

PUBLIC UTILITY DISTRICT NO. 1 OF CLALLAM COUNTY  
MINUTES OF THE REGULAR WEEKLY MEETING OF  
THE BOARD OF COMMISSIONERS  
FEBRUARY 6, 2017

The regular weekly meeting of the Board of Commissioners of Public Utility District No. 1 of Clallam County was held at the Main Office, 104 Hooker Road in Carlsborg, WA, on the above date commencing at 1:30 p.m.

Commissioners Present: Hugh E. Simpson, Jr., President; Will Purser, Vice President; Hugh Haffner, Secretary

Staff Present: Doug Nass, General Manager; David Papandrew, District Auditor; Beau Brown, Treasurer Controller; Nicole Clark, Executive Assistant; Dennis Shaw, General Superintendent; Michael Howe, Communications & Government Relations Manager; Gary Moore, Operations Manager; Chris Earl, Apprentice Meter Technician; Mike Hill, Transmission & Substation Systems Supervisor; Fred Mitchell, Power Supply & Utility Services Manager; Charlie McCaughan, Procurement & Facilities Supervisor; Ben Phillips, Engineer II

Others Present: Erin Hawkins; Werner Buehler; Simon Barnhart

On motion of Commissioner Purser seconded by Commissioner Haffner and carried, the Commission approved the minutes of the January 23, 2017 regular meeting.

There was an agenda revision to remove the Travel Policy Resolution from the agenda.

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission adopted Resolution 2075-17 declaring Nighthawk Company as a sole source supplier.

Upon recommendation of staff, and upon motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission adopted Resolution 2076-17 declaring 3M Company as a sole source supplier.

Upon recommendation of staff, and upon motion of Commissioner Haffner, seconded by Commissioner Purser and carried, the Commission approved Task Order #4 to Agreement #120313 for civil engineering services to be performed by Zenovic & Associates, Inc. in the estimated not-to-exceed amount of \$10,000 (not including WSST.)

Upon recommendation of staff, and upon motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission accepted Contract #161003 with Gen Tech Northwest, Inc. as complete in the amount of \$146,284.72 including WSST.

Correspondence and communication items were reviewed.

Two lists of claim vouchers as certified by the General Manager and Auditing Officer were considered. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$758,460.00 for January 30, 2017. On motion of Commissioner Purser, seconded by Commissioner Haffner and carried, the Commission approved payment of claim vouchers in the amount of \$215,465.80 for February 6, 2017.

Commissioner Haffner reported that he attended a seminar on electric vehicles.

Commissioner Purser reported that he attended the PPC meeting and Energy Northwest meetings.

Commissioner Simpson reported that he attended the PABA meeting and a WPUDA legislative conference call.

General Manager Doug Nass reported that District staff has worked with the County to arrange for conduit to be put in at certain crossings along Carlsborg Road for future use before the County paves the surface after construction work for the Carlsborg sewer.

The regular meeting recessed at 2:09 p.m. to go into executive session to discuss litigation or potential litigation with legal counsel, pursuant to RCW 42.30.110(1)(i). Those in attendance were Commissioner Haffner, Commissioner Purser, Commissioner Simpson, Water & Wastewater Systems Superintendent Tom Martin, Legal Counsel Simon Barnhart, and General Manager Doug Nass. The executive session adjourned at 3:29 p.m., and the regular meeting reconvened at that time.

There being no further business to come before the Commission, the meeting adjourned at 3:30 p.m.