

**CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1**  
**MINUTES OF THE REGULAR WEEKLY MEETING OF**  
**THE BOARD OF COMMISSIONERS**  
**April 23, 2018**

The regular meeting of the Board of Commissioners of Clallam County Public Utility District #1 was held at the Main Office, 104 Hooker Road in Carlsborg, WA, on the above date commencing at 1:30 PM.

Commissioners Present:      Hugh (Ted) E. Simpson, Jr., President  
   Will Purser, Vice President  
   Hugh Haffner, Secretary

Staff Present:                      Doug Nass, General Manager  
   John Purvis, Assistant Manager  
   Dave Papandrew, Auditor  
   Sean Worthington, Financial Manager/Treasurer  
   Lori Carter, Controller/Auditing Officer  
   Tom Martin, Water/Wastewater Superintendent  
   Charlie McCaughan, Procurement & Facilities Supervisor  
   Larry Morris, Safety Manager  
   Nicole Clark, Communications Manager  
   Teresa Lyn, Executive Assistant

Others Present:                      Werner Buehler  
   Terry Lee

Public comment was heard from Terry Lee.

On motion of Commissioner Purser seconded by Commissioner Haffner and carried, the Commission approved the minutes of the April 16, 2018 regular meeting.

Upon recommendation of staff, and upon motion of Commissioner Haffner seconded by Commissioner Purser and carried, the Commission approved awarding Bid# 180802 for 32 each fiberglass poles to Valmont Composite Structures of Newberry, South Carolina, the lowest, responsible bidder in the amount of \$170,939.00, not including WSST.

Upon recommendation of staff, and upon motion of Commissioner Purser seconded by Commissioner Haffner and carried, the Commission approved awarding Bid# 180801 for the Scrivner Road AC Pipeline Upgrade to Interwest Construction, Inc., the lowest, responsible, bidder. The contract will have a not-to-exceed amount of \$423,423.00 (not including WSST) and is to be complete by September 30, 2018.

Upon recommendation of staff, and upon motion of Commissioner Purser seconded by Commissioner Haffner and carried, the Commission approved Recommendation Memo for Task Order #6 Administration Building Payment Kiosk for Agreement #120313 for Zenovic & Association, Inc. to provide civil and structural engineering services for a driveway and structure for a payment kiosk at the Administration Building and Warehouse on Hooker Road. This Task Order is estimated not-to-exceed amount of \$7500.00 (not including WSST).

One list of claim vouchers as certified by the General Manager and Auditing Officer were considered. On motion of Commissioner Purser seconded by Commissioner Haffner and carried, the Commission approved payments of claim vouchers in the amount of \$3,231,108.51 for April 23, 2018.

Commissioner Purser reported that he participated in a conference call with Energy Northwest; they are close selecting an Energy Northwest CEO.

The regular meeting recessed at 1:53 PM to go into executive session for not more than one hour to evaluate the performance of a public employee, pursuant to RCW 42.30.110(1)(g). Those in attendance were Commissioner Haffner, Commissioner Purser, Commissioner Simpson, General Manager Doug Nass, and Attorney Jerry Rubin. No action was taken. The executive session adjourned at 2:30 PM, and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 2:30 PM.