

**PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY
MINUTES OF THE REGULAR WEEKLY MEETING OF
THE BOARD OF COMMISSIONERS
JANUARY 8, 2018**

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Main Office, 104 Hooker Road in Carlsborg, WA, on the above date commencing at 1:27 PM.

Commissioners Present: Hugh E. Simpson, Jr., President
 Will Purser, Vice President
 Hugh Haffner, Secretary

Staff Present: Doug Nass, General Manager
 Teresa Lyn, Executive Assistant
 David Papandrew, District Auditor/Acting Treasurer Controller
 Nicole Clark, Communications Manager
 Larry Morris, Safety Manager
 Jamie Spence, HR Manager
 Tyler King, Power Analyst
 John Purvis, Assistant General Manager
 Gary Moore, Operations Manager
 Sean Worthington, Customer Service Manager

Others Present: Werner Buehler
 Terry Lee
 Loren Meyer

On motion of Commissioner Will Purser seconded by Commissioner Haffner and carried, the Commission approved the minutes of the December 18, 2017 regular meeting.

An Agenda Revision was made to consider RESOLUTION 2097-18 Establishing a District Policy on Interconnection of Electric Generating Facilities with a Maximum Generating Capacity of Less Than or Equal To 20 Megawatts as Agenda Item G.

Public comment was received by Terry Lee regarding Washington State's Initiative 1433 Paid Sick Leave Law.

Public comment was received by Loren Meyer regarding an electric rate increase for his fence charger.

Upon recommendation of staff, and upon motion of Commissioner Will Purser seconded by Commissioner Haffner and carried, the Commission approved removal of delinquent accounts from the active accounts receivable on the list dated 12/11/17 in the total amount of \$2,301.05, including a collection fee of \$529.62.

Upon recommendation of staff, and upon motion of Commissioner Hugh Haffner seconded by Commissioner Will Purser and carried, the Commission adopted RESOLUTION 2095-18 Establishing a Temporary Employee Sick Leave Policy.

Upon recommendation of staff, and upon motion of Commissioner Will Purser seconded by Commissioner Hugh Haffner and carried, the Commission adopted RESOLUTION 2096-18 Authorizing the Execution of a Contract for the Purchase of Renewable Energy Credits (RECs).

Upon recommendation of staff, and upon motion of Commissioner Will Purser seconded by Commissioner Hugh Haffner and carried, the Commission approved Agreement #120313 (Task Order No. 5) with Zenovic & Associates, Inc. to provide civil engineering services for the design of a wastewater pretreatment and sanitary sewer connection for the Port Angeles vehicle wash-down facility as well as for the rehabilitation of an existing storm water infiltration trench for an amount not to exceed \$6500.00 (not including WSST 8.4%).

Upon recommendation of staff, and upon motion of Commissioner Hugh Haffner seconded by Commissioner Will Purser and carried, the Commission authorized issuance of Purchase Order #21150 with ALTEC Industries, Inc. for a 37', 2017 Dodge Ram 5500 Cab Chassis new AT37G Man Lift Cummins 6.7L Automatic Transmission to be used as a serviceman truck in Port Angeles in the total of \$152,576.76.

Upon recommendation of staff, and upon motion of Commissioner Hugh Haffner seconded by Commissioner Will Purser carried, the Commission authorized issuance of Purchase Order #21151 with ALTEC Industries, Inc. for a 37', 2017 Dodge Ram 5500 Cab Chassis new AT37G Man Lift Cummins 6.7L Automatic Transmission to be used as a serviceman truck in Carlsborg in the total of \$152,576.76.

Upon recommendation of staff, and upon motion of Commissioner Will Purser seconded by Commissioner Hugh Haffner and carried, the Commission to rescind RESOLUTION 2035-15 and adopted RESOLUTION 2097-18 Establishing a District Policy on Interconnection of Electric Generating Facilities with a Maximum Generating Capacity of Less Than or Equal To 20 Megawatts.

General Manager Doug Nass reported on Committee and Organization Memberships for 2018, a letter from the Washington State Auditor, a NW River Partners Accomplishments letter, and the WPUA 2018 Federal Issue List.

The meeting convened and recessed at 2:49PM for a break. The meeting reconvened at 3:01PM.

Four lists of claim vouchers as certified by the General Manager and Auditing Officer were considered.

On motion of Commissioner Will Purser seconded by Commissioner Hugh Haffner and carried, the Commission approved payments of claim vouchers in the amounts of \$2,477,698.43 for December 18, 2017.

On motion of Commissioner Hugh Haffner seconded by Commissioner Will Purser and carried, the Commission approved payments of claim vouchers in the amounts of \$856,826.97 for December 26, 2017.

On motion of Commissioner Will Purser seconded by Commissioner Hugh Haffner and carried, the Commission approved payments of claim vouchers in the amounts of \$228,345.45 for January 2, 2018.

On motion of Commissioner Hugh Haffner seconded by Commissioner Will Purser and carried, the Commission approved payments of claim vouchers in the amounts of \$1,197,440.23 for January 8, 2018.

Commissioner Haffner reported that he did not attend any meetings.

Commissioner Purser reported that he attended the Energy Northwest Executive Board meeting and the Public Power Council meeting.

Commissioner Simpson reported that he did not attend any meetings.

There being no further business to come before the Commission, the meeting adjourned at 3:23PM.