate Commerce, Science, and Transportation Committee expressing strong concern about BDAC's recent work and conclusions on S. 3157 regarding the "one size-fits-all" model codes it developed to facilitate the installation of infrastructure to support broadband deployment in urban and rural communities of the west.

Two lists of claim vouchers as certified by the General Manager and Auditing Officer were considered. Upon recommendation of staff, and upon motion of Commissioner Purser seconded by Commissioner Simpson and carried, the Commission approved payments of claim vouchers in the amount of \$288,872.25 for July 30, 2018, and in the amounts of \$134,926.51 for August 6, 2018.

Commissioner Purser reported that he attended executive board meetings at Energy Northwest and Public Power Company.

Finance Manager/Treasurer reported on the Clallam 2018 bond pricing and selling process. Our recent bond is set at a 3.483% interest rate. A total of \$21.8 million in orders were placed by 14 different accounts. We sold double of what was expected, and total bond proceeds will be \$10, 218,601.90.

General Manager Nass advised that Clallam County Commissioners wish to set up a joint meeting with our District Commissioners to discuss Group A water systems, the Carlsborg UGA water right update, and rural broadband. District Commissioners directed staff to work with the county to set up the meeting.

The special meeting was recessed at 2:40 PM to go into executive session to evaluate the qualifications of a candidate for appointment to elective office, pursuant to RCW 42.30.110(1)(h). It was announced that the executive session was anticipated to last 40 minutes and that the Commissioners expected to conduct further discussion and may take action after the executive session. The executive session adjourned at 3:21 PM, and the special meeting reconvened at that time.

A discussion was held about the candidate selection process and that it would be beneficial for the Commissioners to get to know each applicant through a first round of interviews, as well as to allow the public the opportunity to ask questions. Upon motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commissioners decided to hold a first round of interviews for all 14 candidates for the vacant Commissioner District 2 position.

Further discussion was held regarding the Commissioner schedules. It was decided that the most efficient process would be to establish a staff committee to manage the process of such items as drafting interview questions, scheduling interviews, determining that the candidates meet the RCW requirements for the position, reviewing applications and making recommendations to the Commissioners, and coordinating District staff in providing administrative support and guidance on the Open Public Meetings Act throughout the process. Upon motion of Commissioner Purser, seconded by Commissioner Simpson and carried, the Commissioners directed that a staff committee be formed to manage the vacancy process and provide recommendations to the Commissioners, the members of which shall be committee chairman General Manager Doug Nass, District Auditor David Papandrew, HR Manager Jamie Spence, Finance Manager/Treasurer Sean Worthington, and Assistant General Manager John Purvis. It was further noted that the Commissioners retain all final decision-making authority, which will be conducted in open public meetings.

There being no further business to come before the Commission, the meeting adjourned at 4:15 PM.