



## **New Facility FAQ's**

### **What are the new PUD facilities?**

The PUD has constructed three new facilities in the Carlsborg area. These include the Main Office, an Engineering Addition, and a Substation Shop.

### **Why did the PUD choose to build new facilities?**

The old PUD facilities are aging and would require significant expenditures to bring them up to current industry standards. The Port Angeles headquarters building, for example, was constructed in the 1960s.

With a real need, the favorable interest rates, decreased commodity prices, and competitive construction costs, this was a good time to build. Many of the facilities the PUD operate/operated out of simply need/needed to be replaced or upgraded because they have exceeded their economic viability.

Bringing the old Port Angeles customer office up to code and expanding to allow one stop customer service for electric, water, and sewer would have cost the same as a new building or new headquarters on property we already own in Carlsborg.

The facility planning / upgrading process really began in 2007 when the PUD consulted with an architect firm. The firm recommended that the PUD's facilities be centralized in the Eastern part of the county for better efficiency and to move closer to the center of our existing and future customer base.

The PUD then purchased the old Costco property in Carlsborg in 2008. The old Costco building was converted to the PUD's Central Warehouse Facility and the property was identified as the ideal location for a new Main Office.

In May 2013 the PUD Commission approved contracting with an architecture firm, Lawhead and Associates out of Bellevue, to study and design a possible headquarters facility. As staff and Commissioners developed a long term strategic plan, the 2014 budget, and a 5 year financial projection, it became apparent that this was right time to begin the next steps of the comprehensive facilities plan.

### **What is the cost of the new facilities?**

The total construction cost for the three facilities is \$10.65 million. Specifically:

Main Office	-	\$8 Million
Engineering Addition	-	\$1.25 Million
Substation Shop	-	\$1.4 Million

### **How will the cost of the new facilities impact rates?**

For the average customer, defined as someone who uses 1200kWh / month, the cost will be about \$0.95 per month.

### **How big are the new facilities?**

Main Office	-	29,496 square feet
Engineering Addition	-	3,693 square feet of new construction; 2,201 square feet of remodeled space; 1,322 square foot Mezzanine
Substation Shop	-	5,850 square feet

### **How many employees will be in the new facilities?**

The PUD employee count varies by season, but on average the PUD employs about 150 employees. With the new facilities there will be approximately 120 employees based out of the Carlsborg area.

### **Who designed and built the new facilities?**

Architect	-	Lawhead Architects P.S. (Bellevue)
Contractor	-	Neeley Construction & Cabinet Company (Puyallup)

### **When was groundbreaking?**

October 2014

### **When do / did the facilities open?**

Main Office	-	Opens to the public on Tuesday, November 24, 2015
Engineering Addition	-	Opened on Monday, November 9, 2015
Substation Shop	-	Opens Tuesday, November 24, 2015

### **What is the new address of the Main Office for Customers?**

Physical Address	-	104 Hooker Road, Sequim, WA
Mailing Address	-	PO Box 1000, Carlsborg, WA 98324

### **Will the new address impact online payments?**

If you utilize online bill pay with your financial institution please update the PUD payment mailing address for all PUD bills. The PUD's new mailing address is P.O. Box 1000, Carlsborg, WA, 98324. When using bill pay through your financial institution, some will mail checks to the PUD rather than electronic funds transfer. If the payment mailing address is not updated with your financial institution there may be a delay in the PUD receiving your bill payment. Updating the mailing address is something only customers can do with their individual financial institution.

### **Will Sequim and Port Angeles still have an office for customers?**

Both Sequim and Port Angeles will have Payment Centers (**watch for an announcement on the specific opening dates**). The locations will be:

- Sequim - 216 E. Washington St. (inside the Co-op)  
8:00a-5:00p, Closed 12:30-1:30p
- Port Angeles - 200 W. 1<sup>st</sup> St. (inside Country Aire Natural Foods)  
8:00a-5:00p, Closed 12:30-1:30p

### **Will the PUD build additional facilities in the near future?**

The PUD has identified a need for a new Operations facility in the Forks area within the next 5 years. Property has been purchased in the Forks Industrial Park for this proposed facility.

The PUD has also identified a need for a new Auto Shop, currently housed at the airport in Port Angeles. The long term plan (5+ years) is to build this in the Carlsborg area.