

CLALLAM COUNTY PUBLIC UTILITY DISTRICT #1  
**Minutes of the Regular Meeting of the Board of Commissioners**  
Main Office | 104 Hooker Road | Sequim, WA 98382  
**FEBRUARY 10, 2020**

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**Commissioners Present**

Will Purser, President  
Jim Waddell, Vice President  
Dave Anderson, Secretary

**Staff Present**

Doug Nass, General Manager  
John Purvis, Assistant General Manager  
Simon Barnhart, General Counsel  
Sean Worthington, Finance Manager/Treasurer  
Lori Carter, Controller/Auditing Officer  
Nicole Clark, Communications Manager  
Teresa Lyn, Executive Assistant

**Others Present**

Werner Buehler  
Krestene Reed

The meeting commenced at 1:30 PM

**CONSENT AGENDA**

Upon recommendation of staff, and upon motion of Commissioner Anderson, seconded by Commissioner Waddell and carried, the Commissioners approved the following consent agenda items:

- a) Minutes of the January 27, 2020 regular meeting;
- b) Claim vouchers from January 27 through February 3, 2020 in the amount of \$3,150,825.73;
- c) Payroll vouchers for the period of January 1 through January 15, 2020; and
- d) Removal of delinquent accounts from active accounts receivable in the amount of \$6,618.49 including a 30% collection fee.

**PUBLIC COMMENT 1**

No public comment.

**BUSINESS ITEMS**

Assistant GM John Purvis presented an overview of 2019's outage reporting and reliability statistics. To track its reliability, the District utilizes the System Average Interruption Duration Index (SAIDI) which calculates the sum of all outage durations divided by the number of customers served. Against the District's strategic SAIDI objective of <185, in 2019 it had a SAIDI index 101 without major events and 162 with major events, one of those being the heavy snows between February 9<sup>th</sup> and February 12, 2019. The District's SAIDI index is relatively higher than the North American norm of 90 due to the following Clallam County characteristics: it is not normally staffed for 24/7 operations (after hour callout); it has significantly greater than typical tree exposure with

often remote and rugged terrain; generally rural characteristics with low customer density; and experiences frequent seasonal storms.

The District also utilizes the System Average Interruption Frequency Index (SAIFI) which calculates the total customer interruptions divided by customers served and the average number of interruptions that a customer would experience in a year. Against the Districts' objective of < 1.0, in 2019 it had a SAIFI of 0.52 without major events and 0.63 with major events. The North American SAIFI median is 1.1.

Additionally, the District utilizes the Customer Average Interruption Duration Index (CAIDI), which calculates the average outage duration a given customer would expect for each outage (minutes/year). The North American median is 82. The District's objective is < 150. In 2019 it had a CAIDI of 196 without major events and 257 with major events (windstorms and snow storms). CAIDI exceeding the District's objective suggests that a substantial minority of customers (Diamond Point, Barnes/Eldridge Rds. and West end) experienced reliability that was worse than their average year.

## **CORRESPONDENCE/COMMUNICATIONS**

GM Doug Nass shared and summarized recent correspondence from George Caan of WPUA to Tess Wendel of Ross Strategic regarding the draft Lower Snake River Dams Engagement Report.

## **COMMISSIONER REPORTS**

Commissioner Anderson attended a meeting on conducting an accurate census count, and a Washington Public Agency Group meeting

Commissioner Waddell reported that he listened in to Bonneville Power Association's Quarterly Business Review, and attended Washington Public Agency Group and Public Power Council meetings.

Commissioner Purser attended a Public Power Council meeting and an Energy Northwest executive committee meeting.

## **STAFF REPORT**

General Counsel Simon Barnhart reported on his research into the RCW 42.56.010(3), (4) requirements of digital audio recordings of business meetings. He shared research on digital audio retention, backup, and preservation rules, hardware storage, approved formats, indexing, and transfer, as well as fiscal and staff impact. After some discussion, the Board requested staff to research estimate(s) for audio recording commissioner business meetings.

## **PUBLIC COMMENT 2**

No public comment.

## **BOARD ACTION ITEMS FOR STAFF**

- a. Research estimate(s) for digital audio recording of commission business meetings; and
- b. Identify how many hits the Commission Meetings page of the website has received.

**EXECUTIVE SESSION**

The regular meeting recessed at 3:10 PM to go into executive session for approximately forty minutes to review the performance of a public employee, pursuant to RCW 42.30.110(1)(g). Those in attendance were Commissioners Purser, Waddell, and Anderson, and General Manager Doug Nass. No action was taken.

There being no further business to come before the Commission, the meeting adjourned at 4:20 PM.